

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD  
ON WEDNESDAY 26<sup>th</sup> JUNE 2019 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH  
HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT**:-Councillors  
Massey (Chairman)  
Barker  
Bradshaw  
Mrs Briggs  
Bullas  
Kennedy  
Roberts  
Rhodes  
H Owen (Clerk)

**2019/06/1 APOLOGIES**

Cllr Cruickshank, Cllr Ainsworth (AVBC) and Cllr K Buttery (DDC)

**2019/06/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllr Massey and Cllr Rhodes declared an interest in agenda item 8 Update of Village Hall and item 15 Finance. Cllr Bullas declared an interest in item 15 Finance.

**2019/06/3 PUBLIC SPEAKING:**

Cllr Roberts raised concerns about increased traffic problems in the area, especially at Openwoodgate. It was discussed that with proposed new housing and building developments it is important that provisions for increased traffic flow must be implemented now. It was RESOLVED for the Clerk to contact DCC and AVBC to raise the concern.

**Action- The Clerk**

Cllr Roberts raised concerns that Coxbench has again not been included in implementation of further Fibre broadband. It was RESOLVED to contact Openreach and request information as to why Fibre broadband is not yet available in Coxbench and when this will be completed.

**2019/06/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 15<sup>th</sup>  
May 2019.**

The minutes were proposed as correct by Cllr Roberts, Seconded by Cllr Bradshaw, unanimously agreed. The minutes of the Annual Parish Meeting and the Annual General Meeting were approved for accuracy.

**2019/06/5 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Massey welcomed everyone to the meeting.

## **2019/06/6 CLERK'S REPORT**

### **a. Mellors Lane Park –.**

It was RESOLVED for the Clerk to look into registering the land at Mellors Lane independently to avoid the high legal costs. If this cannot be done, the Parish Council will instruct Nelsons solicitor to register the land.

**Action- The Clerk**

It was RESOLVED for Cllrs Bullas, Rhodes and Massey to visit Mellors Lane Park and remove the stumps. The Clerk will contact Johnathan Beard and advise the Council have done this.

**Action- Cllrs Massey, Bullas and Rhodes**

The Clerk had circulated a proposal for a Skate Park at Mellors Lane in advance of the meeting. A discussion took place and it was RESOLVED that the proposal was not suitable at this time. The Councillors thanked the residents who had put the proposal together. The Clerk will write to those involved in the proposal and thank them for their suggestions.

**Action- The Clerk**

It was RESOLVED for the Clerk to contact Matt Jepson from Playdale playgrounds to discuss the possibility of replacement equipment for Mellors Lane Park. It was agreed not all equipment required replacement and that a phased replacement may be the best option. The Clerk will meet with Matt to discuss options and report back to the Council.

**Action- The Clerk**

**b. Potterell Charity –**Cllr Massey reported all was well.

**c. Highways, Footpaths, hedges and verges–**

The Clerk has made contact with Strutt Estate and is awaiting information about the fencing off of footpaths on the land.

The Clerk, Cllr Massey and Cllr Kennedy had agreed arrangements for a skip to be placed on Portway to complete work to tidy the area whilst the road is closed. The decision had needed to be made quickly and was confirmed by the Council. It was RESOLVED that when the road is closed again, another skip will be ordered to complete the work.

**Action – The Clerk**

The Clerk has requested a new street light for Pond Road but is yet to have a response. It was RESOLVED to contact DCC and report the over grown hedges on Pond Road which are blocking the bus stop, street signs and a lamp post. The

lamp post has been on continuously for some time and it is believed it is because the overgrown hedges are activating the darkness sensor. It was also RESOLVED to contact DCC about overgrown vegetation and hedges on Killis Lane, especially by Moorcroft, the Parish Council Notice board and the area's leading out of Holbrook where the road is very narrow in places.

**Action – The Clerk**

It was RESOLVED for the second “ No vehicular access do not follow sat nav” sign to be put up at the start of Nether Lane. Cllr Massey will arrange the posts required.

**Action Cllrs Massey, Roberts and Bullas**

Cllr Bullas suggested it is a suitable time to look at planting wild flowers on the verge of Makeney road. It was RESOLVED to contact Julie Marshall and ask if the Green Team would be interested in working on the project. The Parish Council would contribute towards the cost of seeds and planting.

**Action- The Clerk**

**d. Adopted Phone Box–**

The Clerk has received the inbox and the Defibrillator will be delivered shortly.

**e. Environmental Issues in Holbrook**

The Green Team are continuing with their work. It was discussed about the possibility of the hall housing swift boxes. Cllr Massey said it was something the trust would be happy to discuss once work is complete.

A discussion was had about planting of pollenating flowers on Mellors Lane. It was agreed that this would be a good idea.

**f. Autism Centre Update-**

Cllr Massey has spoken to the School and was informed that a meeting with contractors is taking place this evening. The school will advise of what is discussed and Cllr Massey will update the Council with information when it is received.

**g. Update on Fallen Church Wall-**

The Clerk has received an email today saying that the road will re-open Friday 28<sup>th</sup> June and will then close again 22<sup>nd</sup> July through to September. This is conflicting to information in the village which says the road will remain closed until 19<sup>th</sup> July 2019. The Clerk will speak to DCC for confirmation of the situation.

**Action- The Clerk**

#### **h. Coxbench Traffic Lights**

It was RESOLVED to discuss this further once Portway is re-opened to get a true indication with normal traffic, how the lights are working.

#### **i. Tree Warden Update**

The Clerk advised this would now be on the agenda each month if Cllr Rhodes had anything to report to the Council.

#### **j. Footpath Officer Update**

The Clerk advised this would now be on the agenda each month if Cllr Bullas had anything to report to the Council.

### **2019/06/7 CASUAL VACANCY**

There has been no expressions of interest in the current vacancy. The Clerk will advertise this in the Village Magazine and at the upcoming fete.

### **2019/06/8 ACCESSIBILITY OF GORSEY PIECE**

It was RESOLVED to purchase the flooring for Gorsey Piece with the grant which has now been received from DCC. Cllrs Roberts and Rhodes will work with the Clerk to complete the order. Cllr Mrs Briggs kindly offered to store the matting in her garage.

#### **Action- Cllrs Roberts and Rhodes and the Clerk**

It was RESOLVED to arrange for Andrew Hall to come and mow Gorsey Piece towards the end of July/ early August.

#### **Action - The Clerk**

It was agreed a pool of volunteers were needed and it was suggested the Clerk would ask people at the fete if they would be interested in helping on the project.

### **2019/06/9 UPDATE ON VILLAGE HALL**

Cllr Massey reported that all was well and the work was near completion. The floor work will require 5 days with no access which will be completed shortly. The new blinds are arriving at the end of this week.

All preparations for the opening party are progressing well. It will take place on Saturday 14<sup>th</sup> September 2019.

### **2019/06/10 A38 NOISE**

The Clerk had received a negative response from Highways England saying that the

resurfacing was the only noise prevention being completed for the Coxbench area of the A38. Cllr Kennedy has been speaking to a contact who may be able to give advice on noise surveys. It was RESOLVED for Cllr Kennedy to speak to his contact and report back to the Council.

**Action – Cllr Kennedy**

### **2019/06/11 COMMUNITY SPEED WATCH**

The Clerk has registered the Parish Council to take part in the community speed watch scheme and is expecting some further information by the end of the month on how we proceed. It was agreed we need more volunteers. It was RESOLVED to put a poster in the shop, information in the magazine, information on our website and notices on our notice boards.

### **2019/06/12 VILLAGE FETE 2019**

It was RESOLVED to contact Carole Poynton and request we could have a stall near to the stalls of the shop, Holbrook Green Team and HAHVCC.

It was RESOLVED to have the flag and roller banner at the stall. We will also give information on Flower bed sponsorship, Gorsey Piece project and a questionnaire about what equipment people would like to see on Mellors Lane.

**Action- The Clerk**

### **2019/06/13 PARISH WALKS AND WALK LEADERS**

It was agreed that the Parish Council are keen to encourage walks in the Parish but at this time, we did not have the resources to lead such walks. It was RESOLVED to contact Richard Biggin and thank him for all his work as a walk leader over the years. Cllr Roberts suggested he contact Richard Biggin to create some information for our records on Parish Walks.

### **2019/06/14 ANNUAL FOOTPATH WALK AND FOOTPATH INFORMATION**

Cllr Roberts and Cllr Bullas have been working to update the information on the footpaths in the parish. Two queries have been raised. Bridleway 18 comes into the parish for a small section and is not on our parish walks list. Also Watering Lane is not listed as a footpath or a byway. It was RESOLVED for the Clerk to contact DCC rights of way department to request information and clarity on the classification of these areas.

**Action – The Clerk**

It was RESOLVED to hold the annual parish footpath walk at 7pm on Tuesday 16<sup>th</sup>

July 2019. The meeting point for all volunteers will be at the Hall.

## **2019/06/15 FINANCE**

### **Accounts for payment**

The Cheques were proposed by Cllr Barker, Seconded by Cllr Bradshaw and unanimously agreed apart from Cllrs Massey, Bullas and Rhodes who declared an interest in the item and took no part in the discussion.

J Jackson	Skip Hire	£234
H Owen	Salary	£ 577.78
J Mitchell	Salary	£ 398.47
HMRC	PAYE	£ 244.36
MS Accountancy	Payroll	£ 29.16
CHT	Defibrillator	£1461
R Massey	Fuel for Warden	£7.26
S Bullas	Plant expenditure	£50.59

### **Long Term Project**

NSJ	Hall Refurbishment	£33438.78
Knightley Blinds	Hall Blinds	£508 x 2

## **2019/06/16 Planning**

### **Applications:**

**AVA/2019/0405 2 Moorpool Crescent, Holbrook. Erection of Single Storey extension.** The Parish Council has no observations.

**AVA/2019/0611 41 Makeney Road, Holbrook. Single storey rear extension.** The Parish Council has no observations.

**AVA/2019/0631 Highfield Farm, Moorside Lane, Holbrook. Alterations and orangery extension to farmhouse.**  
**(Also AVA/2019/0632 Listed building consent)**

The Parish Council has no observations.

**AVA/2019/0635 The Old Dairy, Day Park Farm, Portway, Coxbench. Conversion of garage to annex and erection of stables and new garage on the site.**

The Parish Council has no observations.

**Decisions:** None Received

**2019/06/17 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers, Payroll information, dalc circular, church wall updates, road closure information. Election information, Parish Walks information, Neighbourhood watch emails, DCC emails, Insurance information, Highways England emails, Nigel Mills Office information, PCS-UK updates, Defibrillator information, MS Accountancy email, Playground information, Audit information.

**2019/06/18 DATE OF NEXT MEETING. Wednesday 24<sup>th</sup> July 2019.**