

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON FRIDAY
29th JUNE 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL, MOORSIDE
LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Mrs Gruber
Kennedy
Rhodes
Roberts
Kevin Buttery DCC/AVBC
Mrs H Owen (Clerk)
1 members of Public

2016/06/1 APOLOGIES

Cllr Bull, Cllr T Ainsworth (AVBC) and PCSO John Midgley

2016/06/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Mrs Gruber and Cllr Kennedy declared an interest in item 2016/06/14.

2016/06/3 PUBLIC SPEAKING:-

Cllr Buttery:

Cllr Buttery said he had not had any feedback or response from Trent Barton but had been expecting an announcement shortly regarding the nines service re-routing plans.

The County Council has announced a Community Priority Programme. £2.3 million is available across Derbyshire and Cllr Buttery has been allocated £9000. This money can only be spent on deprived areas and the area the only area meeting the specific criteria is Kilburn. Cllr Buttery expressed his concern that £2.3 million had been allocated for a new project when numerous Children's Homes had been closed across Derbyshire.

John Meggitt-Neighbourhood Watch:

John wanted to make the Parish Council aware that the information and updates for Neighbourhood watch are now being sent from Chesterfield, so some of the information is regarding areas much further afield now.

The Neighbourhood watch sign from Bargate is currently being copied for use at the Fete and will be reinstated shortly.

Cllr Rhodes reported that a Van appears to have been abandoned on Moorside Lane, the Clerk will report this to John Midgley. **Action-The Clerk**

After the recent grass cuttings by AVBC, the grass that was left has now blocked several drains.

2016/06/4 MINUTES OF THE PARISH COUNCIL MEETING, ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE PARISH COUNCIL 20th MAY 2016

Proposed Cllr Roberts, seconded Cllr Mrs Gruber – unanimously agreed.

2016/06/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening and reported that the Floral Display on Pond Road to mark The Queen's 90th Birthday had arrived and is in position.

2016/06/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

An email has been received regarding the Xerscape Surfer. It states that there may be some safety issues with fingers getting trapped. AVBC are looking into this further and if there are any safety issues we will be informed. Cllr Rhodes has been and looked into the matter and reported there is no danger. The Clerk will circulate the email to all Councillors.

Action- The Clerk

(b) Potterell Charity – Cllr. Massey reported all well.

(c) Footpaths, hedges and verges.

DCC have sent the Clerk a request for information of the grassed areas currently being maintained by the Parish Council, this needs to be looked at to see if the Parish Council can make a claim for some of the work undertaken by the Parish Warden. The Clerk is to send the document to Cllr Mrs Gruber to see if this is something which can be done.

Action the Clerk

(d) Social Media

The facebook page is now live. Items have been posted over the last month and a few likes are now coming in. It was RESOLVED that now the site is up and running some work needs to be done on promoting the page. Also regular posts need to be made.

Action The Clerk

(e) DCC Update on white line painting

The Clerk has had several conversations with Kate Siddons at DCC who has confirmed the matter has been sent for approval but this may take some time. Budget cuts were mentioned and any non-urgent work is unlikely to be approved at this time.

(f) Bus Shelter request for feedback update

The Facebook page, website and village Magazine all asked for feedback about where and if we need more bus shelters. Only one comment had been received by the Clerk. This was “we need more buses first” via the Facebook page. The Parish Council will see if the matter is discussed at the village fete and the decision will be made at the July meeting.

(g) Letter from Holbrook Friendship Group

A letter has been received from Holbrook Friendship group seeking a donation- The Parish Council unanimously agreed they would like to support the group and a donation of £50 would be made.

2016/06/7 Gorsey Piece- Update on working party and new inspections.

Cllr Massey said the Working Party was a success. The area had been cleared and it had worked very well having the Parish Warden on site. It was RESOLVED that the Parish Warden would clear the paths every few weeks.

The Parish Warden is now making regular inspections of Gorsey Piece and is providing the Clerk with regular feedback.

2016/06/8 Neighbourhood Plan- Cllr Mrs Gruber

Cllr Mrs Gruber circulated information to all Councillors about the Neighbourhood Plan Process. It was highlighted that it was essential to have lots of volunteers from the community to move this forward. The Village fete will be key to generating interest. Cllr Roberts suggested we needed a strap line to try and encourage input. For example, Neighbourhood Plan-Have your say in your neighbourhood's future.

2016/06/9 Village Fete

It was RESOLVED that the Clerk will create some A3 posters to use and Cllr Massey will supply a board for them to be displayed on. One will be advertising the Parish Council and the current 3 vacancies, the other will be to encourage volunteers for the Neighbourhood plan.

A rota was drawn up for the manning of the Parish Council Stall and names and email addresses will be taken down of people interested in getting involved.

2016/06/10 Missing Signs

There has been a report of 2 missing road signs. The Holbrook and the Makeney Road sign. The Clerk is to contact AVBC and request these are replaced.

Action – The Clerk

2016/06/11 Village Weeding

There has been reports that many of the footpaths have weeds on them. The Clerk will ask the Parish Warden to address the problem.

Action-The Clerk

2016/06/12 Trent Barton Buses-Nine service-Update from meetings at Little Eaton

Cllr Kennedy and Cllr Roberts had attended the latest meeting at Little Eaton and reported that Trent Barton had said that keeping the nines service in the evening would make the time table confusing. This was widely rejected by the members of the public. The Clerk has not received a response to the letter sent at the beginning of the month. Cllr Kennedy has a copy of the letter which Trent Barton's Operations Manager had sent to Little Eaton and this will be displayed on our Facebook Page and Website.

2016/06/13 Annual Footpath Walk

It was RESOLVED this would take place on Monday 11th July 2016. Volunteers taking part are to meet at the Arkwright Village Hall at 7pm.

2016/06/14 FINANCE:-

a) **Accounts for payment**

Proposed Cllr Mrs Briggs and seconded Cllr Rhodes. Unanimously agreed.

1) HMRC Only	£136.16	Cheque 000833
2) Mrs H Owen	£544.57	Cheque 000834
3) Mr T Connors	£476.23	Cheque 000835
4) K Gruber (CPALC)	£30	Cheque 000836
5) Roger Kennedy (Queens Sign)	£59.53	Cheque 000837
6) Holbrook Friendship Group	£50	Cheque 000838
7) Plantscape	£214.80	Cheque 000839
8) MS Accountancy	£14.64	Cheque 000840

b) **Pensions Auto Enrolment Update**- It was RESOLVED not to use a financial advisor to do the work required for Pensions Administration. The Clerk will liaise with MS Accountancy and undertake the small amount of work herself.

c) **Update on new bank accounts**- The clerk and Cllr Mrs Briggs visited Barclays Bank in Alfreton to complete documents for Cllr Mrs Briggs to replace Gail Brocklehurst as a Signatory. The Clerk was provided with a document which needed signing and the signatories all signed this. The Clerk will pass these back to Kaley Needham at Barclays and the account should be open by mid-July.

Action the Clerk

d) **Audit**- The Clerk has received confirmation that the Audit document has been received by Grant Thornton. The notice has been placed around the Parish advertising that the accounts are now available to be viewed.

2016/6/15 Planning

Applications

AVA/2016/0522 110 Belper Road, Bargate. Approval for the layout, landscape and appearance following the granting of permission for AVA/2015/0519.

No Observations

AVA/2016/0543 12 Mellors Lane. Roof lift loft conversion.

No Observations

AVA/2016/0551&0552 The Long House, Birchwood Farm, Portway, Coxbench.
Proposed Double Garage-close to listed building.

No Observations

AVA/2016/0565 8 Church Street, Holbrook. Outline application for the conversion and extension of The Old Smithy to form single dwelling.

The Parish Council's original objections still stand for this application and have been resubmitted.

TRE/2016/0089 17 Bradshaw Drive Holbrook, Remove Scots Pine Tree and Crown reduce Maple by 25%.

No Observations

AVA/2016/0589 Highfields Farm Browns Lane Holbrook. Re-roofing of small barn.

No Observations

AVA/2016/0623 Steel Framed Barn at Birchwood Farm, Portway Coxbench.
Residential Conversion of Barn including new garage.

No Observations

AVA/2016/0601 8 Chestnut Avenue. Certificate of Lawful Development for proposed construction of a flat roofed dormer extension and two storey high entrance feature to the rear elevation roof, insertion of rooflights to the principal elevation roof.

No Observations

Decisions

AVA/2016/0384 11 Pond Road Holbrook. Demolition of conservatory and construction of single storey extension. PERMITTED.

AVA/2016/0066 Land to rear of 47 Town Street, Holbrook. Detached dwelling.
Refused

Appeals

AVA/2016/0370 13 Town Street, Holbrook. Removal of section of wall, vehicular access to Town Street and formation of hardstanding area. Appeal start date 29/06/2016

2016/06/16 Correspondence for information.

DALC circular, Plantscape email, Filmscene email, Anchor respite care email, DCC Policy and strategy sports email, Executive leaders email, DCC Adult care email, Holbrook Friendship Group letter. DCC environmental letter.

2016/06/17 Date of next meeting: Wednesday 27th July 2016.