

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28 JANUARY 2015 AT 7.15 p.m. AT THE “ARKWRIGHT”
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Biggin (Chairman) Massey
Ms. Morral Mrs Brocklehurst
Banks Roberts
Rhodes PCSO J. Midgley

2015/1/1 APOLOGIES:- Cllrs Bull and Kennedy. Mrs Glenys Briggs Clerk, AVBC/DCC K. Buttery and Acting Sgt. N Hopwell

2015/1/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Biggin declared a personal interest in agenda items 8 a) 6 and 10 and Cllr Massey in agenda item 8 a) 6, both remained in the meeting but took no part in the discussion.

2015/1/3 THE CLERK’S ABSENCE, APPOINTMENT OF MINUTES RECORDER:- agreed Cllr Massey take the minutes.

2015/1/4 PUBLIC SPEAKING:-

POLICE – PCSO reported that crime is down although burglaries in Kilburn are up. The Community Speedwatch is to move away from the Community to the Traffic Unit, The Council was concerned that something that appeared to be working well was to end, no doubt blamed on resources.

HAHVCC- work now concentrated on bid writing. Residents had come forward to join the Creating the Village Hall group. Pressure on AVBC re double planning fees appeared to be making progress.

Cllr Rhodes raised the mud on Moorside Lane North of Browns Lane and holes on Moorside Lane. Street Lamp 49135 outside school is out.

2015/1/5 MINUTES OF THE PARISH COUNCIL MEETING 28 November 2014:- Proposed Cllr Rhodes , seconded Cllr Roberts – unanimously agreed.

2015/1/6 CHAIRMAN’S ANNOUNCEMENTS

Cover for the Clerk – The Chairman reported that Glenys was much improved and “taking an interest” in Council business. Cllr Biggin had been in regular contact with DALC to ensure the Council was acting correctly during the Clerk’s absence and it was acceptable for the Chairman and Vice Chairman to deal with routine matters. The Council sent best wishes to Glenys.

ACTION – The Chairman and Vice Chairman to continue to deal with routine matters during the Clerk’s absence.

An e-mail from the Fete Committee to be dealt with under correspondence.

The Parish Council Vacancy had not been pursued due to the Clerk’s absence and as it was only three months to the election it was agreed no further action.

2015/1/7 REPORT ON BEHALF OF THE CLERK:

(a)Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling – no letter from J.G.Hills. Dog fouling reduced but more on pavements.

(b) Potterell Charity – Cllrs. Massey and Ms Morral – ticking along

(c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter – Cllr Massey reported that a working party of Cllrs Biggin, Bull, Kennedy, Massey Roberts and Dawn Horsley had cleared vegetation from Stoney Lane which was a big improvement. Derbyshire County Council had taken the large amount of rubbish away.

The grit bins had been filled and the Parish Warden was working well.

Bus shelters on Town Street to go on next agenda: Shelter at Bargate needs major repairs **Action Write to DCC - Clerk**

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst – the December meeting had suffered from the weather but the road surface at the top of Pond Road was proving difficult in icy weather. The potholes across the village were giving concern. Agreed to write to DCC re “roughing up” the surface. **Action the Vice Chairman.** Agreed to organise a pothole survey. **Action the Chairman.**

(e) Post Office – correspondence from Craig and Tracey at the Village Shop saying they were giving up on trying to get agreement to be a Post Office due to the structural demands being made by The Post Office. Agreed to write to the CEO of the Post Office cc MP voicing our concerns and to thank Craig and Tracey for their efforts. **Action the Vice Chairman.**

2015/1/8 Finance:-

a) Accounts for payment which had been dealt with since the November meeting proposed Cllr Rhodes seconded Cllr Mrs Brocklehurst unanimously agreed.

1) HMRC	Cheque No: 000731	£116.80
2) G Briggs	Cheque No: 000732	£466.50
3) T Connors	Cheque No: 000733	£451.97
4) JGS Construction Services Ltd	Cheque No: 000734	£60.00
5) R H Booth	Cheque No: 000735	£66.00

Accounts for payment proposed Cllr Mrs Brocklehurst seconded Cllr Roberts unanimously agreed with Cllrs Biggin and Massey abstaining

6) HAHVCC	Cheque No: 000736	£15.50
7) HMRC	Cheque No; 000737	£116.60
8) G Briggs	Cheque No: 000738	£466.70
9) T Connors	Cheque No: 000739	£451.97

Account for payment proposed Cllr Mrs Brocklehurst seconded Cllr Roberts unanimously agreed with Cllr Biggin abstaining

10) R Biggin	Cheque No: 000740	£9.99
--------------	-------------------	-------

- b) Precept 2015-16 – Cllr Massey reported that the precept request had been signed by four Councillors and sent to ABVC.

2015/1/9 Planning –New Planning Applications –

Ref Num	Address and Proposal
AVA/2014/1074 DWL: 22/Dec/2014 Val: 1/Dec/2014 Dec:	Sports Ground Shaw Lane Holbrook Belper Derbyshire DE56 0TG New football clubhouse No comments anticipated decision 27/02/15
TRE/2014/0185 DWL: 18/Dec/2014 Val: 18/Dec/2014 Dec:	1 Pond Road Holbrook Belper Derbyshire DE56 0TX 3 Silver Birch trees - reduce in height by around 8 metres. No comments anticipated decision 29/02/15
TRE/2014/0173 DWL: 3/Dec/2014 Val: 3/Dec/2014 Dec: 8/Jan/2015 Approved	27 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Oak tree - crown thin from previous pruning 5 years ago.
AVA/2014/1013 DWL: 27/Nov/2014 Val: 10/Nov/2014 Dec:	20 Town Street Holbrook Belper Derbyshire DE56 0TA To demolish existing stone wall and create off road parking Repeated previous comments anticipated decision 05/01/15 The property owner attended the meeting and there was a good discussion around the application. The Chairman thanked Mr Booth for his contribution.
TRE/2014/0162 DWL: 13/Nov/2014 Val: 13/Nov/2014 Dec: 16/Dec/2014 Approved	2 Mellors Lane Holbrook Belper Derbyshire DE56 0SY Crown reduce field maple tree
TRE/2015/0008 DWL: 16/Jan/2015 Val: 16/Jan/2015	18 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Remove Cherry tree. Agreed anticipated decision 27/02/15

Dec:

10) Correspondence/items for information only

Request from Fete Committee for access to Mellors Lane Park from 08/07/15 to 12/07/15 and for the Fete on 11/07/15 agreed. It was also agreed that Cllr Massey in a personal capacity could again be the Licensee for the Fete. Action Cllr Massey to confirm to Fete Committee

11) Date of next meeting 25 February 2015 – the Chairman advised that he would be on holiday but the meeting would go ahead on the pre-arranged and publicised date.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25 FEBRUARY 2015 AT 7.15 p.m. AT THE “ARKWRIGHT”
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:-

Councillors	Massey (Vice Chairman)	Banks
	Mrs Brocklehurst	Kennedy
	Ms. Morral	Rhodes
	Roberts	AVBC/DCC K. Buttery
	AVBC T. Ainsworth	Acting Sgt. N. Hopwell

There were four parishioners present.

2015/2/1 APOLOGIES:- Cllrs. Biggin (Chairman) and Bull, Mrs Glenys Briggs (Clerk), PCSO. J. Midgley.

2015/2/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr. Massey declared a personal interest in agenda item 2015/2/7/f). He remained in the meeting but took no part in the discussion.

2015/2/3 THE CLERK’S ABSENCE, APPOINTMENT OF MINUTES RECORDER:- agreed Cllr. Roberts take the minutes.

2015/2/4 PUBLIC SPEAKING:-

(a) Police – Acting Sgt. N. Hopwell reported that prime crime and ASB remain down over the year, although there was a slight increase in January. There are no current issues in Holbrook. He is aware of the concern over the ‘shed’ in Chapel Street. Regarding the future of the Community Speedwatch, a meeting has been held with Cllr. Mrs Brocklehurst and others. It was noted that responsible people within the Community can undertake Speedwatch exercises without the Police being present. A speed survey is being conducted on Makeney Road for 7 days. A similar exercise will be carried out on Portway in the future.

(b) Potholes and Litter - Two parishioners highlighted their concerns regarding the poor state of the local roads and the visual blight this caused to the appearance of the Village. They also raised concerns regarding the amount of litter on the A38 (in particular). They brought along photographic evidence of some of the many potholes, the ‘unacceptable’ standard of repairs, and evidence where repairs had been carried out of piles of debris being left in the road. Although HPC is currently conducting a pothole survey within the Parish, AVBC T. Ainsworth pointed out that often the most effective way to get repairs carried out is for members of the public to use the AVBC online pothole reporting form for DCC or telephone contact number (**PMN**: Tel. No. is 08456 058 058). He reminded the meeting it was important to state exactly the location of each pothole. AVBC/DCC K. Buttery stated that concerns over the quality of the repairs had already been reported. He also mentioned that it was planned to clear the A38 of litter in March. It was agreed that our Parish Warden is doing a good job of removing litter from the Parish roads.

(c) Chapel Street ‘Shed’ (formerly Wool Shop) – Two parishioners voiced their concerns over the situation at the top of Chapel Street concerning the former Wool Shop. They believe this shed, which is without any amenities, now has a resident. Reference was made to an e-mail to HPC dated 22 February 2015. Cllr. Massey outlined HPC’s position, regarding the sale in 2006, when the Parish Council had sought the best price for the Parish through the sale of this property via an Estate Agent. Concerns of this nature are most effectively dealt with through the responsible authorities, e.g. the relevant departments of AVBC and the Police. Acting Sgt. N. Hopwell confirmed he was aware of the situation and AVBC T. Ainsworth advised that the Planning Enforcement Team at AVBC should be informed by completing a Planning Enforcement Request Form available on the AVBC website.

Post Meeting Note: Cllr. Massey has completed an online Planning Enforcement Request Form on behalf of HPC.

Cllr. Rhodes raised concerns regarding mud on Moorside Lane, North of Browns Lane, and Cllr. Kennedy raised similar concerns about mud on Alfreton Road, by Station House, Coxbench.

2015/2/5 MINUTES OF THE PARISH COUNCIL MEETING 28 JANUARY 2015:-

Proposed Cllr. Mrs Brocklehurst, seconded Cllr. Rhodes – unanimously agreed.

2015/2/6 CHAIRMAN’S ANNOUNCEMENTS

(a) Cover for the Clerk – The Vice Chairman reported that Glenys has returned home and continues to make a good recovery. Her intention is to retire at a mutually convenient date. Discussions have been held with DALC about the procedure for appointing a new Clerk and Cllrs. Biggin and Massey are actively pursuing this matter. Meanwhile, as agreed with DALC, the Chairman and Vice Chairman will continue to deal with routine matters

Action – The Chairman and Vice Chairman to pursue the process of appointing a new Clerk.

(b) BT Adopt a Kiosk Scheme – The Vice Chairman reported that the Council received information on this scheme and requested Councillors to come up with ideas for a potential use for an old kiosk. This would then be debated at a later date and consideration given as to whether to proceed or not with its acquisition for a nominal fee of £1.

Action – All Councillors to review the e-mail detailing this scheme

2015/2/7 REPORT ON BEHALF OF THE CLERK:

(a) Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling – no letter from J.G.Hills. Dog fouling reduced in

Park but more on pavements, particularly on Chapel Street. It was agreed that the Parish Warden should be asked to monitor the situation on Chapel Street. Cllr. Kennedy has installed temporary anti dog fouling signs on the Park. Cllr. Mrs Brocklehurst mentioned that Keep Britain Tidy has launched a new dog fouling campaign which features a proven effective poster. Mellors Lane Park inspection reports are all ok.

Action: - the Parish Warden to be requested to report back on the dog fouling situation on Chapel Street.

Action: Cllr. Kennedy to look at obtaining some of these new dog fouling posters with a budget of up to £50.

Proposed Cllr. Massey, seconded Cllr. Mrs Brocklehurst – unanimously agreed.

(b) Potterell Charity – Cllrs. Massey and Ms Morral – nothing to report.

(c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter –

Cllr. Massey reported that provision of new bus shelters for Bargate Road and Town Street may be 50% part funded through DCC, costing the Parish Council about £2.5k. Cllr. Mrs Brocklehurst submitted some information on council approved bus shelters that would cost about £2.5k delivered and installed.

Action: Cllr. Biggin and Massey to investigate this further.

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst – the situation regarding the withdrawal of Police coverage for Community Speedwatch surveys had been covered under Item 2015/2/4. Cllr. Rhodes suggested that the Parish Council look into purchasing its own speed gun. Cllr. Mrs Brocklehurst showed the meeting an article about a £2k portable sign from Unipart Dorman being trialled by Hulland Ward Parish Council. This device has a large display giving individual vehicle speed and also gathers that data for later review. The article claims that that it is already having a positive effect.

Action: Cllr. Rhodes to look into the costs and issue of purchasing a traffic speed gun.

Action: Cllr. Mrs Brocklehurst to contact Hulland Ward Parish Council and obtain further information on their vehicle speed display initiative.

Cllr. Mrs Brocklehurst stated that on-road parking outside the Holbrook School for Autism was becoming a hazard at some times of the day.

Action: Cllr. Mrs Brocklehurst to request Acting Sgt. N. Hopwell to monitor this situation, particularly between 14:45 hrs and 15:15 hrs when taxis are collecting students.

(e) Post Office – Cllr. Massey read out a letter written on behalf of HPC, dated 13 February 2015, to the CEO of the Post Office voicing our concerns over their negative position regarding relocating the Post Office at the Village Shop. All agreed that the letter expressed our views very well and Cllr. Massey was thanked for his efforts. Acknowledgment of the letter has been received from the Post Office CEO's office.

(f) HPC Agreement with HAHVCC: - Cllr. Roberts read out an e-mail, dated 1 February 2015, from the secretary of HAHVCC to HPC requesting an extension of the formal agreement of 23 March 2011 between HPC and HAHVCC. This agreement relates to the money held by HPC for the building of the new village hall. The extension date requested was 25 September 2017 so that it coincides with period of the planning permission. It was proposed that HPC approve this request and that HPC contact Robinsons Solicitors to ensure that the extension date is legally acceptable and reflected in an updated Agreement.

Proposed Cllr. Mrs Brocklehurst, seconded Cllr. Rhodes – unanimously agreed with Cllr. Massey abstaining.

Action: Contact Robinsons Solicitors to ensure that the extension date is legally acceptable and reflected in an updated Agreement.

2015/2/8 FINANCE:-

Accounts for payment:

1) MS Accountancy Services	Cheque No 000741 £15.48
2) Mrs G Briggs	Cheque No 000742 £466.70
3) Tom Connors	Cheque No 000743 £451.97
4) HMRC	Cheque No 000744 £116.60

Accounts for payment proposed Cllr. Mrs Brocklehurst seconded Cllr. Roberts unanimously agreed

2015/2/9 PLANNING - NEW PLANNING APPLICATIONS –

AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
AVA/2015/0040 DWL: 10/Feb/2015 Val: 16/Jan/2015 Dec:	Birchwood House Birchwood Farm Portway Coxbench Derby Derbyshire DE21 5BE Proposed alterations and extensions No comments
AVA/2014/1074 DWL: 22/Dec/2014 Val: 1/Dec/2014 Dec: 22/Jan/2015	Sports Ground Shaw Lane Holbrook Belper Derbyshire DE56 0TG New football clubhouse Approved 22/01/2015

AVA/2014/1013 DWL: 27/Nov/2014 Val: 10/Nov/2014 Dec:	20 Town Street Holbrook Belper Derbyshire DE56 0TA To demolish existing stone wall and create off road parking Approved 17/02/15
AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
TRE/2015/0008 DWL: 16/Jan/2015 Val: 16/Jan/2015 Dec: 17/Feb/2015	18 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Remove Cherry tree
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec:	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right

2015/2/10 CORRESPONDENCE - items for information only -

- a) e-mail from Edward Sims of 4 Chapel Street, Holbrook to Glenys Briggs (Parish Clerk) dated 22 February 2015. Subject: Wool Shop, Chapel Street, Holbrook.
- b) e-mail from Peter White (secretary HAHVCC) to Holbrook Parish Council dated 1 February 2015. Subject: Agreement between Holbrook Parish Council (HPC) and Holbrook Arkwright Hall Village Community Centre (HAHVCC).
- c) e-mail on behalf of Rod Goodwin, Payphones Operations Manager to Glenys Briggs dated 25 February 2015. Subject: BT Adopt a Kiosk Scheme.

2015/2/11 DATE OF NEXT MEETING – 25 MARCH 2015

There being no further business the meeting closed at 9:15.p.m.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25 MARCH 2015 AT 7.15 p.m. AT THE “ARKWRIGHT”
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Biggin (Chairman) Massey
Ms. Morral Mrs Brocklehurst
Banks Roberts
Rhodes Kennedy
PCSO J. Midgley

2015/3/1 APOLOGIES:- Cllr Bull. Mrs Glenys Briggs Clerk, AVBC/DCC K. Buttery and T Ainsworth and Acting Sgt. N Hopwell

2015/3/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Biggin declared a personal interest in agenda item 8 b), Cllr Massey in agenda item 8 a) 6, and Cllr Rhodes in agenda item 8 a) 1 all three remained in the meeting but took no part in the discussion.

2015/3/3 THE CLERK’S ABSENCE, APPOINTMENT OF MINUTES RECORDER:- agreed Cllr Massey take the minutes.

2015/3/4 PUBLIC SPEAKING:-

POLICE – PCSO reported that crime and anti-social behaviour is down in Holbrook although there had been a theft of a garden ornament. A speed survey had been conducted between March 2nd and 8th. Councillors were uncertain of the information produced and agree to ask the Traffic Unit to attend a Council Meeting and explain.

HAHVCC- The pressure on AVBC re double planning fees had been successful and the lower of the two amounts had been refunded.

2015/3/5 MINUTES OF THE PARISH COUNCIL MEETING 25 February 2015:- Proposed Cllr Massey , seconded Cllr Rhodes – unanimously agreed.

2015/3/6 CHAIRMAN’S ANNOUNCEMENTS

Cover for the Clerk – The Chairman reported that Glenys continued to improve. Cllr Biggin continued to be in regular contact with DALC to ensure the Council was acting correctly during the Clerk’s absence and to proceed with the process of advertising the post. It was agreed that DALC should handle the advertising of the post and deal with applications on behalf of the Council **ACTION** – The Chairman and Vice Chairman to continue to deal with the recruitment of a new Clerk and routine matters during the Clerk’s absence.

2015/3/7 REPORT ON BEHALF OF THE CLERK:

(a)Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling – no letter from J.G.Hills. Cllr Rhodes had greased items of equipment. Cllr Kennedy had accessed new dog fouling notices from Keep Britain Tidy at a cost for 10 of £220 + VAT total £264. Proposed Cllr Rhodes seconded Cllr Roberts that we purchase 10 at this price – unanimously agreed. Cllr Kennedy thanked for his work. **ACTION** Cllr Kennedy

(b) Potterell Charity – Cllrs. Massey and Ms Morral – all going well.

(c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter –

A possible source of bus shelters had been obtained, ongoing. **ACTION** the Chairman

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst – many potholes had been filled before the survey had been completed. **ACTION** It was agreed that all Councillors would advise before 29th March of any repairs that had not been completed and advise the Chairman. Further information awaited re the speed signs at Hulland Ward, agreed to keep open

(e) Post Office – nothing to report. **ACTION** the Vice Chairman.

(f) HPC agreement with HAHVCC – Geldards (formerly Robinsons) solicitors had recommended a form of wording to extend the date of the formal Agreement between the parties at a cost of £250 + VAT proposed Cllr Roberts seconded Cllr Mrs Brocklehurst that the Council instructs Geldards to proceed on those terms. Unanimously agreed with Cllrs Biggin and Massey abstaining and not taking part in the discussion. **ACTION** the Clerk

(g) Police Recommendation – a request had been received from our Neighbourhood Policing Team that the Council supports their application for an award, agreed. **ACTION** – the Chairman

2015/3/8 Finance:-

a) Accounts for payment proposed Cllr Mrs Brocklehurst seconded Cllr Roberts.		
1) Malcolm Rhodes	Cheque No: 000745	£4-95
2) MS Accounting Services	Cheque No: 000746	£84-00
3) HMRC Only	Cheque No: 000747	£116-60
4) Mrs G Briggs	Cheque No: 000748	£466-70
5) T Connors	Cheque No: 000749	£451-97
6) R Massey	Cheque No: 000750	£4-24
7) Keep Britain Tidy	Cheque No: 000751	£264-00

Unanimously agreed with Cllrs Massey and Rhodes abstaining and not taking part in the discussion.

- b) **Request from Holbrook Parochial Church Council** re contribution to Churchyard Maintenance total cost £500-00, proposed Cllr Rhodes seconded Cllr Roberts that a contribution of £250-00 be made. Agreed with 2 abstentions. In addition Cllr Biggin abstained and did not take part in the discussion.

HPCC Cheque No: 000752 £250-00

- c) **P11D questionnaire** – the P11D questionnaire had been received from MS Accounting Services and completed in draft by the Vice Chairman showing a Nil return. Proposed Cllr Banks seconded Cllr Ms Morral that a Nil return be submitted. Unanimously agreed.

2015/3/9 Planning –New Planning Applications –

Ref Num	Address and Proposal
AVA/2015/0165 DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG Extensions & Alterations to existing bungalow No comments no decision date
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec:	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right. No comments decision date 17/03/15
AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
AVA/2015/0040	Birchwood House, Birchwood Farm, Portway, Coxbench, Derby, Derbyshire, DE21 5BE Proposed alterations and extensions Anticipated decision 13/03/2015 Permitted 24/03/15
AVA/2015/0207	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property. No comments no decision date

Questions were raised about possible planning issues re a garage in The Nook and on Portway as planning applications did not appear to have been received.

1 The Nook proposed Cllr Massey seconded Cllr Rhodes that the matter be investigated and if necessary the Enforcement Officer at AVBC be contacted unanimously agreed. **ACTION** - the Chairman

1 The Cliff, Portway proposed Cllr Massey seconded Cllr Kennedy that the matter be investigated and if necessary the Enforcement Officer at AVBC be contacted unanimously agreed. **ACTION** – the Chairman

2015/3/10 Correspondence/items for information only

The Council had been advised that the AGM needed to be held within 14 days of the election on May 7th. Agreed the Parish Council AGM, Parish Meeting and ordinary Council Meeting be held on Monday May 18th 2015.

2015/3/11 Date of next meeting 29 April 2015

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON

WEDNESDAY 29 April 2015 AT 7.15 p.m. AT THE “ARKWRIGHT”

PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Biggin (Chairman) Massey

Banks Bull

Kennedy Rhodes

Roberts

AVBC/DCC K Buttery and T Ainsworth

2015/4/1 APOLOGIES:- Cllr Ms Morral, Mrs Glenys Briggs Clerk. Acting Sgt. N Hopwell and PCSO J Midgley

2015/4/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Biggin declared a personal interest in agenda items 7 f) and 8 a) 1 and 8, Cllr Massey in agenda items 7 f) and 8 a) , both remained in the meeting but took no part in the discussion.

2015/4/3 THE CLERK’S ABSENCE, APPOINTMENT OF MINUTES RECORDER:- agreed Cllr Massey take the minutes.

2015/4/4 PUBLIC SPEAKING:-

POLICE – a written report had been received and was read to the meeting

AVBC/DCC – Cllr Buttery reported that there were delays with planning issues. He was asked to look at the poor performance of the drains on Moorside Lane.

2015/4/5 MINUTES OF THE PARISH COUNCIL MEETING 25 March 2015:- Proposed Cllr Rhodes , seconded Cllr Banks– unanimously agreed.

2015/4/6 CHAIRMAN’S ANNOUNCEMENTS

David Bower – The Chairman reported the death of David Bower a former Councillor.

Cover for the Clerk – The Chairman reported that Glenys continued to improve. Cllr Biggin continued to be in regular contact with DALC to ensure the Council was acting correctly during the Clerk’s absence and to proceed with the process of advertising the post. An advertisement would be issued by DALC through their channels and placed in official village notice boards. It was proposed by Cllr Rhodes and seconded Cllr Banks that the short listing panel, on 18 May, be Cllrs Biggin and Massey and the Clerk, unanimously agreed **ACTION** – The Chairman and Vice Chairman to continue to deal with the recruitment of a new Clerk and routine matters during the Clerk’s absence.

2015/4/7 REPORT ON BEHALF OF THE CLERK:

(a)Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling – no letter from J.G.Hills. All routine inspections clear AVBC report says some mats need re-setting. The Council were concerned that the AVBC inspection was dated September 2014 but had only been received with an invoice in March, agreed that the Council should send a letter with the cheque asking if it was fair and reasonable to charge under those circumstances. The inspectors were thanked for their work Cllr Kennedy had obtained 10 No Dog **Fouling** notices to be placed initially at Mellors Lane, Gorsey Piece, Sand Hollows and Belper Road **ACTION** Cllrs Biggin and Rhodes

(b) Potterell Charity – Cllrs. Massey and Ms Morral – all ok.

(c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter –

Bargate Road bus shelter had been repaired. Advised that litter bins can be used for **bagged** dog waste.

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst – nothing to report.

There had been improvements in the pothole situation but we should put in the village newspaper report that if residents see a pothole problem they should, in the first instance, use Derbyshire Net site with copy to DCC Cllr Buttery but on wider issues they might find “fix my street” useful.

(e) Post Office – nothing to report send chaser. **ACTION** the Vice Chairman.

(f) HPC agreement with HAHVCC – awaiting documentation from Geldards. **ACTION** the Clerk

2015/4/8 Finance:-

a) Accounts for payment proposed Cllr Bull seconded Cllr Rhodes.

1) R Biggin	Cheque No: 000753	£19-99
2) AVBC	Cheque No: 000754	£40-80
3) HMRC Only	Cheque No: 000755	£116-60
4) Mrs G Briggs	Cheque No: 000756	£466-70
5) T Connors	Cheque No: 000757	£451-97
6) Holbrook Parish Council	Cheque No: 000759	£8462-50
7) HPCC	Cheque No: 000760	£300-00
8) HAHVCC	Cheque No: 000761	£23-25

Unanimously agreed with Cllrs Biggin and Massey abstaining and not taking part in the discussion.

- b) Accounts and arrangements for audit – the draft accounts had been circulated and were approved proposed Cllr Bull and seconded Cllr Rhodes unanimously agreed.
- c) A letter had been received from The Pensions Regulator agreed The Clerk would be the Council's contact.

2015/4/9 Planning –New Planning Applications –

Actions re 1 The Cliff and 1 The Nook

1, The Cliff, - Planning Enforcement (ENF/2015/0133) enquiry – acknowledgment received 10.04.2015 – as it was in a conservation area planning permission was required.

AVA/2015/0250 DWL: 8/Apr/2015 Val: 17/Mar/2015 Dec:	Land To Rear Of No. 47 Town Street Holbrook Belper Derbyshire 1 No. Residential Unit HPC's response that they opposed as they considered it tandem development and outside the built framework of the village
AVA/2014/1103 DWL: 18/Mar/2015 Val: 23/Jan/2015 Dec:	Holly Barn 3 Pond Road Holbrook Belper Derbyshire DE56 0TX Single storey rear extension and the addition of 2 roof lights
AVA/2015/0207 DWL: 13/Mar/2015 Val: 4/Mar/2015 Dec:	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property. Approved
AVA/2015/0165 DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG Extensions & Alterations to existing bungalow
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec: 17/Mar/2015	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right. Approved

It was reported that The Spotted Cow was up for sale.

2015/4/10 Correspondence/items for information only

HPC Election Result only 5 people had stood and there were 5 vacancies agreed to check on co-option rules **ACTION** the Chairman

D.C.C. Derbyshire & Derby Minerals Local Plan – Spring/Summer Consultation 2015 No action.

D.C.C. Rights of Way Minor Maintenance Agreement 2015/16 £385 agreed to take part

2015/4/11 The Chairman thanked retiring councillors for their work, Cllr Massey thanked Cllr Biggin for his work over more than 30 years the last four as Chairman.

2015/4/12 Date of next meeting 18 May 2015

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
MONDAY 18 May 2015 AT 7.45 p.m. AT THE 'ARKWRIGHT' PARISH HALL,
MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Banks Mrs. Brocklehurst
Kennedy Massey (Chairman)
Rhodes Roberts

2015/5/1 APOLOGIES:- Cllr. Bull

2015/5/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Massey declared a personal interest in agenda item 5 f). He stayed in the meeting but took no part in the discussion. He declared a DPI in agenda item 7 a) and left the meeting.

PUBLIC SPEAKING:- John White of Vicarwood Avenue spoke about the Planning Application No. AVA/2015/0285 for a tree house at The Old Vicarage, 30, Moorside Lane, Holbrook the platform for which has been installed and is 6ft. higher than boundary fence. There are no dimensions on the plans. Such a structure would compromise the privacy in his house and garden.

2015/5/3 MINUTES OF THE PARISH COUNCIL MEETING 29 April 2015:-

Proposed Cllr Rhodes, seconded Cllr Roberts – unanimously agreed.

2015/5/4 CHAIRMAN'S ANNOUNCEMENTS

New Clerk – DALC has been very helpful with the recruitment and has received 6 applications which are in the post and should be received by 19 May. The chairman, Richard Biggin and the Clerk to review and decide on 4 for interview. Interview panel to be taken from Cllrs. Massey, Kennedy, Roberts and Mrs. Brocklehurst. A specimen contract to be obtained from DALC. **Action – The Clerk**

2015/5/5 CLERK'S REPORT

(a)Mellors Lane Park Improvements – Correspondence – John G Hills – nothing received – take off agenda. **Dog fouling** – notices going up.

Action – Cllr. Rhodes and Richard Biggin

Reply from AVBC – unable to waiver or offer a discount re playing field inspection report.

(b) Potterell Charity – Cllr. Massey – all ok.

(c) Footpaths, hedges, verges and bus shelter – nothing to report.

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst reported she is meeting with Acting Sgt. Neil Hopwell on 19 May 2015.

(e) Post Office – write again.

Action – The Clerk

(f) HPC agreement with HAHVCC – Geldards have the documents in hand.

2015/5/6 FINANCE:-

- a) Accounts for payment proposed Cllr Banks seconded Cllr Roberts.
A request had been received from HPCC for a donation towards repairs to the Church clock. Proposed - Cllr. Mrs. Brocklehurst, seconded Cllr. Rhodes that a donation of £300.00. be made – unanimously agreed,

1) HMRC Only	Cheque No: 000762	£ 83.20
2) Mrs. G. Briggs	Cheque No: 000763	£333.46
3) T. Connors	Cheque No: 000764	£451.97
4) MS Accountancy	Cheque No: 000765	£ 16.20
5) DALC	Cheque No: 000766	£391.86
6) HPCC	Cheque No: 000767	£300,00

- b) Income – NatWest Business Reserve Account Interest £36.11.
b) Audit – All books documents etc. with the Internal Auditor. Section 2 Annual Governance Statement was completed.

2015/5/7 Planning –New Planning Applications –

AVA/2015/0285 – The Vicarage, 30, Moorside Lane, Holbrook – Children’s Tree House – Cllr. Massey had declared a DPI, he left the room and took and took no part in the discussion. Cllr. Kennedy took the chair. It was noted this was a retrospective planning application as the platform has already been constructed, encircling a tree with a Preservation Order and will require lopping of other trees with Preservation Orders to complete the structure. Will overlook and compromise the privacy of 5 or 6 neighbouring gardens in Vicarwood Avenue and Moorside Lane. The structure is about 6ft. above the boundary fences. Children playing in it could constitute a noise problem as well. The site plan and Location plan are not consistent re the positioning of the proposal. No dimensions of the tree house are provided. The Heritage Statement is not credible and is irrelevant to the proposal.

Overall the proposal is totally unacceptable, visually intrusive, compromises privacy, damages trees under Preservation Orders, is out of proportion to the site.

Rejection is recommended. Proposed Cllr. Mrs. Brocklehurst seconded Cllr. Banks, unanimously agreed.

Cllr. Massey returned to the meeting.

AVA/2015/310 – 2 Mellors Lane, Holbrook – Cllrs. Mrs. Brocklehurst and Roberts to inspect. **Action – Cllrs. Mrs. Brocklehurst and Roberts.**

2015/5/8 Clerks & Councils Direct – circulated
DALC Circulars – circulated as received.

2015/5/9 Date of next meeting – Wednesday 24 June 2015.

There being no further business the meeting closed at 8.35.p.m.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
MONDAY 24 JUNE 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,
MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Banks Mrs. Brocklehurst
Bull Kennedy
Massey (Chairman) Rhodes
Roberts
T. Ainsworth (AVBC) K. Buttery (AVBC. & DCC)
and Hannah Owen (new Clerk)

The Chairman welcomed Hannah to the meeting.

2015/6/1 APOLOGIES:- Acting Sgt. N. Hopwell and PCSO J. Midgley

2015/6/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Massey declared a personal interest in agenda items numbers 6 (e) and 7 (a). He stayed in the meeting but took no part in the discussion.

2015/6/3 PUBLIC SPEAKING:- AVBC/DCC Cllr. K. Buttery stated that the planning application at Danesby Rise, Denby will most probably be refused. It was noted that no reference to the downstream impact of this development on Coxbench was made and we should write to A.V.B.C. expressing our concern at this omission.

Action – The Clerk

The preferred route for the HS2 is the original route and will not, therefore, affect the residents of Coxbench.

Cllr. K. Buttery said that from the enquiries he had made at Matlock it would appear there is no benefit in contacting “Fix my Street” as opposed to the established contact with D.C.C. He also said that officers did not seem aware of “Fix my street”. D.C.C./Police are creating 20 mph zones to reduce the number of casualties.

Cllr. Rhodes stated the drains along Moorside Lane are under investigation.

POLICE – The following report received from PCSO John Midgley was read by the Clerk:-

- Myself and Neil attended the Force achievement awards last night at the Headquarters and were awarded Safer neighbourhood Team of the year out of ninety teams across the county. Votes were made by members of the public and we thank anyone that had voted for us.
- 6.45 am this morning a blue transit van (no registration given) was seen parked on a residents drive, Portway. Three European males have been searching for scrap metal. They have been seen holding copper piping and a cement mixer owner was trying to fix. They have left once owner has confronted them. If this van is seen acting suspiciously in the area please ring 999.
- We have had reports from Holbrook Sports club of kids loitering around in the football ground and around the quarry area. I have carried out a site visit with the secretary of the club in ways to secure the grounds better. Anti-social behaviour signs have also been provided to them to put around the premises. If you need any for the park on Mellors Lane, let us know and I will get some made for you to put up.

2015/6/4 MINUTES OF THE PARISH COUNCIL MEETING 18 May 2015:-

Proposed Cllr Mrs. Brocklehurst, seconded Cllr Bull – unanimously agreed, with an amendment to the seconder of the Minutes of the meeting held 29 April 2015 to Cllr. Roberts. Minutes of the Annual Meeting of the Parish Council were noted.

2015/6/5 CHAIRMAN'S ANNOUNCEMENTS

New Clerk – Contract is being drawn up and it was agreed the Chairman, Vice-chairman, the Clerk and Hannah Owen should finalise the details with a starting date of 1 July 2015.

2015/6/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – Inspection Reports “one side of Surfer Module has collapsed bearing (leaking black grease)

Pallet found at back of goal posts. Skier Module not smooth running but quite safe

Action – Cllr. Rhodes

Bins need emptying and grass needs cutting – A.V.B.C. do this on a regular basis. No rope swings are allowed. Need to be cut down as soon as noticed. Needs to be added to the checklist.

Cars should not be parked near to the Park but further down Mellors Lane. If necessary to be discussed at a later date.

Spare football goal posts and nets – enquire from G. Astle

(b) Potterell Charity – Cllr. Massey – Nothing to report.

(c) Footpaths, hedges, verges and bus shelter – following report received:-

Footpaths in the Parish – no reported problems

Annual Footpath Walk – meet at 7pm on 8th July at the Arkwright Hall. As many Councillors as possible are requested to attend together with as many other people as possible. We have 11.5 miles of footpaths to cover and need a minimum of 6 or 7 people or groups to cover this. Please encourage others to attend, it is an enjoyable social occasions when at least some of us end up at the Dead Poets afterwards.

Gorse Piece – the Council needs to organise a working party to cut the paths through Gorse Piece, or instruct our Parish Warden to do this if that is preferred. I am willing to help if available.

Village Walks – the next Village walk will be on 25th July starting from the car park at Duffield Church at 10.00am. Details will be circulated by e-mail to the regular group and appear on the PC website. Richard Biggin, Footpath Officer.

It was agreed to arrange for "Gorse Piece" to be mown towards the end of July at the end of the bird nesting season. Cllrs. Bull, Kennedy, Massey, Rhodes and Roberts volunteered to form a Working Party to cut the paths and to formalise a plan for the area after the mowing has been done. Richard Biggin to continue to hold a key to the gate at "Gorse Piece".

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst reported she has met with Acting Sgt. Neil Hopwell. Community Speedwatch has been updated. More volunteers are needed if the Speedwatch is to continue in our parish. Derbyshire Constabulary Community Speedwatch Guidance to be put on circulation. To be discussed at the July meeting. **Action – The Clerk**

(e) Post Office – No reply received to date.

(f) HPC agreement with HAHVCC – First Supplemental Agreement document signed by Cllrs. Kennedy and Roberts on behalf of the Parish Council. HAHVCC needs to sign. Trust AGM 23 July 2015 at 7.30 p.m. in the "Arkwright Parish Hall".

2015/6/7 FINANCE:-

a) Accounts for payment proposed Cllr Bull seconded Cllr Roberts. There had been a discrepancy in the salaries of the Clerk and the Parish Warden in April and this was reflected in the following payments.

1) HMRC Only	Cheque No: 000768	£ 83.40
2) Mrs. G. Briggs	Cheque No: 000769	£352.65
3) T. Connors	Cheque No: 000770	£437.24
4) R.A. Massey	Cheque No: 000771	£ 39.99
5) A.V.B.C.	Cheque No: 000772	£115.25
6) Geldards	Cheque No: 000773	£300.00

b) Audit – Receipt of the Annual Return has been received from the Auditor. Clerk to write thanking P. Holton for acting as Internal Auditor again.

Action – The Clerk

2015/6/8 Planning

a) **New Planning Applications**

- 1) **AVA/2015/0310** - 2, Mellors Lane, Holbrook - proposal is for the installation of solid wall insulation to the existing dwelling house -
No comments
- 2) **AVA/2015/0480** – 1, The Cliff, Portway – to remove existing cladding and pebble dash and replace with smooth render - No comments other than colour
- 3) **AVA/2015/0519** – 110, Belper Road, Bargate – Erection of detached house with integral garage (This is a departure to the Development Plan)
No comments

b) **Withdrawn Planning Application** – AVA/2015/0250 – 1 Residential Unit, land to rear of 47, Town Street, Holbrook.

c) **Planning Enforcement** – ENF/2015/0065 – Chapel Street Holbrook
Makeney Road field – under consideration of Enforcement Officer.

d) **Planning Applications Refused :-**

AVA/2015/0285 – The Vicarage, Moorside Lane, Holbrook, Childrens Tree
House.

9) **Correspondence for information**

a) DALC Circular 14 and various others – circulated

b) D.C.C. Street Lighting Areas of High Crime and ASB

c) A.V.B.C. – Western Parishes “Have Your Say” 8 July from 6p.m. – 7p.m.
at Hazelwood Village Hall.

10) **Date of next meeting Wednesday July 29th 2015**

-1004-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29 JULY 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Banks
Mrs. Brocklehurst
Kennedy (Vice Chairman)
Rhodes
Roberts
H Owen (Clerk)
2 Members of the public

The Vice Chairman welcomed everybody to the meeting.

2015/7/1 APOLOGIES:- Cllr Massey and Cllr Bull

2015/7/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Rhodes declared a personal interest in agenda items numbers 8(e1). He stayed in the meeting but took no part in the discussion.

2015/7/3 PUBLIC SPEAKING:- Concerns were raised about the visibility of the Dog Fouling signs in the park. It was RESOLVED that Cllr Rhodes would place a sign by the entry to the playground and the Council will monitor if the sign becomes damaged or is removed. The locations of signs are to be reassessed towards the winter.

Action – Cllr Rhodes

It was reported that the Grate outside 29 Moorside lane is collapsing. It was RESOLVED the clerk will contact Highways to report the issue.

Action- The Clerk

2015/7/4 MINUTES OF THE PARISH COUNCIL MEETING 24 June 2015:-

Proposed Cllr Rhodes, seconded Cllr Roberts – unanimously agreed.

2015/7/5 Co-Option to fill Councillor Vacancy

Cllr Banks proposed Glenys Briggs, this was seconded by Cllr Mrs Brocklehurst. All voted in favour and Mrs Briggs was Co-Opted onto the Council and completed the Declaration Of Acceptance Of Office form.

2015/7/6 CHAIRMAN'S ANNOUNCEMENTS

Retirement of Glenys Briggs as Clerk:-

Cllr Kennedy read out a letter from Cllr Massey in his absence. The letter thanked Glenys for her 34 years of service as Clerk. It was expressed what a wonderful job Glenys had done for the Parish of Holbrook.

High Speed Broadband:-

Cllr Kennedy and Cllr Roberts have attended a meeting with Kerry Bailey from Digital Derbyshire regarding High Speed Broadband in Holbrook. There has been mixed feedback to how strong the broadband is in the area despite the report stating there is excellent coverage. It was RESOLVED that the Parish Council will invite Kerry Bailey to the October meeting to give information to the Public and the Parish Council and also answer any questions. This will be advertised on the Parish Council website and notice boards along with an advert in the village magazine and a poster in the shop. This was proposed by Cllr Roberts and Seconded by Cllr Mrs Brocklehurst, all voted in favour.

Village Magazine:-

Cllr Brocklehurst proposed that the Clerk will continue to send reports from the Parish Council to the Village Magazine. It was RESOLVED this would be an informal version of the minutes. Cllr Roberts Seconded and all voted in favour.

Action-The Clerk

Holbrook Website:- Cllr Roberts proposed the Clerk contact the "Around Holbrook" group and invite them to have a page on the Parish Council Website. Cllr Banks seconded and all voted in favour.

Action-The Clerk

2015/7/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – Inspection Reports indicate that the "Crazy Twister" Equipment is slightly stiff. It was RESOLVED the Clerk will contact the manufacturer and see what maintenance should be taking place to ensure the equipment works to the correct standard.

Action-The Clerk

(b) Potterell Charity – Cllr. Massey informed the Clerk about status. – Nothing to report.

(c) Footpaths, hedges, verges and bus shelter – following report received:-

Report of Holbrook Parish Council Walk – w/c 6th July 2015

During the week commencing 6th July 2015 4 Parish Councillors, the Footpath Officer and 3 Parishioners turned out to complete the Annual Parish Council Footpath Walk. This is the only way we can guarantee the maintenance of our Footpath Right of Ways by recording this annual walk with the Rights of Way Department at the DCC at Matlock, it also enables us to report on the condition of the paths, stiles and gates and get any problems resolved. Thank you to all those that did support the walk.

All the footpaths, bridleways and roads used as footpaths were walked and any problems recorded: Resulting from the attention that has been given to the footpaths recently, new gates and signage, with considerable support from the designated officer, David Jenkinson, Rights of Way Assistant (Inspector, East Team) at DCC, all the paths were all open for access but minor some problems were encountered as below:

General - a number of the footpaths are very overgrown due to the vigorous growth this year, specifically

Footpath 6 - alongside the A38 Slip road - from 37108 to 44812

Footpaths Kilburn 1 and 10 which link with Holbrook 4 - from SK 37293 45594 to 37073 45469

Specific problems

Footpath - 9 at top of Dumble Road - Exposed nails on stile, also broken lateral near Day Park Quarry - see map and photos attached

Footpath 3 - exposed barbed wire on stile at eastern side of Booths Wood at Parish boundary. SK 36918 45699

Stoney Lane - this unclassified road, which is extensively used as both a FP and Bridle way has some major holes at the top west end SK 36489 44902

Richard Biggin, HPC Footpath Officer

(d) Traffic Action Plan – Cllr. Mrs. Brocklehurst reported there has been no further updates. It was RESOLVED the Council would like to hold an extra meeting in the near future to discuss a 5 year plan, this is to include a Traffic Action Plan.

(e) Post Office – A letter has been sent from Angela Tanner from the Office of the Chief Executive of the Post Office. It states that during public consultation there were both positive and negative comments regarding relocation to Holbrook Village Store. Another issue was the step access to the shop and the decision to not relocate to the shop is due to these factors.

2015/7/8 FINANCE:-

a) Accounts for payment proposed Cllr Kennedy seconded Cllr Roberts.
All voted in favour.

1 M. Rhodes	Cheque No. 000 775	£35.23
2 4UH	Cheque No. 000776	£35.99
3 RA Massey	Cheque No.000777	£59.99
4 HMRC Only	Cheque No. 000778	£136.96
5 T Connors	Cheque No. 000779	£451.97
6 H Owen	Cheque No. 000780	£543.77

b) Letter to RBS – A letter has been written to RBS to update them with the new Clerks details. This was signed by all signatories.

2015/7/9 Planning

a) **New Planning Applications**

1) **AVA/2015/0514-Peacehaven, Portway, Coxbench**-Proposed front and rear extensions, along with loft conversion and all associated works.

No Comments

2) **AVA/2015/0584** – 1 Moorfield Road, Holbrook, Kitchen Extension to side elevation.- Cllr Brocklehurst and Roberts are to look at this and report back to the Clerk within 7 days.

3) **AVA/2015/0624** – Killis Brae, 21 Killis Lane, Kilburn – Single Storey rear extension to form kitchen and alteration to rear window.

Cllr Rhodes and Cllr Banks are to look at this and report back to the Clerk within 7 days.

b) **Planning Decisions** –

AVA/2015/0310- 2 Mellors Lane, Holbrook. Removal of existing render and re painting the original bricks.- APPLICATION APPROVED.

AVA/2015/0480- 1 The Cliff, Portway, Holbrook. To remove existing cladding and pebbledash replace with smooth render. APPLICATION APPROVED.

AVA/2015/0545- 35 Belper Road, Holbrook. Proposed single storey rear extension and patio area. APPLICATION APPROVED

-1008-

TRE/2015/0082- Land off Portway, Holbrook. Remove 10 Poplar trees.
Application REFUSED. Tree preservation order in place.

2015/7/10 Correspondence for information

- a) DALC Circular 17 and various others – circulated
- b) Tree Preservation Order re Land off Portway, Holbrook

2015/7/11 Date of next meeting Wednesday 26th August 2015

-1009-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26 AUGUST 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Briggs
Mrs. Brocklehurst
Rhodes
Roberts
K.Buttery (AVBC&DCC)
J. Midgley (PCSO)
H Owen (Clerk)

The Chairman welcomed everybody to the meeting.

2015/8/1 APOLOGIES:- Cllr Bull, Cllr Kennedy and Acting Sgt. N Hopwell.

2015/2/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Massey declared a personal interest in agenda item number 10.5. He stayed in the meeting but took no part in the discussion. Cllr Massey also declared an interest in agenda item number 11.b He left the meeting during the discussion for this item.

2015/8/3 PUBLIC SPEAKING:-

PCSO J. Midgley announced that there had been 2 recent burglaries in Holbrook. 6/8/15 on Moorside Lane and 17/08/15 on Pond Road. Both were in the daytime between 9am and 4pm.

Burglary posters have been put up around Holbrook and any suspicious behave should be reported to the police.

At the end of July a motorbike was stolen from Town Street. This was later recovered although parts had been removed.

AVBC/DCC Cllr K. Buttery stated that the planning application at Danesby Rise was unlikely to have a decision by the meeting on 21/09/2015 and would likely be decided at the meeting on 19/10/2015.

Cllr Buttery also stated he was aware there were some issues regarding broadband within some postcodes. He requested anyone not receiving the up to date speed should contact him and report this as the money has been spent to provide this for everyone.

Concerns were raised about the poor bus service currently been run by Trent Barton. Buses are regularly not turning up and people have missed important appointments. It was RESOLVED that a letter would be sent to Trent Barton and Derbyshire County Council transport department raising these concerns and asking for the matter to be addressed.

Action- The Clerk

A drain is blocked by the 40MPH sign opposite the Coxbench Hall Residential Home. The Clerk will report this.

Action- The Clerk

2015/8/4 MINUTES OF THE PARISH COUNCIL MEETING 29th July 2015:-

Proposed Cllr Rhodes, seconded Cllr Roberts – unanimously agreed.

2015/8/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey, Cllr Briggs and Cllr Kennedy were tasked with drawing up the new Clerk's contract. Work had been done and a draft circulated to all councillors which had produced suggestions that had been incorporated. Cllr Kennedy was out of the country. The Chairman said the matter was not on the Agenda for debate but if the Council could indicate their support for the final draft circulated he would e-mail to Hannah and go through this with her and, unless a problem arose, the document could be signed. Proposed by Cllr Roberts, Seconded by Cllr Brocklehurst and all voted in favour.

Action-The Chairman

2015/8/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – The Clerk has sought advice on how best to proceed with maintenance of the play equipment. Having spoken to the manufacturer of the equipment and the insurance company, it was advised that we utilise the skills of the volunteers who are currently maintaining the equipment. This is more than adequate for what is required. It was noted Holbrook is very fortunate to have such people with an engineering background helping with the playground maintenance.

Since the last meeting Cllr Rhodes has carried out some minor maintenance work and all equipment is working well.

(b) Potterell Charity – Cllr. Massey informed the Council that all is well. It was noted that new flooring has been fitted.

(c) Footpaths, hedges, verges and bus shelter –

There is a significant amount of overgrown vegetation just below the Churchyard on Portway, Holbrook. There are also overgrown areas on the eastern side of Portway, Coxbench, opposite the houses known as “Laneside”, “Farleys”, “Peacehaven” etc. to the junction with Alfreton Road. A detailed letter will be sent to the County Council requesting this matter be addressed again as a matter of urgency. This work was required last year and the Clerk will state that the issue is something which arises periodically. It was advised to instruct the County Council to contact the land owners if they are not able to conduct any of the work themselves. Historically they have undertaken the work.

Action- The Clerk

d) Traffic- 20MPH Consultation.

The Parish Council completed the consultation questions. The Parish Council stated it supported the idea but it needed to be enforceable.

Other:

The Grate outside 29 Moorside Lane has been repaired.

Kerry from Digital Derbyshire will be attending the Parish Council Meeting in October.

The Clerk is yet to receive a response from the Around Holbrook group regarding hosting a page for the group on the Parish Council Website.

2015/8/7 Highfields Farm

An open letter had been received which expressed concern at the current state of Highfields Farm. It was confirmed that this has been an ongoing issue and the Parish Council has made several attempts for something to be done with no success.

It was RESOLVED the Clerk would write to AVBC and English Heritage to express the growing concerns in the Parish.

The decision would be part of the report to the next Village Magazine asking for support.

This was proposed by Cllr Brocklehurst, seconded Cllr Roberts and all voted in favour.

Action- The Clerk

2015/8/8 Gorseley Piece

Gorseley Piece will be mowed on Saturday 29th August 2015. It was decided a working party would look into what work needs to be done. A plan is to be devised and a group will meet with Richard Biggin at Gorseley Piece to determine the work required.

Proposed Cllr Massey, seconded Cllr Roberts and all voted in favour.

2015/8/9 Bus Shelter

It was RESOLVED a report on bus stop and bus shelter locations would be made. The Council will then look at where potential Bus Shelters could be placed based on need and priority. An email will be sent to the company who initially sent a quote for a bus shelter explaining this is being readdressed and we will be in touch again in due course.

Action- The Clerk

2015/8/10 FINANCE:-

- a) Accounts for payment proposed Cllr Briggs and seconded Cllr Roberts. All voted in favour except Cllr Massey who took no part in the discussion.

1 T Connors	Cheque No. 000 781	£451.97
2 H Owen	Cheque No. 000782	£543.57
3 HMRC Only	Cheque No.000783	£137.16
4 MS Accountancy	Cheque No. 000784	£16.20
5 H.A.H.V.C.C	Cheque No. 000785	£23.25

- b) **RBS Change of Clerk details**-RBS have been unable to change the details as yet, there appears to be some confusion. It was RESOLVED that Cllr Massey and the Clerk would continue to work on getting the change of contact details completed.
- c) **Audit Return**- Grant Thornton has passed the audit as correct and satisfactory. One note was that the Council Tax Grant information was in the incorrect box but this did not create any issues.

2015/8/11 Planning

a) **New Planning Applications**

1) **AVA/2015/0697.** 5 Mellors Lane Holbrook. First floor extension to the rear existing ground floor accommodation to create an extra bedroom.

No Comments

2) **AVA/2015/0584** – The Vicarage, 30 Moorside Lane Holbrook. Children's Tree House-Revised Scheme.

Concerns were raised that no true dimensions were listed. Also despite screens being placed it was suggested noise for the neighbours would still be an issue. Also concerns regarding the appearance for the surrounding properties. The Council raised concerns that the structure would be very intrusive for surrounding properties and the low usage did not justify a permanent structure.

During this discussion Cllr Massey left the room and took no part in the discussion.

b) **Planning Decisions** –

AVA/2015/2096- Boothswood Farm Moorside Lane, Holbrook. Conversion of redundant building into one bedroom holiday apartment. **Decision Pending.**

AVA/2015/0514- Peacehaven, Portway, Holbrook. Front and Rear extension and loft conversion. **PERMITTED**

AVA/2015/0584- 1 Moorfield Road, Holbrook. Kitchen Extension to side elevation. **PERMITTED.**

AVA/2015/0624- Killis Brae, 21 Killis Lane, Holbrook. Single story extension to side elevation. **PERMITTED.**

C) Enforcement Requests. Two story structure in the field below The Firs on Portway, Coxbench. AVBC confirmed this should be subject to planning application and are investigating further.

2015/8/12 Correspondence for information

- a) Information regarding temporary speed signs. Belper & District road safety.
- b) 20 MPH Speed limits on residential streets
- c) Groundwork quarterly newsletter.

2015/8/13 Date of next meeting Wednesday 30th September 2015

The Chairman said he would like to write to Clerks and Councils Direct about Richard Biggin and Glenys retiring as Councillor and Clerk after considerable service. The Council agreed.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30th SEPTEMBER 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Briggs
Bull
Kennedy
K.Buttery (AVBC&DCC)
T.Ainsworth (AVBC)
H Owen (Clerk)
One member of the public

The Chairman welcomed everybody to the meeting.

2015/9/1 APOLOGIES:- Cllr Mrs Brocklehurst, Cllr Rhodes, Cllr Roberts PCSO
J.Midgley and Acting Sgt. N Hopwell.

2015/9/2 DECLARATIONS OF MEMBERS INTERESTS:- There were no
declarations of interest.

2015/8/3 PUBLIC SPEAKING:-

The Clerk read out a report from Acting Sgt N Hopwell regarding Crime in the
Holbrook Area. Crime figures over the last month have stayed the same but they
show there is a distinct drop in theft and criminal damage offences. There has been
a very slight increase in Anti-Social behaviour incidents (4 in total) over the month of
August, there has still been a reduction compared to the previous year.

A member of the public reported a suspicious male going into Gorsey Piece most
mornings and Sgt Hopwell visited the area and questioned the male. He was
searched and was found in possession of a loaded syringe full of Heroin. He
explained he was taking the drugs en-route to work. This is an example of where the
community can help passing information to the police to act upon.

The Community Speed-watch scheme is to be re-introduced and it has been advised
that neighbouring parishes join together. The Clerk and Chairman will contact Kilburn
and Denby Parish Councils to discuss.

AVBC/DCC Cllr K. Buttery has met with Section Inspector Pat Howitt for Amber
Valley Policing. Pat has 19 staff working with him.

The only station closures in Amber Valley are in Kilburn and Langley Mill. Pat has said he encourages staff to be out in the community and he has stressed the importance of attending Parish Council meetings. It was noted that Glenys had built up excellent working relationships with the Police and the new clerk will continue working in this way.

Cllr Buttery confirmed there was no news to report from Derbyshire County Council at this time and Cllr Ainsworth had nothing further to add to the report.

Concerns were raised regarding overgrowing Ivy on the wall below the Church. It is feared that the overgrown Ivy may lead to forming a dam for water and cause flooding. With winter approaching this could lead to ice and very treacherous conditions. It will be for the land owner to undertake this work. The Clerk will investigate and send a letter.

Holbrook Arkwright Hall Village Community Centre, Richard Massey has attended a meeting regarding Lottery funding in Chesterfield. He has been advised about exemption clauses which may mean Holbrook can pursue funding if we can tick the right boxes.

Action- The Clerk

2015/9/4 MINUTES OF THE PARISH COUNCIL MEETING 26th August 2015:-
Proposed Cllr Briggs, seconded Cllr Banks – unanimously agreed.

2015/8/5 CHAIRMAN'S ANNOUNCEMENTS

The Parish Council has been invited to attend the Amber Valley Borough Council Annual Civic Service at All Saints Church in Ripley. Cllr Bull shall be there to represent the Parish Council.

2015/9/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – An email has been received from Amber Valley Borough Council asking if we wish to be included on the annual playground inspection list. The Council has had the inspection for many years and it was unanimously agreed this should continue.

A request has been received for the Parish Council to recruit some extra Playground inspectors. A note will be placed in the village magazine and on the Parish Council website to generate some more volunteers.

Action –The Clerk

The dog fouling notices that were placed in Mellors Lane have all been removed. It was agreed to wait until spring and review replacing them.

The Hedge at Mellors Lane Park is going to be due for cutting soon, it was agreed the work could take place.

(b) Potterell Charity – Cllr. Massey informed the Council that all is well and no news to report.

(c) Footpaths, hedges, verges and bus shelter –

Richard Biggin, Footpath Officer has sent in the below report.

“The Holbrook Walk, sponsored by the Parish Council, as part of the Amber Valley and Erewash Walking Festival Walk was completed on Friday 25th September with 21 participants.

The replacement of the damaged stile near Day Park Farm is being progressed, the Landowner has been supplied with the kit for replacing the stile but has not fitted it yet, as of Friday 25th.

Walkers have experienced some problems using the FP between Rachdale Lodge and Portway that passes down through the garden of the bungalow FP11. This has now been fenced off by the landowner who has some very aggressive dogs that rush up to the fence when you walk by; there is nothing we can do about this, but the landowner informed one set of walkers that it was a privilege for walkers to use the path and she could close it at anytime. This path is a designated right of way on the definitive map, so this comment has been reported to the DCC Rights of Way Officer, who I understand has spoken to the landowner; no further action is envisaged at this time.”

A sign has been padlocked to a lamppost on Moorside Lane advertising a slimming group. The Clerk will contact the group and state that if the sign is removed promptly there will be no formal complaint made regarding the sign.

d) Responses from last meetings letters.

Amber Valley Borough Council have contacted the Clerk and have raised an enforcement query for Highfields Farm.

Cllr Kevin Buttery only received the letter last week and is looking into the matter.

Historic England emailed the Clerk stating they had no powers of intervention in regard to maintenance of Highfields Farm.

Derbyshire County Council have sent an inspection officer to view the overgrown vegetation on Portway.

The email stated that they would be contacting the land owners to request work is carried out to clear the area. They informed the clerk that any areas which were dangerous by the highway would be worked on. Cllr Massey confirmed that some clearing work has been carried out.

Trent Barton emailed the Clerk to say they would look into the issues raised regarding the bus service. As yet there has been no further response.

(e) Spotted Cow Area

Cllr Brocklehurst had raised concerns about the current state of outside of the Spotted Cow. It is thought the property has recently been bought and repair work is about to take place. Cllr Bull is going to look into the matter further and it was agreed to wait and monitor the situation.

Other:

The Clerk has been invited to attend the Parish Clerks Network on Monday 7th December 2015 at Ripley Town hall and shall be attending.

An email has been received from Amber Valley Council asking for consultation regarding a proposal to move to whole council elections instead of elections by thirds. Holbrook has historically voted in favour of elections by third. It was unanimously agreed to respond stating the Parish Council continues to agree with elections by thirds. Cllr Bull abstained from the vote.

2015/8/7 Working Party Stoney Lane

It was RESOLVED that there is not enough work required at Stoney Lane for a working party. The Clerk will ask the Parish Warden if he could trim the area.

Proposed Council Massey, seconded Cllr Bull-all voted in favour

Action- The Clerk

2015/9/8 Working Party Gorsey Piece

Cllr Massey, Cllr Roberts and Richard Biggin have walked around the paths. The brambles are in need of cutting back and a few trees will need removing.

The Clerk will send an email to organise a working party and ask the Parish Warden to undertake the strimming. Proposed Cllr Massey, seconded Cllr Banks and all voted in favour.

2015/9/9 Insurance Renewal

It was RESOLVED to pay the third year of the three year term only and not enter into a new 3 year contract with the insurance. This is to allow the Parish Council to compare insurance cover and prices next year.

Proposed Cllr Massey, seconded Cllr Banks and all voted in favour.

Action- The Clerk

2015/09/10 Clerks Contract

Cllr Massey proposed that the Clerks appraisal should take place between the September and October meetings. Cllr Massey and Cllr Kennedy will undertake the appraisal with Cllr Roberts as the reserve. Proposed Cllr Banks, seconded Cllr Bull-unanimously agreed.

Action-The Chariman

2015/09/11 Co-Option of Councillors

Amber Valley Borough Council have confirmed we can continue to advertise to fill the 2 vacancies on the council by Co-option. The Clerk has created an advert based on an example from AVBC. This will be placed on the website and on the notice boards around Holbrook.

Proposed Cllr Massey, Seconded Cllr Bull and all voted in favour.

2015/09/12 Policies

Policies for Equal Opportunities, Health and Safety, Expenses, Complaints, Disciplinary and Grievance have been created. It was suggested that the paragraph regarding Chairman's Allowance in the Expenses policy is removed as Holbrook Parish Council do not have a Chairman's allowance and the current Chairman wants that to remain the case. This was proposed by Cllr Bull and Seconded by Cllr Kennedy and all voted in favour.

It was proposed by Cllr Massey to now adopt these policies and review them periodically. This was Seconded by Cllr Banks and all voted in favour.

It was RESOLVED that a HR committee be formed made up of the Vice Chairman and nominated councillors which would deal with any disciplinary hearings in the future. The Chairman and different nominated councillors would form an appeals committee. This was unanimously agreed.

2015/09/13 Grit Bins

It was RESOLVED to use JGS again this year to supply the grit.

Proposed Cllr Bull, seconded Cllr Briggs and all voted in favour.

2015/9/14 FINANCE:-

- a) Accounts for payment proposed Cllr Banks and seconded Cllr Bull.
All voted in favour.

1. T Connors	Cheque No. 000786	£451.97
2. H Owen	Cheque No. 000787	£543.57
3. HMRC	Cheque No. 000788	£137.16
4. Grant Thornton	Cheque No. 000789	£240.00
5. Came&Company	Cheque No. 000790	£1187.35

This month the meeting had fallen on the last day of the month which meant the Clerk and Parish Warden could not be paid in accordance with their contracts. Further as only two signatories were present a third signature would have to be found the following day which might not be possible since two signatories were abroad. The Chairman proposed that cheques for the Clerk and Parish Warden could be signed in advance of the Council meeting in future months against production of their pay slips to ensure they could be given out on the appropriate day unanimously agreed.

- b) **RBS Change of Clerk details**-Cllr Massey has again visit the bank and collected paperwork for the Clerk to complete. This needs to be returned to RBS in Belper in person along with ID.

Action-The Clerk

2015/9/15 Planning

a) **New Planning Applications**

AVA/2015/0858: Rosel Dene, Portway, Holbrook.

Two storey rear extension and single storey side and front extensions. The Council have no observations to make regarding this planning.

TRE/2015/0123: 12 The Paddock, Holbrook. Crown reduce Sycamore Tree.

Cllr Rhodes to look into this on his return.

Decisions:

a)AVA/2015/0519 110 Bargate Road, Bargate. Erection of detached house with integral garage. **Permission granted**

b) AVA/2015/0697 5 Mellors Lane Holbrook. First floor extension to rear existing ground floor to create additional bedroom. **Permission granted.**

16) Correspondence for information.

Speed Reduction Wheelie Bin Sticker Email

Intelligent Bin Monitoring Email

Integrated public health and housing Email

Historic Towns Forum Newsletter

Review of Babbington Hospital

Whole Council Elections AVBC.

DALC Circular 21,22& 23

2015/8/13 Date of next meeting Wednesday 28thth October 2015

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28th OCTOBER 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Brocklehurst
Mrs Briggs
Rhodes
Roberts
K.Buttery (AVBC&DCC)
PCSO J.Midgley
H Owen (Clerk)
One member of the public

The Chairman welcomed everybody to the meeting.

2015/10/1 APOLOGIES:- Cllr Bull, Cllr Kennedy, Trevor Ainsworth (AVBC) and Acting Sgt. N Hopwell.

2015/10/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr Massey declared an interest in item 6b Potterell Charity, 8 Precept/Budget, 11 Finance and 12 Planning Appeal.

2015/10/3 PUBLIC SPEAKING:-

Digital Derbyshire:

Kerry Bailey from Digital Derbyshire attended the meeting to talk about the Government programme which is bringing Fibre connectivity to rural areas. Fibre broadband is a much faster speed of broadband allowing faster downloads, better streaming and a better quality for multi-user households. The Digital Derbyshire project is upgrading the existing infrastructure to enable Fibre broadband. In Derbyshire there are 418 cabinets for broadband and 317 of these have already been upgraded for Fibre Broadband. The majority of Holbrook has Fibre Broadband available, however there are 4 postcodes in the Coxbench area of the Parish which is under review and as yet Fibre Broadband is not available. The 6 cabinets serving the Holbrook area are on Church Street, Makeney Road, Derby Road Denby, King Street Belper, Sandbed Lane Belper and Derby Road Milford.

-1023-

The postcode checker service can be found on Digital Derbyshire's new website, www.digitalderbyshire.org.uk

There are several internet service providers who offer Fibre Broadband and upgrading to the service will have a subscription fee. To find out what speed of service you would get in your household you can visit the BT Wholesale checker and enter your landline, this will give information about availability and speeds.

Kerry distributed some leaflets and posters and these will be put up around Holbrook. Information will also be placed on the Holbrook Parish Council website.

PCSO John Midgley:

Overall it has been a good month with only one report of an attempted fuel removal. Fuel cap was removed but no fuel was taken. In the local area there have been 3 motorbikes stolen and some shed burglaries.

The police are patrolling the area regularly and there has been odd activity around Gorsey Piece. The police will be continuing to monitor the area and anyone who notices any suspicious activity is reminded to contact the police.

The speedwatch kits have been returned and are available for use, the police have some volunteers who will be able to help out. There is also a police van with a flashing sign which advises motorists when they are speeding. An offer for speed checks in Holbrook was made.

Kevin Buttery:

Kevin confirmed that Steven Bates has been working with the owners of Highfields Farm. He also advised that Core Strategy 1 will recommence on 15th December 2015.

Other:

Cllr Rhodes reported the dog fouling signs which were replaced recently, have again, all been removed.

Cllr Rhodes raised the subject of the two large trees at the South East of the Arkwright Hall land which overhang the footway and are touching the Hall. As the Hall is owned by HAHVCC it was agreed to write to them to ask if they could speak to AVBC to seek advice. **Action - the Clerk**

Cllr Mrs Brocklehurst reported an incident where a cyclist had collided with a car pulling out on to Portway. It has been suggested there are cyclists trying to beat time challenges in the area and are riding at high speeds.

2015/10/4 MINUTES OF THE PARISH COUNCIL MEETING 30 September 2015:-

Proposed Cllr Banks, seconded Cllr Briggs – unanimously agreed.

-1024-

2015/10/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman has written to Clerks and Councils Direct to highlight the service to the Parish Council of ex Councillor Richard Biggin and Glenys Briggs in her role of Parish Clerk for over 30 years.

The Chairman and Cllr Roberts held the appraisal for Hannah Owen and the Chairman and Cllr Roberts made the recommendation that the Clerk's probation period has been successfully completed and would like to offer the role on a permanent basis. Cllr Roberts Proposed, Cllr Massey seconded and all voted in favour.

2015/10/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – An email has been received requesting use of Mellors Lane Park to hold the annual village fete on Saturday 9th July 2016. All Cllrs confirmed this was ok. Also agreed that Cllr Massey will be the licensee.

It has been decided not to increase the number of Inspectors for the Park play equipment at this time.

(b) Potterell Charity – Cllr. Massey informed the Council that all is well and no news to report.

(c) Footpaths, hedges, verges and bus shelter –

Community Action Holbrook have reported serious issues with Dog Fouling in and around Holbrook. CAH have requested new Dog Fouling Signs for them to put up. The Parish Council will provide these to the group. It was highlighted that the Parish Council recently replaced the stolen/damaged Dog Fouling signs and they have again been removed.

d) Community Speed Watch

The Clerk has spoken to the Clerks of Denby and Kilburn to discuss if the Parishes would like to work together and exchange volunteers to run the scheme in neighbouring parishes. Both clerks will discuss the scheme at their next meetings and report back to Hannah Owen.

e) Ordering Grit

It was RESOLVED to order 10 more bags of Grit. The Clerk will order this directly.

-1025-

(f) Crime and disorder meeting

A meeting at Ripley Town Hall will take place on 4th November 2015 regarding Crime and disorder in Amber Valley. It was decided not to attend but circulate any feedback from the meeting.

(g) Spotted Cow Area

Cllr Bull had confirmed to the Clerk that the Licence at the spotted cow had now lapsed and advised of the agent dealing with the sale. The Clerk contacted the agent and has been advised that the property is under offer and is currently with legal teams. They expect completion before Christmas and it is been bought for a redevelopment project.

It was RESOLVED that the Clerk would contact AVBC Planning Department to highlight the importance of the Spotted Cow being kept as a public house.

Action-The Clerk

Other:

The Clerk has had a conversation with Ron Brien of Community Action Holbrook offering to host the CAH website. The offer was declined as other parties have offered to run the website. The Clerk said the offer would remain open if help was needed in the future.

2015/10/7 Co-option of Councillors

Only one application has been received. The Clerk is going to contact AVBC and confirm the process and see if we can re-advertise to generate more interest.

Action-The Clerk

2015/10/8 Precept/Budget

Cllr Massey, Cllr Roberts and the Clerk have put together a suggested Budget for 2016/2017 and have worked out the required Precept. The spreadsheet has been circulated to all Councillors and everyone agreed with the figures.. It was proposed by Cllr Rhodes, Seconded by Cllr Banks and all voted in favour.

Cllr Massey declared an interest in respect of the budget item Long Term Project and took no part in its discussion or the decision but remained in the room.

-1026-

2015/10/9 Missing Bus Stop Sign

The bus stop sign from outside the Dead Poets has been removed. The Clerk will write to the bus company and ask for a replacement. A report will also be sent to the Police.

Action- The Clerk

2015/10/10 Highfields Farm

The Clerk has received an email from Steve Bate at AVBC Planning Department confirming a meeting between AVBC and the Strutt estate has taken place. In the near future a planning application will be submitted for the redevelopment of the site including conversion of barns into residential. There appears to be finance in place which will include maintenance and improvement of the building.

The Clerk will inform Peter White who sent the open letter regarding Highfields Farm back in August.

Action-The Clerk

2015/10/11 FINANCE:-

Accounts for payment proposed Cllr Banks and seconded Cllr Roberts. All voted in favour.

a) 1. H Owen	Cheque No. 000791	£543.77
2. T Connors	Cheque No. 000792	£467.95
3. HMRC	Cheque No. 000793	£136.96
4. H.A.V.C.C(Hire of Hall)	Cheque No. 000794	£23.25
5. Holbrook Parish Council (for Long term project for HAHVCC)	Cheque No. 000795	£7500
6. A. Hall	Cheque No. 00076	£102.00

Cllr Massey declared an interest in respect of items 4 & 5 and took no part in the discussion but remained in the room.

2015/10/12 Planning

AVA/2015/0838: Holbrook Football Club, Makeney Road, Holbrook.
Metal Storage Unit.

No observations from the Parish Council.

AVA/2015/0979-Venture Garage Ltd Belper Road.

Single Storey extension at rear to form store.

No observations from the Parish Council.

AVA/2015/0519 110 Belper Road Bargate. (This is a departure to the development plan) Cllr Massey and Cllr Mrs Briggs are going to look to see if any amendments have been made. Original Plan was supported by the Parish Council.

Tree Work:

TRE/0215/0131. 1 The Nook, Holbrook, Belper.
Crown reduce Cedar Tree. Cllr Rhodes confirms request is acceptable.

TRE/2015/0135 Coxbench Hall, Alfreton Road Coxbench
Remove Norway Spruce Tree. Cllr Rhodes confirms request is acceptable.

Decisions:

TRE/2015/0190 Greenacre, Makeney Road, Holbrook. Remove one pine and lower branch from second. PERMITTED.

AVA/2015/0792 The Vicarage, 30 Moorside Lane, Holbrook. Children's Tree House.
REFUSED.

Cllr Massey declared an interest in respect of this item but remained in the room.

Appeals:

AVA/2015/0792 The Vicarage, 30 Moorside Lane, Holbrook. Children's Tree House.

Cllr Massey declared an interest in respect of this item but remained in the room.

2015/10/13 Correspondence for information.

AV Local Plan 2nd Joint Session.
DALC Circular 23&24
Came and Company Insurance Renewal Documents
ROSPA Play Inspection Training
Tesco local community scheme.

2015/1014 Date of next meeting: Wednesday 25th November 2015.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25th NOVEMBER 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Brocklehurst
Mrs Briggs
Bull
Kennedy
Rhodes
Roberts
K.Buttery (AVBC&DCC)
T Ainsworth (AVBC)
H Owen (Clerk)
1 member of the public

The Chairman welcomed everybody to the meeting.

2015/11/1 APOLOGIES:- Acting Sgt. N Hopwell and PCSO John Midgley

2015/11/2 DECLARATIONS OF MEMBERS INTERESTS:- No declarations of interest were made.

2015/11/3 PUBLIC SPEAKING:-

Kevin Buttery

Amber Valley Borough Council: The large planning development of 120 houses and the Danesbury Rise planning decisions were still on going and an update should be given in the New Year,

Derbyshire County Council: A deal is looking to be reached to have a new combined authority of Derbyshire and Nottinghamshire. For the deal to go ahead a Core City must be included which is why Derbyshire would need to be combined with Nottinghamshire. (Nottingham being the Core City as stated.)

Kevin stated that having a combined authority would give more National and European funding options, depending on the EU Referendum in 2017.

Trevor Ainsworth highlighted that he believed this deal was a long way off being reached but it was confirmed that it was unlikely to need all Borough Councils to vote in favour for the deal to go ahead.

A Mayor for the new combined authority would be elected and concerns were raised about how this would benefit both areas.

Concerns were also raised about how this would affect the Police Commissioners. The Public will have an opportunity to pass comment on this in the near future.

Message from PCSO John Midgley:

“Apologies for myself and Neil not attending tonight’s meeting.
Not a great deal to report that has happened in the village.

1. Theft from motor vehicles on Sandbed Lane, sat navs and power tools stolen.
2. Vehicle reported in a ditch on Portway. Not a great deal more that had been put on the incident. Local driver, no injuries.
3. Anti-social behavior is down 6.8% year to date and 6.1 month to date.
4. Next police surgery date in Holbrook is Saturday December 19th at Holbrook stores 1045-1115 am.”

Other:

Cllr Roberts raised concerns that the room where the Parish Council meeting is held does not have a Carbon Monoxide detector alarm. The matter will be raised with HAHVCC.

Action-The Chairman

Cllr Roberts reported that he had reported a blocked drain using the County Councils “fix my street” web page. A response was received with a reference number but since then there has been no work done on the blocked drain, nor any further response. The Clerk will contact the County Council using the original reference number and ask for the matter to be resolved. Kevin Buttery will be copied into the email.

Action - The Clerk

Cllr Rhodes informed the Council that a request for a new Grit Bin near the Pond area on Pond Road had been made. The Clerk will look into the cost of new Grit Bins. Consultations will have to be made regarding the positioning and locations of any new Grit Bins.

Action-The Clerk

Cllr Rhodes suggested that the Trees at Sand Hollows were in need of Crown reducing. This has been done periodically over the years. The Clerk will speak to Amber Valley Borough Council and look for quotes for the work.

Action-The Clerk

2015/11/4 MINUTES OF THE PARISH COUNCIL MEETING 28 October 2015:-

Proposed Cllr Rhodes, seconded Cllr Kennedy – unanimously agreed.

2015/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded the Councillors that whilst information can be shared and passed amongst Councillors by email, no decisions can be taken outside of the Parish Council Meeting.

Cllr Massey attended a meeting regarding joined up care in Belper. The Clerk is to invite a representative from South Derbyshire Clinical Commissioning Group to the January meeting.

Action- The Clerk

2015/11/6 Interview for Casual Vacancy

Steven Kennedy recently applied to the Parish Council for the current vacancy. The Parish Council asked for him to attend the meeting and answer some questions and inform the Council why he wished to be considered for the Vacancy.

Steven lives outside of the Parish, in Duffield, which is just inside the legal catchment area to be considered for the vacancy.

Following the interview a discussion was held and following a vote it was decided not to offer Steven the vacancy. 5 Councillors voted against, 1 Councillor voted in favour and 2 abstained from voting.

It was decided that by not living in the Parish it would be very difficult to make informed decisions that often take place at the Parish Council meetings. The Parish Council asked the Clerk to inform Steven and thank him for his application.

Action-The Clerk

2015/11/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements –inspection reports and AVBC Report.

Amber Valley Borough Council has carried out its annual inspection of Mellors Lane Park. It was found that there were rotten posts by the swing basket and the zip wire equipment. Both have been removed until the posts are replaced. The Clerk has forwarded the report to Wicksteed who have raised the complaint and will be replacing the items. This is an issue which will be covered under the guarantee.

(b) Potterell Charity – Cllr. Massey reported that all is well.

(c) Footpaths, hedges and verges.

There is a hole in the hedge on Portway which is believed to have been caused by the road traffic accident mentioned in PCSO Midgley's report.

The wall on Moorside Lane between opposite the school and Pond Road is unstable. The Clerk will be contacting Derbyshire County Council to report the matter.

(d) Community Speed Watch.

The neighbouring Parishes have not come forward with any proposals regarding working together for community speed watch. It was decided to look at this matter again in the Spring.

(e) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc.

It was unanimously agreed that The Chairman, Vice Chairman and the Clerk can deal with any urgent matters during December.

(f) Derbyshire County Council Winter Weather Scheme.

It was unanimously agreed that Holbrook will not join the snow warden scheme.

(g) AVBC-assets of community value information

The Clerk informed the Parish Council about the Asset of Community Value register. It was agreed that the Clerk would complete the document to register the Spotted Cow Pub as an asset of community value.

(h) Website Domain Renewal

It was agreed to renew the Website Domain name for the next 9 years, which is the maximum available with 4UH.

(i) Bus Shelters

The Clerk reported to the Council that Derbyshire County Council offer a 50% grant towards the cost of new bus shelters. The funding for this year has been spent but applications will be welcome again in the new financial year. The Councillors have been asked to look at potential areas where bus shelters could be placed. This will be discussed at the January meeting and a decision on how to proceed will be made.

2015/11/8 Holbrook Village Plan

The Clerk informed the Council about what a Village/ Neighbourhood plan is. This is a long term project which looks at all aspects of a neighbourhood, from planning to public spaces and all aspects of village life.

A Neighbourhood Plan is not a Parish Council project but is to involve other groups and parish members to create a clear vision for the future of the village.

Cllr Bull suggested the Clerk invites Gary Spendlove from Belper Town Council who has been heavily involved in the Belper Neighbourhood Plan work. The Clerk will contact him and ask for him to attend the February Parish Council.

The Clerk will investigate what is involved in creating a Neighbourhood Plan and report her findings to the Council in the January meeting.

Action-The Clerk

2015/11/9 Autistic Centre Traffic Flow

Concerns were raised regarding the traffic and parking at the Autistic Centre. It was agreed that the Clerk would contact Acting Sergeant Neil Hopwell to ask for advice on what could be done to improve the situation.

Action- The Clerk

2015/11/10 FINANCE:-

Accounts for payment proposed Cllr Kennedy and seconded Cllr Briggs.
Unanimously agreed.

a) 1. H Owen	Cheque No. 000797	£543.57
2. T Connors	Cheque No. 000798	£451.97
3. HMRC	Cheque No. 000799	£137.16
4. MS Accountancy	Cheque No. 000800	£16.20
5. JGS Construction Ltd	Cheque No. 000801	£60

b) Spread of Bank deposits to minimise risk.

Cllr Massey had been in touch with the Clerk at Filey Town Council to find out more information about spreading bank deposits between a number of bank accounts to safeguard against any banking issues where money could be lost. As money up to £75,000 is protected should any bank collapse, it was agreed Holbrook Parish Council should look into doing this with the Long term Project Village Hall fund. The Clerk and Cllr Massey will research the available options and report back to the council.

2015/11/11 Planning

AVA/2015/0967 45a Shaw Lane, Holbrook-Demolition of existing dwelling and erection of a replacement dwelling. No observations made.

AVA/2015/1088 33 Moorfield Road, Holbrook-Proposed two storey extension and rear extension. No observations made.

AVA/2015/1089 46 Shaw Lane, Holbrook-Extensions and alteration to existing garage/workshop. No observations made.

Decisions:

AVA/2015/0858 Rosel Dene, Portway, Holbrook. Two storey rear extension and single storey side and front extension. **Permitted.**

Update:

The Structure on Portway has been visited by Amber Valley Borough Council Planning enforcement team and the work has been put on hold. An application will be made for the planning shortly.

There has been no new applications for any new housing developments in the Holbrook area.

The appeal for application AVA/2015/0792 is being looked into and any further comments must be submitted by 23rd December 2015.

2015/11/12 Correspondence for information.

Village SOS Community Retail seminar

Pocket Park Flyer

Derbyshire County Council Winter Weather email

Amber Valley Local Plan part 1 Core Strategy-resumed hearings in Dec.

Have your say on Council Budget Email

2015/11/13 Date of next meeting: Wednesday 27th January 2016