

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30th AUGUST 2017 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bullas
Mrs Cruickshank
Kennedy
Rhodes
H Owen (Clerk)
2 Members of the Public

2017/08/1 APOLOGIES

Cllr Bull, Cllr Roberts, Cllr. K Buttery (D.C.C & AVBC) Cllr. T. Ainsworth (AVBC)

2017/08/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr. Massey declared an interest in Agenda Item 8 Update on Village Hall. Cllr Bradshaw declared an interest in item 11 Finance cheque for expenses.

2017/08/3 PUBLIC SPEAKING:-

John Meggitt Neighbourhood Watch

John reported that Derbyshire Police are desperately short of funding and are unable to cover every incident. 31 Offices have been closed in Derbyshire and they have received a 26% reduction in funding.

Richard Biggin- Footpaths Officer

Richard will be leading a walk in the annual Walking Festival. Richard has done this for the last 10 years but advised that he is unlikely to be available to do this next year and is seeking a volunteer to take over the role next year.

Richard also made the Council aware of some Fly Tipping which has been left on Red Lane. This matter was reported to the Clerk by Cllr Barker and the Clerk had completed the online form to report the matter to AVBC. Richard Biggin had also emailed AVBC with details. The area is yet to be cleared. It was RESOLVED the Clerk would re-report the issue.

Action – The Clerk

Other

Cllr Rhodes reported that dog mess bags were continuously being left in the concrete flower bed off Moorside Lane. Cllr Massey had already reported the matter to the Clerk and the Clerk has made a laminated sign advising to use the bin provided. Cllr Rhodes agreed to put the sign up. **Action-Cllr Rhodes**

2017/08/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 26th JULY 2017.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed.

2017/08/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined business for the evening.

2017/08/6 CLERK'S REPORT

(a) Mellors Lane Park –

An email has been received from the Grandfather of the child involved in the incident reported at the last Parish Council meeting. The Clerk will write to the member of the Parish and inform them that the matter has been reported to the Parish Council. **Action-The Clerk**

Cllr Bradshaw enquired if the Zip Wire needed heightening as it seemed quite low. Cllr Rhodes will look into the matter. **Action- Cllr Rhodes**

(b) Potterell Charity – Cllr Massey reported all was well.

(c) Footpaths, hedges and verges – The Clerk expressed thanks to Cllr Kevin Buttery who has helped make arrangements for work to be carried out in clearing Portway and areas of Coxbench. Also Kevin has made arrangements for the cuttings from the working party to be removed.

Concerns were raised that only selected areas of footpaths have been resurfaced and that areas which require attention have been left.

It was RESOLVED to write to Derbyshire County Council thanking them for the work they have done so far, but asking if they can confirm when Killis Lane and Pond Road footpaths will be resurfaced. **Action- The Clerk**

Cllr Bullas highlighted the excellent work the Parish Warden is doing. The Clerk is to work with the Parish Warden to create an itinerary of areas of work. It was RESOLVED to write to the Parish Warden and thank him for all his hard work. In the letter it will also mention the importance of only working the 14 hours he is contracted to. **Action- The Clerk**

The Clerk had received an email complaining about litter and over growth on Portway. It was agreed that Portway was very difficult to manage due to the high volume of litter dropped out of cars along the road. The Clerk will also include in the letter to the Parish Warden that the Police have instructed the Parish Council not to do any work under the church wall as it is too dangerous.

(d) Access to garden hedge for maintenance via Hall garden

The matter does not need to be discussed by the Parish Council. The HAHVCC have no issues with the maintenance work being carried out on the neighbouring property's hedge.

2017/08/7 GORSEY PIECE

AM Hall who recently mowed Gorse Piece informed Cllr Mrs Briggs that some of the Trees in Gorse Piece require attention and are very low hanging and made the mowing difficult to complete.

It was RESOLVED to hold a working party in the afternoon of Saturday 4th November 2017. The group will meet at 1pm and discuss the height of trees and what work is required.

The Parish Warden has done a good job strimming the paths but it was agreed this should have been done after the area had been mowed and not before. The Clerk will make a note of this for next year. **Action- The Clerk**

2017/08/08 UPDATE ON VILLAGE HALL

The Clerk suggested the Parish Council adjourn to walk around the Hall to go through the proposed building renovation. When the meeting resumed Point Cllr Massey stood down as chair temporarily.

The planned work was described and information about the Builders selected by the trust was shared.

The Clerk, Cllr Rhodes and Cllr Kennedy had looked through the quote. Cllr Kennedy and Rhodes requested that the contract between HAHVCC and the builders had a clearer description of the area of works to avoid any confusion. This was agreed.

The Clerk, as Responsible Finance Officer had no concerns over the information received. Cllr Rhodes and Cllr Kennedy were also happy with the information provided. It was RESOLVED that the Parish Council will make funds available for payment of the stage invoices from the contractor selected. The Clerk will confirm this by email to Peter White from HAHVCC. This was proposed by Cllr Rhodes, seconded by Cllr Bullas and unanimously agreed. **Action- The Clerk**

The HAHVCC Trust, Cllr Rhodes, Cllr Kennedy and the Clerk will be attending a meeting with the contractor on Friday 1st September 2017.

2017/08/09 ADOPTED PHONE BOX

The Clerk is to meet with Phill Alcock, who has been away, to discuss the funding of the Defibrillator. The Clerk will report back as soon as she has been able to speak to Phill.

Action- The Clerk

2017/08/10 ANNUAL INSURANCE RENEWAL

It was RESOLVED to renew the insurance through the suggested insurer after receiving the quotes from Came and Company. The annual insurance cost for 2017-2018 is £1267.11 and will be added to the August accounts for Payments. This was proposed by Cllr Mrs Cruickshank, seconded by Cllr Barker and unanimously agreed.

2017/08/11 FINANCE:-

a) Accounts for payment

Proposed by Cllr Rhodes, Seconded by Cllr Kennedy and unanimously agreed apart from Cllr Bradshaw, who declared an interest in the item and took no part in the discussion.

Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60
St Michaels Church	Holbrook-Burial Ground Maintenance	£250.20
MS Accountancy	Payroll	£26.88
J Mitchell	Fuel Pipe	£11.85
AM Hall	Mowing of Gorse Piece	£96
H Owen	Website fee	£35.99
Came and Company	Insurance	£1267.11
Jan Bradshaw	Expenses	£28

b) NEW RBS ACCOUNT

The Clerk has received the paperwork to open the new savings account at RBS. Those signatories at the meeting, signed the form, The Clerk will ask Cllr Roberts to sign the form when he is available.

2017/08/12 Planning

Applications:

AVA/2017/0867 16 Moorside Lane Holbrook. Single storey rear extension, new roof lights and front porch. The Parish Council has no observations.

AVA/2017/0872 35 Chapel Street, Holbrook. New detached garage. The Parish Council has no observations.

AVA/2017/0850 25 Bradshaw Drive, Holbrook. Demolition of existing conservatory. Construction of single storey rear extension. The Parish Council has no observations.

AVA/2017/0972 26a Belper Road, Holbrook. Creation of second access by removal of stone wall and erection of garage. It was RESOLVED Cllr Rhodes and Cllr Bullas would visit the site and submit comments to the Clerk as the application paperwork wasn't clear.

Decisions:

AVA/2017/0485 Spotted Cow, Town Street, Holbrook. 3 Detached houses with new access from The Paddock. PERMITTED.

2017/08/13 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, , emails, Policy and Research email, Neighbourhood watch emails, Holbrook WI dry stone wall planter request (copied into email from DDC), Active places email, Derwent Valley Mills World Heritage Site Discovery Days 2017 email, Rainbows Hospice emails, HAHVCC Emails.

2017/08/14 DATE OF NEXT MEETING. WEDNESDAY 27TH SEPTEMBER 2017.