

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

20 January 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 28 January 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Richard Biggin(Chairman) for **Glenys Briggs** (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) The Clerk's Absence, Appointment of Minutes Recorder
- 4) Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 5) To approve the Minutes of the Meeting held on 26 November 2014
- 6) Chairman’s Announcements - cover for the Clerk
- 7) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling
 - (b) Potterell Charity – Cllrs. Massey and Ms Morral
 - (c) Footpaths, hedges and verges – Stoney Lane, litter bins, bus shelter
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - (e) Post Office
- 8) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
- | | | |
|----------------------------------|-------------------|---------|
| 1) HMRC | Cheque No: 000731 | £116.80 |
| 2) G Briggs | Cheque No: 000732 | £466.50 |
| 3) T Connors | Cheque No: 000733 | £451.97 |
| 4) JGS Construction Services Ltd | Cheque No: 000734 | £60.00 |
| 5) R H Booth | Cheque No: 000735 | £66.00 |
| 6) HAHVCC | Cheque No: 000736 | £15.50 |
| 7) HMRC | Cheque No; 000737 | £116.60 |
| 8) G Briggs | Cheque No: 000738 | £466.70 |
| 9) T Connors | Cheque No: 000739 | £451.97 |
| 10) R Biggin | Cheque No: 000740 | £9.99 |

b) Precept 2015-16

9) Planning –New Planning Applications –

Ref Num	Address and Proposal
AVA/2014/1074 DWL: 22/Dec/2014 Val: 1/Dec/2014 Dec:	Sports Ground Shaw Lane Holbrook Belper Derbyshire DE56 0TG New football clubhouse
TRE/2014/0185 DWL: 18/Dec/2014 Val: 18/Dec/2014 Dec:	1 Pond Road Holbrook Belper Derbyshire DE56 0TX 3 Silver Birch trees - reduce in height by around 8 metres.
TRE/2014/0173 DWL: 3/Dec/2014 Val: 3/Dec/2014 Dec: 8/Jan/2015 Approved	27 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Oak tree - crown thin from previous pruning 5 years ago.
AVA/2014/1013 DWL: 27/Nov/2014 Val: 10/Nov/2014 Dec:	20 Town Street Holbrook Belper Derbyshire DE56 0TA To demolish existing stone wall and create off road parking
TRE/2014/0162 DWL: 13/Nov/2014 Val: 13/Nov/2014 Dec: 16/Dec/2014 Approved	2 Mellors Lane Holbrook Belper Derbyshire DE56 0SY Crown reduce field maple tree
TRE/2015/0008 DWL: 16/Jan/2015 Val: 16/Jan/2015 Dec:	18 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Remove Cherry tree.

10) Correspondence/items for information only

11) Date of next meeting 25 February 2015

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

19th February 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th February 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Richard Biggin(Chairman) for **Glenys Briggs** (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) The Clerk's Absence, Appointment of Minutes Recorder
- 4) Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 5) To approve the Minutes of the Meeting held on 28th January 2015
- 6) Vice Chairman’s Announcements - cover for the Clerk
- 7) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, dog fouling notices, inspection reports
 - (b) Potterell Charity – Cllrs. Massey and Ms Morral
 - (c) Footpaths, hedges and verges – litter bins, bus shelters - Bargate & Town Street
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - (e) Post Office
 - (f) HPC agreement with HAHVCC

8) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
- | | | |
|----------------------------|------------------|---------|
| 1) MS Accountancy Services | Cheque No 000741 | £15.48 |
| 2) Mrs G Briggs | Cheque No 000742 | £466.70 |
| 3) Tom Connors | Cheque No 000743 | £451.97 |
| 4) HMRC | Cheque No 000744 | £116.60 |

9) Planning –New Planning Applications –

AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
RefVal:	AVA/2015/0040
Address:	Birchwood House, Birchwood Farm, Portway, Coxbench, Derby, Derbyshire, DE21 5BE,
Proposal:	Proposed alterations and extensions Anticipated decision 13/03/2015
AVA/2014/1074 DWL: 22/Dec/2014 Val: 1/Dec/2014 Dec: 22/Jan/2015	Sports Ground Shaw Lane Holbrook Belper Derbyshire DE56 0TG New football clubhouse Approved 22/01/2015
AVA/2014/1013 DWL: 27/Nov/2014 Val: 10/Nov/2014 Dec:	20 Town Street Holbrook Belper Derbyshire DE56 0TA To demolish existing stone wall and create off road parking Approved 17/02/15

10) Correspondence for information only

11) Date of next meeting 25 March 2015

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

17th March 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 25th March 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Richard Biggin(Chairman) for **Glenys Briggs** (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) The Clerk’s Absence, Appointment of Minutes Recorder
- 4) Public Speaking – 20 Minutes
 - (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 5) To approve the Minutes of the Meeting held on 25th February 2015
- 6) Chairman’s Announcements - The Clerk
- 7) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, purchase of dog fouling notices, inspection reports
 - (b) Potterell Charity – Cllrs. Massey and Ms Morral
 - (c) Footpaths, hedges and verges – litter bins, bus shelters - Bargate & Town Street
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst, Potholes
 - (e) Post Office
 - (f) HPC agreement with HAHVCC
 - (g) Police Recommendation

8) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
 - 1) Malcolm Rhodes Cheque no: 000745 £4-95
 - 2) MS Accounting Services Cheque no: 000746 £84-00
 - 3) HMRC Only Cheque no: 000747 £116-60
 - 4) Mrs G Briggs Cheque no: 000748 £466-70
 - 5) T Connors Cheque no: 000749 £451-97
 - 6) R Massey Cheque no: 000750 £4-24
- b) Request from Holbrook PCC re contribution to Churchyard Maintenance
- c) P11D questionnaire from MS Accounting Services

9) Planning –New Planning Applications –

Ref Num	Address and Proposal
AVA/2015/0165 DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG Extensions & Alterations to existing bungalow
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec:	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right.
AVA/2015/0015 DWL: 13/Feb/2015 Val: 11/Feb/2015 Dec:	143 Belper Road Bargate Belper Derbyshire DE56 0SU Alteration to existing vehicle access Anticipated decision 08/04/2015
AVA/2015/0040	Birchwood House, Birchwood Farm, Portway, Coxbench, Derby, Derbyshire, DE21 5BE Proposed alterations and extensions Anticipated decision 13/03/2015
AVA/2015/0207	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property.

10) Correspondence for information only

11) Date of next meeting 29 April 2015

HOLBROOK PARISH COUNCIL

Clerk:- **Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU**
Telephone:- **01773 823581** – e-mail:- glenysbriggs@btinternet.com

22nd April 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29th April 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Richard Biggin(Chairman) for **Glenys Briggs** (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) The Clerk's Absence, Appointment of Minutes Recorder
- 4) Public Speaking – 20 Minutes
 - (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 5) To approve the Minutes of the Meeting held on 25th March 2015
- 6) Chairman’s Announcements - Recruitment of new Clerk
- 7) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, purchase of dog fouling notices, inspection reports AVBC and Village
 - (b) Potterell Charity – Cllrs. Massey and Ms Morral
 - (c) Footpaths, hedges and verges – litter bins, bus shelters - Bargate & Town St
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst, Potholes
 - (e) Post Office
 - (f) HPC agreement with HAHVCC - report from Geldards
- 8) Finance
 - (a) Accounts for payment (subject to confirmation at the meeting)
 - 1) R Biggin Cheque no: 000753 £19.99
 - 2) AVBC Cheque no: 000754 £40-80
 - 3) HMRC Only Cheque no: 000755 £116-60
 - 4) Mrs G Briggs Cheque no: 000756 £466-70
 - 5) T Connors Cheque no: 000757 £451-97
 - 6) Holbrook Parish Council Cheque no: 000759 £8462-50

- 7) HPCC
8) HAHVCC

Cheque no: 000760 £300-00
Cheque no: 000761 £23-25

b) 2014/5 Accounts and arrangements for audit

9) Planning –New Planning Applications –

Actions re 1 The Cliff and 1 The Nook

1, The Cliff, - Planning Enforcement (ENF/2015/0133) enquiry – acknowledgment received 10.04.2015 – initial response expected within the next 8 weeks.

AVA/2015/0250 DWL: 8/Apr/2015 Val: 17/Mar/2015 Dec:	Land To Rear Of No. 47 Town Street Holbrook Belper Derbyshire 1 No. Residential Unit
AVA/2014/1103 DWL: 18/Mar/2015 Val: 23/Jan/2015 Dec:	Holly Barn 3 Pond Road Holbrook Belper Derbyshire DE56 0TX Single storey rear extension and the addition of 2 roof lights
AVA/2015/0207 DWL: 13/Mar/2015 Val: 4/Mar/2015 Dec:	2 Bradshaw Drive Holbrook Belper Derbyshire DE56 0SZ Kitchen/dining room extension to the rear of the property.
AVA/2015/0165 DWL: 3/Mar/2015 Val: 24/Feb/2015 Dec:	45A Shaw Lane Holbrook Belper Derbyshire DE56 0TG Extensions & Alterations to existing bungalow
TRE/2015/0020 DWL: 11/Feb/2015 Val: 11/Feb/2015 Dec: 17/Mar/2015	3 Browns Lane Holbrook Belper Derbyshire DE56 0UJ Propose to reduce the crown of the tree by around 40% and remove the lower branch going out to the right. Approved

10) Correspondence for information , HPC Election result

D.C.C. Derbyshire & Derby Minerals Local Plan – Spring/Summer Consultation 2015

D.C.C. Rights of Way Minor Maintenance Agreement 2015/16 £385

11) Date of Council AGM, Parish Meeting and ordinary Council Meeting
- **Monday May 18th 2015.**

HOLBROOK PARISH COUNCIL

Clerk:- **Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU**
Telephone:- **01773 823581** – e-mail:- glenysbriggs@btinternet.com

11 May 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **approximately 7.45.p.m. on Monday 18 May 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) To approve the Minutes of the Meeting held on 29 April 2015.
- 4) Chairman’s Announcements - Recruitment of new Clerk
- 5) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Correspondence – John G Hills, dog fouling notices, inspection reports AVBC and Village
 - (b) Potterell Charity – Cllr. Massey
 - (c) Footpaths, hedges and verges – litter bins, bus shelters - Bargate & Town Street
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - (e) Post Office
 - (f) HPC agreement with HAHVCC - report from Geldards
- 6) Finance
 - a) Accounts for payment (subject to confirmation at the meeting)
 - 1) HMRC Only Cheque no: 000762 £83 approx
 - 2) Mrs G Briggs Cheque no: 000763 £333-46 approx
 - 3) T Connors Cheque no: 000764 £451-97approx
 - 4) MS Accountancy Cheque no. 000765 £16-20

- b) Income –
NatWest Business Reserve Account Interest £36.11
- c) Audit - RM

7) Planning

- a) New Planning Applications –
AVA/2015/0285 – Tree House, Old Vicarage, 30, Moorside Lane
- b) Planning Application Permitted –
AVA/2015/0207 – 2, Bradshaw Drive – Kitchen/dining room extension to the rear of the property – 23.04.2015

10) Correspondence for information

11) Date of next meeting **Wednesday June 24th 2015**

Environment and Planning

Planning

Development Management

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

17 June 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 24 June 2015** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 4) To approve the Minutes of the Meeting held on 18 May 2015.
- 5) Chairman's Announcements - Recruitment of new Clerk
- 6) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements – Inspection reports Village
 - (b) Potterell Charity – Cllr. Massey
 - (c) Footpaths, hedges and verges – litter bins, (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - (d) Post Office
 - (e) HPC agreement with HAHVCC - report from Geldards
 - (f) Mellors Lane Temporary Road Closure 11 July 2015 – 9.a.m. to 12 midnight from Upper Hall Close to junction with Makeney Road for Village Fete.

7) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
 - 1) HMRC Only Cheque no: 000768 £ 83.40
 - 2) Mrs G Briggs Cheque no: 000769 £352.65
 - 3) T Connors Cheque no: 000770 £437.24
 - 4) R.A. Massey Cheque no. 000771 £ 39.99
 - 5) A.V.B.C. Cheque no. 000772 £115.25
 - 6) Geldards Cheque no. 000773 £300.00

b) Audit -

8) **Planning**

a) **New Planning Applications**

- 1) **AVA/2015/0310** - 2, Mellors Lane, Holbrook - proposal is for the installation of solid wall insulation to the existing dwelling house -
No comments
- 2) **AVA/2015/0480** – 1, The Cliff, Portway – to remove existing cladding and pebble dash and replace with smooth render - No comments

b) **Withdrawn Planning Application** – AVA/2015/0250 – 1 Residential Unit, land to rear of 47, Town Street, Holbrook.

c) **Planning Enforcement** – ENF/2015/0065 – Chapel Street Holbrook Makeney Road, field

9) **Correspondence for information**

- a) DALC Circular 14 and various others – circulated
- b) D.C.C. Street Lighting Areas of High Crime and ASB
- c) A.V.B.C. – Western Parishes “Have Your Say” 8 July from 6p.m. – 7p.m. at Hazelwood Village Hall.

10) **Date of next meeting Wednesday July 29th 2015**

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

July 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29th July 2015** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook

Hannah Owen (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) Public Speaking – 20 Minutes
 - (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 4) To approve the Minutes of the Meeting held on 24th June 2015
- 5) Co-option to fill Councillor Vacancy
- 6) Chairman's Announcements -
- 7) Report on behalf of the Clerk :-
 - (a) Mellors Lane Park Improvements –inspection reports AVBC and Village
 - (b) Potterell Charity – Cllr. Massey
 - (c) Footpaths, hedges and verges – litter bins, bus shelters –
 - (d) Traffic Action Plan – Cllr. Mrs. Brocklehurst,
 - (e) Post Office
- 8) Finance
Accounts for payment (subject to confirmation at the meeting)

a) 1 M. Rhodes	Cheque No. 000 775	£35.23
2 4UH	Cheque No. 000776	£35.99
3 RA Massey	Cheque No.000777	£59.99
4 HMRC Only	Cheque No. 000778	£TBC
5 T Conners	Cheque No. 000779	£451.97
6 H Owen	Cheque No. 000780	£TBC

b) Letter to RBS with change of Clerk details

9) Planning – New applications:-

a) AVA/2015/0514 – Peacehaven, Portway, Coxbench – Proposed front and rear extension, along with loft conversion and all associated works

c) AVA/2015/0545 – 35, Belper Road, Holbrook – Proposed single storey rear extension and patio (exceeding 4m high at lowest ground level) –

no comments

d) TRE/2015/0082 Land off Portway, Holbrook – fell 10 Poplar trees- Permission REFUSED 16/07/15

e) AVA/2015/0584- 1 Moorfield Road, Holbrook-Kitchen Extension to side elevation.

Decisions

a) AVA/2015/0310- 2 Mellors Lane. Removal of existing render. PERMITTED.

b) AVA/2015/0480- 1 The Cliff, Portway, Holbrook. Remove existing cladding and pebbledash, replace smooth render. PERMITTED.

10) Correspondence for information

DALC circulars

Tree Preservation order re Land off Portway, Holbrook.

11) Date of next meeting **Wednesday** 26 August 2015

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

August 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 26th August 2015** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 29th July 2015

5) Chairman's Announcements -

6) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports, AVBC and Village
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges – litter bins, bus shelters –
- (d) Traffic – 20 MPH consultation

7) Highfields Farm

8) Gorse Piece

9) Bus Shelter Quotation

10) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. T Connors	Cheque No. 000781	£451.97
2. H Owen	Cheque No. 000782	£543.57
3. HMRC	Cheque No. 000783	£137.16

b) RBS Change of Clerk details.

11) Planning

New applications:

a) AVA/2015/0697 5 Mellors Lane, Holbrook. First floor extension to the rear existing ground floor accommodation. Creation of an extra bedroom.

Decisions:

a) AVA/2015/0296- Boothswood Farm, Moorside Lane, Holbrook. Conversion of redundant building into one holiday apartment. **Decision Pending.**

b) AVA/2015/0514-Peacehaven, Portway, Coxbench. Front and rear extension and loft conversion. **Permitted.**

Enforcement request: Two Storey structure near The Firs, Portway, Coxbench.

12) Correspondence for information.

Information regarding temporary speed signs-Belper & District Road Safety
20 MPH Speed Limits on residential Streets
Groundwork Quarterly Newsletter

13) Date of next meeting: Wednesday 24th September 2015.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

23 September 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 30th September 2015** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 26th August 2015

5) Chairman's Announcements -

6) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports, AVBC and Village. Increase number of inspectors.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges – litter bins, bus shelters –
- (d) Responses from last meetings letters.
- (e) Spotted Cow area

7) Working Party Stoney Lane.

8) Working Party Gorse Piece

9) Insurance Renewal

10) Clerks Contract

11) Co-option of Councillors

12) Policies

13) Grit Bins

14) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. T Connors	Cheque No. 000786	£451.97
2. H Owen	Cheque No. 000787	£543.57
3. HMRC	Cheque No. 000788	£137.16
4. Grant Thornton	Cheque No. 000789	£240.00
5. Came&Company	Cheque No. 000790	TBC

15) Planning

New applications: No new applications to date.

Decisions:

a)AVA/2015/0519 110 Bargate Road, Bargate. Erection of detached house with integral garage. **Permission granted**

16) Correspondence for information.

Speed Reduction Wheelie Bin Sticker Email
Intelligent Bin Monitoring Email
Integrated public health and housing Email
Historic Towns Forum Newsletter
Review of Babbington Hospital
Whole Council Elections AVBC.
DALC Circular 21&22

17) Date of next meeting: Wednesday 28th October 2015.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

21 October 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 28th October 2015** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 30th September 2015

5) Chairman's Announcements -

6) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports, AVBC and Village fete.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges – litter bins, bus shelters –
- (d) Community Speed Watch
- (e) Ordering of Grit

7) Co-option of Councillors

8) Precept / Budget

9) Missing Bus Stop Sign-The Dead Poets

10) Highfields Farm

11) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. H Owen	Cheque No. 000791	£543.77
2. T Connors	Cheque No. 000792	£467.95
3. HMRC	Cheque No. 000793	£136.96
4. H.A.V.C.C(Hire of Hall)	Cheque No. 000794	£23.25
5. Holbrook Parish Council (for Long term project for HAHVCC)	Cheque No. 000795	£7500
6. A. Hall	Cheque No. 00076	£102.00

12) Planning

AVA/2015/0838: Holbrook Football Club, Makeney Road, Holbrook.
Metal Storage Unit.

Tree Work:

TRE/0215/0131. 1 The Nook, Holbrook, Belper.
Crown reduce Cedar Tree

TRE/2015/0135 Coxbench Hall, Alfreton Road Coxbench
Remove Norway Spruce Tree.

Decisions:

TRE/2015/0190 Greenacre, Makeney Road, Holbrook. Remove one pine and lower
brance from second. PERMITTED.

AVA/2015/0792 The Vicarage, 30 Moorside Lane, Holbrook. Children's Tree House.
REFUSED.

Appeals:

AVA/2015/0792 The Vicarage, 30 Moorside Lane, Holbrook. Children's Tree House.

13) Correspondence for information.

AV Local Plan 2nd Joint Session.

DALC Circular 23&24

Came and Company Insurance Renewal Documents

ROSPA Play Inspection Training

Tesco local community scheme.

14) Date of next meeting: Wednesday 25th November 2015.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

18 November 2015

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th November 2015** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 28th October 2015

5) Chairman's Announcements -

6) Interview for Casual Vacancy

7) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports and ABVC Report.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Community Speed Watch
- (e) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc.
- (f) Derbyshire County Council Winter Weather Scheme
- (g) AVBC-assets of community value information
- (h) Website Domain Renewal

8) Holbrook Village Plan

9) Autistic Centre Traffic Flow

10) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. H Owen	Cheque No. 000797	£543.57
2. T Connors	Cheque No. 000798	£451.97
3. HMRC	Cheque No. 000799	£137.16
4. MS Accountancy	Cheque No. 000800	£16.20
5. JGS Construction Ltd	Cheque No. 000801	£60

b) Spread of Bank deposits to minimise risk.

11) Planning

AVA/2015/0967 45a Shaw Lane, Holbrook-Demolition of existing dwelling and erection of a replacement dwelling.

AVA/2015/1089 46 Shaw Lane Holbrook-Extensions and alterations to existing garage/workshop.

Decisions:

12) Correspondence for information.

Village SOS Community Retail seminar

Pocket Park Flyer

Derbyshire County Council Winter Weather email

Amber Valley Local Plan part 1 Core Strategy-resumed hearings in Dec.

Have your say on Council Budget Email

13) Date of next meeting: Wednesday 27th January 2016.