

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 30 OCTOBER 2013 AT 7.15.P.M. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Banks Biggin (Chairman)  
Mrs. Brocklehurst Bull  
Horrobin Massey  
Ms. Morral Rhodes

**2013/10/1 APOLOGIES:-** Councillor Holden, P.C. N. Hopwell. P.C.S.O. J. Midgley

**2013/10/2 DECLARATIONS OF MEMBERS INTERESTS:-** Cllrs. Biggin and Massey declared a Personal Interest in agenda items 7a and 7d as Trustees of HAHVCC and Cllr. Bull declared an interest in agenda item 8 as a Member of A.V.B.C. Planning Board. All remained in the meeting but took no part in the discussion.

**2013/10/3 PUBLIC SPEAKING:- A.V.B.C./D.C.C. Cllr. Buttery** reported on proposals relating to the Derbyshire Fire & Rescue delivery service over the next 20 years. The Chief Fire Officer has been invited to attend the A.V. Crime & Disorder meeting on 7 November at Belper Football Club and invited all Parish Councillors to attend. Senior Police Officers will be in attendance to give a presentation on local policing issues. It was reported to Cllr. Buttery that the letter from D.C.C. to every household in the parish re reduction in street lighting between midnight and 5.a.m. did not appear to have been delivered in the Holbrook parish. **The Community Action Holbrook** group is very close to being set up, the paperwork is almost in place, after which the Parish Plan Group will be closed. The Group are presently helping with the refurbishment of the Playgroup building. Ron Brien expressed concern about the final paragraph of the Minutes of the P.C. meeting held on 28 August 2013. It was stated this related to the visibility of the Parish Councillors and the Clerk had taken advice from the Monitoring Officer regarding the legality of displaying photographs and telephone numbers of Councillors on the parish noticeboards. All parishioners are welcome to attend all Parish Council meetings and any concerns should be raised at the meetings or through the Clerk. **HAHVCC** – Planning Application for new hall has been re-submitted.

**13/10/4 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 SEPTEMBER 2013:-** Proposed Cllr. Massey, seconded Cllr. Banks, unanimously agreed.

**2013/10/5 CHAIRMAN’S ANNOUNCEMENTS:-**

**Article for Holbrook Magazine** – A member of the Editorial Board of the magazine had informed the Chairman that three of the five members of the editorial team were against printing the report submitted for the October/November edition. The Chairman felt this was in the least very disappointing. After a lengthy discussion as

to how this should be counteracted, the Chairman proposed, seconded by Cllr. Massey that “The Clerk should write to the Editor of the magazine asking for the criteria for why the report was not acceptable and stating that the Parish Council reserves the right to publish the reasons.” Agreed unanimously. **Action – the Clerk**

**The Dumble watercourse** – The Chairman had met on site with Ashley Dunn (D.C.C. Flood Officer) and the tenant farmer. It was felt that one spring had dried up or possibly been diverted due to ground movement, possibly the result of an earthquake. The tenant of the land will continue to monitor and return the watercourse to the Dumble.

**Resignation of Cllr. Stevenson** – due to leaving the area Cllr. Stevenson has resigned as a parish councillor. Notices of Vacancy to be displayed on the parish noticeboards as from 4 November 2013 - **Action – the Clerk**

#### **2013/10/6 REPORT OF THE CLERK ON:-**

- a) **Mellors Lane Park Improvements – Barrier – The Chairman, Vice-chairman, Cllrs. Massey and Rhodes** are to widen the barrier slightly. - Cllr. Rhodes assisted by the Chairman has repaired the rubber sleeve on the Aerial Runway. **No Parking Signs** – Cllr. Horrobin has in hand. **Southern Boundary Fence** – wire keeps being cut. After some discussion Cllr. Bull proposed that the Clerk seek advice from Chris Beale (A.V.B.C.)  
**Action – The Clerk**
- b) **“Gorse Piece”** – some self-set sycamore saplings to be removed.
- c) **War Memorial** – in hand – **Action the Clerk**
- d) **Potterell Charity** – Nothing to report
- e) **Portway Footpath** – in the course of being thoroughly cleared by the D.C.C.
- f) **Traffic Action Plan** – Cllr. Mrs. Brocklehurst had circulated a very useful, well thought out report to all Councillors before the meeting. D.C.C. Cllr. Buttery has arranged a meeting with Mike Hawkins (D.C.C. Highways) on Thursday 7 November at 11.a.m. Cllrs. Mrs. Brocklehurst and Rhodes to meet with Mike Hawkins and Cllr. Buttery on the “Spotted Cow” car park. Cllr. Mrs. Brocklehurst suggested putting a petition supporting the Plan in the newsagents – agreed. Thanks were expressed to Cllr. Mrs. Brocklehurst for all her efforts in producing the report. The meeting was suspended and D.C.C. Cllr. Buttery explained the difficulties being experienced by the D.C.C. due to lack of funding and staffing. He also pointed out that accident rates and casualty history for the previous 3 years will be taken into consideration by the Police. The Report to be forwarded to Cllr. Buttery, Mike Hawkins, and the Police – **Action – The Clerk**
- g) **D.C.C. Lighting Plan** - The Clerk had submitted details of the two lights agreed at the previous meeting which in the Parish Council’s opinion should remain lit. D.C.C. has agreed lamp 10566 on Portway is to remain on but lamp 49364 will not.
- h) **Community Action Holbrook** – Nothing to report.

## 2013/10/7 FINANCE:-

- a) **Accounts for Payment** – Proposed Cllr. Horrobin, seconded Cllr. Rhodes – agreed.

The Clerk explained that the only way she had been able to purchase the Rock Salt to re-fill the Parish Council grit bins was by using her personal credit card. This action was endorsed by the Council and the Clerk was given authority to continue with this practice.

i) Mrs. G. Briggs	Cheque No. 000666	£345.16
ii) M. Blastland	Cheque No. 000667	£361.57
iii) HMRC	Cheque No. 000668	£148.60
iv) Grant Thornton UK LLP	Cheque No. 000669	£240.00
v) HAHVCC	Cheque No. 000670	£31.00
vi) Holbrook P.C. re HAHVCC	Cheque No. 000671	£5,012.21

b) **Income**

A.V.B.C. – Precept	£12,493.50
RBS Interest	£5.86
NATWest Interest	£29.12
NatWest Interest	£582.36

- c) **Audit** - Report received from Grant Thornton UK LLP with no comments.

- d) **Precept** – A draft proposal prepared by Cllrs. Horrobin, Massey and the Clerk had been circulated prior to the meeting. After some discussion Cllr. Horrobin proposed, seconded Cllr. Massey that the Clerk's salary should be increased to £4,000 as included in the Budget for 2013/14 and should be increased to £5,000 p.a. in the Budget for 2014/15 – unanimously agreed. Precept of £23,895 unanimously agreed. This is a 4% reduction on 2013/14. The Chairman was unanimously authorised to write to MS Accountancy advising that the Clerk's rate of pay should be at £4,000 p.a. for the remainder of the financial year ending 31 March 2014.

## 2013/10/8 Planning

a) **New Planning Applications**:-

- i) AVA/2013/0911 - Holbrook Bowls Club, Shaw Lane, Holbrook – New Pavilion.
- ii) AVA/2013/0928 - 49, Belper Road, Holbrook, Proposed rear kitchen extension.
- iii) AVA/2013/0940 – Dead Poets Inn, Chapel Street, Holbrook – re-submission of proposed extension to rear and kitchen extension to front elevation allowing for changes to rear elevation treatment and front elevation kitchen window.

iv) AVA/2013/0886 – 6, Belper Road, Holbrook – Vehicular access over pavement. Requiring 6 dropped kerbs and 2 tapered.

**b) Planning Applications Permitted:-**

i) TRE/2013/0105 Cornerfields, Portway, Coxbench – Remove sycamore and birch, crown reduce ash, reduce 7 no Leylandii by 50% and crown raise ash trees alongside Alfreton Road.

**c) Planning Application Withdrawn**

AVA/2013/0716 – 21, Pond Road, Proposed dropped kerb to create off road parking area – to enable the proposals to be reconsidered.

**2013/10/9 CORRESPONDENCE/ITEMS FOR INFORMATION ONLY**

E-mails:-

1. A.V.B.C. Draft Scrap Metal Policy – comments to A.V.B.C. by 20 November
2. A.V.B.C. Core Strategy
3. Invitation to the Remembrance Day Service at the Parish Church.

**POLICE REPORT**

Speeding motorcyclist on Belper Road – still ongoing. Mellors Lane parking on pavement seems to have improved. Break-in at Holbrook Sports & Social Club changing rooms – under investigation. P.C. Neil Hopwell and P.C.S.O. John Midgley will be patrolling in Holbrook for Halloween and also at Belper Fair.

**2013/10/10 Date of next meeting – 27 November 2013**

There being no further business the meeting closed at 9.40.p.m.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 27 NOVEMBER 2013 AT 7.15.p.m. AT THE “ARKWRIGHT” PARISH HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Banks Biggin (Chairman)  
Mrs. Brocklehurst Horrobin  
Massey Ms. Morral  
Rhodes  
and P.C. Neil Hopwell

**2013/11/1 APOLOGIES:-** Councillors Bull and Holden

**2013/11/2 DECLARATIONS OF MEMBERS INTERESTS:-** Cllrs. Biggin and Massey declared a Personal Interest in agenda items 7a 6 and 8a (iv) as Trustees of HAHVCC. They remained in the meeting but took no part in the discussion.

**2013/11/3 PUBLIC SPEAKING:- POLICE** – P.C. Neil Hopwood reported a 3.8% reduction in anti-social behaviour in the area. Cllr. Rhodes had attended the recent KINS meeting at Denby where concern had been expressed regarding the speed of traffic on all roads in the area. Car parking on Moorside Lane had been discussed. P.C. Neil Hopwell reported that Holbrook School had responded to contracts between the Police and Parents. **HAHVCC** – Cllr. Massey reported that a new planning application had been submitted to A.V.B.C. and an article prepared for the village magazine. The W.I. is organising a petition to be submitted to A.V.B.C. supporting the new village hall and parishioners are encouraged to contact A.V.B.C. planning in support. To refurbish the existing hall would cost approximately £650,000 as opposed to £560,000 for a new build. A parishioner remarked that the hall does need replacing. The new plans would create safer access and increased car parking.

**2013/11/4 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30 OCTOBER 2013:-** Proposed Cllr. Massey, seconded Cllr. Rhodes, unanimously agreed.

**2013/11/5 CHAIRMAN’S ANNOUNCEMENTS:-** As instructed at the last meeting the Clerk had written to the editorial team of the village magazine asking why they had not published the Parish Council report in the October/November issue, no reply received to date. To be put on the agenda for the next meeting. The Chairman had informed MS Accountancy Services of the adjustment to the salary of the Clerk. The Chairman reminded the Councillors of the need to keep their Members’ Interests forms updated.

**2013/11/6 REPORT OF THE CLERK:-**

a) **Mellors Lane Park Improvements – Barrier** – access for double buggy is now possible. **No Parking signs** – Cllr. Horrobin had brought the signs to the meeting - Chairman and Cllr. Rhodes to erect **Action Cllrs. Biggin & Rhodes.**

**Fencing** – Chris Beale (A.V.B.C.) had visited the Park and he felt there is no need to worry about the wire in the southeast corner being cut as it is near to a bed of brambles and access is impossible. If further problems arise in the future he is to be contacted again.

- b) **“Gorsey Piece”** – nothing to report – to be taken off the agenda.
- c) **War Memorial** – repair almost completed. Information from the War Memorial Trust had been put in circulation folder.
- d) **Potterell Charity** – Nothing to report.
- e) **Footpaths, hedges and verges – Portway footpath** has been cleared by the D.C.C. – thanks expressed to D.C.C. Cllr. K. Buttery.

**Litter bin** at entrance to Brown’s Lane – Cllr. Bull still pursuing - **Action Cllr. Bull.**

**Stile near to Daypark Cottage** – narrow – Chairman to take up with D.C.C.

Footpath’s Officer.

**Action – The Chairman.**

**Poppies W.W.1. commemoration** – Clerk to find out when and where seeds are available. Seeds to be planted on Makeney Road verge near to the wall, opposite the “Spotted Cow”, “Gorsey Piece” and the old pond area on Pond Road. Autistic Centre may wish to help with planting

**Action – The Clerk**

f) **Traffic Action Plan** – Cllrs Mrs. Brocklehurst and Rhodes had met with D.C.C. Cllr. K. Buttery and Mike Hawkins (D.C.C. Project Eng.Traffic and Safety) – report received from Mike Hawkins stated - Portway - The existing speed restriction is 30 mph within the residential area increasing to 40mph as the development density diminishes lower down. This is appropriate to the route and it is not proposed that this is changed. P.C. Neil Hopwell to arrange speed check.

Pedestrian safety was discussed and it was noted that a short section of Portway did not have a footway. It was however accepted that the carriageway width is too narrow to accommodate a new path. Pedestrian warning signs are in place though concern was raised concerning the speed of traffic approaching the blind pinch-point. It was agreed that an additional slow marking would be useful in advance of this point. Clerk to follow up with Mike Hawkins

**Action – The Clerk**

Access to residential properties was discussed and it was confirmed that if individual residents have any specific concerns they can, at their own expense, erect a warning sign within either their own or a neighbours premises. Cllr. Mrs. Brocklehurst in conversation with Gerald Eley.

I note from the Parish Council that they are supportive of vehicle activated signs, I did however explain that these signs are now subject to Council policy. Portway does not meet the new criteria - in fact no road within the parish does. I have attached the policy for information.

The issue of congestion outside the Autism Centre was discussed and it was confirmed that this is difficult to legislate for. If this is resulting in regular overrunning of the footways, as suggested, this is a matter that will need to be addressed through the Police.

Mellors Lane –the 30mph speed restriction terminal signs are sited in the correct position at the start of the development. Outside the 30mph restriction the carriageway is not fronted by any development and the national speed restriction is therefore appropriate.

An improvement scheme has now been completed to provide adequate pedestrian facilities from the village to the recreation area. No further improvements are proposed.

Makeney Road – records reveal that the area of concern does not display a recurring road safety problem. The bend at the entrance to the Hall does however indicate that the carriageway, which was previously surface dressed, is becoming worn leading to a number of collisions. To address this a scheme to apply anti-skid surfacing has now been ordered. – Temporary Road Closure Notice has been received for one day between 16 and 20 December 2013 for application of high-friction surfacing.

The existing national speed restriction has been questioned however both Makeney Road and Mellors Lane are not fronted by sufficient development to change its rural character. It is not therefore proposed to promote any changes.

Finally, at the meeting the issue of HGVs was raised. I can now confirm that Holbrook is protected by an area wide weight restriction. It is likely therefore that the vehicles witnessed within the area are carrying out deliveries in which case they have legitimate access. If however the Parish Council continue to raise concern they should report any such transgressions to [Kim.percival@derbyshire.gov.uk](mailto:Kim.percival@derbyshire.gov.uk) in our Trading Standards Team.

Two unlit street lights on Makeney Road have been reported to the D.C.C.

g) **Parish Council vacancy** – as no call for an election had been received the vacancy is to be filled by co-option. Appropriate notices to be displayed with a closing date of 20 December 2013. **Action – The Clerk**

#### **2013/11/7 FINANCE:-**

##### **a) Accounts for payment:-**

Items 1-5 and 7 proposed Cllr. Massey seconded Cllr. Rhodes – unanimously agreed.

Item 6 proposed Cllr. Horrobin seconded Cllr. Rhodes agreed – Cllrs. Biggin and Massey abstained.

1) Mrs. G. Briggs	Cheque No. 000 672	£311.88
2) M. Blastland	Cheque No. 000 673	£361.57
3) HMRC	Cheque No. 000 674	£157.20
4) Sutcliffe Play	Cheque No. 000 675	£ 14.94
5) MS Acc. Serv.	Cheque No. 000 676	£ 14.76
6) H.A.H.V.C.C.	Cheque No. 000 101 (HPC/HAHVCC)	£962.50
7) R.H. Booth	Cheque No. 000 677	£ 60.00

- b) **Payment of Accounts and Salaries due December 2013** – as the next meeting is not until 29 January 2014 Cllr. Massey proposed, seconded Cllr. Rhodes that authorisation be given for the payment of the salaries for December 2013 for the Parish Warden and the Clerk and also authorisation be given to the Chairman, Vice-chairman and the Clerk to deal with any urgent matters which may arise. Unanimously agreed.

**2013/11/8 PLANNING:-**

**a) Planning Applications Permitted**

- i) AVA/2013/0802 Mohan House, Makeney Road – Triple Garage with accommodation and sunroom -
- ii) AVA/2013/0858 Mohan House, Makeney Road – Triple Garage with accommodation and sun room
- iii) AVA/2013/0940 Dead Poets Inn, Chapel Street – Re-submission of proposed extension to rear and kitchen extension to front elevation allowing changes to rear elevation and treatment to front elevation kitchen window
- iv) AVA/2013/0886 – 6 Belper Road, vehicular access over payment.
- v) AVA/2013/0928 – 49, Belper Road, Proposed rear kitchen extension

**b) Planning Application Returned**

AVA/2013/1014 – 20, Town Street – demolish existing stone wall and create off road parking – returned 5 November 2013

**c) New Planning Applications:-**

- i) AVA/2013/1013 – 20 Town Street – demolish existing stone wall and create off road parking – several anomalies in the application were noted i.e. Lavender Cottage should read Keepers Cottage etc. – comments to include reduction in “Spotted Cow” car parking spaces, the proposal would create two accesses in a very short distance to the property and three accesses with inadequate sight lines. Demolition of stone wall in conservation area. Comments proposed by Cllr. Massey, seconded Cllr. Horrobin – agreed with one against.
- ii) AVA/2013/1009 – Arkwright Parish Hall – Demolition and replacement of existing hall with a new village hall – The Vice-chairman Cllr. Horrobin took the chair for this item as the Chairman had declared a “Personal Interest”. Cllr. Horrobin proposed, seconded Cllr. Rhodes that there were no comments on this application other than the P.C. is fully supportive –agreed with abstentions by Cllrs. Biggin and Massey

**2013/11/9 CORRESPONDENCE/ITEMS FOR INFORMATION:-**

E-mails

DALC Circular 21

DALC Community Buildings ‘Away Day’ 30 November 2013

RAD Good Neighbour Schemes

ECOCentre History & Mystery PROW Course



Parish Online

Derbyshire Children's Holiday Centre  
Derbyshire Biodiversity News

**2013/11/10 DATE OF NEXT MEETING:- 29 January 2014**

There being no further business the meeting closed at 8.55.p.m.

**-942-**