

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

22 January 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29 January 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

1. To receive apologies for absence
2. Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
4. To approve the Minutes of the Meeting held on 27 November 2013.
5. Parish Council vacancy - Resolution by the Chairman – “It is proposed that Paul Roberts of Rivendell, 4, Alfreton Road, Coxbench, be co-opted to Holbrook Parish Council with immediate effect”.
6. Chairman’s Announcements
7. Report of the Clerk on:-
 - a) Adoption of Standing Orders – resolution by the Chairman – “It is proposed to adopt the Standing Orders 2014 circulated with the agenda.”
 - b) Mellors Lane Park Improvements – Playground sign
 - c) War Memorial – repair
 - d) Potterell Charity – Cllrs. Massey and Ms Morral

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

18 February 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 26 February 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

1. To receive apologies for absence
2. Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
4. To approve the Minutes of the Meeting held on 29 January 2014.
5. Chairman’s Announcements
6. Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Playground sign, football pitch
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Browns Lane litter bin and mud on highway, Chapel Street parking, Shaw Lane – footway re-surface and gully, Poppy seeds
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) Village Magazine
 - f) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - g) Community Action Holbrook
 - h) Digital Derbyshire Event – County Hall - 20 March 2014 14:00 – 16:00p.m.
 - i) Trentbarton – bus services

- j) Holbrook Defibrillator
- k) Councillors Photographs for Noticeboards

7. Finance

- a) (subject to confirmation at the meeting)

M.S. Accountancy	Cheque No. 000 686	£ 14.76
HAHVCC (Hire of Hall)	Cheque No. 000 687	£ 15.50
M. Blastland	Cheque No. 000 688	£361.57
Mrs. G. Briggs	Cheque No. 000 689	£303.43
HMRC	Cheque No. 000 690	£157.20

- b) Final Precept £22,463 (Grant £1,432)
- c) HMRC Payments by MS Accountancy

8. Planning

a) New Planning Applications

- i) AVA/2014/0034 – 4, Town Street, Holbrook – Proposed rear single storey extension within a conservation area.
- ii) TRE/2014/0026 – Holbrook Hall, Makeney Road - remove holly tree

b) Planning Application Permitted

- i) AVA/2014/0040 46, Shaw Lane, Holbrook – Non material amendment for AVA.2012/1113 – revised dormer design to front and rear and insertion of Velux roof lights.

9. Correspondence/items for information only

E-mails:-

DALC Circular 04

Came & Co. Newsletter

Police – Road Safety Press Release – Speed Watch volunteers

National Parish Magazine Awards for 2014

Jonathon Hunt - Cinderhill

Derbyshire District Citizens Advice

10. Date of next meeting 26 March 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

18 March 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 26 March 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,

Glenys Briggs (Clerk)

AGENDA

1. To receive apologies for absence
2. Declaration of Members Interests
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 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
4. To approve the Minutes of the Meeting held on 26 February 2014.
5. Chairman's Announcements
6. Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – football pitch
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Browns Lane litter bin, Shaw Lane – footway re-surface and gully,
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) Annual Report - distribution
 - f) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - g) Community Action Holbrook
 - h) Holbrook Defibrillator
 - i) Councillors Photographs for Noticeboards
7. Finance
 - a) (subject to confirmation at the meeting)
 - 1) DALC subscription Cheque No. 000 691 £387.97
 - 2) A.V.B.C. (Playing field Insp.) Cheque No. 000 692 £ 40.80
 - 3) M. Blastland Cheque No. 000 693 £361.57
 - 4) Mrs. G. Briggs Cheque No. 000 694 £299.83

5) HMRC	Cheque No. 000 695	£157.00
6) MS Account. Serv.	Cheque No. 000 696	£ 78.00
7) HAHVCC (NatWest Acc)	Cheque No. 000 102	£240.00

b) Audit – 16 June 2014

8. Planning

a) New Planning Applications

- 1) AVA/2014/0123 – 27 Pond Road, Certificate of Lawful Development for proposed change of existing conservatory in to a habital room and open plan layout to interior of house. No changes to drainage, access or overall footprint of house
- 2) AVA/2014/0149 – 1, The Nook, Detached Double Garage

b) Planning Application Permitted

AVA/2014/0034 – 4, Town Street, Holbrook – Proposed rear single storey extension within a conservation area.

9. Correspondence/items for information only E-mails:-

DALC Circular 05

Various re Core Strategy

DALC – Playground Inspection Training 13 May 2014 – 1.00.p.m. – 4.45.p.m.

D.C.C. – The Derbyshire Challenge

10. Date of next meeting 30 April 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

23 April 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 30 April 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

1. To receive apologies for absence
2. Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. Public Speaking – 20 Minutes
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 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
4. To approve the Minutes of the Meeting held on 26 March 2014.
5. Chairman’s Announcements
6. Report of the Clerk on:-
 - a) Parish Warden- letter from parishioner
 - b) Mellors Lane Park Improvements – correspondence etc. John G. Hills, football pitch, key to gate
 - c) Potterell Charity – Cllrs. Massey and Ms Morral
 - d) Footpaths, hedges and verges – Minor Maintenance Agreement 2014/15 Browns Lane litter bin, Stoney Lane – Cllr. Massey, Poppy Seeds, mud on road
 - e) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - f) Annual Report & distribution
 - g) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - h) Probation Community Payback teams – D.C.C. e-mail forwarded 14.04.2014.

- i) Community Action Holbrook
- j) Holbrook Defibrillator
- k) Councillors Photographs for Noticeboards
- l) Website – Cllr. Roberts

7. Finance

- a) Accounts for payment (subject to confirmation at the meeting)
 - i) M. Blastland Cheque no. 000 698 £361. 77
 - ii) Mrs. G. Briggs Cheque No. 000 699 £294. 14
 - iii) M.S. Acc. (HMRC) Cheque No. 000 700 £156. 80
- b) MS Accountancy Services – Payroll Payslips
- c) Audit Notices
- d) Financial Regulations

8. Planning

a) New Planning Applications

- 1) TRE/2014/0052 – Holbrook Hall – remove tree damaging retaining wall
- 2) TRE/2014/0055 – 7, Town Street - Remove Leylandii, Silver Birch and Laurels.
- 3) AVA/2014/0257 – 12, Mellors Lane, - Single storey side extension to form orangery
- 4) AVA/2014/0286 – 47, Belper Road – Proposed single storey rear extension

b) Planning Application Permitted

AVA/2014/0149 – 1, The Nook – Detached Double Garage

c) Planning Appeal

20 Town Street, Holbrook

9. Correspondence/items for information only

E-mails:-

DALC Circular no. 6 – Financial Circular

DALC circular no. 7

DALC Circular no. 8

NALC Policy Review Survey

Parish On Line

A.V.B.C. – Review of Polling Districts

Biodiversity Newsletter

HTF upcoming events

Parish Matters – Came & Co.

Letter from 10 Downing Street – new Employment Allowance

Wicksteed Leisure

Proludic Play

Clerk's & Councils Direct

- 10. Date of next meeting 28 May 2014 – Annual Parish Meeting, Parish Council A.G.M. & Parish Council meeting.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581, e-mail:-glenysbriggs@btinternet.com

21 May 2014

To the Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the Annual Parish Meeting of Holbrook to be held at **7.00**.p.m. on Wednesday 26th May 2014 in the "Arkwright" Parish Hall.

Yours sincerely,

Glenys Briggs

Clerk

AGENDA

1. Apologies for absence
2. Minutes of the previous Annual Meeting
3. Annual Report (Circulated)
4. Statement of accounts for year ended 31 March 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU

Telephone:- 01773 823581, e-mail:-glenysbriggs@btinternet.com

21 May 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the Annual meeting of Holbrook Parish Council to be held at **approximately 7.15.p.m. on Wednesday 28 May 2014** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook

Yours sincerely,

Glenys Briggs
Clerk

AGENDA

- 1) To receive apologies for absence
 - 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - 3) Election of Chairman
 - 4) Election of Vice-chairman
 - 5) Apologies for absence
 - 6) To appoint representatives to the following committees:-
 - 1) Holbrook Arkwright Hall Village Community Centre Trust
 - 2) Finance Advisory Group
 - 3) Potterell Charity
 - 4) Amber Valley Police Consultative Committee
 - 5) Parish Tree Warden
 - 6) Parish Footpaths Officer
 - 7) To confirm dates and times of meeting of the Council for the year 2014-15
- | | | | | | | |
|-------------|----------|-------------|------------|--------------|------------|----------|
| 2014 | 25 June | 30 July | 27 August | 24 September | 29 October | 26 |
| | November | 2015 | 28 January | 25 February | 25 March | 29 April |

HOLBROOK PARISH COUNCIL

Clerk:- **Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU**
Telephone:- **01773 823581** – e-mail:- glenysbriggs@btinternet.com

21 May 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **approximately 7.30.p.m. on Wednesday 28 May 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) To approve the Minutes of the Meeting held on 30 April 2014.
- 4) Chairman’s Announcements
- 5) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, football pitch, key to gate
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane – Cllr. Massey, Poppy Seeds, Date of Annual Footpath Walk
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Councillors Photographs for Noticeboards
 - g) Website Cllr. Roberts
 - h) Parish Warden – Appointment of Interviewing Committee
 - i) Grass cutting
 - j) Mobile Library Service: Stage Two Consultation – E-mail forwarded 19 May
- 6) Finance
 - a) Accounts for payment (subject to confirmation at the meeting)
 - i) MS Accountancy Services Cheque No. 000 701 £15. 48
 - ii) M. Blastland Cheque No. 000 702 £361.57
 - iii) Mrs. G. Briggs Cheque No. 000 703 £291.14
 - iv) MS Accountancy (PAYE) Cheque No. 000 704 £157.00
 - v) HAHVCC (Hire of Hall) Cheque No. 000 705 £ 23. 25

b) Audited Accounts

7) Planning

a) New Planning Applications

- 1) AVA/2014/0385 – Holbrook P.O. 30 Chapel Street – Prior approval of Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to use falling within use class C3 (dwellinghouse), and for associated operational development.
- 2) AVA/2013/1009 – Proposal – Demolition and replacement of the existing village hall with a new village hall including amended vehicular access and new car park – Arkwright Parish Hall, Moorside Lane, Holbrook

b) Planning Applications Permitted

- 1) AVA/2014/0257 – 12, Mellors Lane, - Single storey side extension to form orangery
- 2) TRE/2014/0055 – Remove Leylandii, Silver Birch and Laurels, 7 Town Street
- 3) TRE/2014/0052 – Remove tree damaging retaining wall – Residential Home Holbrook Hall, Makeney Road.

c) Planning Appeal

20 Town Street, Holbrook

d) Tree Preservation Order 277 T10

8) Correspondence/items for information only

E-mails:-

DCC – Free Workshop to raise awareness of Prevent (Counter Terrorism)

9) Date of next meeting 25 June 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

17 June 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 25 June 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) To approve the Minutes of the Meeting held on 28 May 2014.
- 4) Chairman’s Announcements:-
- 5) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, football pitch, key to gate, Inspection rota.
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane – Cllr. Massey, Poppy Seeds, Annual Footpath Walk – Wednesday 16 July 2014 at 7.00.p.m.
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Councillors Photographs for Noticeboards
 - g) Website Cllr. Roberts
 - h) Parish Warden
 - i) Millenium Yew Tree – “Spotted Cow”
 - j) Post Office
- 6) Finance
 - a) Accounts for payment (subject to confirmation at the meeting)

1) M. Blastland	Cheque No. 000 706	£ 60. 13
2) Mrs. G. Briggs	Cheque No. 000 707	£306. 47
3) MS Accountancy Ser. (PAYE)	Cheque No. 000 708	£ 82. 00
 - b) Annual Return

7) Planning

- a) Planning Appeal – 20 Town Street, Holbrook
- b) Planning Appeal Refused - AVA/2011/0168 – Land at Holbrook Manor Caravan Site, Derby Road, Coxbench – Refused
- c) Tree Preservation Order 277 T10
- d) Planning Application AVA/2012/0614 – refused August 2012.

8) Correspondence/items for information only

- a) DALC Circular 10
- b) DALC Circular 11

9) Date of next meeting 30 July 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

22 July 2014

To: The Chairman and Members of Holbrook Parish Council

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 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 4) To approve the Minutes of the Meeting held on 25 June 2014.
- 5) Chairman’s Announcements:-
 - 6) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, aerial runway repair, football pitch, key to gate
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane – Cllr. Massey, Poppy Seeds, Annual Footpath Walk – Wednesday 16 July 2014 at 7.00.p.m.
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Website Cllr. Roberts
 - g) Parish Warden
 - h) Post Office
 - i) CAH
 - j) Gorsey Piece

7) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) Mrs. G. Briggs	Cheque No. 000 709	£393. 84
2) MS Accountancy Ser. (PAYE)	Cheque No. 000 710	£ 66. 60
b) Income:-		
NatWest Bonus Saver Acc. (Bonus + Interest)		£1,211.98
Royal Bank of Scotland (Interest)		£ 6. 51

c) NatWest Bank Account

d) Change of Account from Bonus Saver Account to Business Reserve Account

e) Annual Return

8) Planning – **New Planning Applications** – None

Report on :-

Planning Application AVA/2012/0614 – refused August 2012 – construction of new access drive off Makeney Road to access new agricultural dwelling.

Planning Applications Permitted

AVA/2014/0079 – 21 Pond Road, dropped kerb application to create vehicle off road parking area – re-submission

Planning Appeal – 20, Town Street (AVA/2013/1013 - dismissed)

9) Correspondence/items for information only

E-mails –

A.V. Civic Service 28 September 2014 at 2.30.p.m. at Watchorn Methodist Church, Alfreton.

DALC Circular 15 – Governance Accountability, Rural housing survey etc.

DALC – Rural Housing Policy Review

DALC Circular 16 – Change of address etc.

AVBC Full Council Agenda

10) Date of next meeting 30 August 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

20 August 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 27 August 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

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- 6) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, football pitch, key to gate
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane, litter bins
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Website Cllr. Roberts
 - g) Parish Warden
 - h) Post Office
 - i) CAH
 - j) Gorsey Piece – Working Party Tuesday 2 September 2014

7) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) A.M. Hall	Cheque No. 000 712	£ 96. 00
2) Grant Thornton	Cheque No. 000 713	£240. 00
3) MS Accountancy Services	Cheque No. 000 714	£ 12. 90
4) Mrs. G. Briggs	Cheque No. 000 715	£355. 81
5) MS Acc. Serv. (PAYE)	Cheque No. 000 715	£ 66. 80
6) HAHVCC (NatWest)	Cheque No. 000 103	£1,250.00

b) Change of Account from Bonus Saver Account to Business Reserve Account

8) Planning –

New Planning Applications –

- a) AVA/2014/0296 – Boothswood Farm, Moorside Lane, Holbrook – Conversion of redundant farm outbuildings to two holiday apartments – no comments
- b) TRE/2014/0093 – Station House, Alfreton Road, Coxbench, - Remove conifer and prune willow trees – no comments
- c) AVA/2014/0702 – 3, The Cliff, Portway, Holbrook – Resubmission of AVA/2012/0727 to regularise minor changes to width of family room and construction of retaining wall – no comments

9) Correspondence/items for information only

E-mails –

- a) A.V.B.C. Ann. Civic Service – 28 September 2014 at 2.30.p.m. at Watchorn Methodist Church, DerbyRoad, Alfreton
- b) Democracy on your Doorstep – Have Your Say – 3 September at Alfreton Christian Centre.

10) Date of next meeting 24 September 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

17 September 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 24 September 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
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- 4) To approve the Minutes of the Meeting held on 27 August 2014.
- 5) Chairman’s Announcements:-
- 6) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, football pitch
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane, litter bins
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Website Cllr. Roberts
 - g) Parish Warden
 - h) Post Office
 - i) Gorsey Piece – Working Party Tuesday 2 September 2014
 - j) Parish Council vacancy

7) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) Broker Network Ltd.	Cheque No. 000 717	£1,152.77
2) Mrs. G. Briggs	Cheque No. 000 718	£ 309.40
3) T. Connor	Cheque No. 000 719	£ 268.25
4) HMRC	Cheque No. 000 720	£ 133.80
5) HAHVCC	Cheque No. 000 103	£1,255.20

8) Planning –

New Planning Applications –

- a) TRE/2014/0104 – Holbrook Hall, Makeney Road, Holbrook – fell 2 Leylandii Trees – no comments
- b) AVA/2014/0787 – 2 Mellors Lane, - installation of solid wall insulation to the existing dwelling house which is a brick built two storey, two bedroom double fronted dwelling

Planning Enforcement – Weight Watchers advertisements displayed at Makeney Road, Holbrook and 84, Belper Road, Bargate

9) Correspondence/items for information only

Rainbows Hospice Autumn/Winter newsletter

E-mails –

Came & Co. – Newsletter

RURALmatters

Localism Starting To Take Shape

10) Date of next meeting 29 October 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

21 October 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 29 October 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 4) To approve the Minutes of the Meeting held on 24 September 2014.
- 5) Chairman’s Announcements:-
- 6) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, football pitch, hedge cutting
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane, litter bins, treatment of benches
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry
 - f) Post Office
 - g) Parish Council vacancy
 - h) D.C.C. Winter Maintenance/Snow Warden Scheme
 - i) Parish Elections Costs 2015

- 7) Finance
- a) Accounts for payment (subject to confirmation at the meeting)
- | | | |
|----------------|-------------------|---------|
| HAHVCC | Cheque No. 000721 | £ 31.00 |
| T. Connors | Cheque No. 000722 | £402.25 |
| Mrs. G. Briggs | Cheque No. 000723 | £340.11 |
- b) Income – A.V.B.C. (Precept) £11,947.50
- | | |
|-------------------------------------|--------|
| NatWest Bonus Saver Acc. (Bonus) | 735.67 |
| NatWest Bonus Saver Acc. (Interest) | 36.78 |
- c) Precept 2015-16
- 8) Planning –

New Planning Applications –

- a) TRE/2014/0122 – 7, Town Street, – remove 2 x Cypress – no comments
- b) TRE/2014/0124 – 8, Moorside Lane – Fell conifer, spruce and laurel. Crown reduce flowering cherry – no comments
- c) TRE/2014/0135 – 26, Chapel Street, - Crown reduce spruce and birch trees – no comments

Planning Applications – Permitted

- a) AVA/2013/1009 – “Arkwright” Parish Hall, Moorside Lae, Holbrook, demolition and replacement of the existing hall with a new village hall including amended vehicular access and new car park.
- b) TRE/2014/0104 – Holbrook Hall, Makeney Road, Holbrook – fell 2 Leylandii Trees
- c) AVA/2014/0702 – 3, The Cliff – Resubmission of AVA/2012/0727 to regularise minor changes to width of family room and construction of retaining wall
- d) TRE/2014/0115 - 10, The Paddock – crown reduce silver birch tree.

Planning Enforcement – Weight Watchers advertisements displayed at Makeney Road, Holbrook and 84, Belper Road, Bargate

- 9) Correspondence/items for information only
- E-mails:-
- A.V.B.C. Parish Council Elections
 - DALC Circulars, 20, 21, 22
 - A.V.B.C. Review of Polling Districts
 - A.V.B.C. Democracy on Your Doorstep “Have Your Say” – 26 November
 - St. Michael’s Church Holbrook Remembrance Service 9 November at 10.45.a.m.
- 10) Date of next meeting 26 November 2014

HOLBROOK PARISH COUNCIL

Clerk:- Mrs. G. Briggs, 73, Belper Road, Bargate, Belper, DE56 0SU
Telephone:- 01773 823581 – e-mail:- glenysbriggs@btinternet.com

19 November 2014

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 26 November 2014** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook

Yours sincerely,
Glenys Briggs (Clerk)

AGENDA

- 1) To receive apologies for absence
- 2) Declaration of Members Interests
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 3) Public Speaking – 20 Minutes
 - (a) A period of not more than twenty minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 4) To approve the Minutes of the Meeting held on 29 October 2014.
- 5) Chairman’s Announcements:-
- 6) Report of the Clerk on:-
 - a) Mellors Lane Park Improvements – Correspondence – John G Hills, hedge cutting, dog fouling
 - b) Potterell Charity – Cllrs. Massey and Ms Morral
 - c) Footpaths, hedges and verges – Stoney Lane, litter bins, blocked road drains
 - d) Traffic Action Plan – Cllr. Mrs. Brocklehurst
 - e) A.V.B.C. Core Strategy – Cinderhill Development/Enquiry – H.P.C. response
 - f) Post Office
 - g) CAH – trees for planting

- h) Potential move to whole council elections for A.V.B.C.
- i) Authorisation for the Chairman, Vice-chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc.

7) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) T.J. Connors	Cheque No. 000 724	£116. 72
2) MS Acc. Serv.	Cheque No. 000 725	£ 12. 90
3) T.J. Connors	Cheque No. 000 726	£451. 97
4) Mrs. G. Briggs	Cheque No. 000 727	£297. 13
5) HMRC	Cheque No. 000 728	£ 66. 60
6) Request for donation towards cost of service of Church Clock		

b) Precept 2015-16

8) Planning –

New Planning Applications –

a) TRE/2014/0158 – The Old Chapel, Alfreton Road, Coxbench, fell
conifer tree – no comments

b) TRE/2014/0162 – 2, Mellors Lane – Crown reduce field maple tree

Planning Applications – Permitted

TRE/2014/0135 – Crown reduce spruce and birch trees, 26, Chapel Street

Enforcement Report – Ref. ENF/2014/0270 – Weight Watchers
advertisements at Makeney Road Holbrook and 84 Belper Road Bargate.

9) Correspondence/items for information only

D.C.C. letter – Admissions to Infant/Primary Schools – 2015/2016

E-mails:-

DALC Circulars No 23/2014, No. 24/2014

Local Bus & Community Transport User Survey

10) Date of next meeting 28 January 2015