

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen

Telephone:- 07738076902

22nd March 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 30th March 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 24th February 2016

5) Chairman's Announcements -

6) Councillor vacancy

7) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Queens 90th Birthday.
- (e) Social Media
- (f) Dog Fouling
- (g) Buses on Chapel Street
- (h) Blue badge crackdown campaign

8) Holbrook Neighbourhood Plan update

9) Bus Shelters

Are additional bus shelters required? View of parishioners?

If so what locations?

Cost/budget.

10) Finance

Accounts for payment (subject to confirmation at the meeting)

- | | | |
|-------------------|-------------------|---------|
| a) 1. H Owen | Cheque No. 00081? | £543.57 |
| 2. T Connors | Cheque No. 00081? | £45197 |
| 3. HMRC | Cheque No. 00081? | £137.16 |
| 4. MS Accountancy | Cheque No. 00081? | £90.00 |
- b) Spread of Bank deposits to minimise risk. Update on new accounts
 - c) Letter to Natwest to transfer money to current account for spread of bank deposits update.
 - d) Audit arrangements
 - e) Adjust Parish Warden remuneration to reflect revised living wage

11) Planning

AVA/2016/0044 Arkwright Parish Hall – crown reduce two trees
Supported by Holbrook Parish Council

AVA/2016/0260 8 Moorside Lane – Application for Lawful Development Certificate
No observations

AVA/2016/0273 Portway - Removal of unauthorised structure and replacement building
Response under consideration

AVA/2015/1130 8 Church St – revised application
Response under consideration

Decisions:

12) Correspondence for information.

Dalc Circulars other tbc

13) Date of next meeting: Wednesday 27th April 2016.