

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen
Telephone:- 07738076902

20 January 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 27th January 2016** in the “Arkwright” Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) NHS Southern Derbyshire Commissioning Group-Helen Dillistone.
- (c) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 25th November 2015

5) Chairman's Announcements -

6) Overgrown Ivy and Trees at Coxbench

7) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports and AVBC Report.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Trees at Sand Hollows
- (e) Spotted Cow
- (f) Queens 90th Birthday
- (g) Grit Bins
- (h) Pond Road Flooding

8) Holbrook Village Plan

9) Introduction of Social Media

10) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. H Owen	Cheque No. 000802	£543.57
2. T Connors	Cheque No. 000803	£451.97
3. HMRC	Cheque No. 000804	£137.16
4. HAHVCC	Cheque No. 000805	£15.50

- b) Spread of Bank deposits to minimise risk.
- c) Auto Enrolment for Pensions.
- d) Financial statements for Parish Council website.

11) Planning

AVA/2015/1130 8 Church Street, Holbrook. The erection of a detached dwelling on the land adjacent to 8 Church Street.

AVA/2015/1200 Boothswood Farm, Moorside Lane, Holbrook. Portal framed shed.

AVA/2015/1220 Land west of Portway, Holbrook. Proposed stable for animal and feed store.

Decisions:

AVA/2015/0980 110 Belper Road, Bargate. Approval for the appearance, landscaping, layout and scale, pursuant to outline planning application. **Permitted.**

AVA/2015/0979 Venture Garage, Belper Road, Holbrook. Single storey extension at rear to form store. **Permitted.**

AVA/2015/1088 33 Moorfield Road, Holbrook. Proposed 2 storey extension and rear extension. **Permitted.**

12) Correspondence for information.

Dalc Circular 27/15 and 01/16, Clean for the Queen email, Get fit with Wicksteed, The pensions regulator law change email, Have your say in Codnor email and Environment Agency heating oil tank campaign email.

13) Date of next meeting: Wednesday 24th February 2016.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen

Telephone:- 07738076902

17 February 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 24th February 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) Joe Dugdale from Rural Action Derbyshire.
- (c) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 27th January 2016

5) Chairman's Announcements -

6) Co-Option of Councillor

7) Contribution towards Churchyard maintenance

8) Planting of Bulbs/Litter Picking Holbrook Senior Section

9) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Queens 90th Birthday.
- (e) Social Media
- (f) Dog Fouling

(g) Buses on Chapel Street

10) Holbrook Neighbourhood Plan

11) Bus Shelters

12) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. H Owen	Cheque No. 000811	£543.77
2. T Connors	Cheque No. 000812	£491.89
3. HMRC	Cheque No. 000813	£136.96
4. MS Accountancy	Cheque No. 000814	£16.20

From Natwest Account to spread deposits to minimise risk all payable to Holbrook Parish Council.

Unity Trust in Jan 2016 meeting	Cheque No 000104.	£500 (this was signed)
Unity Trust	Cheque No 000105.	£72,000
Barclays Bank	Cheque No 000106.	£72,500
HSBC	Cheque No. 000107	£72,500
Lloyds Banking Group.	Cheque No. 000108	£72,500

- b) Spread of Bank deposits to minimise risk. Update on new accounts
- c) Letter to Natwest to transfer money to current account for spread of bank deposits.

13) Planning

AVA/2016/0054-25 Bradshaw Drive, Holbrook. Extension to Chimney Stack.

AVA/2016/0066- 47 Town Street, Holbrook- Minor Dwelling.

Decisions:

AVA/2015/1200- Boothswood Farm, Moorside Lane, Holbrook.
Portal framed Shed-Prior approval not required.

14) Correspondence for information.

Dalc Circulars, Amber Valley Annual reports, Road Safety meeting Belper, Highways asset infrastructure, Amber Valley Licencing report. Letter from Holbrook Village Shop.

15) Date of next meeting: Wednesday 24th March 2016.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen

Telephone:- 07738076902

22nd March 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 30th March 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 24th February 2016

5) Chairman's Announcements -

6) Councillor vacancy

7) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Queens 90th Birthday.
- (e) Social Media
- (f) Dog Fouling
- (g) Buses on Chapel Street
- (h) Blue badge crackdown campaign

8) Holbrook Neighbourhood Plan update

9) Bus Shelters

Are additional bus shelters required? View of parishioners?

If so what locations?

Cost/budget.

10) Finance

Accounts for payment (subject to confirmation at the meeting)

- | | | |
|-------------------|-------------------|---------|
| a) 1. H Owen | Cheque No. 00081? | £543.57 |
| 2. T Connors | Cheque No. 00081? | £45197 |
| 3. HMRC | Cheque No. 00081? | £137.16 |
| 4. MS Accountancy | Cheque No. 00081? | £90.00 |
- b) Spread of Bank deposits to minimise risk. Update on new accounts
 - c) Letter to Natwest to transfer money to current account for spread of bank deposits update.
 - d) Audit arrangements
 - e) Adjust Parish Warden remuneration to reflect revised living wage

11) Planning

AVA/2016/0044 Arkwright Parish Hall – crown reduce two trees
Supported by Holbrook Parish Council

AVA/2016/0260 8 Moorside Lane – Application for Lawful Development Certificate
No observations

AVA/2016/0273 Portway - Removal of unauthorised structure and replacement building
Response under consideration

AVA/2015/1130 8 Church St – revised application
Response under consideration

Decisions:

12) Correspondence for information.

Dalc Circulars other tbc

13) Date of next meeting: Wednesday 27th April 2016.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs Hannah Owen

Telephone:- 07738076902

22nd March 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 27th April 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 30th March 2016

5) Chairman's Announcements -

6) Councillor vacancy

7) Report on behalf of the Clerk:-

- (a) Mellors Lane Park Improvements –inspection reports.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges.
- (d) Queens 90th Birthday.
- (e) Social Media
- (f) Dog Fouling
- (g) Buses on Chapel Street

8) Holbrook Neighbourhood Plan update

9) Bus Shelters update

10) Finance

Accounts for payment (subject to confirmation at the meeting)

a) 1. H Owen	Cheque No. 000824	£544.77
2. T Connors	Cheque No. 000825	£487.38
Includes £11.15 for petrol for strimmer		
3. HMRC	Cheque No. 000826	£135.96
4. HAHVCC	Cheque No. 000827	£23.25
5. Holbrook Parish Council	Cheque No. 000828	£7500
(for long term project for HAHVCC)		

- b) Spread of Bank deposits to minimise risk. Update on new accounts
- c) Draft accounts
- d) Audit arrangements

11) Planning

AVA/2016/0273 Portway - Removal of unauthorised structure and replacement building
Objected

AVA/2015/1130 8 Church St – revised application
Objected

AVA/2016/0370 13 Town Street Holbrook Belper Derbyshire DE56 0TA
Removal of section of wall, vehicular access to Town Street and formation of hardstanding area
To be discussed at the meeting

Decisions:

12) Correspondence for information.

Dalc Circulars other tbc

13) Date of next meeting: Wednesday 25th May 2016.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

13th May 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **approximately 7.30.p.m. on Friday 20th May 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 27 April 2016.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Queen's 90th Birthday-Update

7) Trent Barton Buses-Nine service

8) Neighbourhood Plan

9) Village Fete

10) Bus Shelter Update

11) Finance

a) Accounts for payment (subject to confirmation at the meeting)

- | | |
|-------------------|------------|
| 1) HMRC Only | Amount TBC |
| 2) Mrs H Owen | Amount TBC |
| 3) Mr T Connors | Amount TBC |
| 4) MS Accountancy | £25.20 |

b) Audit

c) Update on new bank accounts-form completion for Barclays

12) Planning

New Planning Applications

AVA/2016/0476 14 Belper Road, Holbrook. Remove low wall and rebuild using existing material, 5'9 meters back from footpath and drop 4 kerb stones to create off road parking.

13) Correspondence for information

Derwent Valley Mills World Heritage Site, Fundraising for Refugees email, Dementia awareness week email, DALC circular, Plantscape email.

14) Date of next meeting Wednesday June 29th 2016

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

22nd June 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 29th June 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 20 May 2016.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports, Xerscape Surfer Email report.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) DCC Update on white line painting
- (f) Bus Shelter request for feedback update
- (g) Letter from Holbrook Friendship Group

7) Gorsey Piece- Update on working party and new inspections.

8) Neighbourhood Plan- Cllr Mrs Gruber

9) Village Fete

10) Missing Signs in the Village

11) Village Weeding

12) Trent Barton Buses-Nine service-Update from meetings at Little Eaton

13) Annual Footpath Walk

14) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) HMRC Only	£136.16
2) Mrs H Owen	£544.57
3) Mr T Connors	£476.23
4) K Gruber	£30 CPALC Membership
5) Roger Kennedy	Amount TBC
6) Holbrook Friendship Group	Amount TBC

b) Pensions Auto-enrolment information update

c) Update on new bank accounts

d) Audit information

15) Planning

New Planning Applications

AVA/2016/0522 110 Belper Road, Bargate. Approval for the layout, landscape and appearance following the granting of permission for AVA/2015/0519.

AVA/2016/0543 12 Mellors Lane. Roof lift loft conversion.

AVA/2016/0551&0552 The Long House, Birchwood Farm, Portway, Coxbench. Proposed Double Garage-close to listed building.

AVA/2016/0565 8 Church Street, Holbrook. Outline application for the conversion and extension of The Old Smithy to form single dwelling.

TRE/2016/0089 17 Bradshaw Drive Holbrook, Remove Scots Pine Tree and Crown reduce Maple by 25%.

AVA/2016/0589 Highfields Farm Browns Lane Holbrook. Re-roofing of small barn.

16) Correspondence for information

DALC circular, Plantscape email, Filmscene email, Anchor respite care email, DCC Policy and strategy sports email, Executive leaders email, DCC Adult care email, Holbrook Friendship Group letter. DCC environmental letter.

17) Date of next meeting Wednesday 27th July 2016

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

20th July 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 27th July 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th June 2016.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges -Footpath walk report and Stoney Lane
- (d) Social Media-update

7) New Bus Shelter Decision

8) Neighbourhood Plan

9) Village Warden new equipment request

10) DALC Subscriptions and Councillor Training Courses

11) Trent Barton Buses-Nine service-Update

12) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
- | | |
|---------------------------------|-------------------------|
| 1) MS Accountancy | £14.64 |
| 2) H Owen Salary & 4UH expenses | £544.57+£35.99= £580.56 |
| 3) HAVHCC | £23.25 |
| 4) DALC Subscriptions | £397.74 |
| 5) Tom Connors | 476.23 |
| 6) HMRC | £136.16 |
- b) Update on new bank accounts

13) Planning

New Planning Applications

AVA/2016/0636 18 Moorside Lane, Holbrook. 2 Storey side extension.
The Parish Council has no observations.

Decisions

AVA/2016/0476 14 Belper Road, Holbrook. Remove low wall and rebuild using existing materials, 5.9 metres back from the footpath and drop 4 kerb stones to create off road parking area. **PERMITTED**

AVA/2016/0493 17 Vicarwood Avenue, Holbrook. Certificate of lawful development for proposed construction of single storey rear/side extension.
PERMITTED

AVA/2016/0543 12 Mellors Lane, Holbrook. Roof lift loft conversion. **PERMITTED**

AVA/2016/0551 The Long House, Birchwood Farm, Portway Coxbench.
Proposed double garage. **PERMITTED**

AVA/2016/0456 and 0485 Holbrook View, Birchwood Farm, Portway, Coxbench.
Proposed Orangery-applications withdrawn

TRE/2016/0089 17 Bradshwa Drive, Holbrook. Remove Scots Pine Tree and Crown Reduce Maple by 25%. **PERMITTED**

14) Correspondence for information

DALC circular, Came & Company change of company reg letter, DALC circulars, Letter re Pond Road Land from DCC, Letter re Stoney Lane

15) Date of next meeting Wednesday 31st August 2016

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

24th August 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 31st August 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 27th July 2016.

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Parish Warden

8) Neighbourhood Plan Update

9) Budget and Precept plans for 2017/2018

10) Finance

- a) Accounts for payment (subject to confirmation at the meeting)
 - 1) MS Accountancy TBC
 - 2) H Owen Salary TBC
 - 3) Tom Connors TBC
 - 4) HMRC TBC
 - 5) DALC finance training for K Gruber £25
- b) Update on new bank accounts
- c) Pensions

13) Planning

New Planning Applications

AVA/2016/0792 Spotted Cow, 12 Town Street, Holbrook:
Alteration to existing public house to form a single residential dwelling and associated landscaping.

AVA/2016/0793 Spotted COW, 12 Town Street Holbrook:
Construction of 8 dwellings and two garages with access from Town Street and The Paddock.

AVA/2016/0860 & AVA/2016/0861 Lumley Cottage, Birchwood Farm Portway, Coxbench.
Proposed singled storey rear extension to cottage (Sun Lounge) (Application 0861 is listed building consent)

AVA/2016/0805 Garage on land to north of 97 Belper Road Bargate.
A new two storey house with double garage to replace current industrial unit.

Decisions

AVA/2016/0565 8 Town Street, outline application for the conversion and extension of the smithy to form single dwelling. **PERMITTED**

AVA/2016/0636 18 Moorside Lane, Two storey extension. **PERMITTED**

AVA/2016/0623 Steel framed barn, Birchwood Farm, Portway, Coxbench. Residential conversion of barn including garage. **REFUSED**

14) Correspondence for information

DALC circular, Emails regarding Spotted Cow planning application, Film Scene emails, Derbyshire Care services email, Public Sector Exec, Help keep Derbyshire together email, Code of Conduct request,

15) Date of next meeting Wednesday 28th September 2016

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

21st September 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 28th September 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 31st August 2016.

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports, rota change request.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Parish Warden Update

8) Neighbourhood Plan Update

9) Budget and Precept plans for 2017/2018

10) Sign for Gorse Piece

11) Spotted Cow Development

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) MS Accountancy	£14.64
2) H Owen Salary	£544.77
3) Tom Connors	£476.23
4) HMRC	£135.96
5) Came & Company	£1244.48
6) Grant Thornton Audit	£120

13) Planning

New Planning Applications

AVA/32016/0921 5 Browns Lane, Holbrook. To the rear of the property. The proposed extension will replace existing single storey rear extension. The extension will be within the bounds of property and will still allow sufficient access required by neighbours. Also applying to convert loft, requiring conservation roof lights and an escape window in the gable wall.

AVA/2016/0879 139 Belper Road, Bargate. Double storey rear extension.

TRE/2016/0131 8 The Paddock, Holbrook. Remove Leylandii and crown reduce plum, birch and cherry trees.

TRE/2016/0141 Severn Trent Water site, Alfreton Road, Coxbench. Removed one tree and prune back a second tree to allow access to the site.

TRE/2016/0147 Arkwright Parish Hall, 12 Moorside Lane, Holbrook.
Remove two trees.

Decisions - No decisions

14) Correspondence for information

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Planning decision emails, Wickstead emails, neighbourhood watch emails, Stanton regeneration email, Neighbourhood plan area registration emails, Historic England emails, Gaslight gallery email, Heritage trust network email, Active Places data email.

15) Date of next meeting Wednesday 26th October 2016

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

19th October 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 26th October 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 28th September.

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports, rota change request.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Parish Warden Update
- (f) Christmas Tree Donation request
- (g) Council Tax Referendum Consultation

8) Neighbourhood Plan Update

9) Planning Application responses – The role of the Parish Council

10) Budget and Precept plans for 2017/2018

11) Spotted Cow Development

12) Assets of Community Value in Holbrook

13) Parish Council Policies

14) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) H Owen Salary	£544.77
2) Tom Connors	£476.23
3) HMRC	£135.96
4) MS Accountancy (2 invoices)	£ 29.28
5) HAHVCC (Hire of Hall)	£ 23.25

15) Planning

New Planning Applications

AVA/2016/0805 Garage on land to north of 97 Belper Road, Bargate. Amended plans-Response submitted.

AVA/2016/1032- 71 Belper Road, Bargate. Double and Single storey extension. Response submitted.

TRE/2016/1032 24 Bradshaw Drive, Holbrook. Walnut-crown reduce. Response Submitted.

AVA/2016/1056 Land west of Portway- Removal of unauthorised structure and replacement with an agricultural building.

Decisions –

TRE/2016/0141-Severen Trent Water Site- Tree work approved.

AVA/2016/0921 5 Browns Lane, Holbrook-2 Storey extension-PERMITTED.

16) Correspondence for information

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Civic Email, Defibrillator query email, Stamp and Deliver Email, Neighbourhood watch emails, Pensions emails, Women in Public Sector email, Networking launch email, Insurance documents, New vicar contact details request and Highfields Farm email regarding completed work.

17) Date of next meeting Wednesday 30th November 2016

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

23rd November 2016

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 30th November 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 26th October.

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports, Stumps for Mellors Lane, AVBC Inspection.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges (Including accident and damage by 4x4 on Stoney Lane.)
- (d) Social Media-update
- (e) Parish Warden Update
- (f) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc
- (g) Planning and the Role of the Parish Council Update

8) Neighbourhood Plan Update

9) Spotted Cow Development

10) Assets of Community Value in Holbrook

11) Parish Council Policies

12) Missing Grit Bin

13) Purchase of Bedding Planters for the Parish

14) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) H Owen Salary	£544.57
2) Tom Connors	£219.80
3) HMRC	£136.16
4) MS Accountancy	£ 14.64
5) Denby Construction	£
6) JB Landscapes	£240
From HAHVCC Natwest account	
1) JB Landscapes	£534

b) Change of Signatory forms for Cllr Briggs

15) Planning

New Planning Applications

AVA/2016/1101- 19 Belper Road, Holbrook. Internal alterations and sun room extension. Response submitted to AVBC.

AVA/2016/1099 45a Shaw Lane, Holbrook. Non-material amendment to application AVA/2015/0967-Response submitted to AVBC.

AVA/2016/1118 Asterdale, Alfreton Road, Coxbench. Roof Extension. Response submitted to AVBC.

TRE/2016/0189 Station House, Alfreton Road, Coxbench. Remove two spruce and two conifer trees. Pollard willow and reduce two conifers. Response submitted to AVBC.

Decisions –

AVA/2016/0988 17 Moorfield Rd Holbrook 2 storey extension-Permitted

AVA/2016/0792 Spotted Cow alterations to existing Pub to form dwelling-Refused

TRE/2016/0154 24 Bradshaw Drive, Holbrook. Walnut crown reduce-Permitted

TRE/2016/0166 10 The Paddock,Holbrook. Crown Reduce Silver Birch-Permitted

16) Correspondence for information

DALC circulars,. Christmas Tree Poster, Neighbourhood Watch Emails, ACVCS Email, Pensions Regulator emails, RAD Emails, 4UH Service email, AVBC Playground inspection email, ACV Spotted cow appeal email, Active Places email, Eventure Research, Public Sector executive, Signs Express email, Shale Gas and Fracking email, Facebook emails, Network heritage emails, AVBC Committee papers, Gareth Cole email, Bank change of signatory forms. DCC External venue opportunity email. Dependant carers survey email.

17) Date of next meeting Wednesday 25th January 2017