

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28TH MARCH 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/03/1 APOLOGIES

Cllrs Bull and Cruickshank, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/03/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda Item 6b Potterell Charity, item 8 Update of Village Hall and 12b Rainbows. Cllr Rhodes declared an interest in agenda item 8.

2018/03/3 PUBLIC SPEAKING:

Cllr Roberts:

Cllr Roberts reported that he had been having discussions about the old "Cool Elizabeth" pump which has been found in need of repair. A discussion was held about the history of the pump and the appearance. Cllr Rhodes offered to help with the restoration of the pump. It was RESOLVED to aim to restore the pump and return to its original location. Cllr Rhodes and Roberts will report back to the Council about the progress.

Action- Cllr Roberts and Rhodes

Cllr Rhodes:

Cllr Rhodes reported about the poor state of many of the roads in Holbrook. It was RESOLVED to request an additional note in the Village Magazine to encourage people to report all pot holes online via the DCC website. The more reports that are received about the pot holes the higher priority for repair they will become.

The Clerk updated the Council regarding the request for confirmation of which grit bins were maintained by AVBC and by DCC. Information had not been forthcoming but since the Clerk asked Kevin Buttery and Trevor Ainsworth to get involved a list from AVBC was received today. It was RESOLVED to contact AVBC and DCC and request a contribution towards the grit the Parish Council has used to cover the empty bins during the bad weather. **Action- The Clerk**

2018/03/4MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28th FEBRUARY 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed.

2018/03/5CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/03/6CLERK'S REPORT

- (a) **Mellors Lane Park** –The Clerk has received the annual AVBC Playground inspection which was completed at the end of November. The Playground was considered a low risk site. The items to address are as follows, to raise the swing to 500mm off the ground, currently at 400mm. Cllr Rhodes will look at the matter. The report also suggested that the wooden posts may be unsafe in wet weather as they will be slippery. It was RESOLVED for Cllr Rhodes, Massey and Bullas to visit the site and decide if the posts should be removed or if action can be taken to prevent them from being slippery.

Action, Cllr Rhodes, Cllr Massey and Cllr Bullas

The Clerk is to circulate the new rota for the Playground inspections and requested any dates inspectors can't complete inspections should be emailed to her. **Action- The Clerk**

- (b) **Potterell Charity** –Cllr Massey reported that all is well.

- (c) **Footpaths, hedges and verges**–

The Clerk has reported the land from the Churchyard onto Portway to the Highways Department at DCC. Richard Biggin has copied the clerk into a report to DCC and AVBC about the matter but no response has been received to date.

Kevin Buttery has confirmed that there is no update on the proposed traffic lights at Coxbench. Once designed it will still have to be included in the capital programme so there is no timetable available for this.

Kevin also reported that the resurfacing of the A38 is planned for August time. This is a project by Highways England. The northbound section is to be completed first and the southbound section in early 2019.

(d) Adopted Phone Box–

The Clerk has launched a Go Fund Me website to help raise funds for the new defibrillator. The site launched today and we have already received £60 in donations. An update will be placed in the Village Magazine and links to the page are on our website and on our Facebook page.

(e) Dog Mess Bins

AVBC have agreed to provide and empty new litter bins. These bins will be suitable to accept dog mess but not specifically dog mess bins. The Clerk will liaise with Dave Shaw at AVBC and make arrangements for the positioning of the bins.

Action- The Clerk

(f) New blower for Parish Warden

It was RESOLVED to purchase a STIHL BG 56 CE Blower from Garden Machinery direct for £193.49.

Action- The Clerk

2018/03/7Village Flag Update

Julie Marshall has kindly put together some ideas for a village flag using the ideas created by the Primary School children last year. Two of the designs were shortlisted and it was suggested to replace the Badger on the design with a Woodcock. Cllr Massey is going to discuss this with Julie and we look forward to seeing the new design idea.

Action- Cllr Massey

2018/03/8UPDATE ON VILLAGE HALL

The refurbishment work at the hall is progressing well. The Councillors were shown the progress and all agreed the improvements are already visible.

It was RESOLVED to approve the appointment of a structural engineer up to the value of £500+ VAT for the next phase of the project.

It was RESOLVED to approve the purchase of two new sheds for storage outside the hall. The sheds are £600 each and this includes delivery and erection. It was suggested that the Council would purchase these sheds for HAHVCC and the users would pay an annual fee for the use of the shed to repay over 7 years.

The latest statement for the work completed has been received by the clerk. The amount due for payment is £34221.11p. It was RESOLVED to seek confirmation from HAHVCC that the statement is accurate to the work completed and then the

Clerk will get a cheque signed by the signatories once this is confirmed. This was agreed by all Councillors.

Action-The Clerk

2018/03/9 ENVIRONMENTAL ISSUES IN HOLBROOK

We have recently been contacted by Julie Marshall who raised concerns about environmental issues which need addressing. The Parish Council fully understand and share many of the concerns Julie has raised. We are interested in looking at ways we can work towards making changes. The PC are going to invite Julie to hold a gathering for other people who would like to work on environmental issues. We will use our website and Facebook page to help promote ideas and activities and we would like to invite representation to the Parish Council stand at the village fete. At the March Parish Council meeting it was resolved to contact AVBC and request that the bin bags provided could be bio-degradable ones and the Council will discuss further how we can be more environmentally conscious.

2018/03/10 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Clerk has contacted AVBC and DCC about the recently approved planning permission for new access at Holbrook School for Autism. The department we have been advised to speak to is yet to respond to our request for information. It was RESOLVED to contact DCC estates department again and seek a response.

Action- The Clerk

2018/03/11 CHURCH CLOCK REPAIR CONTRIBUTION

It was RESOLVED to make the 50% contribution towards the Church Clock repairs. £100 will be paid tonight, a second £100 in April and then a further £97 on April 2019.

2018/03/12 FINANCE:-

a) Accounts for payment

The Cheques were proposed by Cllr Rhodes, Seconded by Cllr Kennedy and unanimously agreed apart from Cllr Massey, who declared an interest in the item and took no part in the discussion.

H OWEN

Salary

£567.13

J Mitchell	Salary	£462.83
HMRC	PAYE	£127
MS Accountancy	Payroll	£24.88
JGS	Grit Supplies (Dec and Feb invoices)	£252
Rainbows	Donation	£50
The Drop Inn	Donation	£50
Holbrook Friendship Group	Donation	£50
Holbrook Mother and Baby	Donation	£50
Derbyshire Childrens Holiday centre	Donation	£50
Holbrook PCC	Church Clock Repair	£100

b) Payment date of Salaries

It was RESOLVED to pay the salaries the week before the meeting to ensure employees receive their salaries by the end of the month.

c) End of Year accounts and external audit

The Clerk will produce the end of year accounts and work with the Chairman and Cllr Roberts to approve the details and circulate to the councillors.

2018/03/13 Planning

Applications:

AVA/2018/0244 22 Mellors Lane, Holbrook DE56 0SY Garden Shed and Summer House. The Parish Council has no observations.

Decisions :

AVA/ 2018/0027 30 Mellors Lane, Holbrook. Two storey extension to dwelling. Permitted.

TRE/2018/0218 2 Pond Road Holbrook. Overgrown hedge line of Hollies reduced by 5m. Permitted.

2018/03/14 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, , Emails from DCC Highways, Planning emails, Public Sector Executive emails, NSJ Emails re Hall refurbishment, Portway report of landslide emails, Environmental email, Job Centre near you emails, HAHVCC emails.

2018/03/15 DATE OF NEXT MEETING. WEDNESDAY 25th APRIL 2018