

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD  
ON WEDNESDAY 24<sup>th</sup> April AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,  
MOORSIDE LANE, HOLBROOK**

**PRESENT**:-Councillors Massey (Chairman)  
Barker  
Mrs Briggs  
Bullas  
Cruickshank  
Rhodes  
Roberts  
H Owen (Clerk)

**2019/04/1 APOLOGIES**

Cllr Bradshaw, Cllr Bull, Cllr Kennedy, Cllr Ainsworth (AVBC) and Cllr K Buttery (DDC)

**2019/04/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllr Massey declared an interest in agenda item 8 Update of Village Hall and item 14 Finance. Cllr Rhodes declared an interest in item 8 Update on Village Hall, item 14 Finance.

**2019/04/3 PUBLIC SPEAKING:**

John Meggitt attended the meeting to report on Neighbourhood Watch Matters. There were no updates but information regarding an incident at the Hall over the Easter weekend was discussed. A bag of rubbish was set alight at the back of the Hall. Thankfully Mr Duffy saw the flames and put out the fire and called Cllr Massey. The incident was reported to the Police. The Trustees are going to discuss security lighting and CCTV options.

Concerns were raised that there is drug dealing taking place within the Parish. The matter has been reported to the police. There have also been incidents of fly tipping what appears to be drug related material in the Parish. The matter was reported and cleared but all Councillors have been asked to report any suspicious activity.

**Action- All Councillors**

Concerns were raised regarding speeding on Bargate Road and Pond Road. It was RESOLVED to research community speedwatch and how we could take part.

**Action- The Clerk**

**2019/04/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 27<sup>th</sup> MARCH 2019.**

The minutes were proposed as correct by Cllr Roberts, Seconded by CllrBarker, unanimously agreed.

**2019/04/5 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Massey welcomed everyone to the meeting.

**2019/04/6 CLERK'S REPORT**

**a. Mellors Lane Park –.**The playground repairs on the rotten posts for the Zip line and basket swing have been completed and a number of bolts have been replaced too.

The Clerk has contacted AVBC and asked for advice and guidance on how best to address the access issues for mobility scooters and buggies at the park. AVBC have sent a link for information and the Clerk will research.

**Action- The Clerk**

Nelsons Solicitors have responded to our letter and confirmed they do hold the deeds for Mellors Lane. It was RESOLVED to ask Nelsons for a quote on the cost of registering the land at Mellors Lane and Gorse Piece.

**Action- The Clerk**

**b. Potterell Charity** - Cllr Massey reported that all was well.

**c. Highways, Footpaths, hedges and verges–**

The Clerk has received an email from Western Power regarding the ownership of some trees on Pond Road. It was confirmed the trees in question are not ours.

The Clerk contacted David Cunningham regarding the tree work which was taking place at Highfields Farm. AVBC looked into the work and confirmed that this had been agreed in the original planning application and AVBC had no issue with the work that had been done.

Cllr Bullas reported to the Clerk that concerns had been raised regarding Footpath 10 which is on the border of Holbrook and Kilburn. Lorries/HGV's had been parked on the path and the query was regarding if the footpath was still one which could be walked. The Clerk contacted Clerk of Kilburn PC and the matter was reported to Derbyshire County Council.

The response from DCC said “ Unfortunately, obstructions of Public Rights of Way by vehicles is classed as obstruction of the highway and is an issue that the police deal with, as they have access to DVLA information and we do not have powers to prevent vehicles from obstructing the highway.”

A discussion was had regarding the footpath walk and it was RESOLVED to revert back to the historical format of having a check list with information about each footpath. It was RESOLVED to create a job specification for all officer roles within the Council and each officer will give a short report at each meeting at the relevant point in the agenda.

**Action- The Clerk**

The Clerk has continued to ask Cllr Ainsworth for an update on his suggestion of a site visit with the Highways Officer to discuss the installation of a post at Stoney Lane to prevent vehicle access. The Officer had been away but Cllr Ainsworth was continuing to request such a meeting. However, Cllr Ainsworth advised that he did not think DCC would install a post. It was RESOLVED for the Parish Council to install two reflective posts with two signs which state No through road for motor vehicles do not follow sat nav.

**Action-The Clerk and all Cllrs**

The Clerk confirmed that there is no weight restriction sign at the bottom of Red Lane and has requested one is put in place

Following the discussion regarding Parish Maps at the March PC meeting, Cllr Massey and Cllr Roberts visited a printers in Derby who have scanned the maps onto a memory stick. Cllr Roberts had spoken to the company to see if they could improve the quality of the scans.

The grass area at the top of Stoney Lane has been discussed over the years and it was RESOLVED to reinvestigate the registration of the land as common land.

**Action- The Clerk and Cllr Massey**

The Holbrook Garden Group have requested a small sign in the flower bed that they maintain, to promote the group and inform residents that they maintain the flower bed. It was RESOLVED to allow this as a thank you to the group for their help. The sign will read “This Holbrook Parish Council Flower bed is maintained by Holbrook Garden Group.” The Parish Council will fund the cost of the sign.

**Action- The Clerk**

**d. Adopted Phone Box**– The Clerk met with Chris Ottowell to discuss the restoration work. The Paint has arrived for the Phone Box and the Clerk has completed the paper work for the defibrillator.

e. **Environmental Issues in Holbrook** – Cllr Bullas gave an update to the Council from the Holbrook Green Team. The Millennium Yew tree has died, despite best efforts to save it. A replacement Yew tree has been sought and will be in position shortly.

The Green Team are working with the Vicar to improve Wildlife and Plants in the cemetery.

There are to be 3 new additional Bee Hives down at the allotments on Stoney Lane.

f. **Autism Centre Update**- No updates received. The Clerk has emailed the school for an update and hopes to receive some information when the school re-opens after Easter.

g. **Update on Fallen Church Wall**

Road Closure dates have been circulated and a contractor appointed to begin the work.

#### **2019/04/7 ACCESSIBILITY OF GORSEY PIECE**

The Clerk has received no update regarding the Grant application submitted in March. The Clerk also informed the Council that it would be possible to apply for funding through the Lottery Awards for All fund. This is for local projects up to £10,000. It was RESOLVED for the clerk to look into the Awards for All criteria.

**Action- The Clerk**

#### **2019/04/8 UPDATE ON VILLAGE HALL**

Cllr Massey update the Council on the progress of the Village Hall. The Sliding doors are to be installed on Wednesday 1<sup>st</sup> May.

Quotes have been received for the floor sanding work which is required. The work will mean the hall can't be used for 5 days as it will require time to dry after the work is completed.

#### **2019/04/9 A38 Noise**

The Clerk, Cllr Kennedy and Cllr Roberts attended a meeting with Nigel Mills MP. Michael Blackwell also attended the meeting. A PowerPoint presentation was given to Nigel and the group discussed the information. Nigel said he would forward contact details for his direct contact at Highways England.

#### **2019/03/10 BUS SERVICE CHANGES**

Concerns were raised about the risk of losing the service of the final route of the day from Derby through the parish now that the bus service provider has changed. It was RESOLVED to contact the new service provider to raise these concerns and ask for confirmation that there is no plans to reduce the service.

**Action- The Clerk**

## **2019/04/11 COXBENCH TRAFFIC LIGHTS**

The temporary traffic lights at Coxbench which are in place while the permanent traffic lights are installed, have been causing great concerns. It was agreed that time is needed to see how the fixed traffic lights run and what delays are seen before comment can be made, however the situation will be monitored and the matter be discussed at a future meeting.

## **2019/04/12 AVBC LOCAL PLAN**

It was RESOLVED to strongly object to the AVBC Local plan document which sees potential development on Green Belt in the district.

Holbrook Parish Council wishes to raise grave concerns about the suggestion of Green belt development in the AVBC Local Plan covering the Holbrook, Kilburn and Denby area.

Holbrook Parish Council strongly objects to any development which results in loss of Green Belt. The suggestion to lose Green Belt to development is unacceptable and must not be permitted.

As well as the loss of a valuable natural amenity the increased local vehicle movements would put further strain on small villages which struggle to cope with “rat run” traffic at the moment.”

## **2019/04/13 END OF YEAR ACCOUNTS**

The Clerk has completed the documents to present the end of year accounts. These have been checked by Cllr Massey and Cllr Roberts on the finance committee. The documents will be circulated to all Councillors. It was RESOLVED to approve the accounts as complete and accurate by Cllr Bullas, seconded by Cllr Cruickshank and unanimously agreed. They will now be passed to our internal auditor, Peter Holton.

## **2019/04/14 FINANCE**

### **Accounts for payment**

The Cheques were proposed by Cllr Bullas, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£ 577.78
J Mitchell	Salary	£ 398.47
HMRC	PAYE	£ 231.20
MS Accountancy	Payroll	£ 28.02

Holbrook PCC	Churchyard Maintenance	£97
AVBC	Playground Inspection	£42
R Massey	Petrol for warden equipment	£4.45
DALC	Subscription	£419.19
M Rhodes	Mellors Lane repairs	£3.29
HMRC	Deduction alteration amount	£13.16

**From LTP Account:**

NSJ	Hall Refurbishment	£12950.16
Leeva	Hall Refurbishment	£380

It was RESOLVED to write to the Chairman of Lloyds bank to complain about the failure to complete the request to close the Lloyds bank account.

**Action- The Clerk**

**2019/04/15 Planning**

**Applications:**

**TRE/2019/0456 Station House, Alfreton Road Coxbench. Fell Silver Birch, Fell small willow.** The Parish Council have no observations.

**TRE/2019/0459 1 Chapel Street, Holbrook. Reduce to previous points from top and reduce sides to match where possible.** The Parish Council has no observation

**Decisions:**

**AVA/2019/0190 109 Belper Road, Bargate. New brick porch to replace UPVC Porch. Creation of bi-folding doors and bedroom window to rear. PERMITTED**

**2019/04/16 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers, Payroll information, Election Information, Community Heartbeat Trust emails,  
DALC emails. Tree information email, Public sector email, Trevor Ainsworth updates, Kevin Buttery update, Footpath updates from Kilburn PC, David Cunningham emails.

**2019/04/14 DATE OF NEXT MEETING. Wednesday 15<sup>th</sup> May 2019. Please note date is earlier in the month as the meeting has to take place within 14 days of the election.**