

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30th SEPTEMBER 2015 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Briggs
Bull
Kennedy
K.Buttery (AVBC&DCC)
T.Ainsworth (AVBC)
H Owen (Clerk)
One member of the public

The Chairman welcomed everybody to the meeting.

2015/9/1 APOLOGIES:- Cllr Mrs Brocklehurst, Cllr Rhodes, Cllr Roberts PCSO
J.Midgley and Acting Sgt. N Hopwell.

2015/9/2 DECLARATIONS OF MEMBERS INTERESTS:- There were no
declarations of interest.

2015/8/3 PUBLIC SPEAKING:-

The Clerk read out a report from Acting Sgt N Hopwell regarding Crime in the
Holbrook Area. Crime figures over the last month have stayed the same but they
show there is a distinct drop in theft and criminal damage offences. There has been
a very slight increase in Anti-Social behaviour incidents (4 in total) over the month of
August, there has still been a reduction compared to the previous year.

A member of the public reported a suspicious male going into Gorsey Piece most
mornings and Sgt Hopwell visited the area and questioned the male. He was
searched and was found in possession of a loaded syringe full of Heroin. He
explained he was taking the drugs en-route to work. This is an example of where the
community can help passing information to the police to act upon.

The Community Speed-watch scheme is to be re-introduced and it has been advised
that neighbouring parishes join together. The Clerk and Chairman will contact Kilburn
and Denby Parish Councils to discuss.

AVBC/DCC Cllr K. Buttery has met with Section Inspector Pat Howitt for Amber
Valley Policing. Pat has 19 staff working with him.

The only station closures in Amber Valley are in Kilburn and Langley Mill. Pat has said he encourages staff to be out in the community and he has stressed the importance of attending Parish Council meetings. It was noted that Glenys had built up excellent working relationships with the Police and the new clerk will continue working in this way.

Cllr Buttery confirmed there was no news to report from Derbyshire County Council at this time and Cllr Ainsworth had nothing further to add to the report.

Concerns were raised regarding overgrowing Ivy on the wall below the Church. It is feared that the overgrown Ivy may lead to forming a dam for water and cause flooding. With winter approaching this could lead to ice and very treacherous conditions. It will be for the land owner to undertake this work. The Clerk will investigate and send a letter.

Holbrook Arkwright Hall Village Community Centre, Richard Massey has attended a meeting regarding Lottery funding in Chesterfield. He has been advised about exemption clauses which may mean Holbrook can pursue funding if we can tick the right boxes.

Action- The Clerk

2015/9/4 MINUTES OF THE PARISH COUNCIL MEETING 26th August 2015:-
Proposed Cllr Briggs, seconded Cllr Banks – unanimously agreed.

2015/8/5 CHAIRMAN'S ANNOUNCEMENTS

The Parish Council has been invited to attend the Amber Valley Borough Council Annual Civic Service at All Saints Church in Ripley. Cllr Bull shall be there to represent the Parish Council.

2015/9/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – An email has been received from Amber Valley Borough Council asking if we wish to be included on the annual playground inspection list. The Council has had the inspection for many years and it was unanimously agreed this should continue.

A request has been received for the Parish Council to recruit some extra Playground inspectors. A note will be placed in the village magazine and on the Parish Council website to generate some more volunteers.

Action –The Clerk

The dog fouling notices that were placed in Mellors Lane have all been removed. It was agreed to wait until spring and review replacing them.

The Hedge at Mellors Lane Park is going to be due for cutting soon, it was agreed the work could take place.

(b) Potterell Charity – Cllr. Massey informed the Council that all is well and no news to report.

(c) Footpaths, hedges, verges and bus shelter –

Richard Biggin, Footpath Officer has sent in the below report.

“The Holbrook Walk, sponsored by the Parish Council, as part of the Amber Valley and Erewash Walking Festival Walk was completed on Friday 25th September with 21 participants.

The replacement of the damaged stile near Day Park Farm is being progressed, the Landowner has been supplied with the kit for replacing the stile but has not fitted it yet, as of Friday 25th.

Walkers have experienced some problems using the FP between Rachdale Lodge and Portway that passes down through the garden of the bungalow FP11. This has now been fenced off by the landowner who has some very aggressive dogs that rush up to the fence when you walk by; there is nothing we can do about this, but the landowner informed one set of walkers that it was a privilege for walkers to use the path and she could close it at anytime. This path is a designated right of way on the definitive map, so this comment has been reported to the DCC Rights of Way Officer, who I understand has spoken to the landowner; no further action is envisaged at this time.”

A sign has been padlocked to a lamppost on Moorside Lane advertising a slimming group. The Clerk will contact the group and state that if the sign is removed promptly there will be no formal complaint made regarding the sign.

d) Responses from last meetings letters.

Amber Valley Borough Council have contacted the Clerk and have raised an enforcement query for Highfields Farm.

Cllr Kevin Buttery only received the letter last week and is looking into the matter.

Historic England emailed the Clerk stating they had no powers of intervention in regard to maintenance of Highfields Farm.

Derbyshire County Council have sent an inspection officer to view the overgrown vegetation on Portway.

The email stated that they would be contacting the land owners to request work is carried out to clear the area. They informed the clerk that any areas which were dangerous by the highway would be worked on. Cllr Massey confirmed that some clearing work has been carried out.

Trent Barton emailed the Clerk to say they would look into the issues raised regarding the bus service. As yet there has been no further response.

(e) Spotted Cow Area

Cllr Brocklehurst had raised concerns about the current state of outside of the Spotted Cow. It is thought the property has recently been bought and repair work is about to take place. Cllr Bull is going to look into the matter further and it was agreed to wait and monitor the situation.

Other:

The Clerk has been invited to attend the Parish Clerks Network on Monday 7th December 2015 at Ripley Town hall and shall be attending.

An email has been received from Amber Valley Council asking for consultation regarding a proposal to move to whole council elections instead of elections by thirds. Holbrook has historically voted in favour of elections by third. It was unanimously agreed to respond stating the Parish Council continues to agree with elections by thirds. Cllr Bull abstained from the vote.

2015/8/7 Working Party Stoney Lane

It was RESOLVED that there is not enough work required at Stoney Lane for a working party. The Clerk will ask the Parish Warden if he could trim the area.

Proposed Council Massey, seconded Cllr Bull-all voted in favour

Action- The Clerk

2015/9/8 Working Party Gorsey Piece

Cllr Massey, Cllr Roberts and Richard Biggin have walked around the paths. The brambles are in need of cutting back and a few trees will need removing.

The Clerk will send an email to organise a working party and ask the Parish Warden to undertake the strimming. Proposed Cllr Massey, seconded Cllr Banks and all voted in favour.

2015/9/9 Insurance Renewal

It was RESOLVED to pay the third year of the three year term only and not enter into a new 3 year contract with the insurance. This is to allow the Parish Council to compare insurance cover and prices next year.

Proposed Cllr Massey, seconded Cllr Banks and all voted in favour.

Action- The Clerk

2015/09/10 Clerks Contract

Cllr Massey proposed that the Clerks appraisal should take place between the September and October meetings. Cllr Massey and Cllr Kennedy will undertake the appraisal with Cllr Roberts as the reserve. Proposed Cllr Banks, seconded Cllr Bull-unanimously agreed.

Action-The Chariman

2015/09/11 Co-Option of Councillors

Amber Valley Borough Council have confirmed we can continue to advertise to fill the 2 vacancies on the council by Co-option. The Clerk has created an advert based on an example from AVBC. This will be placed on the website and on the notice boards around Holbrook.

Proposed Cllr Massey, Seconded Cllr Bull and all voted in favour.

2015/09/12 Policies

Policies for Equal Opportunities, Health and Safety, Expenses, Complaints, Disciplinary and Grievance have been created. It was suggested that the paragraph regarding Chairman's Allowance in the Expenses policy is removed as Holbrook Parish Council do not have a Chairman's allowance and the current Chairman wants that to remain the case. This was proposed by Cllr Bull and Seconded by Cllr Kennedy and all voted in favour.

It was proposed by Cllr Massey to now adopt these policies and review them periodically. This was Seconded by Cllr Banks and all voted in favour.

It was RESOLVED that a HR committee be formed made up of the Vice Chairman and nominated councillors which would deal with any disciplinary hearings in the future. The Chairman and different nominated councillors would form an appeals committee. This was unanimously agreed.

2015/09/13 Grit Bins

It was RESOLVED to use JGS again this year to supply the grit.

Proposed Cllr Bull, seconded Cllr Briggs and all voted in favour.

2015/9/14 FINANCE:-

- a) Accounts for payment proposed Cllr Banks and seconded Cllr Bull.
All voted in favour.

1. T Connors	Cheque No. 000786	£451.97
2. H Owen	Cheque No. 000787	£543.57
3. HMRC	Cheque No. 000788	£137.16
4. Grant Thornton	Cheque No. 000789	£240.00
5. Came&Company	Cheque No. 000790	£1187.35

This month the meeting had fallen on the last day of the month which meant the Clerk and Parish Warden could not be paid in accordance with their contracts. Further as only two signatories were present a third signature would have to be found the following day which might not be possible since two signatories were abroad. The Chairman proposed that cheques for the Clerk and Parish Warden could be signed in advance of the Council meeting in future months against production of their pay slips to ensure they could be given out on the appropriate day unanimously agreed.

- b) **RBS Change of Clerk details**-Cllr Massey has again visit the bank and collected paperwork for the Clerk to complete. This needs to be returned to RBS in Belper in person along with ID.

Action-The Clerk

2015/9/15 Planning

a) **New Planning Applications**

AVA/2015/0858: Rosel Dene, Portway, Holbrook.

Two storey rear extension and single storey side and front extensions. The Council have no observations to make regarding this planning.

TRE/2015/0123: 12 The Paddock, Holbrook. Crown reduce Sycamore Tree.

Cllr Rhodes to look into this on his return.

Decisions:

a)AVA/2015/0519 110 Bargate Road, Bargate. Erection of detached house with integral garage. **Permission granted**

b) AVA/2015/0697 5 Mellors Lane Holbrook. First floor extension to rear existing ground floor to create additional bedroom. **Permission granted.**

16) Correspondence for information.

Speed Reduction Wheelie Bin Sticker Email

Intelligent Bin Monitoring Email

Integrated public health and housing Email

Historic Towns Forum Newsletter

Review of Babbington Hospital

Whole Council Elections AVBC.

DALC Circular 21,22& 23

2015/8/13 Date of next meeting Wednesday 28thth October 2015