

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 29<sup>th</sup> AUGUST 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH  
HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Massey (Chairman)  
Barker  
Bradshaw  
Bullas  
Bull  
Cruickshank  
Rhodes  
Roberts  
H Owen (Clerk)  
Cllr Buttery ( DCC &AVBC)  
6 Members of the Public

**2018/08/1 APOLOGIES**

Cllr Mrs Briggs, Kennedy and T Ainsworth (AVBC)

**2018/08/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllrs Massey and Rhodes both declared an interest in agenda item 8 Update of Village Hall and item 15 Finance.

**2018/08/3 PUBLIC SPEAKING:**

**Cllr Kevin Buttery DDC & AVBC**

Cllr Buttery updated the Council on the fallen Church wall situation. The contractors have over-run on an existing project so have been unable to bring the large equipment to carry out the full investigative work to establish the requirements of the repair work. Smaller equipment had been on site today, but Kevin had not received an update of what was found.

Now the investigation work is delayed, the road closure on Portway won't be required. Cllr Bradshaw informed the Council that another notice about Portway closure had been circulated in the village but did not match the dates on the bus notices. This could be for resurfacing work. The Clerk has not received any further information.

It was agreed to email Kevin and he would clarify what the road closures are for and when.

A discussion was had regarding the Autism School planning application and the matter would be discussed further later in the meeting. Kevin confirmed that once a date had been decided for a site visit, he would ensure the planning officer would also attend.

Concerns were raised by the Parish Council that Derbyshire County Council had changed the entrance of the planning application to an exit which is the reason why the school had not proceeded with the work. The school had said the approved access did not solve the existing problem. It was agreed that the site visit needed to take place as soon as possible. The Clerk will continue to make arrangements.

**Action- The Clerk**

Kevin informed the Council that following a discussion with the Highways Officer regarding the WI Floral tribute on Makeney Road, the County Council would not authorise the structure. Members of the WI were in attendance at the meeting and they voiced their concerns and upset regarding the objection from the County Council. Kevin stated that the object licence should have been submitted to the County Council. It had been believed that the Parish Council did not need to seek this permission as the cultivation licence was in place. Members of the WI stressed that the location had been chosen because it was the most suitable and safe area and they felt that the comments of objection from the county council were not reasonable or fair. The Parish Council would discuss this in the meeting.

Kevin suggested a meeting was organised between DCC Highways officer, himself and representatives from the WI and Parish Council. The Clerk will email Kevin to make arrangements.

**Action- The Clerk**

A resident attended the meeting to inform the Council that she had begun a petition to introduce a 20 mph speed limit in the Parish. Kevin Buttery asked her to send details and a copy of the petition to him and he would let her know the next steps.

Cllr Cruickshank has reported a large advertising banner and asked if this should have planning permission. The Clerk will confirm with AVBC and report back to the Council.

**Action – The Clerk**

Cllr Rhodes reported a number of tree issues. Firstly an over grown tree which is encroaching on a neighbouring property again. The question was asked what rights the neighbour has and if the land owner is responsible for cutting back the tree so that it isn't touching the property. Kevin Buttery asked the Clerk to email him about the matter and he will investigate what the position is.

**Action- The Clerk**

Cllr Rhodes reported that he felt the trees at the Sand Hollows were now in desperate need to be pruned. Branches were breaking and falling. Cllr Bull suggested the Clerk contact Julian Townsend at AVBC directly. The Clerk will request this is addressed as soon as possible.

**Action- The Clerk**

Cllr Rhodes had reported the Horse Chestnut tree at the entrance to the farm on Moorside Lane is showing signs of Horse Chestnut Leaf Miner. The Clerk has reported this to David Cunningham but has not had a response. The Clerk will contact AVBC again and ask for prompt attention.

**Action- The Clerk**

Cllr Bullas reported that concerns had been raised that Sat Navs were sending traffic through Well Yard as if it was the route continuing from Town Street. It was RESOLVED for the Clerk to contact AVBC to ask if a sign could be provided saying Well Yard so that drivers could see that it was not a through road or Town Street.

**Action- The Clerk**

Complaints had been received about the terrible smell across Holbrook. Kevin Buttery confirmed he had investigated the matter and it was fertilizer being used in the field. There was no action that could be taken and the issue would be resolved in a day or two.

John Meggitt from Neighbourhood Watch attended and reported that there had been no crime reported except the possible theft of the Holbrook sign on Makeney Road.

**2018/08/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 25<sup>th</sup> JULY 2018.**

The minutes were proposed as correct by Cllr Roberts, Seconded by Cllr Bullas, unanimously agreed.

**2018/08/5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the meeting and outlined the business for the evening. He would be asking for the exempt item to be taken as a confidential item.

**2018/08/6 CLERK'S REPORT**

**(a) Mellors Lane Park –** Cllr Bradshaw has been in contact with the resident who wanted to discuss the size of the access point. The double buggy in question is very large and does not fit through the gate. Cllr Bradshaw agreed that the access could not be widened and if was altered could allow motorcycle access.

**(b) Potterell Charity –**

Cllr Massey reported all was well.

**(c) Highways, Footpaths, hedges and verges–**

The Clerk sent the questions and concerns to Highways England regarding the A38 noise and resurfacing concerns. The Clerk followed this up a week ago and still has had no response. The Clerk has been passed a telephone number and will make a phone call to ask for a response to the questions in the email.

**Action- The Clerk**

Concerns have been raised regarding the excess hay left on the highway from the farm over recent weeks. It was felt that this was creating extra work for the Parish Warden and whilst it is expected in a rural area, recently the hay has been excessive. It was agreed that although frustrating, it was part of life in a rural community.

The Clerk has now contacted Derbyshire County Council 4 times regarding a request to reclassify Stoney Lane. The Clerk will continue to push for an answer on this. The Clerk will also forward to Kevin Buttery and see if he can find out any information.

**Action- The Clerk**

An email has been received regarding the footpath that connects Dark Lane to the footpath that runs down the fields from Makeney Road. It was RESOLVED to forward the email to Simon Bullas who would look at the concerns raised and report back to the Clerk.

**Action- The Clerk and Cllr Bullas**

Following the query raised regarding the location of footpath 8 at last Parish Council, Richard Biggin has contacted the clerk and confirmed the number had been listed in error. Footpath from Ratchdale Lodge in a north easterly direction is footpath 11. The Footpath from Ratchdale Lodge down the drive to Portway is Footpath 9 then becomes Footpath 10 below the Dumble path.

**(d) Adopted Phone Box–**

The Clerk reported that Johnathan Bryan had donated the money he raised running to the Defibrillator project. The Clerk had thanked Johnathan and was awaiting the cheque. The Clerk had completed the paper work to apply for the match funding from Community Heartbeat Trust to purchase the defibrillator. If approved we will be sent the paint. The Trust have meetings to decide on match funding and it may be a few weeks before we receive a decision. The Clerk will update the Council.

**Action- The Clerk**

**(e) Village Flag**

The Clerk had contacted companies regarding the printing of a material flag. The best price was with 45 degrees in Belper. A 3ft by 2ft flag would be £38+VAT or a much larger 5ft by 3ft would be £78+VAT. It was agreed the matter would be discussed next meeting.

**(f) Environmental Issues in Holbrook**

The Clerk had received no response from AVBC Waste department regarding recycling from the fete. Kevin Buttery asked the Clerk to email him and he would look into the matter.

**Action- The Clerk**

Julie Marshall has contacted the Clerk regarding the Tree Survey completed a few years ago. AVBC remember it being done but don't have a record. Julie has asked if the Parish Council can locate the information. The Clerk has discussed with Cllr Briggs and will located the information from the archives.

**Action- The Clerk and Cllr Briggs**

### **2018/08/7 SPEED CONCERNS IN THE PARISH**

Cllr Bradshaw had contacted the Clerk after a member of the Parish had reported tractors speeding on Pond Road. The Clerk had reported the matter to the PCSO for Holbrook and was advised that farm traffic can travel to and from farms with spikes down if they are travelling to pick up or drop off items. It was decided to monitor the situation and report any further concerns.

### **2018/08/8 UPDATE ON VILLAGE HALL**

Cllr Massey reported that the work at the Hall was continuing well. The latest valuation for payment had been received and HAHVCC confirmed that the amount due of £32,516.85 was correct. It was proposed by Cllr Bull to make this payment to NSJ, seconded by Cllr Bradshaw and all agreed except Cllr Massey and Rhodes who declared an interest and did not vote.

### **2018/08/9 UPDATE ON AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING**

The Clerk had sent an email to all interested parties regarding the situation at the Autism centre and the planning application. Kevin Buttery had responded and suggested a site visit for all parties to attend. It was RESOLVED that the Clerk would continue to coordinate diaries and arrange the meeting.

**Action- The Clerk**

### **2018/08/10 FALLEN CHURCH WALL UPDATE**

The Clerk had received an update information the County Council that there was a delay in the investigative work due to the contractor being delayed on another job meaning the required equipment could not be used at the site.

The Council expressed their frustrations to Kevin Buttery and it was highlighted that the County Council are concerned about a flower display 8 ft away from the Highway, but have not resolved a dangerous situation which has been in this state for some time now. It was also discussed that Holbrook Parish Council had made the Highways Department aware the situation was worsening several years ago and was told the wall did not require attention.

The Clerk will continue to update the Council with information received.

### **2018/08/11 REMEMBRANCE DAY 2018**

Unfortunately due to the cost, the iron tribute is not affordable to the Parish Council. The Clerk had received information from Kevin Buttery about the possibility of applying for permission from DCC Highways Department to place poppy tributes on Lamppost. Councillors thought the material used should be recyclable. It was RESOLVED that the Clerk would research this and report back to the Council on materials and cost.

**Action – The Clerk**

### **2018/08/12 MAKENEY ROAD WI FLORAL TRIBUTE**

Further to the information in Public Speaking a discussion was held about how to proceed. The Parish Council don't agree with the reason given for the objection to the Floral display and would like to appeal this. It was RESOLVED to email Kevin Buttery and ask to arrange a meeting with the Officer, Kevin and representatives from the Parish Council and WI. The Parish Council will seek to resolve this issue.

**Action- The Clerk**

### **2018/08/13 SPONSORSHIP OF FLOWERBEDS IN PARISH**

The Clerk circulated information from a Parish Council who have sponsorship of flowerbeds. It was RESOLVED that the Clerk will draft a policy and the matter will be discussed further next month. It was agreed that the amount of sponsorship would be dependent on the size of the flower bed and that restrictions on size of sponsorship plaque/sign would need to be in place. It was agreed that it would be a good idea to ask sponsors to submit a sponsorship fee suggestion to the Council and not set rates. It was also agreed that sponsorship should only be open to local businesses.

A further suggestion was made by Cllr Roberts that a small plaque could be provided listing who maintains the flower beds. It may encourage more people or groups to take part and would be a nice thank you for their work.

**Action- The Clerk**

### **2018/08/14 PARISH SIGNS**

Following the report of the missing Holbrook Sign, the Clerk asked the Councillors to have another look around the Parish and advise of any more signs which are missing or damaged and need replacing. The Clerk will then submit the requirements to the relevant department at AVBC and DCC.

**Action- The Clerk**

## **2018/08/15 FINANCE:-**

### **Accounts for payment**

The Cheques were proposed by Cllr Bull, Seconded by Cllr Bullas and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.53
J Mitchell	Salary	£380.83
HMRC	PAYE	£231.60
MS Accountancy	Payroll	£28.02
AM Hall	Mowing of Gorse Piece	£ 96
R Massey	Fuel for warden	£5.27

### **From Long term project account**

NSJ	Hall Refurbishment	£32,516.85
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## **2018/08/16 Planning**

### **Applications:**

**None received**

### **Decisions**

**AVA/2018/0521 15 Town Street, Holbrook, Belper  
Construction of rear dormer to provide Juliette balcony. PERMITTED**

**TRE/2018/0294 18 The Nook, Holbrook  
Scotts Pine, removal due to excessive lean . PERMITTED**

**TRE/2018/0301 4 The Paddock, Holbrook  
Crown Reduce Holly. PERMITTED**

The Clerk circulated information regarding the Green Belt Review which is part of the local plan. This was received 5 days ago and a response is required by 7<sup>th</sup> September. It was RESOLVED that Cllr Massey, Cllr Roberts and the Clerk would work together to submit a response to the consultants DLP Planning ltd who sent the document.

**Action- Cllr Massey, Roberts and the Clerk**

**2018/08/17 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers, Police Emails, Neighbourhood watch emails, Public Sector Executive emails, Speed concerns via email, report of excess hay on highways, defibrillator application forms, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, NSJ emails, Retirement of Linda Bower at post office emails, World Heritage email and Walking Festival information.

**2018/08/18 DATE OF NEXT MEETING. WEDNESDAY 26<sup>th</sup> SEPTEMBER 2018.**

**PART 2 EXEMPT ITEMS- Confidential minute, not for publication.**

**1) STAFFING MATTERS- confidential.**