

## **HOLBROOK PARISH COUNCIL**

*Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU*  
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17th March 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 25th March 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

**Richard Biggin**(Chairman) for **Glenys Briggs** (Clerk)

### **AGENDA**

- 1) To receive apologies for absence
- 2) Declaration of Members Interests  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) The Clerk’s Absence, Appointment of Minutes Recorder
- 4) Public Speaking – 20 Minutes
  - (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 5) To approve the Minutes of the Meeting held on 25th February 2015
- 6) Chairman’s Announcements - The Clerk
- 7) Report on behalf of the Clerk :-
  - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, purchase of dog fouling notices, inspection reports
  - (b) Potterell Charity – Cllrs. Massey and Ms Morral
  - (c) Footpaths, hedges and verges – litter bins, bus shelters - Bargate & Town Street
  - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst, Potholes
  - (e) Post Office
  - (f) HPC agreement with HAHVCC
  - (g) Police Recommendation

## 8) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
  - 1) Malcolm Rhodes Cheque no: 000745 £4-95
  - 2) MS Accounting Services Cheque no: 000746 £84-00
  - 3) HMRC Only Cheque no: 000747 £116-60
  - 4) Mrs G Briggs Cheque no: 000748 £466-70
  - 5) T Connors Cheque no: 000749 £451-97
  - 6) R Massey Cheque no: 000750 £4-24
- b) Request from Holbrook PCC re contribution to Churchyard Maintenance
- c) P11D questionnaire from MS Accounting Services

## 9) Planning –New Planning Applications –

Ref Num	Address and Proposal
<a href="#">AVA/2015/0165</a> DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	<b>45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG</b> Extensions & Alterations to existing bungalow
<a href="#">TRE/2015/0020</a> DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec:	<b>3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ</b> Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right.
<a href="#">AVA/2015/0015</a> DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	<b>143 Belper Road Bargate Belper Derbyshire DE56 0SU</b> Alteration to existing vehicle access Anticipated decision 08/04/2015
<a href="#">AVA/2015/0040</a>	<b>Birchwood House, Birchwood Farm, Portway, Coxbench, Derby, Derbyshire, DE21 5BE</b> <b>Proposed alterations and extensions</b> <b>Anticipated decision 13/03/2015</b>
AVA/2015/0207	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property.

## 10) Correspondence for information only

## 11) Date of next meeting 29 April 2015