

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th NOVEMBER 2017 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bullas
Mrs Barker
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2017/11/1 APOLOGIES

Cllr Bull, Cllr Mrs Cruickshank, Cllr K Buttery (D.C.C & AVBC) Cllr T Ainsworth (AVBC)

2017/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda Item 8 Update of Village Hall and Cllr Roberts declared an interest in Item 11 Finance

2017/11/3 PUBLIC SPEAKING:-

Cllr Rhodes:

Concerns have been raised regarding overgrown hedges and trees which are encroaching on the pavement. It was RESOLVED to place a notice in the Village Magazine in the New Year requesting that land owners cut back any overhanging bushes, hedges or trees.

Cllr Rhodes also highlighted that Highways had been spending a lot of money on road repairs in the Amber Valley but Holbrook roads were in a poor state. It was RESOLVED to examine pot holes in the New Year and put together a report to submit to DCC Highways department with details of location and sizes of all pot holes.

Cllr Barker:

Concerns have been raised to Cllr Barker about the speed of traffic on Mellors Lane, especially around the playground. It was RESOLVED to contact Derbyshire County Council Highways department to report the matter and ask what can be done.

Action – The Clerk

**2017/11/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY
25THOCTOBER2017.**

The minutes were proposed as correct by Cllr Bradshaw, Seconded by Cllr Rhodes , unanimously agreed.

2017/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening. Cllr Massey informed Councillors that Christmas Tree lights will be switched on Friday 1st December 2017 at 6.30pm.

2017/11/6CLERK'S REPORT

- (a) **Mellors Lane Park** – An email had been received back to the Clerk from the Strutt Estate confirming they are happy to have a simple document in place confirming the Strutt Estate owns the land and the Parish Council have use of the land. The Clerk will bring the draft document to the next Parish Council meeting once it is received. **Action- The Clerk**

- (b) Potterell Charity – Cllr Massey reported that all is well.

- (c) **Footpaths, hedges and verges**–The Clerk has received a response from DCC Highways further to the request for signage on Nether/Stoney Lane. The Highways department state that the council is actively trying to cut down on street clutter including signs and that they did not feel that the area justified signage. It was agreed to reply asking them to reconsider this in light of the recent incidents involving 4x4 vehicles crashing into the ditch.

Action- The Clerk

- (d) **Adopted Phone Box** - The Clerk has registered and applied to BHF for the funding towards a defibrillator for the phone box on Town Street.

- (e) **Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc.**

This was proposed by Cllr Bradshaw, seconded Cllr Bullas and unanimously agreed.

2017/11/7 GORSEY PIECE

It was reported that the working party was a success with a good turn out of helpers. It was agreed that a number of trees required further attention. A working party date will be arranged at the January meeting.

2017/11/8 UPDATE ON VILLAGE HALL

Cllr Massey declared an interest. It was reported that the Clerk had found some information confirming the regulations which needed to be met to qualify to reclaim VAT. Holbrook Parish Council confirms the following;

The funds for the hall repair are under the control of HPC and the HAHVCC constitution includes HPC's objectives. Between HPC and HPCC they have a majority of the Trustees. Further the Deed of Gift incorporates the original covenants re use as a community facility and place of worship, if required.

Section 33 of the VAT Act 1994 requirements:

HPC will place the order for the supply;

HPC will receive the tax invoice for the supply;

The invoice will be addressed to HPC;

HPC will pay from its own funds;

HPC will gift the purchase to HAHVCC;

HPC will not receive any reimbursement whatsoever from HAHVCC.

A letter has been sent to the VAT department at HMRC confirming the above and requesting confirmation that the VAT can be reclaimed.

A further meeting was arranged for the following day with the contractor to finalise the contract and programme of work to which the Council's representatives were invited. The contract would include a break clause if the structural members investigation revealed a situation that meant repair was not feasible.

Agreed that Holbrook Parish Council would place the contract with NSJ Contractors Ltd to be managed by HAHVCC.

The clerk was authorised to sign the contract with NSJ Contractors Ltd on behalf of the Council subject to a satisfactory meeting with the contractor. Action – The Clerk

It was RESOLVED to put a piece in the Parish Magazine in the New Year confirming the details of the financial involvement of Holbrook Parish Council and how the process will work.

Action - The Clerk

**2017/11/9 COUNTY TREASURES – CASTIRON PUMP, ALFRETON ROAD
UPDATE FROM CLLR ROBERTS**

Cllr Roberts reported that he has been in talks with Eddie Thompson who is very interested in working on restoration of the pump. This will be discussed further in 2018.

2017/11/10 CHRISTMAS TREE LIGHT SWITCH ON AND DONATION REQUEST

The Christmas tree lights will be switched on, on Friday 1st December at 6.30pm. A request has been received for a donation towards the Christmas Tree costs. It was RESOLVED for Cllr Massey to speak to Rosemary Spear to confirm the donation amount required. It was agreed to approve the donation up to the same value as last year. This will be paid with the December cheques.

Action- Cllr Massey

2017/11/11 FINANCE:-

a) Accounts for payment

Proposed by Cllr Kennedy, Seconded by Cllr Bradshaw and unanimously agreed apart from Cllr Roberts, who declared an interest in the item and took no part in the discussion.

Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.40
Paul Roberts	Planting Expenses	£46.94

2017/11/12 Planning

Applications:

TRE/2017/0170 Armoury Cottage, Alfreton Road, Coxbench. Ash T1- Fell because of damage to boundary (retaining) wall and low amenity value Pussy Willow. T2- Partial crown reduction to prevent branches contacting house, roof and interfering with chimney. The Parish Council has no observations.

Decisions :

AVA/2017/0972 26a Belper Road Holbrook. Widening of existing access and erection of garage. PERMITTED

AVA/2017/0709 Highfields Farm, Moorside Lane. Repairs to farmhouse, conversion of attached barns to ancillary accommodation. Conversion of two barns to two dwellings. Conversion and extension of barn to holiday let accommodation. Demolition of other disused farm buildings. Erection of new dwelling and communal garage structure. Alterations to access and boundary wall.
PERMITTED

AVA/2017/0710 Listed building consent for above application. PERMITTED.

TRE/2017/0149 9 Town Street, Holbrook. Silver Birch crown reduce and crown lift.
PERMITTED.

TRE/2017/0143 2 The Paddock, Holbrook. Cherry, Plum, Birch to crown reduce by 30%.
PERMITTED.

AVA/2017/1020 41 Moorfield Road Holbrook. Proposed Side and rear extension.
PERMITTED.

2017/11/13 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, VAT Reclaim emails, Christmas Lights switch on emails

2017/11/14 DATE OF NEXT MEETING. WEDNESDAY 31st JANUARY 2018