

Minutes of HAHVCC Trustees - Meeting – 4th October 2016 – Arkwright Hall

Present - Richard Massey, Peter White, Mark Benson, Richard Biggin

Apologies – None

- **Minutes of the meeting of 5th July - Approved**

- **Minutes of AGM of 19th July 2016 - Approved**

- **Correspondence**

- Christmas Tree - **RESOLVED:** RM to check with Ron Brien about insurance for the working group who were going to erect the tree

RESOLVED: RM to add "All Risks" cover to the Hall's insurance

- Fire Safety Training - **RESOLVED: RM** to attend training at Hulland Ward Millennium Hall on 8/11. The need was noted to ensure that all "one-off" bookings were documented on a standard booking form and to ensure that the form contained appropriate conditions regarding Health & Safety, Food Hygiene, Fire Precautions etc. **RESOLVED:** RM to examine the present HAHVCC form and check it against any standard form recommended by Rural Action Derbyshire or other appropriate organisation
- HPC website - PW to ensure that HAHVCC documents were updated on the HAHVCC section of the HPC website

- **Resources**

RB indicated that following the appointment of the new Parish priest the Parochial Church Council (PCC) would examine their records to try to ascertain whereabouts of the Endowment Fund Capital Sum and, if unsuccessful, recommend that the PCC and the Trustees make a joint approach to the Derby Diocesan Board of Finance for whatever information they might have

- **Publicity**

Holmag - PW to draft a progress report for approval by Trustees once information was available regarding the Hall "renovation and repair" - see "options for development" - see below

Local Press / Local publications - **AGREED** issue press notices at key stages in the project

Rural Action Derbyshire - provide same "key stage" material to them.

- **Grant Aid**

This item was unfortunately closed owing to the lack of success in attracting grant aid

- **Options for Development**

RB and RM had begun to consider "repair and refurbishment" options. Preliminary enquiries had been made by RB with a contractor who had undertaken a "repair and refurbishment" scheme for a village hall at Mugginton. It was **RESOLVED** to hold an exploratory meeting with this contractor on 12th October at 10.00am at the Arkwright Hall. Other "repair and refurbishment" schemes would be investigated as information became available - RM had already obtained some information from the Derbyshire Association of Local Councils (Glen Ingham) regarding schemes at Pilsley and Draycott and would seek further information and details.

- **Business Plan**

RM to continue to update present Business Plan. Substantive new Business Plan to be prepared in relation to a final new project

- **Any Other Business**

Following some limited crown reduction of trees in front of hall it had been determined that these trees felled and replaced. RM had applied to AVBC for permission to have this work carried out. It was **RESOLVED** to investigate re-using the trunks of the existing trees to refurbish the tree-stump play facility at Mellors Lane Recreation Ground.

- **Date of Next Meeting**

To be determined following the contractor meeting on 12th October