

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 28<sup>th</sup> SEPTEMBER 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT'  
PARISH HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Massey (Chairman)  
Mrs Briggs  
Bull  
Mrs Gruber  
Kennedy  
Roberts  
Kevin Buttery DCC/AVBC  
Trevor Ainsworth AVBC  
Mrs H Owen (Clerk)  
3 Members of the Public

**2016/09/1 APOLOGIES**

Cllr Rhodes and P.C Cole

**2016/09/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllr Massey declared an interest in Agenda item 13, TRE/2016/0147 and took no part in the discussion. Cllr Mrs K Gruber declared an interest in Agenda item 12 expenses claim.

**2016/08/3 PUBLIC SPEAKING:-**

Trevor Ainsworth AVBC:

Following popular demand, the Green waste bin scheme will continue at a cost of £40 per year. This will include a fortnightly collection. 900 new users have registered for a new bin.

The draft policy for the Core Strategy local plan is on schedule and is on target for publication in March 2017.

Kevin Buttery:

Holbrook Community Action group have been awarded £750 and Holbrook Scouts have been awarded £1500 from the funding available to Cllr Buttery.

Spotted Cow has been granted an ACV (Asset of community value) This decision has been appealed and the outcome is pending.

Cllr Trevor Ainsworth advised the council to think about other areas and buildings which should be on the register, this will be an item on the next agenda.

The Spotted cow planning application will go before the Planning Board and a decision is expected to be reached in November. Cllr Buttery believed there was another member of the Parish who stated they owned a section of the Spotted Cow Car Park. The Cllr were only aware of Mr Booth and Cllr Buttery said that anybody who felt the plans included development on land owned by them must advise AVBC.

John Meggitt- Neighbourhood Watch

There have been 3 incidents in the Parish since July. 19/07/2016 an attempt to steal from a car. 31/08/2016 and 18/09/2016 House burglary with no sign of entry. Mr Meggitt said it appeared the houses were not locked at the time and highlighted the importance of locking doors and general security.

Cllr Massey-HAHVCC

A planning application to remove 2 Trees at the hall has been put into AVBC. Following the removal, 3 smaller and more suitable trees will be planted. The current trees are too big and will cause further damage to the Hall.

**2016/09/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 31<sup>st</sup> August 2016**

The minutes were proposed as correct by Cllr Kennedy, this was seconded by Cllr Briggs and all voted in favour.

**2016/09/5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the meeting and outlined business for the evening.

**2016/09/06 Casual Vacancies and Co-Option of new Councillors**

The Clerk will invite Paul Vincent to the October Parish Council meeting as he was unavailable to attend the September meeting.

**2016/09/7 CLERK'S REPORT**

**(a) Mellors Lane Park Improvements – inspection reports**

The Clerk reported that John Brocklehurst was unable to complete the inspection this week but the inspection is being covered by Brian Simms.

Cllr Massey and Cllr Rhodes have removed the rotten posts from Mellors Lane Park and it was RESOLVED that the Clerk would contact Jonathan Beard to replace.  
Action- The Clerk

A questionnaire has been sent to the Clerk regarding use of recreation areas owned by the Parish Council. The Clerk will complete this regarding Mellors Lane Park.

**Action- The Clerk**

**(b) Potterell Charity – Cllr. Massey**

Cllr Massey informed the Council all is well and no items to report.

**(c) Footpaths, hedges and verges.**

The Clerk informed the Council DCC had decided that white line painting at the top of Portway was not a priority as there had been no accidents in the area due to speed.

Plantscape are due to take away the Floral Tribute display shortly. Cllr Massey is to inform the Clerk of the date this is due to happen.

Concerns have been raised about a fallen wall at Highfields Farm. The County Council had said the issue needed to be reported to the land owners. The Clerk will send a letter asking for the wall to be repaired as soon as possible and for a full safety check of all walls at Highfields Farm to be undertaken.

Cllr Mrs Bradshaw raised concerns about the parking on the blind bend near the Holbrook School for Autism. Cllr Massey and Cllr Mrs Gruber are to go and speak to the school to discuss the matter.

**(d) Social Media**

The Facebook page has been viewed several times this month and has received more likes. The Clerk will continue to update the page. **Action-The Clerk**

**(e) Parish Warden**

The Parish Warden has been signed off work until November and the Clerk has made arrangements for Denby Construction to cover Parish Warden duties for 8 hours per week. This can be reviewed at any time and the company is happy to increase or decrease hours as requested.

The Clerk has confirmed the sick pay entitlements of the Parish Warden and will write to the Parish Warden to inform him of how many days entitlement he was remaining.

### **2016/09/8 Neighbourhood Plan Update**

The Clerk informed the Council that the compulsory 4 week consultation period will begin on Monday 3<sup>rd</sup> October 2016. The notice has displayed outside the Arkwright Village Hall and posters are displayed on the other notice boards. The Clerk will email the members of the Parish interested in being involved with the Neighbourhood Plan and inform them the consultation period is due to start.

### **2016/08/9 Budget and Precept Plans for 2016/17**

The Clerk, Cllr Massey, Cllr Roberts and Cllr Mrs Gruber will meet after the September bank statements have arrived with the Clerk. The usual spreadsheet of accounts and bank balances will be completed and will be brought to the next Parish Council meeting. The Clerk will also bring copies of last year's precept spreadsheet.

It was RESOLVED that the clerk would edit the article circulated regarding the budget and precept and recirculate to the Councillors. Comments on the article will be brought to the next Parish Council meeting so a final decision on content can be made.

It was RESOLVED that the Clerk would complete the recently circulated consultation published by The Department for Communities and Local Government. The consultation titled Local Government Finance Settlement Technical Consultation and is regarding council tax referendum principles for local Parish and Town Councils.

### **2016/09/10 Sign for Gorse Piece**

Cllr Roberts and Cllr Kennedy are to refurbish the wooden Gorse Piece sign.

**Action – Cllr Roberts and Cllr Kennedy**

### **2016/09/11 Spotted Cow Development**

The Spotted Cow planning application will now be viewed by the Planning Board. This is on the Agenda for a meeting in October and a decision is expected in November.

Stephanie Limb has passed the Clerk a draft business plan for the Spotted Cow. This will be circulated to the Councillors.

## **2016/09/12 FINANCE:-**

### **a) Accounts for payment**

Proposed by Cllr Massey, Seconded by Cllr Mrs Briggs and all unanimously agreed. Cllr Mrs Gruber declared an interest in item 2016/09/12 number 6.

1) H Owen Salary	£544.77	Cheque 000913
2) Tom Connors	£476.23	Cheque 000914
3) HMRC	£135.96	Cheque 000915
4) Came & Company Annual Insurance	£1244.48	Cheque 000916
5) Grant Thornton Audit	£120	Cheque 000917
6) K Gruber Training expenses	£ 23.40	Cheque 000918

## **2016/9/13 Planning**

### **New Planning Applications**

**AVA/32016/0921 5 Browns Lane, Holbrook.** To the rear of the property. The proposed extension will replace existing single storey rear extension. The extension will be within the bounds of property and will still allow sufficient access required by neighbours. Also applying to convert loft, requiring conservation roof lights and an escape window in the gable wall. **No observations.**

**AVA/2016/0879 139 Belper Road, Bargate.** Double storey rear extension. **The Parish Council raised concerns over privacy with the position of the first floor window but do not have any other observations to make.**

**AVA/2016/0988 17 Moorfield Road, Holbrook.** 2 Storey extension to side and single storey extension to rear. **No observations.**

**TRE/2016/0131 8 The Paddock, Holbrook.** Remove Leylandii and crown reduce plum, birch and cherry trees. **No observations.**

**TRE/2016/0141 Severn Trent Water site, Alfreton Road, Coxbench.** Removed one tree and prune back a second tree to allow access to the site. **No observations.**

**TRE/2016/0147 Arkwright Parish Hall, 12 Moorside Lane, Holbrook.**

Remove two trees

Cllr Massey declared an interest and took no part in the discussion. **The Parish Council have no observations.**

**Decisions- None to report.**

**2016/09/14 Correspondence for information.**

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Planning decision emails, Wickstead emails, neighbourhood watch emails, Stanton regeneration email, Neighbourhood plan area registration emails, Historic England emails, Gaslight gallery email, Heritage trust network email, Active Places data email.

**2016/09/15 Date of next meeting:** Wednesday 26<sup>th</sup> October 2016