

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th MARCH 2017 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Mrs Briggs
Bullas
Roberts
Rhodes
PCSO Paula Bennett
Mrs H Owen (Clerk)

2017/03/1 APOLOGIES

Cllr Bradshaw, Cllr Bull, Cllr Kennedy, Cllr Buttery (DCC) and Cllr Ainsworth (AVBC)

2017/03/2 DECLARATIONS OF MEMBERS INTERESTS

There were no declarations of interest.

2017/03/3 PUBLIC SPEAKING:-

PCSO Paula Bennett:

PCSO Bennett attended the meeting to introduce herself as the PCSO covering the Holbrook area at the moment. There is now a team of 4 PCSO's covering the Belper area.

In the last month there have been 2 incidents reported. 1 alarm activated at the Primary School and a resident refused to remove their vehicle which was parked in the road works on Church Street.

On 18th April the Police mobile van will be in the Spotted Cow Car Park for an open surgery session. It is important that these are well attended so that they continue to happen.

PC Cole has been acting Sergeant in Ripley but is due back to work as the PC for the area on 8th April.

Cllr Rhodes reported that the parking on Moorside Lane during School drop of and pick up times is dangerous and vehicles aren't able to get past PCSO Bennett said they will try and patrol the area when they can.

Cllr Mrs Briggs informed PCSO Bennett of the historical issues regarding substance abuse at Gorsey Piece. PCSO Bennett will include this in her patrol rounds,

2017/03/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 22nd FEBRUARY 2017. The minutes were proposed as correct by Cllr Rhodes, seconded by Cllr Roberts and all unanimously agreed.

2017/03/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined business for the evening.

2017/03/06 CASUAL VACANCIES AND CO-OPTION OF NEW COUNCILLOR

Holbrook Parish Council still has one vacancy and will continue to seek to fill the position.

2016/03/7 CLERK'S REPORT

(a) Mellors Lane Park

The Clerk has received the recent AVBC Playground inspection and circulated to the Councillors. There are no repairs to be made and we will continue to inspect the playground once a week.

(b) Potterell Charity

Cllr Massey reported all was well and that the Vicar would be a Trustee.

(c) Footpaths, hedges and verges.

Cllr Rhodes reported that the water leak at Browns Lane had not been repaired sufficiently and it is leaking again. The Clerk will re-report the leak. Cllr Rhodes also reported that Browns Lane is in a terrible state with mud and debris from the agricultural vehicles and that the mud is being transferred onto the roads around the village.

Action-The Clerk

The Clerk reported that The Blue bin outside the Fox and Hounds pub has now been removed. The Clerk has also been in contact with Kevin Buttery and Trevor Ainsworth and a request for a road sign at the top of Portway to slow traffic down. As yet no response has been received.

Cllr Barker reported that a tree at the start of Bradshaw drive is leaning and needs a support. Councillor Rhodes will investigate the matter. **Action- Cllr Rhodes**

Cllr Bullas reported that a tree fell at Mohan House on Pond road during the recent storm. Some fencing was damaged. It was agreed to monitor the situation and see if the repairs have been completed by the next Parish Council meeting.

(d) Social Media

The Facebook continues slowly to receive more followers.

(e) Adoption of Phone Box

BT continue to email the clerk informing her that they have received the adoption request but have not been able to respond due to being inundated with requests.

(f) Parish Warden

Stephen Beardmore has handed in his notice to terminate his position as Parish Warden. It was RESOLVED to contact the other shortlisted candidate to see if she would be interested in the position. If not the position will be re-advertised for a period of two weeks with interviews to follow the week after.

Action- The Clerk

2017/03/8 OPEN DAY REVIEW

The Open Day was very well attended by different clubs, groups, churches and businesses of the Parish. It was disappointing that more people didn't attend but it was a very positive event. Cllr Rhodes suggested that next time we do an event all Councillors and the Clerk should have name badges so they are easily identified.

It was RESOLVED to get a quote for a Holbrook Parish Council roller banner to be used at events like the Open Day, the Village Fete and all Parish Council meetings.

2017/03/09 DRAFT LOCAL PLAN DOCUMENT

The Draft local plan is now available to view on the AVBC website and at a number of sites across the Amber Valley area. The plan has been circulated to councillors and the Parish Council will monitor the progression.

2017/03/10 STONEY LANE WORKING PARTY

The Stoney Lane Working party met on Saturday 15th March to clear the area and make the path clear to walk. The Chairman thanked all who took part. It was RESOLVED to contact Kevin Buttery to arrange for DCC to come and remove the cleared vegetation.

There is still an area to work on and the Clerk will email members of the working party to arrange a suitable date to do this.

Action- The Clerk

2017/03/11 Purchase of Village Planters

Cllr Bullas and Cllr Roberts are to go and view potential sites in the village for the planters.

Suggestions were made to refurbish the old flower planter which is currently used as a bin and also to look at creating a floral display on Pond Road.

Action- Cllr Roberts and Cllr Bullas

2017/03/12 NEIGHBOURHOOD PLAN- THE NEXT STEP

It was RESOLVED to write an article for the next Village Magazine highlighting the down sides to not having a Neighbourhood plan and to invite people to join the Neighbourhood plan group. The Clerk and Cllr Massey will draft an article and discuss further at the next meeting.

2017/03/13 FUTURE MEETING DATES FOR THE YEAR

It was RESOLVED to continue to have Parish Council meetings on the last Wednesday of each month excluding December. The Clerk is away on the scheduled date for the June meeting. It was agreed that Cllr Mrs Briggs will Clerk the meeting in June but the Clerk will prepare the Agenda and action any decisions made by the council on her return.

2017/03/14 ARRANGEMENTS FOR ANNUAL INTERNAL AUDIT

It was RESOLVED to appoint Peter Houlton as the internal auditor for this year's audit.

2017/03/15 FINANCE:-

a) **Accounts for payment**

Proposed by Cllr Bullas, Seconded by Cllr Mrs Briggs and all unanimously agreed.

1) H Owen Salary	£544.57
2) S Beardmore	£381.03
3) HMRC	£ 231.36
4) MS Accountancy	£ 26.64
5) Hannah Owen Grit Bin	£19.99
6) AVBC Playground inspection	£36.85
7) Richard Massey re printing of flyer	£80

Applications –

New Planning Applications

AVA/2017/0190 29 Moor Rise, Holbrook. Single storey flat roofed rear extension with rooflight, single storey pitched tiled roof side porch extension, loft conversion with front and rear dormer windows and adding a dropped kerb to the front of driveway. The Parish Council has no observations.

TRE/2017/0031 Highfield St Michaels Close, Holbrook. Remove Silver Birch tree, reduce laurel to 6ft and remove lower branch from cherry. The Parish Council has no observations.

Decisions –

AVA/2016/1319 Spotted Cow, Town Street Holbrook. The erection of two detached houses. PERMITTED

AVA/2017/0065 4 Chapel Street Holbrook. Change of use from Butchers shop to residential. PERMITTED.

AVA/2017/0189 9 Killis Lane, Kilburn. Agricultural prior notification for general purpose agricultural building. PERMITTED

AVA/2017/0085 Steel framed barn at Birchwood Farm. REFUESED

2017/03/17 CORRESPONDENCE FOR INFORMATION

DALC emails, DCC and AVBC Emails, Committee papers, Police commissioner email, Neighbourhood watch emails, BT Emails, Facebook emails, Active places emails, Open Day emails, Shelter solutions email, Public sector emails, Highfields farm emails, AVBC annual reports email, Broxap brochure, Recycling centre email, Land rent query, World heritage email, Came and Company email.

2017/03/18 DATE OF NEXT MEETING. WEDNESDAY 26TH APRIL 2017.