

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 29 JANUARY 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Massey
Ms. Morral
Rhodes
AVBC/DCC Kevin Buttery

2014/1/1 **APOLOGIES:-** Councillors Bull, Holden, Horrobin. P.C. N. Hopwell and PCSO J. Midgley

2014/1/2 **DECLARATIONS OF MEMBERS INTERESTS:-** None

2014/1/3 **PUBLIC SPEAKING:-** **HAHVCC** – Cllr. Massey reported that the decision on the planning application, according to the A.V.B.C. website, should have been made on 9 January under delegated powers. No decision has been received to date. **Defibrillator** – Phil Alcock (who has suffered four heart attacks) reported that the Holbrook Defib Fund was launched in December to raise £900 to fund a defibrillator. A further £900 is also needed to pay for a key-coded security box for it to be housed in, on an external wall at the Holbrook Sports and Social Club. It will be accessible 24 hours a day and will benefit the whole community. Three fundraising events have already been arranged. **Parish Plan Group** - has been closed and Community Action Holbrook now has a constitution and is currently working on the Pre-school building. **Bus Service** -several times recently buses have failed to arrive due to breakdowns. **Tractors** emerging from Browns Lane have deposited large amounts of sludge on the footway and on the highway. DCC/AVBC Councillor Buttery to e-mail the Clerk with the legal details.

2014/1/4 **MINUTES OF THE PARISH COUNCIL MEETING 27 NOVEMBER 2013:-** Proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.

2014/1/5 **PARISH COUNCIL VACANCY:-** One candidate had come forward (details circulated at the beginning of the meeting). Chairman proposed, seconded by Cllr. Massey that “Paul Roberts of Rivendell, 4, Alfreton Road, Coxbench, be co-opted to Holbrook Parish Council with immediate effect” – unanimously agreed. Cllr. Roberts signed the Declaration of Acceptance of Office and took his seat on the Council.

2014/1/6 **CHAIRMAN’S ANNOUNCEMENTS:-** A request had been received from the Village Fete Committee for use of Mellors Lane Park on 12 July 2014 from 1.30.p.m. to 10.30.-11.00.p.m. Access required from 9 July through to 13 July in order to assemble and dismantle equipment. Update received on the Core Strategy Local Plan page 7 of particular interest re the Cinderhill development. To be included on the agenda for the February meeting. **Action – All Councillors to read.**

2014/1/7 **REPORT OF THE CLERK:-**

- a) **Adoption of Standing Orders:-** Revised Standing Orders had been circulated prior to the meeting. Cllr. Massey suggested the following amendments:-
3.i – Persons shall stand or remain seated at their discretion.
4. d ix – “shall provide for all councillors and the public to attend and participate at a meeting of a committee unless matters of a confidential nature are to be discussed. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.
4.dx – shall provide for advance public notice requirements as for meetings of the full council.
16. a – The Clerk shall be the Responsible Financial Officer.
Cllr. Massey proposed, seconded Cllr. Biggin that the standing Orders be adopted with the above amendments – agreed unanimously.
Clerk to issue only the four changed pages. **Action – The Clerk**

- b) **Mellors Lane Park Improvements – Playground sign** – now repaired by D.C.C. Thanks expressed to D.C.C. Buttery for his help.
Football Pitch – suspend use due to weather conditions. Remove goal posts (store at Holbrook St. Michaels F.C. if possible). C.A.H. agreed to assist.
No Parking signs – one removed to be reinstated.

Action Cllrs. Biggin & Rhodes.

The Clerk had forwarded to the Police a photograph of a car parked on the new footway and had received the following comments from P.C. N. Hopwell – “This is in fact a casing point in relation to the obstruction rules which I have discussed previously at the Parish Council Meetings. The vehicle in the picture, certainly from the angle taken, does not appear to be causing an obstruction per say as quite clearly a buggy/wheelchair could pass with ease. The problem at the location is of course that the pathway is wide enough for people to park in this manner and not obstruct the pavement to the letter of the law.

The general thought would no doubt be from the average motorist that by parking in this manner they are not inconveniencing passing motorists. I do continue to monitor the situation at the park when on patrol as does John Midgley and will attempt to educate those persons seen causing a physical obstruction of the pavement.

I have to say that due to the somewhat inclement weather that activity at the park has been somewhat minimal but I will continue to keep an eye on this in passing. If you have any further issues though please feel free to let me know.”

Dog mess – reported. Signs already in place – monitor

- c) **War Memorial** – repaired at no cost to the Council. Thanks expressed to Mr. A. Churchman.
- d) **Potterell Charity** – Cllr. Massey reported that the Accounts have been finished and show a stronger financial position than in the previous two years.
- e) **Footpaths, hedges and verges:- Browns Lane Litter Bin** – still not provided by A.V.B.C. Cllr. Bull following up. **Action – Cllr. Bull**

Chapel Street – two drains opposite the Newsagents blocked – **Action – Clerk**
Poppy Seeds - £9.99. for 10,000 – proposed Cllr. Rhodes seconded Cllr. Roberts 10,000 be purchased for planting in March– unanimously agreed.

Action – The Clerk

Minor Maintenance Agreement – D.C.C. – No claim - **Action – The Clerk**

- f) **Traffic Action Plan** – Police had been in the parish with a speed camera.
Chapel Street/Makeney Road junction - there had been several “near misses” due to cars parked outside the Holbrook Meat Shop. Could white lines be painted on the corner – unanimously agreed to write to the D.C.C. and Police for support and monitoring. Copy to D.C.C. Cllr. Buttery.
Browns Lane – mud on footway and highway – write to D.C.C. and Police – agreed unanimously. **Action – The Clerk**
- g) **Village Magazine** – Still no reply as to why the article had not been included. Article should be published in the Annual Report of the Parish Council and delivered round the parish together with the agenda for the Annual Parish Meeting. To be discussed at the February meeting. **Action – The Clerk**
- h) **Village Post Office** – No action required
- i) **Mobile Library Service** – service should be retained at the same level.
Action – The Clerk
- j) **Holbrook Defibrillator** – Cllr. Rhodes proposed, seconded Cllr. Mrs. Brocklehurst that Holbrook P.C. supports the installation of a Defibrillator on the external side wall of the Holbrook Sports & Social Club for use in Holbrook – agreed with 1 abstention. The Chairman proposed, seconded by Cllr. Rhodes that the Parish Council make a donation of £250.00 to the Holbrook Defibrillator Fund – unanimously agreed.
- k) **Village Fete - Mellors Lane Park – 12 July 2014** – Cllr. Massey proposed, seconded Cllr. Rhodes that permission be granted to the Village Fete Committee for use of Mellors Lane Park on 12 July 2014 from 1.30.p.m. to 10.30.-11.00.p.m. Access required from 9 July through to 13 July in order to assemble and dismantle equipment – agreed unanimously. Cllr. Massey to apply for the usual licence.
- l) **Community Action Holbrook** – copies of the letter and Constitution were handed out at the meeting. Put on agenda for February meeting.
- m) **Trentbarton Bus Service** – write regarding reliability of service. **Action The Clerk**

2014/1/8 FINANCE:-

a) **Accounts for payment:-**

Accounts for Payment (made under delegated powers as agreed on 27 November 2013) – proposed Cllr. Massey, seconded Cllr. Rhodes – unanimously agreed.

M. Blastland	Cheque No. 000 678	£361.57
Mrs. G. Briggs	Cheque No. 000 679	£317.63
HMRC	Cheque No. 000 681	£157.00

b) Proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.

Holbrook P.C.C. Cheque No. 000 682	£250.00
M. Blastland Cheque No. 000 683	£361.57
Mrs. G. Briggs Cheque No. 000 684	£266.74
HMRC Cheque No. 000 685	£157.00

c) Income – NatWest Bonus Saver Interest £626.10
R.B.S. Interest £ 6. 55c

d) Revised Precept £21,642 (Grant £2,253) – proposed Cllr. Massey, seconded Cllr. Rhodes – unanimously agreed.

2014/1/9 PLANNING

a) Planning Application Granted

AVA/2013/1118 – 21, Killis Lane, Kilburn – Single storey rear extension to form entrance porch and garden room, first floor side extension to provide en-suite bedroom.

b) Planning Application Refused

AVA/2013/1013 – 20 Town Street, Holbrook – Demolish existing dry stone wall and create off road parking

2014/1/10 CORRESPONDENCE/ITEMS FOR INFORMATION:-

E-mails:-

DCLG Local Government Finance Statement

January 2014 Fire Safety Champions Newsletter

A.V. Local Plan Part 1 Core Strategy 2008-2028 Development Plan document

Letter from Trentbarton – Free Ride Sundays in January

DALC Annual Report 2012/13, Healthwatch Derbyshire etc.

Temporary Road Closure - Makeney Road – any one day between 3 and 7 February 2014

DALC Circular No. 02/2014

Minutes Parish Clerks' Network Meeting 16.01.2014

2014/1/11 DATE OF NEXT MEETING:- 26 February 2014

There being no further business the meeting closed at 8.55.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 26 FEBRUARY 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Holden
Horrobin Massey
Ms. Morral Rhodes
Roberts
P.C. N. Hopwell and PCSO J. Midgley

2014/2/1 APOLOGIES:- AVBC/DCC K. Buttery

2014/2/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared a Personal Interest in agenda item 7(a) as Trustees of HAHVCC. They remained in the meeting but took no part in the discussion.

2014/2/3 PUBLIC SPEAKING:- POLICE - P.C. Neil Hopwell reported that Anti-social Behaviour is down by 18% although, recently, some youths had been gathering unsocially in a field adjacent to Kilburn Miners Welfare; Criminal Damage is down by 25% % and 'Speedwatch' checks were being carried out. He has visited Chapel Street at differing times of the day and there were no issues or contraventions in respect of parking and no complaints have been received from local residents or the bus companies. He has also visited the area of Brown's Lane and Moorside Lane on numerous occasions and has seen no sign of excessive mud that would wilfully obstruct or indeed cause any interruption of any user of the highway. Cllr. Massey stated he had seen a tractor emerging from Browns Lane but no mud was deposited on the highway just some black plastic. "Community Speedwatch" require volunteers.

Holbrook Defibrillator Fund - Phil Alcock reported that the recent Fundraising evening at the Holbrook Sports & Social Club had been very successful and with a donation of £900 together with the Parish Council donation of £250 he is hopeful that there will be sufficient monies to purchase a box and defibrillator. He suggested a photograph of members of the Parish Council handing over the cheque should be included in the next village magazine. Congratulations were expressed to him on his fundraising efforts.

Mellors Lane Park – Ron Brien reported that the goal posts have been removed and are being stored in an adjacent field. The gate between the Park and the field has been locked by the farmer in an effort to deter dog walkers and prevent dog fouling. Sheep netting will be installed on the farmer's side of the fence. A "PRIVATE LAND – NO ACCESS" etc. notice has been put up. Fencing donated by Mrs. McCabe will be used.

HAHVCC – planning application referred to English Heritage

2014/2/4 MINUTES OF THE PARISH COUNCIL MEETING 29 JANUARY 2014:- Proposed Cllr. Massey, seconded Cllr. Roberts, unanimously agreed.

2014/2/5 **CHAIRMAN'S ANNOUNCEMENTS:-** None

2014/2/6 **REPORT OF THE CLERK:-**

Copies of revised Standing Orders were handed to each Councillor.

- a) **Mellors Lane Park Improvements – No Parking sign** – re-erected.
Football Pitch –Goal posts removed as stated in the Public session. Goal mouth needs rolling and may be re-seeding – CAH authorised to buy grass seed if needed. The green gate which has been locked by the farmer is owned by the Parish Council. Clerk to write to the farmer asking for a key to be held by the Clerk. It was agreed to ask the A.V. Dog Warden to patrol and also to include “Dog Fouling” in the article for the next village magazine. **Action – The Clerk**
- b) **Potterell Charity** – Nothing to report.
- c) **Footpaths, hedges and verges:- Browns Lane Litter Bin** still not provided by A.V.B.C. Clerk has asked Cllr. Bull to follow up. **Action – Cllr. Bull**
Mud on highway – if problem arises again take photographs as evidence.
Chapel Street parking – No further action.
Shaw Lane – footway needs re-surfacing and gully unblocking as this is outside the parish boundary – report to DCC Cllr. Buttery - **Action – The Clerk**
Poppy Seeds - 10,000 received - to be scattered thinly in raked soil mid to late June for a crop for the 100th anniversary (4 August) of WW1. Report in next village magazine. The Chairman requested volunteers for planting and asked CAH if they could help with this. **Action – The Clerk**
- d) **Traffic Action Plan - “SLOW”** sign at top of Portway still not done
Action – The Clerk
“Caution vehicles exiting” sign – being prepared.
- e) **Village Magazine** – Article which the Village Magazine declined to include in the village magazine to be incorporated into the Annual Report. Delivery to each household to be included on the agenda for the next meeting.
Action – The Clerk
- f) **A.V.B.C. Core Strategy – Cinderhill Development/Enquiry** – Inspector’s Report critical of the A.V.B.C. report. The Chairman had prepared a submission (circulated prior to the meeting) which was agreed with minor amendments to be submitted before the deadline of 3 March. Copied to Jonathan Hunt. Cllrs. Biggin, Massey and Roberts nominated to represent the Parish Council at any relevant hearings. **Action – The Clerk**
- g) **Community Action Holbrook** – Councillors had received a copy of the Constitution and covering letter at the previous meeting. Membership at the present time consists of the three named officers, Chair – Ian Coker, Treasurer – David Bott, Co-ordinator/Secretary – Ron Brien. There are approximately 10 volunteers who meet on Saturday morning as did the previous Parish Plan Group. It is proposed to hold an Easter Monday Eggstravaganza as in previous years.
The Group were asked to carry out painting/varnishing of benches throughout the parish as agreed with the previous group.

- h) **Digital Derbyshire Event** – County Hall – 20 March 2014, 14:00 – 16:00 as e-mail circulated prior to the meeting – No action.
- i) **Trentbarton Bus Service** – letter received. No further action.
- j) **Holbrook Defibrillator** – public presentation of cheque by Cllrs. Biggin and Horrobin – agreed.
- k) **Councillors Photographs for Noticeboards** – photo shoot at March meeting - proposed Cllr. Rhodes, seconded Cllr. Massey – agreed. **Action – Cllr. Massey**

2014/2/7 **FINANCE:-**

- a) Accounts for payment: proposed Cllr. Rhodes seconded Cllr. Horrobin – agreed with two abstentions Cllrs. Biggin and Massey

M.S. Accountancy	Cheque No. 000 686	£ 14.76
HAHVCC (Hire of Hall)	Cheque No. 000 687	£ 15.50
M. Blastland	Cheque No. 000 688	£361.57
Mrs. G. Briggs	Cheque No. 000 689	£303.43
HMRC	Cheque No. 000 690	£157.20

- b) Final Precept £22,463 (Grant £1,432) not as stated at previous meeting.
- c) HMRC Payments by MS Accountancy – as from financial year beginning April 2014.

2014/2/8 **Planning**

a) **New Planning Applications**

- i) AVA/2014/0034 – 4, Town Street, Holbrook – Proposed rear single storey extension within a conservation area – no comments
- ii) TRE/2014/0026 – Holbrook Hall, Makeney Road - remove holly tree – no comments

b) **Planning Application Permitted**

- i) AVA/2014/0040 46, Shaw Lane, Holbrook – Non material amendment for AVA.2012/1113 – revised dormer design to front and rear and insertion of Velux roof lights.

2014/2/9 **Correspondence/items for information only**

E-mails:-

DALC Circular 04
 Came & Co. Newsletter
 Police – Road Safety Press Release – Speed Watch volunteers
 National Parish Magazine Awards for 2014
 Jonathon Hunt - Cinderhill
 Derbyshire District Citizens Advice – posters to be displayed.

2014/2/10 **Date of next meeting 26 March 2014**

There being no further business the meeting closed at 9.15.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 26 MARCH 2014 AT 7.15.p.m. AT THE "ARKWRIGHT" PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Massey
Rhodes
Roberts
P.C. N. Hopwell

2014/3/1 APOLOGIES:- Cllrs. Bull, Holden, Horrobin, Ms. Morral and AVBC/DCC K. Buttery

2014/3/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared a Personal Interest in agenda item 7(7) as Trustees of HAHVCC. They remained in the meeting but took no part in the discussion.

2014/3/3 PUBLIC SPEAKING:- POLICE - P.C. Neil Hopwell reported that some copper cabling had been stolen from the road works on Killis Lane and a lawnmower from a property in the village. He has put an article in the village magazine re KIN panel members and also asking for volunteers to join "Community Speedwatch". Ron Brien remarked that details of the County Council expenditure is included with the Council Tax Demand and could details of the Parish Council Precept be published. It was pointed out that it is a public document and copies can be obtained from the Clerk. Clerk to forward a copy to Ron Brien. **Community Action Holbrook** – the sheep netting on the fence between Mellors Lane Park and the adjacent field should be completed on 29 March. Ron Brien reported that Betty Brown was not happy with the letter from the Parish Council asking for a key to the gate. Football pitch needs more soil. It had been suggested seed beds be prepared under the "HOLBROOK" signs throughout the parish in preparation for the planting of the poppy seeds. Tipping still taking place on the private land at the top of Red Lane. **HAHVCC** – demolition of the "Arkwright" P.H. which had been referred to English Heritage has now been referred back to A.V.B.C.

2014/3/4 MINUTES OF THE PARISH COUNCIL MEETING 26 MARCH 2014:- Proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.

2014/3/5 CHAIRMAN'S ANNOUNCEMENTS:-

a) Website – needs updating. Receiving a lot of spam e-mails. Kilburn PC. Website is very good. Cllr. Roberts to contact Kilburn P.C. and prepare a recommendation for consideration by the Parish Council.

Action – Cllr. Roberts

b) Digital Parish Councils – Clerk to complete form.

Action – The Clerk

c) HS2 alternative route suggested by Derby City would pass through Holbrook Parish at Coxbench. Short article prepared by the Chairman and Cllr. Roberts to be included in the next village magazine and the P.C. Annual Report.

Action – Cllrs. Biggin & Roberts

2014/3/6 REPORT OF THE CLERK:- Mellors Lane Park Improvements –

a) Football pitch – Confirmed CAH authorised to buy grass seed. The fence is much improved. Letter to Betty Brown to be circulated to all Councillors and Chairman and Clerk to make contact with her. **Action – Clerk & Chairman**
Only one page of some Inspection Reports have been completed. May be the Reports could be reduced in size. No need for Fault Report if no faults reported.

b) Potterel Charity – Nothing to report.

c) Footpaths, hedges and verges:- Browns Lane Litter Bin still not provided by A.V.B.C. Clerk to follow up with Cllr. Bull **Action – Clerk.**

Poppy Seeds – Seed beds to be prepared under all “HOLBROOK” signs and along Makeney Road April/May. CAH to help.

Stoney Lane – some clearing work needs doing on the south side – Cllr. Massey to look at and a Working party to be arranged. CAH helpers to help.

Action – Cllr. Massey

d) Traffic Action Plan - “SLOW” sign at top of Portway done. **“Caution vehicles exiting” sign** – To be installed shortly.

e) Annual Report – As parishioners should know about the serious issue with regard to the banking problems etc. which will be included in the Annual Report together with a short report on the proposed alternative route to the HS2 Cllr. Massey proposed, seconded Cllr. Rhodes that the Report be circulated to every house in the parish – agreed unanimously. **Action – The Clerk**

f) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry – Comments refused by Inspector. As it is understood the Inspector is looking only at the process it was agreed to acknowledge the letter and to receive the report when published. **Action – The Clerk**

g) Community Action Holbrook – Thanks were expressed to the group for the work carried out on the fencing and football pitch on Mellors Lane Park and for the proposed help with preparing the seed beds and setting of the poppy seeds.

h) Holbrook Defibrillator – sufficient money now raised for the first defibrillator and have started fundraising for a second – agreed to release the cheque for £250.00. Photo opportunity to be investigated. **Action – The Clerk**

i)Councillors Photographs for Noticeboards and website – photos taken of Cllrs. present. **Action – Cllr. Massey**

2014/3/7 **FINANCE:-**

- a) Accounts for payment as stated on the agenda with the addition of the one for BHF for £250.00: proposed Cllr. Mrs. Brocklehurst, seconded Cllr. Rhodes – agreed with two abstentions Cllrs. Biggin and Massey.

1) DALC subscription	Cheque No. 000 691	£387.97
2) A.V.B.C. (Playing field Insp.)	Cheque No. 000 692	£ 40.80
3) M. Blastland	Cheque No. 000 693	£361.57
4) Mrs. G. Briggs	Cheque No. 000 694	£301.33
5) HMRC	Cheque No. 000 695	£157.00
6) MS Account. Serv.	Cheque No. 000 696	£ 78.00
7) HAHVCC (NatWest Acc)	Cheque No. 000 102	£240.00
8) British Heart Foundation	Cheque No. 000 697	£250.00

- b) Income – Interest NatWest Bonus Saver account - £614.10
c) Audit – 16 June 2014

2014/3/8 Planning

a) **New Planning Applications**

- 1) AVA/2014/0149 – 1, The Nook – Detached Double Garage – Ms. C. Sims
- 2) AVA/2014/0195 – Mohan House, Makeney Road, Triple garage with accommodation and sun room – Mr. R. Bhardwaj
- 3) AVA/2014/0212 - Mohan House, Makeney Road, Triple garage with accommodation and sun room – Mr. R. Bhardwaj

Clerk to ascertain from A.V.B.C. if a planning application has been received for change of use for the “Spotted Cow” and development of the car park.

b) **Planning Applications Permitted**

- 1) AVA/2014/0123 – 27 Pond Road, Certificate of Lawful Development for proposed change of existing conservatory in to a habital room and open plan layout to interior of house. No changes to drainage, access or overall footprint of house.
- 2) TRE/2014/0026 – Remove Holly Tree – Holbrook Hall, Makeney Road.

2014/3/9 Correspondence/items for information only

DALC Circular 05

Various re Core Strategy

DALC – Playground Inspection Training 13 May 2014 – 1.00.p.m. – 4.45.p.m.

D.C.C. – The Derbyshire Challenge

Water leaks on Chapel Street and on Portway reported to STW

Dead Sheep on A38 slip road embankment reported to A.V.B.C.

Parishioner had expressed gratitude to the Clerk for the excellent work being done by the Parish Warden.

2014/3/10 Date of next meeting 30 April 2014

There being no further business the meeting closed at 9.15.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 30 APRIL 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Massey Ms Morral
Rhodes Roberts
AVBC/DCC Buttery and P.C. N. Hopwell

2014/4/1 APOLOGIES:- Cllrs. Mrs. Brocklehurst, Holden,

2014/4/2 DECLARATIONS OF MEMBERS INTERESTS:- None.

2014/4/3 PUBLIC SPEAKING:- POLICE - P.C. Neil Hopwell reported that there had been two accidents in the parish since the last meeting. A car on Killis Lane and one on Pond Road had landed on the roof, fortunately there were no serious injuries. No crime had been reported. There are now sufficient volunteers for the “Community Speedwatch” but no KIN panel member volunteers. **Community Action Holbrook** – seed beds for the sowing of the poppy seeds have been prepared in various areas of the parish. The Chairman reported that the W.I. wish to be involved and St. Michael’s Church are to sow some in the churchyard.

Neighbourhood Watch – John Meggitt had approached Cllr. Roberts re the poor visibility of the sign on Mellors Lane due to the height of the hedge. It was suggested John Meggitt should ask the farmer to prune around the sign.

AVBC/DCC Kevin Buttery was asked about the recently submitted planning application for 120 houses at Denby – Tarpits should be dealt with first. He was also asked if he had any information about tree works being carried out by Network Rail at Coxbench. Is this anything to do with the proposed Greenway? He will relay any information he is able to access through the Clerk.

2014/4/4 MINUTES OF THE PARISH COUNCIL MEETING 26 MARCH 2014:-

Proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.

2014/4/5 CHAIRMAN’S ANNOUNCEMENTS:- Parish Warden – Chairman proposed the matter be discussed after agenda item no.8 – agreed.

2014/4/6 REPORT OF THE CLERK:-

a) **Parish Warden** – letter of appreciation of the work being done by the Parish Warden from a parishioner was read. To be included in the Annual Report.

b) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – Letter, photographs and plan from the Title had been received which stated “...on a recent visit, it was brought to our attention that a parcel of land adjoining the above park had been entered and it appears that someone has cleared the area to extend the play park..... The Clerk produced the “Particulars and Conditions of Sale” and attached Plan of the area dated October 1965. It was agreed the Chairman should look at some of the old maps he has and also to informally approach a resident surveyor in the parish for advice.

Action – The Chairman

c) **Potterel Charity** – annual inspection carried out. New lock fitted to a door and minor repairs carried out. Part of a ceiling had come down in one of the properties exposing the wattle and daub.

d) **Footpaths, hedges and verges:- Minor Maintenance Agreement** – Cllr.

Massey proposed, seconded Cllr. Rhodes, unanimously agreed, that we participate in the scheme. Sum of £385 allocated for this financial year –

Action – The Clerk.

Browns Lane Litter Bin provided. Thanks expressed to Cllr. Bull .

Poppy Seeds – Some seed beds have been prepared by CAH. Agreed to meet at the “Arkwright” P.H. on Saturday 7 June at 10.00.a.m. to arrange sowing.

Action - All Councillors to attend

Clerk to notify the W.I. CAH, St. Michael’s Church and the School accordingly.

Action – The Clerk

Stoney Lane clearance – Enquire if this could be carried out by the Derbyshire Probation Trust –

Action – The Clerk

Mud on road – the Chairman reported that there had not been any mud deposited on the roads in the parish over the past month.

e) **Traffic Action Plan:-** - “**Caution vehicles exiting**” sign – installed.

f) **Annual Report** – circulated to all Councillors before the meeting – agreed to distribute throughout the parish by Councillors.

Action – The Clerk

g) **A.V.B.C. Core Strategy – Cinderhill Development/Enquiry** – Clerk’s letter to the Programme Officer was read. Acknowledgment received 8 April. The Chairman and Cllr. Roberts to check the website for any progress.

h) **Probation Community Payback Teams:-** Enquire if this could be used for clearance of Stoney Lane as in item 8 d) above.

i) **Community Action Holbrook** – fence at Mellors Lane Park completed and seed beds prepared for poppy seeds.

j) **Holbrook Defibrillator** – receipt for cheque required. **Action – Cllr. Massey**

i) **Councillors Photographs for Noticeboards and website** – photos still required from Cllrs. Holden, Horrobin and the Clerk. **Action – Cllr. Massey.**

Write to AVBC/DCC Councillors N. Bull and Kevin Buttery for confirmation of their agreement to their photographs being used and also to Nigel Mills MP.

Action – The Clerk

Thanks were expressed to Cllr. Roberts for putting the photographs together

k) **Website** – A lot of spam e-mails were being received on the website. It was therefore agreed the Clerk should not take any action. Cllr. Roberts had looked into software and construction of a new website and it was agreed he should take it a step further.

Action – Cllr. Roberts

l) **Post Office** – concern was expressed regarding the delay in opening the Post Office at the Holbrook Village Stores due, it is understood, to a lack of disabled access. Cllr. Massey proposed, seconded Cllr. Rhodes that we write to the Post Office supporting the Village Stores application – agreed. **Action – The Clerk**

2014/4/7 **FINANCE:-**

- a) Accounts for payment as stated on the agenda proposed Cllr. Massey, seconded Cllr. Banks.
 - i) M. Blastland Cheque No. 000 698 £361. 77
 - ii) Mrs. G. Briggs Cheque No. 000 699 £294. 14
 - iii) M.S. Acc. (HMRC) Cheque No. 000 700 £156. 80
- b) MS Accountancy Services – Payroll Payslips – increase in charges as from new financial year.
- c) Audit Notices prepared and will be displayed as required by 2 May 2014
- d) Financial Regulations – reviewed recently. No action.

2014/4/8 **Planning**

a) New Planning Applications

- 1) TRE/2014/0052 – Holbrook Hall – remove tree damaging retaining wall
- 2) TRE/2014/0055 – 7, Town Street - Remove Leylandii, Silver Birch and Laurels.
- 3) AVA/2014/0257 – 12, Mellors Lane, - Single storey side extension to form orangery
- 4) AVA/2014/0286 – 47, Belper Road – Proposed single storey rear extension

b) Planning Application Permitted

- 1) AVA/2014/0149 – 1, The Nook – Detached Double Garage
- 2) AVA/2014/0195 – Mohan House, Makeney Road, AVA/Triple garage with accommodation and sun room – Mr. R. Bhardwaj
- 3) AVA/2014/0212 - Mohan House, Makeney Road, Triple garage with accommodation and sun room – Mr. R. Bhardwaj

c) Planning Appeal

20 Town Street, Holbrook

Additional Item agreed under Chairman's Announcements above.

Parish Warden – resignation as from 25 April received but will continue until replacement found. Agreed to advertise the position in the Village Magazine, Belper News and the Parish Noticeboards on the same terms as at present i.e. 14 hrs. per week

2014/4/9 Correspondence/items for information only

E-mails:-

DALC Circular no. 6 – Financial Circular

DALC Circular no. 7

DALC Circular no. 8

NALC Policy Review Survey

Parish On Line

A.V.B.C. – Review of Polling Districts

Biodiversity Newsletter

HTF upcoming events

Parish Matters – Came & Co.

Letter from 10 Downing Street – new Employment Allowance

Wicksteed Leisure

Proludic Play

Clerk's & Councils Direct

Entertainments Licence – agreed to transfer to HAHVCC.

2014/4/10 Date of next meeting 28 May 2014 – Annual Parish Meeting, Parish Council A.G.M. & Parish Council meeting. PLEASE NOTE – Starting at 7.00.p.m.

ALL COUNCILLORS PLEASE MAKE EVERY EFFORT TO ATTEND THESE IMPORTANT MEETINGS.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 28 MAY 2014 AT 7.30.p.m. AT THE "ARKWRIGHT" PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Bull
Holden Horrobin
Ms Morral Rhodes
Roberts
AVBC/DCC Buttery

2014/5/1 APOLOGIES:- Cllr. Massey, P.C. N. Hopwell and PCSO J. Midgley,

2014/5/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllr. Biggin declared an interest in items 6 (v) and 7 a (2) of the agenda. He remained in the meeting but took no part in the discussion.

2014/5/3 MINUTES OF THE PARISH COUNCIL MEETING 30 APRIL 2014:-
Proposed Cllr. Rhodes, seconded Cllr. Bull, unanimously agreed.

2014/5/4 CHAIRMAN'S ANNOUNCEMENTS:- None

2014/5/5 REPORT OF THE CLERK:-

- a) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – The chairman had approached a Local Surveyor – report pending. Goal posts removed and remain so at present. Key for gate still not received from the farmer, hopefully this will be resolved when land dispute settled.
- b) **Potterel Charity** – all repairs have been carried out.
- c) **Footpaths, hedges and verges:- Stoney Lane** – Clerk had made enquiries through the D.C.C. as to whether this would be a suitable project for the Derbyshire Probation Trust – doubtful. Proposed by the Chairman, seconded Cllr. Bull that a Working Party should be arranged by Cllr. Massey – agreed.

Action – Cllr. Massey

Poppy Seeds – to be sown on Saturday 7 June starting from "Arkwright" P.H. at 10.00.a.m.

Action - All Councillors to attend

Grass verges – Cllr. Buttery reported that the second mowing should be better than the first.

Pavements – Cllr. Buttery reported that the Slurry seal on pavements extends the life but is cheap. He has reported a blocked drain and hole in the road on Pond Road.

Annual Footpath Walk – Wednesday 16 July 2014 leaving "Arkwright" Parish Hall at 7.00.p.m.

- d) **Traffic Action Plan:-** Cllr. Mrs. Brocklehurst reported a very productive meeting with the Community Speedwatch on Monday 12th May. when a speed site at Portway was set up. During the hour session 22 vehicles were noted exceeding the 30mph speed restriction. Of these 6 vehicles were

exceeding 40mph and 9 vehicles were registered to local residents. Councillor Mrs. Brocklehurst was keen to encourage other residents to partake in the speedwatch programme. They are aiming to dedicate 1 hour a month at this moment in time, along with random enforcement sessions conducted by Speedwatch at identified problem areas. A suggestion was made that speed indicators should be installed on Belper Road. Cllr. Bull made an observation that the carriageway on Red Lane is disappearing (Belper Town area), tree roots appear to be creating a hump across the road on Makeney Road near to Mohan House and ivy needs to be trimmed at the bottom of the Churchyard wall on Portway to stop it encroaching on to the carriageway. Clerk to send e-mail to Cllr. Buttery re Red Lane and Mohan House. **Action – The Clerk**

e) **A.V.B.C. Core Strategy** – Cllr. Buttery reported that Network Rail owns the section of track from Kilburn Toll Bar in a northerly direction and D.C.C. owns the Rawson Green to Coxbench area. 120 houses proposed on land at Denby Institute/Park Hall Road as per e-mail forwarded to all Councillors on 12 May. All details of the Core Strategy are on the website. Thanks were expressed to Cllr. Buttery. Concern was expressed about the unacceptable delays in receiving planning applications.

f) **Councillors Photographs for Noticeboards and website** – photos still required from Cllrs. Holden, Horrobin and the Clerk. **Action – Cllr. Massey.** It was confirmed only photographs and 'phone numbers to be included.

g) **Website** – to be kept simple. To include Parish Council achievements and information as to contacts and links. Clerk to forward e-mail from Cllr. Roberts to all Councillors – comments to the Clerk. **Action – The Clerk**
Cllr. Bull to enquire from A.V. Helpdesk re setting up website.

Action – Cllr. Bull

h) **Parish Warden** – Interviewing Committee – The Clerk, Cllrs. Biggin, Mrs. Brocklehurst and Rhodes. Letter of appreciation to M. Blastland.

Action – The Clerk

i) **Grass cutting** – already addressed under 2014/5/5 c).

j) **Mobile Library Service** – same stops as at present – **Action – The Clerk**

2014/5/6 **FINANCE:-**

a) Accounts for payment as stated on the agenda proposed Cllr. Bull, seconded Cllr. Horrobin.

i) MS Accountancy Services	Cheque No. 000 701	£15. 48
ii) M. Blastland	Cheque No. 000 702	£361.57
iii) Mrs. G. Briggs	Cheque No. 000 703	£291.14
iv) MS Accountancy (PAYE)	Cheque No. 000 704	£157.00
v) HAHVCC (Hire of Hall)	Cheque No. 000 705	£ 23. 25

b) Audited Accounts – Accounts returned from Internal Auditor with no comments. Cllr. Bull proposed, seconded Cllr. Horrobin that the accounts be accepted - unanimously agreed. Annual Return for the year ended 31 March 2014 to be signed by the Chairman and the Clerk.

2014/5/7 Planning

a) New Planning Applications

- 1) AVA/2014/0385 – Holbrook P.O. 30 Chapel Street – Prior approval of Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to use falling within use class C3 (dwellinghouse), and for associated operational development. – Clerk to enquire definition of “associated operational development.” Should be deferred until new Post Office is up and operating.

Action – The Clerk

- 2) AVA/2013/1009 – Proposal – Demolition and replacement of the existing village hall with a new village hall including amended vehicular access and new car park – Arkwright Parish Hall, Moorside Lane, Holbrook – no comments other than to say this should be dealt with by the planning board, not under delegated powers – proposed Cllr. Horrobin, seconded Cllr. Rhodes – agreed – two abstentions -Cllrs. Biggin and Bull.

Action – The Clerk

b) Planning Applications Permitted

- 1) AVA/2014/0257 – 12, Mellors Lane, - Single storey side extension to form orangery
- 2) TRE/2014/0055 – Remove Leylandii, Silver Birch and Laurels, 7 Town Street
- 3) TRE/2014/0052 – Remove tree damaging retaining wall – Residential Home Holbrook Hall, Makeney Road.
- 4) AVA/2014/0286 – 47 Belper Road – Proposed single storey rear extension.

c) Planning Appeal

20 Town Street, Holbrook – nothing to report.

- d) **Tree Preservation Order 277 T10** – e-mail received from Cllr. Massey who was not criticising the decision but the process regarding tree under the above number at 30, Moorside Lane which has been felled as an emergency. To date no information has been received from A.V.B.C. As this is unacceptable agreed to write to Julian Townsend.

Action – the Clerk

Concern was also expressed regarding trees which had been felled on Shaw Lane – no Preservation Orders on those.

Concern was also expressed regarding what appears to be foundations for a road on land at Makeney Road – AVA/2012/0614 – refused 13 August 2012 – this had been reported by the Clerk to A.V.B.C. requiring Enforcement Action - no further information to hand. Cllr. Bull proposed, seconded Cllr. Horrobin – unanimously agreed – this be sent to A.V.B. Cllr. Alan Cox (Chairman of the Planning Board). Cllr. Bull will also follow up at A.V.B.C.

Action- Cllr. Bull & The Clerk

Planning Application – “Spotted Cow” Town Street, Holbrook – A.V.B.C. has informed the Clerk nothing is on the system at the present time.

2014/5/8 Correspondence/items for information only

E-mails:-

DCC – Free Workshop to raise awareness of Prevent (Counter Terrorism)

2014/5/9 Date of next meeting - 25 June 2014

There being no further business the meeting closed at 9.00.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 25 JUNE 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Bull
Holden Ms Morral
Massey Roberts
P.C. N. Hopwell

2014/6/1 APOLOGIES:- Cllrs. Horrobin, Rhodes and AVBC/DCC. K. Buttery

2014/6/2 DECLARATIONS OF MEMBERS INTERESTS:- None

POLICE REPORT:- P.C. Hopwell reported that Anti-social behaviour is down by 17.5% in our area compared with 13% elsewhere. Criminal damage is slightly up. Streetwatch will be operating at Bargate on 26 June. Details of Travel Smart were explained, to encourage safety outside the schools – Team will be going into Holbrook School 26 June. Councillors felt school staff should be included as well as parents and children and also Pre-school parents. Holbrook Village Fete is on record and P.C. Hopwell will attend at some point. It was reported that in the past drug taking has been a concern in Boothswood and near to Belper Rugby Club/Morrisons Super Market.

2014/6/3 MINUTES OF THE PARISH COUNCIL MEETING 28 May 2014:-
Proposed Cllr. Holden, seconded Cllr. Banks - agreed.

2014/6/4 CHAIRMAN’S ANNOUNCEMENTS:- Resignation of Cllr. Horrobin
Received by e-mail – needs to be in writing with signature –
Action – The Clerk
E-mail received from John Grady advising he left A.V.B.C. on 13 June 2014
Clerk had sent a personal reply – send Council’s appreciation also –
Action – The Clerk

2014/6/5 REPORT OF THE CLERK:-

- a) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – as ownership of the piece of land is not clear Cllr. Massey proposed, seconded Cllr. Brocklehurst that we write to the Land Agent stating it has always been the understanding of the Parish Council that the land in question was in the ownership of the P.C. and that we are trying to find a solution to the problem without incurring any costs. **Action – The Clerk**
Key for gate still not received from the farmer, hopefully this will be resolved when land dispute settled.
- b) **Potterell Charity** – Likely vacancy in the autumn. They are revising the paperwork making it clear the cottages are for the poor and needy.

- c) **Footpaths, hedges and verges:- Stoney Lane** – disposal of the vegetation could be a problem – Cllr. Massey to continue investigating.
Action – Cllr. Massey
- Poppy Seeds** – disappointing turn out from Councillors – only Chairman and Vice-chairman. Seeds are germinating. Area on Shaw Lane had not been cleared sufficiently.
- Red Lane** – Instructions have been issued for pothole and carriageway edge repairs to be undertaken when resources available.
- Makeney Road tree roots** – under investigation.
- Annual Footpath Walk** – Wednesday 16 July 2014 leaving “Arkwright” Parish Hall at 7.00.p.m.
- d) **Traffic Action Plan:-** Cllr. Mrs. Brocklehurst reported that Speedwatch will be meeting with the Bargate Group opposite Venture Garage on 26th June at 11.00.a.m.
- e) **A.V.B.C. Core Strategy** – A lot of information is being circulated. The Core Strategy was called in by the Inspector and should be completed within 14 months. Keep a watching brief.
- f) **Councillors Photographs for Noticeboards and website** – photos of Cllr. Holden and the Clerk were taken. Photographs now complete.
- g) **Website** – Information received from 4UH Ltd. Cllr. Roberts, the Chairman and the Clerk to meet to agree wording.
Action – The Chairman, Cllr. Roberts and the Clerk
- h) **Parish Warden** – One request for application form received – not returned. It was agreed to widen the advertising area. Cllr. Bull to approach A.V.B.C. and Futures Green Scape – **Action Cllr. Bull.**
 Advert. to be placed in the Belper News **Action – The Clerk**
 JobCentre Plus **Action Cllr. Massey**
- i) **Millenium Yew Tree – Spotted Cow Car Park** – suggested move to Makeney Road or the Old Pond was discussed. It was decided these areas were not suitable for a tree of this nature. Proposed Cllr. Massey, seconded Cllr. Bull that no action be taken – agreed with one abstention.
- j) **Holbrook Post Office** – letter of acknowledgement received from Post Office Ltd. - will be in touch in due course once enquiries are completed. Nigel Mills MP has a meeting at the Constituency Office with a Post Office representative on 11 July.

2014/6/6 **FINANCE:-**

- a) Accounts for payment as stated on the agenda (agreed).
 - 1) M. Blastland Cheque No. 000 706 £ 60. 13
 - 2) Mrs. G. Briggs Cheque No. 000 707 £306.47
 - 3) MS Accountancy (PAYE) Cheque No. 000 708 £ 82.00
- b) Annual Return – forwarded to Grant Thornton on 10 June, acknowledged 11 June.

2014/6/7 **PLANNING**

- a) Planning Appeal – 20 Town Street, Holbrook – nothing to report
- b) Planning Appeal Refused – AVA/2011/0168 – Land at Holbrook Manor Caravan Site, Derby Road, Coxbench – Refused by Secretary of State for Communities and Local Government.
- c) Tree Preservation Order 277 T10 – A.V.B.C. will inform Parish Council of emergency action agreed in future.
- d) Planning Application AVA/2012/0614 – refused August 2012 – A.V.B.C. writing to the agent informing that planning consent is required for work already carried out.

Planning Application – Dead Poets showed a fence across the Car Park. Have the alterations been completed as fence not installed to date ? Cllr. Mrs. Brocklehurst and the Chairman to investigate.

Action – The Chairman and Cllr. Mrs. Brocklehurst

2014/6/8 – **CORRESPONDENCE/ITEMS FOR INFORMATION ONLY**

DALC Circular 10
DALC Circular 11
DALC Circular 12
DALC Circular 13 – Nominations for President & 2 Vice Presidents – no action
DALC Circular 14
E-mail – Empowering Parish Councils to sell electricity – no action
E-mail – Armed Forces Day – Fly the Flag – no action
D.C.C. Street Lighting Maintenance Policy Consultation – no action

2014/6/9 DATE OF NEXT MEETING - 30 July 2014

There being no further business the meeting closed at 9.15.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 30 JULY 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Ms Morral
Massey Roberts
A.V.B.C. T. Ainsworth, AVBC/D.C.C. K. Buttery
P.C. S.O. J. Midgley

2014/7/1 APOLOGIES:- Cllrs. Holden and Horrobin

2014/7/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared an interest in an account for payment £23.25 presented by HAHVCC. Both remained in the meeting but took no part in the discussion and abstained from voting on this item.

2014/7/3 PUBLIC SPEAKING:-

POLICE REPORT:- P.C.S.O. John Midgley reported three nuisance bikes in a field off Moorside Lane. Suspicious callers at properties in the village. The Police have delivered leaflets in the southern area of the village warning residents to beware. In the recent Speedwatch in the Bargate Road area over a period of one hour 17 motorists were exceeding the 30 mph speed limit including some locals. It was reported that some motorcycles are exceeding acceptable sound levels.

The Chairman welcomed Cllr. Trevor Ainsworth (A.V.B.C.) to his first meeting since being elected.

Cllr. Kevin Buttery (A.V.B.C/D.C.C.) reported that the A.V. Core Strategy had been suspended as extra work needs to be done and it will be returned to the Inspectorate in September. 13 more sites have been identified for possible housing development including Pottery Farm, Bullsmoor and Cherry Tree Farm in Belper. Some of the proposed houses at Cinderhill are being counted under Derby City as part of the Derby travel to work area. Remediation of the Tar pits should be carried out prior to any development. Revised more accurate maps of the area are to be produced. Cllr. Buttery reported he had attended a recent meeting re the Post Office when more options had been tabled and it seemed more positive.

2014/7/4 MINUTES OF THE PARISH COUNCIL MEETING 25 June 2014:-
Proposed Cllr. Massey, seconded Cllr. Roberts – unanimously agreed.

2014/7/5 CHAIRMAN’S ANNOUNCEMENTS:- E-mail received from a parishioner re the eyesore of a sign advertising “Weight Watchers” on the gate opposite the top of Pond Road. The Clerk had enquired from A.V.B.C. as to whether planning permission is required – depending on the size it is

possible. There is also a similar sign on the fence adjacent to 84, Belper Road, Bargate. This is commercial advertising - Proposed Cllr. Massey seconded Cllr. Rhodes should be reported to A.V.B.C. **Action – The Clerk**

2014/7/6 REPORT OF THE CLERK:-

- a) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – no response to date to our letter dated 2 July. **Key to gate** still not received from the farmer, hopefully this will be resolved when land dispute settled. **Aerial runway** – yet another new sleeve has been inserted. Football pitch – grass in the goal mouth showing sign of recovery. Goal posts not to be erected as yet. Dog fouling taking place – need specific times to report for the A.V.B.C. Dog Warden to patrol.
- b) **Potterell Charity** – One almshouse will be vacant shortly – leaflets to be delivered throughout the parish. Repairs have been completed.
- c) **Footpaths, hedges and verges:- Stoney Lane** – Cllr. Massey reported disposal of the vegetation when cut back could be a problem – Clerk to notify Cllr. Buttery of the location i.e. junction of Nether Lane/Stoney Lane/ Watering Lane so that he can enquire if the D.C.C. could collect. **Action – The Clerk.**
Poppy Seeds – Killis Lane are germinating very well, other areas not so well, possibly due to the very dry weather.
Annual Footpath Walk – Wednesday 16 July 2014 – disappointing turn out of Parish Councillors. Thanks to those who did the Walks. All paths were in a reasonable state. The Report circulated to all Councillors had been forwarded to the Rights of Way Dept. at D.C.C.
- d) **Traffic Action Plan** - Further Speedwatch will take place on either 15,16 or 17 August. Suggested areas – Belper Road, Bargate, Moorside Lane and Pond Road, Holbrook, preferably 15 August after 12 noon if possible between 4.00 and 5.00 p.m. Overgrown road sign on Portway has been reported by P.C. Neil Hopwell.
- e) **A.V.B.C. Core Strategy** – nothing further to report on Cinderhill. 450 houses proposed at Pottery Farm, Bullsmoor and Cherry Tree Farm would have an impact on Holbrook parish due to increased traffic, education through overcrowding of schools and general lack of the necessary infrastructure in the area. Kilburn Road and Sandbed Lane are already congested and are, therefore, unsuitable for any increased traffic. Comments on Core Strategy to be circulated to all Councillors prior to forwarding to A.V.B.C.
Action – The Clerk
- f) **Website** – The Chairman, Cllr. Roberts and the Clerk had discussed the content. How much of a background of the map of Holbrook should be shown? Councillors were asked to report their views to Cllr. Roberts and also if they have any deletions or additions to Council Responsibilities section.
Action – All Councillors

- g) **Parish Warden** – 17 applications received. One out of time. Selection Committee of the Chairman, Cllrs. Mrs. Brocklehurst and Rhodes and the Clerk to meet on Tuesday 5 August at 2.00.p.m. at 73, Belper Road, Bargate, to scrutinize the applications. Interviews to be held in the “Arkwright” Parish Hall on Monday 18 August from 10.00.a.m. M. Blastland (previous Warden) has volunteered to show the new Warden the ropes.
- h) **Holbrook Post Office** – Further letter received from Post Office Ltd. – apologising that the investigation is taking longer than anticipated. They will respond in full when enquiries are completed.
- i) **CAH** – The chairman had been informed by Ron Brien that CAH have sufficient funds to pay the insurance but may need some financial help to hold the Eggstravaganza at Easter 2015. He had also informed the Chairman the Group were not prepared to help with the treatment of the benches in the parish or with cutting paths in “Gorse Piece.” Cllr. Massey proposed, seconded by Cllr. Roberts – agreed - that the Clerk write to CAH advising them to put in writing to the Clerk details of any projects for which they need Parish Council support either financial or otherwise. **Action – The Clerk**
- j) **Gorse Piece** – Contractor has cut as much as possible. The seat is surrounded by nettles and the paths need strimming. Working Party of Cllrs. Massey, Rhodes, Roberts and the Chairman together with other volunteers to be identified by the Councillors to carry out the work – dates to be circulated starting at 6.00.p.m. **Action – The Clerk & Councillors**

2014/7/7 **FINANCE:-**

- a) Accounts for payment proposed Cllr. Massey, seconded Cllr. Rhodes - agreed.

1) Mrs. G. Briggs	Cheque No. 000 709	£396. 44
2) MS Accountancy (PAYE)	Cheque No. 000 710	£ 66. 60

Account for Payment proposed Cllr. Rhodes seconded Cllr. Roberts – agreed. Cllrs. Biggin and Massey abstained.

3) HAHVCC	Cheque No. 000 711	£23. 25
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- b) Income –

NatWest Bonus Saver Acc. (Bonus + Interest)	£1,211.98
Royal Bank of Scotland (Interest)	£ 6. 51

- c) NatWest Bank Account - Whilst on holiday the Chairman had received an e-mail from NatWest which initially he thought was a scam but on further investigation proved to be genuine re the Parish Council Bonus Saver Account. He had informed the Bank that all correspondence should be

sent to the Clerk and not to individual Councillors and had asked that his e-mail address be removed from this account. The Clerk had since received a 'phone call asking that, as the Clerk is not a signatory, a letter under the signature of three signatories confirming all correspondence, Bank Statements etc. should be sent direct to the Clerk. This has been done previously but the Clerk had agreed to send a further letter and a letter was duly signed by Cllrs. Massey, Rhodes and Ms. Morral.

- d) Change of Account from Bonus Saver Account to Business Reserve Account – NatWest had advised they would be transferring the Bonus Saver to a Business Reserve Account from 30 September. Also RBS Business Reserve account – advised of revised interest rates.
- e) Annual Return – Audit completed with no comments. Notices to be displayed on Noticeboards.

2014/7/8 PLANNING:-

New Planning Applications –

- a) TRE/2014/0093 - Station House, Alfreton Road, Coxbench – remove conifer and prune willow tree – Cllr. Rhodes to look at.
- b) AVA/2014/0296 – Boothswood Farm, Moorside Lane, Holbrook – conversion of redundant farm outbuildings to two holiday apartments – Cllrs. Rhodes and Mrs. Brocklehurst to look at.

Report on :-

Planning Application AVA/2012/0614 – refused August 2012 – construction of new access drive off Makeney Road to access new agricultural dwelling. Clerk had been informed by A.V.B.C. that as the recent installed tracks have not been concreted in planning permission is not required.

Planning Applications Permitted

AVA/2014/0079 – 21 Pond Road, dropped kerb application to create vehicle off road parking area – re-submission

Planning Appeal – 20, Town Street (AVA/2013/1013) – dismissed

2014/7/9 CORRESPONDENCE/ITEMS FOR INFORMATION ONLY

E-mails –

A.V. Civic Service 28 September 2014 at 2.30.p.m. at Watchorn Methodist Church, Alfreton.

DALC Circular 15 – Governance Accountability, Rural housing survey etc.

DALC – Rural Housing Policy Review

DALC Circular 16 – Change of address etc.

AVBC Full Council Agenda

2014/7/10 DATE OF NEXT MEETING – 27 August 2014

There being no further business the meeting closed at 9.50.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 27 AUGUST 2014 AT 7.15.p.m. AT THE "ARKWRIGHT" PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Bull
Massey Roberts
AVBC/D.C.C. K. Buttery

2014/8/1 APOLOGIES:- Cllrs. Morral and Rhodes, T. Ainsworth A.V.B.C.
Apologies from Acting Sgt. N. Hopwell were received after the meeting.

2014/8/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared an interest in agenda item 7 a)6) and b) – 7 a)6)deferred until September meeting as the account from Peak Ecology had not been received by HAHVCC. 7)b) Both remained in the meeting but took no part in the discussion.

2014/8/3 PUBLIC SPEAKING:-

Cllr. Kevin Buttery (A.V.B.C/D.C.C.) reported that the D.C.C. will arrange to collect the cleared undergrowth from Stoney Lane – Clerk to notify D.C.C. when ready for collection. Cllr. Buttery reported to the Clerk, after the meeting, that the A.V. Core Strategy maps can be found on the A.V.B.C. website - Link <http://www.ambervalley.gov.uk/environment-and-planning/planning/community-planning/community-planning-latest-news.aspx>.

Cllr. Massey reported that A.V.B.C. Planning Dept. had request HAHVCC to have another Bat Survey on the Parish Hall which had been carried out and no bats are present in the Hall although some were seen at the School. Cllrs. Biggin and Massey questioned whether A.V.B.C. were acting correctly in asking for a second Bat Survey – A.V.B. Cllr. Buttery to make enquiries. An unsubstantiated rumour is circulating round the village that the Hall is to be demolished within 2/3 weeks.

2014/8/4 MINUTES OF THE PARISH COUNCIL MEETING 30 July 2014:-

Proposed Cllr. Massey, seconded Cllr. Roberts – unanimously agreed.

2014/8/5 CHAIRMAN'S ANNOUNCEMENTS:- Vacancy for a Councillor notices are to be posted on the Parish Noticeboards on 28 August 2014 following the resignation of Cllr. Horrobin.
Action – The Clerk

2014/8/6 REPORT OF THE CLERK:-

- a) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – still no response to our letter dated 2 July. **Key to gate** still not received from the farmer. The gate is owned by the Parish Council but we have no right of access. Goal posts not to be erected as yet, allowing more time for the football pitch to recover. Dog fouling still taking place – Clerk has reported to the A.V.B.C. Dog Warden. If no improvement is made a ban on dogs will have to be considered. Clerk to include in next article of the village magazine. **Action – The Clerk**

- b) **Potterell Charity** – One almshouse vacant – applications are coming in.
- c) **Footpaths, hedges and verges:- Stoney Lane** – Cllr. Massey to contact David Redfern informing him that the D.C.C. will collect the undergrowth from Stoney Lane at the junction of Stoney Lane/Nether Lane, following clearance by the Working Party. **Action – Cllr. Massey**
Litter Bins – Belper Road – Poles for the Bus Stop signs have been recently replaced, the Time Tables lowered and the litter bins which are now inappropriately sited only about 6ins. above the ground. Agreed to write to TrentBarton, copied to Julian Townsend (A.V.B.C.) **Action – The Clerk**
Portway - Potholes – notify D.C.C., and ask for the vegetation along the footway on Portway to be cut back as last year. **Action – The Clerk**
Highfields Farm – boundary wall collapsed recently – reported to A.V.B.C. Conservation Officer – now repaired.
Benches – as CAH is unable to varnish – ask Parish Warden to do when appointed. **Action – The Clerk**
- d) **Traffic Action Plan** – Speedwatch – 7 caught exceeding the speed limit on Sandbed Lane and 3 on Makeney Road.
- e) **A.V.B.C. Core Strategy** – Revised comments to be forwarded to A.V.B.C. proposed Cllr. Massey, seconded Cllr. Roberts – unanimously agreed. **Action – The Clerk**
- f) **Website** – Now up and running – congratulations and thanks were expressed to Cllr. Roberts for setting up the website on behalf of and at no cost to the Parish Council. To be included in the Village Magazine. News items, Minutes etc. to be updated monthly. **Action – Cllr. Roberts & The Clerk**
- g) **Parish Warden** – One candidate selected following interviews. To be notified as soon as possible and references requested. Training for how to deal with needles, lone worker etc. to be arranged. Starting date – as soon as possible. **Action – The Clerk**
- h) **Holbrook Post Office** – Further letter received from Post Office Ltd. which appears to be out of date – Clerk to talk to Tracey and Craig at the Village Store and authorised if considered necessary, to contact our MP again. **Action – The Clerk**
- i) **CAH** – agreed to leave off the agenda. **Action – The Clerk**
- j) **Gorse Piece** – Working Party of Cllrs. Massey, Rhodes, Roberts and the Chairman together with other volunteers to meet at 6p.m. on Tuesday 2 September. Unfortunately Ben will be on holiday but if he wishes to help with some strimming later, under supervision of his grandfather, the Chairman could identify some areas. **Action – The Councillors**

2014/8/7 FINANCE:-

- a) Accounts for payment proposed Cllr. Massey, seconded Cllr. Banks - agreed.

1) A.M. Hall	Cheque No. 000 712	£ 96. 00
2) Grant Thornton	Cheque No. 000 713	£240. 00
3) MS Accountancy Services	Cheque No. 000 714	£ 12. 90
4) Mrs. G. Briggs	Cheque No. 000 715	£355. 81
5) MS Acc. Serv. (PAYE)	Cheque No. 000 715	£ 66. 80

- b) Change of Account from Bonus Saver Account to Business Reserve Account – Clerk had approached NatWest regarding savings account interest rates and had been informed some accounts offer a higher rate – the best rate is 0.25% gross which is a 95 day notice account to which instant access is not permitted, the next best rate is for a 30 day notice account which currently pays 0.15%. – Agreed to leave in the Business Reserve Account.

- 8) Planning –

New Planning Applications –

- a) AVA/2014/0296 – Boothswood Farm, Moorside Lane, Holbrook – Conversion of redundant farm outbuildings to two holiday apartments – no comments
- b) AVA/2014/0702 – 3, The Cliff, Portway, Holbrook – Resubmission of AVA/2012/0727 to regularise minor changes to width of family room and construction of retaining wall – no comments

Planning Application - Permitted

TRE/2014/0093 – Station House, Alfreton Road, Coxbench, - Remove conifer and prune willow trees.

- 9) Correspondence/items for information only

E-mails –

- a) A.V.B.C. Annual Civic Service – 28 September 2014 at 2.30.p.m. at Watchorn Methodist Church, Derby Road, Alfreton
- b) Democracy on your Doorstep – Have Your Say – 3 September at Alfreton Christian Centre.
- c) Draft Ilkeston Gateway SPD – Publication Consultation.

- 10) Date of next meeting 24 September 2014

There being no further business the meeting closed at 8.45.p.m.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 24 SEPTEMBER 2014 AT 7.15.p.m. AT THE "ARKWRIGHT"
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Banks Biggin (Chairman)
Bull Massey
Ms. Morral Roberts
AVBC/D.C.C. K. Buttery
PCSO John Midgley

2014/9/1 APOLOGIES:- Cllrs.Mrs. Brocklehurst and Rhodes, T. Ainsworth A.V.B.C.

2014/9/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared an interest in agenda item 7 a) 5) Both remained in the meeting but took no part in the discussion.

2014/9/3 PUBLIC SPEAKING:-

Cllr. Kevin Buttery (A.V.B.C/D.C.C.) reported that the Planning Inspector suspended the Amber Valley Core Strategy in his view because he wanted a) an additional 800 houses more than originally proposed. b) additional sites to ensure a larger portion of houses are built within 5 years. He also made comment of problems with Brownfield sites, indicating that those Brownfield sites currently with planning permission are not likely to be built on, leaving a potential 33% shortfall in that aspect. The A.V.B.C. new administration's Core Strategy proposal has added 14 more sites to the Core Plan, and they have just undertaken a 6 week consultation process to deal with all 14 sites. At the recent full Council Meeting Cllr. Buttery took the opportunity to ask the new administration why they had agreed to build an additional 2665 houses on behalf of Derby City when Erewash Borough Council refused to build any on behalf of Derby. Cllr. Buttery's view is why should Amber Valley build 1865 houses more than it needs, just because Derby residents don't want them built near them? He had also asked that 'Cinderhill' be removed completely from the Core Strategy, as with building 1865 houses more than Amber Valley needs, there is no requirement to build on Cinderhill. This request was effectively rejected with reference being inferred to the Inspector's letter of 14 May 2014 which stated, "This is capable in principle of being a sound and realisable large-scale allocation". He also raised concerns about achievability, in that the application to build 120 is likely to be the maximum contribution that can be relied upon within the next five years. The 120 house Planning Application is still being worked on by Officers, if it is to be recommended, he has called it in to the Planning Board. Cllr. Buttery does not share the view that the Inspector has given the Cinderhill site the green light. He has also requested that the new administration give an undertaking that they would honour the previous commitment, to remediate the Tar Pits as part of any planning application on the Cinderhill site. He is saddened to say that no such undertaken was given. Unfortunately, due to being out of the Country, he will not be able to attend the newly arranged Amber Valley Council Meeting on the 15th October 2014, to deal specifically with Core Strategy. This is the 5th meeting change date to the Council's diary since May. Parish Councillors should note, the Mayor refused the request for a larger venue on Health and Safety grounds. The Council Chamber has now been restricted to 26 members of the public. Plus, it has been indicated that only one person can speak per site! These are the new additional sites, 14 sites, not the original ones.

Proposed suspension of the Green Waste collection consultation on A.V.B.C. website needs to be drawn to the attention of parishioners.

POLICE – Attempted shed break in on Sandbed Lane. Speed checks carried out on Portway on 22 September revealed 12 vehicles travelling up the hill exceeded the speed limit. Concern was expressed about incidents in the village.

HAHVCC – Although the Bat survey revealed no bats in the Hall - still waiting for a decision on the planning application.

2014/9/4 MINUTES OF THE PARISH COUNCIL MEETING 27 August 2014:-

Proposed Cllr. Massey, seconded Cllr. Bull – unanimously agreed.

2014/9/5 CHAIRMAN'S ANNOUNCEMENTS:- A lot of fly posting is taking place around the parish. Report to be included in the next village magazine asking residents to remove fly posting within 48 hours of the event.- proposed by the Chairman, seconded by Cllr. Massey – unanimously agreed. **Action – The Clerk**

2014/9/6 REPORT OF THE CLERK:-

a) **Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate** – nothing to report. Goal posts and nets be re-erected – proposed Cllr. Massey, seconded Cllr. Roberts, unanimously agreed. Cllr. Roberts to contact Holbrook St. Michael's F.C. where they are stored. Working Party of Councillors will help with the re-instatement. Dog fouling still taking place – Clerk has reported to the A.V.B.C. Dog Warden. Cllr. Bull to follow up with A.V.B.C. It was suggested explicit notices be erected at each entrance to the Park.

b) **Potterell Charity** – new tenant will be moving in shortly.

c) **Footpaths, hedges and verges:- Stoney Lane** – Cllr. Massey had contacted David Redfern who will inform the horse-riders when the Working Party will be carrying out the clearance. Agreed Working Party will meet on a Sunday morning. Cllr. Massey to arrange a suitable date. **Action – Cllr. Massey**
Litter Bins – Belper Road – Bus Company had informed the Clerk it is the responsibility of A.V.B.C., who had inspected and found the bin outside No. 67 is set at an appropriate height and the one opposite No. 73 although set low to the ground is still in a serviceable position. Parish Councillors to continue to look for a resolution.

d) **Traffic Action Plan** – Nothing to report.

e) **A.V.B.C. Core Strategy** – Comments forwarded to A.V.B.C. Special A.V.B.C. meeting called for 15 October. Now discovered cattle that died of anthrax buried on the site at Pottery Farm.

f) **Website** – Cllr. Roberts reported people are viewing Minutes and Agendas.

g) **Parish Warden** – Tom Connors has been appointed and is working well.

- h) **Holbrook Post Office** – Further consultation to take place. Cllr. Massey proposed, seconded Cllr. Roberts that the Parish Council should send a similar letter of support as previously when consultation period commences – unanimously agreed. **Action – The Clerk**
- i) **Gorse Piece** – The Chairman thanked all those who had helped with the clearing of paths etc. on Tuesday 2 September. Proposed Cllr. Bull, seconded Cllr. Massey that the strimmer be serviced – unanimously agreed. **Action – The Clerk**
- j) **Parish Council Vacancy** – Election not called for. Notices for co-option had been posted on the Parish Noticeboards – applications to the Clerk.

2014/9/7 **FINANCE:-**

Accounts for payment 1 – 4 proposed Cllr. Massey, seconded Cllr. Banks -agreed. Number 5 proposed Cllr. Bull, seconded Cllr. Banks agreed with two abstentions. Cllrs. Biggin and Massey declared an interest as Trustees of HAHVCC and took no part in the discussion.

1) Broker Network Ltd.	Cheque No. 000 717	£1,152.77
2) Mrs. G. Briggs	Cheque No. 000 718	£ 309.40
3) T. Connor	Cheque No. 000 719	£ 268.25
4) HMRC	Cheque No. 000 720	£ 133.80
5) HAHVCC	Cheque No. 000 103	£1,255.20

2014/9/8 **Planning –**

New Planning Applications –

- a) TRE/2014/0104 – Holbrook Hall, Makeney Road, Holbrook – fell 2 Leylandii Trees – no comments
- b) AVA/2014/0787 – 2 Mellors Lane, - installation of solid wall insulation to the existing dwelling house which is a brick built two storey, two bedroom double fronted dwelling – no comments
- c) TRE/2014/0115 – 10, The Paddock, Holbrook – crown reduce silver birch tree.

Planning Enforcement – Weight Watchers advertisements displayed at Makeney Road, Holbrook and 84, Belper Road, Bargate – waiting for response from A.V.B.C.

2014/9/9 **Correspondence/items for information only**

Rainbows Hospice Autumn/Winter newsletter
 E-mails –
 Came & Co. – Newsletter
 RURALmatters
 Localism Starting To Take Shape
 Dalc Circulars 20 and 21.
 A.V. Public Advertisement Standards and the Councillors Code of Conduct
 Rainbows Hospice Newsletter

20/14/10 Date of next meeting 29 October 2014

There being no further business the meeting closed at 8.40.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 29 OCTOBER 2014 AT 7.15.p.m. AT THE "ARKWRIGHT" PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Banks Biggin (Chairman)
Mrs. Brocklehurst Massey
Ms. Morral Rhodes
Roberts
AVBC/D.C.C. K. Buttery

2014/10/1 APOLOGIES:- Cllrs. Bull and Holden and T. Ainsworth A.V.B.C., Acting Sgt. N. Hopwell and PCSO J. Midgley

2014/10/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared a personal interest in agenda item 7 a) Both remained in the meeting but took no part in the discussion.

2014/10/3 PUBLIC SPEAKING:-

Dr. Roger Kennedy had put himself forward for co-option to the Parish Council and gave a brief summary of his reasons and employment history.

Cllr. Kevin Buttery (A.V.B.C/D.C.C.) reported that he had enquired from A.V.B.C and D.C.C. re the Weight Watchers posters. A.V.B.C. had informed him this was not a matter for the Planning Authority. D.C.C. had provided a link to the website of classifications which he had forwarded to the Clerk. It was reported that the poster on the gate opposite to Pond Road had disappeared. Amber Valley Core Strategy peripheral developments at Bottle Farm Denby classified as "White Land". A parishioner emphasised the problem of dog fouling on Mellors Lane Park.

POLICE – Acting Sgt. Hopwell had sent the following report:-“ please find below some statistics which I hope that you can pass onto the members on our behalf.

Victim based crime is down -54.5% across the Kilburn SNT area (compared to the same time last year)

There has been a slight increase in drug offences but this is due to pro-active work and the continued execution of warrants by ourselves but not within the Denby parish area.

All crime is down 47.1% (Compared to the same time last year)

ASB is down -11.1% (Month to date), whilst down 16.3% (Year to date – April 2014 to September 2014)

I hope that these figures make good reading for the members as we are most pleased with them thus far. There are no particular crime trends or patterns which we need to make you aware of but I would ask as always that should anything be raised at the meeting which concerns the policing of the village to let us know at your earliest convenience”.

HAHVCC – Planning permission for a new village hall has been granted. Approximately 50 people had attended the A.G.M. of the Trust on 27 October 2014. Anyone with skills in Bid Writing are asked to come forward to assist.

2014/10/4 MINUTES OF THE PARISH COUNCIL MEETING 24 September 2014:-
Proposed Cllr. Massey, seconded Cllr. Rhodes – unanimously agreed.

2014/10/5 CHAIRMAN'S ANNOUNCEMENTS:- Reference was made to the forthcoming 100th birthday of Elsie Stone who had lifelong connections with the parish but not a parishioner.

Variation of Order of business:-The Chairman proposed, seconded Cllr. Massey that item "6g) Parish Council vacancy" be dealt with before item 6 a) - unanimously agreed.

2014/10/6 REPORT OF THE CLERK:-

g) Parish Council Vacancy – Chairman proposed seconded by Cllr. Massey that Dr. Roger Kennedy be co-opted – unanimously agreed. Dr. Kennedy signed the Declaration of Acceptance of Office and took his seat on the Council. It was noted that Cllr. Holden wished to resign as a Parish Councillor due to work commitments. He is to be asked to notify the Clerk officially.

a) Mellors Lane Park improvements - Correspondence etc. from J.G. Hills Land Agents - Strutt Estate – nothing to report.
Goal posts – one post and net erected at the western end. C.A.H. had been thanked for their help.
A.V.B.C. Dog Warden has patrolled. Report again if the problem persists. Cllr. Kennedy to design an explicit notice for erection at the entrance to the Park. **Action – Cllr. Kennedy**
Hedge – needs cutting – proposed – Chairman, seconded Cllr. Massey – unanimously agreed. **Action – The Clerk**

b) Potterell Charity – minor improvements carried out - new tenant moved in.

c) Footpaths, hedges and verges:- Stoney Lane – 1 parishioner has volunteered to help. Cllr. Massey to arrange a suitable date. **Action – Cllr. Massey**
Litter Bin at bus stop/shelter Portway, Alfreton Road Coxbench (opposite Clovelly Cottage) – A.V.B.C. Cllr. Buttery to make enquiries. **Action – Cllr. Buttery**

Benches – delay treatment until Spring 2015.

A.V. Walking Festival – 48 participants

d) Traffic Action Plan – Speed Watch possibly 12 November 2014.

- e) **A.V.B.C. Core Strategy** – Cherry House Farm and Pottery Farm have been withdrawn. Councillors were asked to forward their comments on the further amendments which had been circulated to all Councillors prior to the meeting, to the Clerk before the next meeting. Chairman, Vice-chairman and Cllr. Roberts to prepare representations for discussion at the November meeting for submission by 8 December.
- f) **Post Office** – waiting for further developments.
- h) **D.C.C. Winter Maintenance/Snow Warden Scheme** – Proposed Cllr. Massey seconded Cllr. Rhodes that we do not participate. Cllr. Rhodes to enquire from JGS Construction the cost of grit and the Clerk to enquire from Buildbase and Huws Gray. **Action Cllr. Rhodes and the Clerk**
- i) **Parish Council Election Costs 2015** – Estimated cost £2,150. In the event that the election is uncontested, the cost will be around £115.30 per parish.
- j) The Clerk had been approached by a journalist re writing an article for the Derbyshire Life and Countryside Magazine on Parish Councils. Refer him to D.A.L.C. and/or suggest he attend the November meeting. Clerk and Chairman could meet with him if necessary. **Action – The Clerk**

2014/10/7 FINANCE:-

- a) Account for payment to HAHVCC proposed Cllr. Rhodes seconded Cllr. Mrs. Brocklehurst – agreed, with two abstentions. Cllrs. Biggin and Massey declared an interest as Trustees of HAHVCC and took no part in the discussion. Accounts for payment T. Connors and Mrs. G. Briggs, proposed Cllr. Massey, seconded Cllr. Roberts unanimously agreed.

HAHVCC	Cheque No. 000721	£ 31.00
T. Connors	Cheque No. 000722	£402.25
Mrs. G. Briggs	Cheque No. 000723	£340.11

- b) Income – A.V.B.C. (Precept) £11,947.50
 NatWest Bonus Saver Acc. (Bonus) £ 735.67
 NatWest Bonus Saver Acc. (Interest) £ 36.78

- c) Precept 2015-16 – Cllrs. Massey and Roberts and the Clerk to prepare a draft precept for presentation at the meeting on 26 November 2014.

Action:- Cllrs. Massey, Roberts & The Clerk

2014/10/8 PLANNING:-

New Planning Applications –

- a) TRE/2014/0122 – 7, Town Street, – remove 2 x Cypress – no comments.
- b) TRE/2014/0124 – 8, Moorside Lane – Fell conifer, spruce and laurel. Crown reduce flowering cherry – no comments
- c) TRE/2014/0135 – 26, Chapel Street, - Crown reduce spruce and birch trees – no comments

Planning Applications – Permitted

- a) AVA/2013/1009 – “Arkwright” Parish Hall, Moorside Lane, Holbrook, demolition and replacement of the existing hall with a new village hall including amended vehicular access and new car park.
- b) TRE/2014/0104 – Holbrook Hall, Makeney Road, Holbrook – fell 2 Leylandii Trees
- c) AVA/2014/0702 – 3, The Cliff – Resubmission of AVA/2012/0727 to regularise minor changes to width of family room and construction of retaining wall
- d) TRE/2014/0115 - 10, The Paddock – crown reduce silver birch tree.

Planning Application Refused -

AVA/2014/0787 – 2, Mellors Lane – Proposal is for the installation of solid wall insulation to the existing dwelling house which is a brick built two storey, two bedroom double fronted dwelling.

Planning Enforcement – Weight Watchers advertisements displayed at Makeney Road, Holbrook and 84, Belper Road, Bargate – see above under “Public Speaking – A.V.B.C./D.C.C. Cllr. Buttery – not a planning matter.

2014/10/9 Correspondence/items for information only

E-mails:-

A.V.B.C. Parish Council Elections

DALC Circulars, 20, 21, 22

A.V.B.C. Review of Polling Districts

A.V.B.C. Democracy on Your Doorstep “Have Your Say” – 26 November

St. Michael’s Church Holbrook Remembrance Service 9 November at 10.45.a.m.

2014/10/10 Date of next meeting 26 November 2014

There being no further business the meeting closed at 9.15.p.m.

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 26 NOVEMBER 2014 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK

PRESENT:- Councillors Biggin (Chairman) Bull
Kennedy Massey
Ms. Morral Rhodes
Roberts
AVBC T. Ainsworth and PCSO J. Midgley

2014/11/1 APOLOGIES:- Cllrs.Banks and Mrs. Brocklehurst, AVBC/DCC K.Buttery and Acting Sgt. N. Hopwell

2014/11/2 DECLARATIONS OF MEMBERS INTERESTS:- Cllrs. Biggin and Massey declared a personal interest in agenda item 7 b) both remained in the meeting but took no part in the discussion.

2014/11/3 PUBLIC SPEAKING:-

POLICE – PCSO reported that crime is down including burglaries although two burglaries have been reported recently just outside the parish on Bargate Road and Park Road, Belper. A number of motorists had been caught in the Speed watch operation including 9 on Belper Road. Letters had been sent to the offenders. Speed watch may be suspended in 2015 in favour of other means.

Congratulations were expressed to Acting Sgt. N. Hopwell and PCSO J. Midgley on the recent prestigious national award “MODESHIFT” for due diligence in connection with safety and schools in the area.

A.V.B.C. Cllr. T. Ainsworth confirmed that crime figures for the whole of Amber Valley are down, in particular A.S.B. in the areas where PCSO’s are present. Derbyshire is fifth in the country for reporting crime.

2014/11/4 MINUTES OF THE PARISH COUNCIL MEETING 29 October 2014:-
Proposed Cllr. Massey, seconded Cllr. Rhodes – unanimously agreed.

2014/11/5 CHAIRMAN’S ANNOUNCEMENTS:- Letter of resignation dated 8 November 2014 received from Cllr. Holden. Co-option notices to be posted subject to recommendation from A.V.B.C. proposed Cllr. Massey, seconded Cllr. Kennedy unanimously agreed. Anomaly in the Clerk’s salary had come to light whilst preparing the Precept for 2015/16. The Chairman had written to MS Accountancy. The Chairman proposed raising the recent activity on the drive off Makeney Road under planning – agreed.

2014/11/6 REPORT OF THE CLERK:-

a) **Mellors Lane Park improvements – Correspondence etc. from J.G. Hills Land Agents** – nothing to report.

Cllr. Kennedy displayed various designs for a notice to deter Dog Fouling for erection at the entrance to the Park. It was agreed an A4 sign depicting “Clean it up” and a picture of a child be used. Thanks were expressed to Cllr. Kennedy.

Action – Cllr. Kennedy

- Hedge** – has been cut.
- b) **Potterell Charity** – Nothing to report.
- c) **Footpaths, hedges and verges:- Stoney Lane** – Working Party arranged for Sunday 7 December from 10.00.a.m. Cllrs. Biggin, Bull, Kennedy, Massey, Rhodes and Roberts to take part. David Redfern has offered the use of a strimmer along with the Parish Council one. Notices to be displayed. There is a large pothole near to the top of Stoney Lane – report to D.C.C. copy to D.C.C. Cllr. Buttery. **Action – The Clerk**
- Litter Bin at bus stop/shelter Portway, Alfreton Road** – reported following the meeting that a litter bin had been installed on a post a short distance from the bus stop.
- Blocked drain** bottom of Pond Road – the Chairman proposed seconded Cllr. Massey write to A.V.B.C asking for all drains to be cleaned – unanimously agreed. **Action – The Clerk**
- Speed watch** – Write to Chief Constable asking for Speed watch to continue – proposed Cllr. Massey seconded Cllr. Rhodes, unanimously agreed.
- d) **Traffic Action Plan** – Nothing to report.
- e) **A.V.B.C. Core Strategy** – Representations prepared by Cllr. Roberts to be submitted
- f) **Post Office** – Pushing ahead.
- g) **CAH trees for planting** – nowhere at the present time on Council land.
- h) **A.V.B.C. Potential move to whole Council elections** – Maintain status quo i.e. by thirds. **Action – The Clerk**
- i) **Authorisation for the Chairman, Vice-chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc.** – proposed Cllr. Rhodes, seconded Cllr. Bull – unanimously agreed.

2014/11/7 **FINANCE**

- a) Accounts for payment proposed Cllr. Massey seconded Cllr. Roberts unanimously agreed:-
- | | | |
|-------------------|--------------------|----------|
| 1) T.J. Connors | Cheque No. 000 724 | £116. 72 |
| 2) MS Acc. Serv. | Cheque No. 000 725 | £ 12. 90 |
| 3) T.J. Connors | Cheque No. 000 726 | £451. 97 |
| 4) Mrs. G. Briggs | Cheque No. 000 727 | £297. 13 |
| 5) HMRC | Cheque No. 000 728 | £ 66. 60 |
- 6) Request for donation towards cost of service of Church Clock – Donation of £300.00 proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.
Cllr. Massey proposed, seconded Cllr. Rhodes, unanimously agreed to transfer £10,000 from the P.C. current account with RBS to the NatWest current account.
- b) Precept 2015-16 – A Precept prepared and circulated prior to the meeting was discussed - Cllr. Bull proposed, seconded Cllr. Roberts Precept of £23,769, agreed with abstentions from Cllrs. Biggin and Massey.

2014/11/8 PLANNING

New Planning Applications –

- a) TRE/2014/0158 – The Old Chapel, Alfreton Road, Coxbench, fell conifer tree – no comments
- b) TRE/2014/0162 – 2, Mellors Lane – Crown reduce field maple tree – no comments

Planning Applications – Permitted

TRE/2014/0135 – Crown reduce spruce and birch trees, 26, Chapel Street

Enforcement Report – Ref. ENF/2014/0270 – Weight Watchers advertisements at Makeney Road Holbrook and 84 Belper Road Bargate.

AVA/2012/0614 – Land adjacent to Makeney Road, refusal – It was agreed to follow up the Clerk's contact with the Enforcement Officer with a letter detailing what has been done at this site as outlined on the submitted report.

Action – the Clerk

2014/11/9 CORRESPONDENCE – items for information only

D.C.C. letter – Admissions to Infant/Primary Schools – 2015/2016
E-mails:-
DALC Circulars No 23/2014, No. 24/2014
Local Bus & Community Transport User Survey
RAD AGM 12 December 2014 at 2.30.p.m. at United Reform Church
Buxton

2014/11/10 Date of next meeting 28 January 2015

There being no further business the meeting closed at 8.45.p.m.

