

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25 MARCH 2015 AT 7.15 p.m. AT THE “ARKWRIGHT”
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Biggin (Chairman) Massey
Ms. Morral Mrs Brocklehurst
Banks Roberts
Rhodes Kennedy
PCSO J. Midgley

2015/3/1 APOLOGIES:- Cllr Bull. Mrs Glenys Briggs Clerk, AVBC/DCC K. Buttery and T Ainsworth and Acting Sgt. N Hopwell

2015/3/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Biggin declared a personal interest in agenda item 8 b), Cllr Massey in agenda item 8 a) 6, and Cllr Rhodes in agenda item 8 a) 1 all three remained in the meeting but took no part in the discussion.

2015/3/3 THE CLERK’S ABSENCE, APPOINTMENT OF MINUTES RECORDER:- agreed Cllr Massey take the minutes.

2015/3/4 PUBLIC SPEAKING:-

POLICE – PCSO reported that crime and anti-social behaviour is down in Holbrook although there had been a theft of a garden ornament. A speed survey had been conducted between March 2nd and 8th. Councillors were uncertain of the information produced and agree to ask the Traffic Unit to attend a Council Meeting and explain.

HAHVCC- The pressure on AVBC re double planning fees had been successful and the lower of the two amounts had been refunded.

2015/3/5 MINUTES OF THE PARISH COUNCIL MEETING 25 February 2015:- Proposed Cllr Massey , seconded Cllr Rhodes – unanimously agreed.

2015/3/6 CHAIRMAN’S ANNOUNCEMENTS

Cover for the Clerk – The Chairman reported that Glenys continued to improve. Cllr Biggin continued to be in regular contact with DALC to ensure the Council was acting correctly during the Clerk’s absence and to proceed with the process of advertising the post. It was agreed that DALC should handle the advertising of the post and deal with applications on behalf of the Council **ACTION** – The Chairman and Vice Chairman to continue to deal with the recruitment of a new Clerk and routine matters during the Clerk’s absence.

2015/3/7 REPORT ON BEHALF OF THE CLERK:

(a)Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling – no letter from J.G.Hills. Cllr Rhodes had greased items of equipment. Cllr Kennedy had accessed new dog fouling notices from Keep Britain Tidy at a cost for 10 of £220 + VAT total £264. Proposed Cllr Rhodes seconded Cllr Roberts that we purchase 10 at this price – unanimously agreed. Cllr Kennedy thanked for his work. **ACTION** Cllr Kennedy

(b) Potterell Charity – Cllrs. Massey and Ms Morral – all going well.

(c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter –

A possible source of bus shelters had been obtained, ongoing. **ACTION** the Chairman

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst – many potholes had been filled before the survey had been completed. **ACTION** It was agreed that all Councillors would advise before 29th March of any repairs that had not been completed and advise the Chairman. Further information awaited re the speed signs at Hulland Ward, agreed to keep open

(e) Post Office – nothing to report. **ACTION** the Vice Chairman.

(f) HPC agreement with HAHVCC – Geldards (formerly Robinsons) solicitors had recommended a form of wording to extend the date of the formal Agreement between the parties at a cost of £250 + VAT proposed Cllr Roberts seconded Cllr Mrs Brocklehurst that the Council instructs Geldards to proceed on those terms. Unanimously agreed with Cllrs Biggin and Massey abstaining and not taking part in the discussion. **ACTION** the Clerk

(g) Police Recommendation – a request had been received from our Neighbourhood Policing Team that the Council supports their application for an award, agreed. **ACTION** – the Chairman

2015/3/8 Finance:-

a) Accounts for payment proposed Cllr Mrs Brocklehurst seconded Cllr Roberts.

1) Malcolm Rhodes	Cheque No: 000745	£4-95
2) MS Accounting Services	Cheque No: 000746	£84-00
3) HMRC Only	Cheque No: 000747	£116-60
4) Mrs G Briggs	Cheque No: 000748	£466-70
5) T Connors	Cheque No: 000749	£451-97
6) R Massey	Cheque No: 000750	£4-24
7) Keep Britain Tidy	Cheque No: 000751	£264-00

Unanimously agreed with Cllrs Massey and Rhodes abstaining and not taking part in the discussion.

- b) **Request from Holbrook Parochial Church Council** re contribution to Churchyard Maintenance total cost £500-00, proposed Cllr Rhodes seconded Cllr Roberts that a contribution of £250-00 be made. Agreed with 2 abstentions. In addition Cllr Biggin abstained and did not take part in the discussion.

HPCC Cheque No: 000752 £250-00

- c) **P11D questionnaire** – the P11D questionnaire had been received from MS Accounting Services and completed in draft by the Vice Chairman showing a Nil return. Proposed Cllr Banks seconded Cllr Ms Morral that a Nil return be submitted. Unanimously agreed.

2015/3/9 Planning –New Planning Applications –

Ref Num	Address and Proposal
AVA/2015/0165 DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG Extensions & Alterations to existing bungalow No comments no decision date
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec:	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right. No comments decision date 17/03/15
AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
AVA/2015/0040	Birchwood House, Birchwood Farm, Portway, Coxbench, Derby, Derbyshire, DE21 5BE Proposed alterations and extensions Anticipated decision 13/03/2015 Permitted 24/03/15
AVA/2015/0207	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property. No comments no decision date

Questions were raised about possible planning issues re a garage in The Nook and on Portway as planning applications did not appear to have been received.

1 The Nook proposed Cllr Massey seconded Cllr Rhodes that the matter be investigated and if necessary the Enforcement Officer at AVBC be contacted unanimously agreed. **ACTION** - the Chairman

1 The Cliff, Portway proposed Cllr Massey seconded Cllr Kennedy that the matter be investigated and if necessary the Enforcement Officer at AVBC be contacted unanimously agreed. **ACTION** – the Chairman

2015/3/10 Correspondence/items for information only

The Council had been advised that the AGM needed to be held within 14 days of the election on May 7th. Agreed the Parish Council AGM, Parish Meeting and ordinary Council Meeting be held on Monday May 18th 2015.

2015/3/11 Date of next meeting 29 April 2015