

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 26<sup>th</sup> JULY 2017 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,  
MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Massey (Chairman)  
Barker  
Mrs Briggs  
Bull  
Bullas  
Mrs Cruickshank  
Rhodes  
Roberts  
Cllr Buttery (AVBC& D.C.C)  
H Owen (Clerk)

**2017/07/1 APOLOGIES**

Cllr, Bradshaw, Cllr. Kennedy, Cllr. T. Ainsworth (AVBC)

**2017/07/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllr. Massey declared an interest in Agenda Item 9 Update on Village Hall and agreement between Holbrook Parish Council and HAHVCC. Cllr Massey also declared an interest in Agenda item 13 a) Accounts for payment £19.60 he remained in the meeting but took no part in the discussion.

Cllr Roberts declared an interest in Agenda Item 13 a) Accounts for payment £120.50, he remained in the meeting but took no part in the discussion.

**2017/07/3 PUBLIC SPEAKING:-**

**Cllr Kevin Buttery:**

Kevin has spoken to the Head teacher of the School for Autism and is being forwarded an email with information about the future planned work for redeveloping the entrance and parking at the site. DCC Highways have no information but at this stage Kevin believes things are a long way off reaching the planning application. Once the details are in place there will then be questions asked about who will fund the development.

Reports have been made regarding the overgrown vegetation on Portway by the Church. The Parish Warden is unable to clear this area due to safety reasons following instructions from the police. It is also very overgrown in Coxbench especially at the Crossroads area. The Clerk will re-report the matter to DCC and send information to Kevin Buttery.

Cllr Roberts reported that there is overgrown vegetation in gutters on Alfreton Road to the North of Portway. Concerns have been raised that the weed spraying has not taken place. The Clerk is to email Kevin Buttery and ask him to seek confirmation that the spraying did take place.

The Clerk will contact the Parish Warden and ask for him to look at the guttering in Coxbench.

#### **2017/07/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28<sup>th</sup> JUNE 2017.**

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Bullas, unanimously agreed.

#### **2017/07/5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the meeting and outlined business for the evening. The Chairman informed the Council that Mark Benson will be giving information to the Council about the Hall project with the agreement of the Council. The agreement for work to begin before September 2017 has been met as earlier this year, the preliminary tree work required was undertaken.

#### **2017/07/06 CO-OPTION OF NEW COUNCILLOR TO FILL VACANCY –**

Cllr Ann Cruikshank completed the declaration of office form and was co-opted onto Holbrook Parish Council.

#### **2017/05/7 CLERK'S REPORT**

**(a) Mellors Lane Park** – An incident at Mellors Lane Park was reported to AVBC. Cllr Rhodes went to investigate and it was clear the equipment had been tampered with. Cllr Rhodes wrote a report back to the clerk and took a number of photographs.

The Clerk relayed the information to AVBC. AVBC thanked the Parish Council for such a swift response and asked that we keep hold of the photographs in case they need to be viewed at a later date. No further action was required at this time.

**(b) Potterell Charity** – Cllr Massey reported all was well.

**(c) Footpaths, hedges and verges** – Many items were discussed during public speaking and are listed above.

Cllr Roberts proposed that a timetable should be created which states where the Parish Warden will visit and how many times per year. This will be useful when members of the Parish ask how often the Parish Warden visits an area. The Clerk will talk to the Parish Warden and put together a draft.

A report has been received that Himalayan Balsam has been found in Gorsey Piece. The Clerk will report this to AVBC and ask to be advised what is required. Richard Biggin had removed the two plants which fortunately had not seeded.

**(d) Social Media**

The Clerk reported that the Facebook page had received more interaction and that matters had been reported to the clerk regarding the new village planters and the red paint arrows which have not washed away following a recent race. The Clerk is reporting the matter.

#### **2017/07/8 CONTRIBUTION TOWARDS MAINTENANCE OF CHURCH BURIAL GROUNDS**

A request has been received asking for the Parish Council to make a 50% contribution towards the maintenance bill for the church burial grounds. It was proposed by Cllr Bull to pay £250.20p This was seconded by Cllr Rhodes, unanimously agreed.

#### **2017/07/09 UPDATE ON VILLAGE HALL AND AGREEMENT BETWEEN HOLBROOK PARISH COUNCIL AND HAHVCC**

Cllr Massey declared an interest and took no part in this item. Cllr Roberts proposed that Cllr Bull chaired the item, this was seconded by Cllr Rhodes and unanimously agreed.

Mark Benson from HAHVCC attended the Parish Council to update the Councillors on the Refurbishment project of the Hall. A Contractor has been found and is able to begin work in September. The trust are looking into the details and subject to all the information being correct they would like to commence work.

Mark Benson made a request that 2 councillors could be delegated to look at working with the HAHVCC Trustees to release funds from the LTP accounts as required.

Cllr Rhodes offered to be one of the Councillors and it was agreed that Cllr Kennedy as Vice-Chairman would be the second together with the Clerk as RFO. This was proposed by Cllr Bull, seconded by Cllr Bullas and unanimously agreed. It was also agreed that subject to no adverse comments by Cllrs Kennedy and Rhodes the Council would confirm to HAHVCC that stage payment invoices from the contractor to HAHVCC would be reimbursed immediately from the long term project account at Nat West.

The Clerk confirmed that the agreement requiring work to begin before September 2017 has been met as earlier this year, the preliminary tree work required was undertaken.

Cllr Briggs stated that a thank you should be made to all the members of the HAHVCC for all their hard work. This was unanimously agreed.

#### **2017/07/10 ADOPTED PHONE BOX-**

The Clerk has contacted Phill Alcock about a Defibrillator for the Phone Box. Phill has been away but the Clerk will report back to the Council once she had spoken to him in detail about the process of getting a Defibrillator.

#### **2017/07/11 CIVIC SERVICE 17<sup>TH</sup> SEPTEMBER 2017**

It was agreed that no one would attend the service.

## **2017/07/12 STONE KNAPPING BAYS - COXBENCH**

Further to a letter received by the clerk with information regarding the history of the Knapping Bays, it was agreed to contact the group and ask for a suggested quote so that the information can be accurately updated. It was also agreed to enquire how they found out the information and to speak to DCC to confirm the information.

## **2017/07/13 FINANCE:-**

### **a) Accounts for payment**

Proposed by Cllr Bull, Seconded by Cllr Bullas and unanimously agreed.

Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£571.43
HMRC	PAYE	£18.20
HAHVCC	Hire of Hall	£23.25
MS Accountancy	Payroll	£26.88
Richard Massey	Planters/Petrol	£19.40
Paul Roberts	Plants and materials	£120.50
Janice Jackson	Roller Banner purchase	£178.80
Hannah Owen	Safety Goggles for warden	£6.49

Cllrs Massey and Roberts declared an interest in the items for £19.40 and £120.50 and took no part in the discussion but remained in the room.

### **b) NEW RBS ACCOUNT**

The Clerk is yet to receive the paperwork. It was agreed that if the paperwork didn't arrive in the next 2 weeks, the Clerk and Councillor Massey would visit the Belper Branch of RBS to enquire about opening the account. The bank will not speak to the clerk, only signatories.

## **2017/07/14 Planning**

### **Applications:**

**AVA/2017/0806 Proposed single storey rear extension to cottage and part removal of stone boundary wall/ Lumley Cottage, Birchwood Farm, Coxbench.**

The Parish Council has no observations.

**AVA/2017/0807 Listed Building Consent for above application#**

The Parish Council has no observations.

**-1144-**

**AVA/2017/0709 Repairs to farmhouse, conversion of attached barns to ancillary accommodation. Conversion of two barns to two dwellings. Conversion and extension of barn to holiday let accommodation.**

**Demolition of other disused farm buildings. Erection of new dwelling and communal garage structure. Alterations to access and boundary wall. Highfields Farm, Moorside Lane, Holbrook.**

The Parish Council welcome moves to convert the run-down and derelict buildings of Highfields Farm, which is one of the oldest buildings in Holbrook. However concerns have been raised at the potential damage to the large trees to the south west of the area, these trees are a major feature to the landscape and should not be removed. We also do not agree with replacing an existing building and altering another using zinc cladding and steel framed buildings in the conservation area.

**AVA/2017/0710 Listed building consent for above application.**

See above

**AVA/2017/0802 First floor bedroom extension, single storey side and rear extensions and associated internal/external alterations including a revised raised patio area. 21 Moorfield Road, Holbrook.**

The Parish Council has no observations.

**Decisions:**

**AVA/2017/0649 3 Orchard Close, Holbrook, Belper. Alterations and extension to convert existing bungalow into a two storey 4 bed house with new detached two storey garage. WITHDRAWN**

**AVA/2017/0608 141 Belper Road, Bargate. Demolish part of utility room, erect an attached garage. PERMITTED**

**AVA/2017/0542 Laburnum Cottage, 13 The Nook, Holbrook. First floor extension to rear elevation and insertion of new window to front elevation. PERMITTED.**

-1145-

## **2017/07/15 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers, Playground equipment emails, Audit acknowledgment emails, Neighbourhood watch emails, Civic Service email, 45

degree emails regarding banner, Litter email, Rubbish Bins at Sand Hollows emails, Policy and Research email, Village Fete emails, Record update request from AVBC (For Members interest forms) Derbyshire County Council email re Derwent Valley Mills world heritage site, Footpath walk email update, DALC emails, Government news alert email regarding lower water bills, email requesting church contact details.

**2017/07/16 DATE OF NEXT MEETING.**

**WEDNESDAY 30th AUGUST 2017.**

**-1146-**