

Minutes of HAHVCC Trustees - Meeting – 15th March 2016 – Arkwright Hall

Present - Richard Massey, Peter White, Mark Benson, Richard Biggin

Apologies – None

- **Minutes of the meeting of 2nd February - Approved**

- **Correspondence**

PW reported request for information from Government Valuation Rating Office Agency (GVROA) for Non-Domestic Rating Revaluation purposes. GVROA had confirmed that as the Hall was zero-rated a zero return to their request would be appropriate. This return was made.

- **Resources**

RB reported no further progress on the Hall's Endowment Fund but would continue to pursue the matter in relation to both capital sums and their accrued interest.

PW had circulated information on the "Village SOS" scheme provided by Rural Action Derbyshire had been circulated to Hall Users and would be examined by Trustees to ascertain whether any additional resources were available from the Scheme.

- **Publicity**

Holmag - No update report would be provided for Holmag until specific information on ongoing matters was available

HPC Website - These minutes will be published in the Trustees' section of the website. HAHVCC participation in Holbrook Parish Council's activities on Facebook and Twitter would be considered at a future meeting

Local Press / Local publications - Agreed issue press notices at key stages in the project

Rural Action Derbyshire - provide same "key stage" material to them.

- **Grant Aid**

- **National Lottery Grants** - **RM** had produced a paper considering the criteria that needed to be satisfied for favourable consideration of applications and how case for persuading National Lottery to include Holbrook in their area for consideration. **RM** would revise the paper in the light of Trustees' comments and advice from Rural Action Derbyshire and use it as the basis for a draft bid to the National Lottery.

- **Options for Development**
 - **MB** reported on contacts he had made with a contractor regarding a refurbishment option and a possible cheaper newbuild option. Costs for a refurbishment option would be difficult to estimate as there were so many unknown factors that would only be revealed when work had commenced. However, costs for possible cheaper newbuild option were encouraging, particularly if HAHVCC's charitable status ensured that demolition and construction works could take place free of Value-Added Tax (VAT). **RM** to ascertain whether this was possible and report back to the next Trustees' Meeting.
- **Business Plan**
 - **RM** to continue to update present Business Plan. Substantive new Business Plan to be prepared in relation to a final approved new project
- **Any Other Business**
 - **RM/RB/Malcolm Rhodes** had carried out a Risk Assessment Form that had been prepared by **MB**.
 - Proposals for crown reduction of trees in front of hall would be carried out according to annotated photographs of the trees sent by RM to AVBC when the annotations had been approved by AVBC officers.
 - **RM** had arranged fire safety inspection and would re-locate North Room fire extinguisher next to kitchen door.
 - Reminder - the Board of Trustees was still lacking one member from Holbrook Parish Council. **RM** as Chair of HPC to rectify this.
 - Reminder - the Planning Permission for the new Hall expires in 2017. Ensure that it does not lapse.
- **Date of Next Meeting** Monday April 11th 7.30pm Arkwright Hall. (**RM to book an appropriate room**)