

## Minutes of HAHVCC Trustees - Meeting – 2nd February 2016 – Arkwright Hall

**Present** - Richard Massey, Peter White, Mark Benson, Richard Biggin

**Apologies** – None

- **Minutes of the meeting of 17th December - Approved**

- **Resources**

**RB** reported no further progress on the Hall's Endowment Fund but would continue to pursue the matter in relation to both capital sums and their accrued interest.

- **Publicity**

- **Holmag** - **PW** had provided an update report for Holmag which had just been published
- **HPC Website** - These minutes will be published in the Trustees' section of the website
- **Local Press / Local publications** - Agreed issue press notices at key stages in the project
- **Rural Action Derbyshire** - provide same "key stage" material to them

- **Grant Aid**

- **Amber Valley CVS** - had given notice of a "Community Grant Giveaway". **PW** to forward the notice to all Holbrook community organisations
- **National Lottery Grants** - **RM** had continued to consider the criteria that needed to be satisfied for favourable consideration of applications and had concentrated further work on contacting local organisations who might use a new Hall and investigating local postcode issues in order to make a case for persuading National Lottery to include Holbrook in their area for consideration. **RM** would prepare a draft bid for consideration at the next Trustees' Meeting
- "Crowdfunding" via social media was also considered a useful possibility that would be pursued when a specific proposed scheme could be used as a focus for such an initiative.

- **Options for Development**

- Mark Benson had contacted a contractor regarding a possible cheaper newbuild option. **MB** to report progress for consideration at the next Trustees' Meeting

- **Business Plan**

- **RM** to update present Business Plan. Substantive new Business Plan to be prepared in relation to a final approved new project

- **Any Other Business**
  - **RM/RB/Malcolm Rhodes** had filed out a Risk Assessment Form that had been prepared by **MB**.
  - Proposals for crown reduction of trees in front of hall would be carried out according to annotated photographs of the trees when the annotations had been approved by AVBC officers.
  - **RM** to arrange for Fire Extinguisher safety inspection
  
- **Date of Next Meeting**      Tuesday March 1st 7.30pm Arkwright Hall. (**RM to book an appropriate room**)