

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 25<sup>th</sup> JULY 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,  
MOORSIDE LANE, HOLBROOK**

**PRESENT:-** Councillors Massey (Chairman)  
Barker  
Bradshaw  
Mrs Briggs  
Bullas  
Kennedy  
Rhodes  
Roberts  
H Owen (Clerk)

**2018/07/1 APOLOGIES**

Cllr Bull, Cllr Cruickshank, Cllr Buttery (DCC) and Cllr T Ainsworth (AVBC)

**2018/07/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllrs Massey and Rhodes both declared an interest in agenda item 8 Update of Village Hall and item 12 Finance.

**2018/07/3 PUBLIC SPEAKING:**

Cllr Bradshaw reported to the Council that several members of the Parish had spoken to her and asked if the Parish Council were going to contact Linda Bower following her retirement from the Post Office. It was RESOLVED to write a letter to Linda expressing thanks for her many years of service.

**Action- The Clerk**

Cllr Bullas reported that he had been approached by a member of the Parish who would like to sponsor a flower bed in the Parish. He is willing to pay for sponsorship in return for a small plaque advertising his business. It was agreed in principle this is a good idea and many other Councils do this. It was RESOLVED to add the item to next month's agenda to discuss in detail.

**2018/07/4MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 27<sup>th</sup> JUNE2018.**

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts, unanimously agreed.

**2018/07/5CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

**2018/07/6CLERK'S REPORT**

**(a) Mellors Lane Park –**

The Clerk has been in contact with the members of the Public who attended the June meeting regarding a proposal for skate board equipment at Mellors Lane. The proposal is being put together and will be sent to the Council once completed. The Clerk will then circulate.

A request has been received for the code to the vehicular access gate at Mellors Lane. This is because the resident can't access the park with her double buggy. It was discussed that the code needs to remain unavailable to the public due to several problems which may occur if the code becomes public knowledge. The pedestrian gate was widened a few years ago to allow access for double buggies. It was RESOLVED to contact the resident and ask to meet her at the Park to look at the issue and see if access is possible at the pedestrian entrance. Cllr Bradshaw has agreed to meet with the resident.

**Action –The Clerk and Cllr Bradshaw**

The Clerk had a call reporting a water leak on Mellors Lane. Councillors highlighted the area has always had excess water. The Clerk has reported it to Severn Trent and they will look at the matter.

The Tree stumps still need to be removed. The Chairman, Cllr Rhodes and Cllr Bullas will look at this and make it a priority this month.

**Action- Cllr Massey, Cllr Rhodes and Cllr Bullas**

**(b) Potterell Charity –**

Cllr Massey reported all was well.

**(c) Highways, Footpaths, hedges and verges–**

The annual footpath walk was completed on Tuesday 17<sup>th</sup> July 2018 and was very well attended. Richard Biggin will compile the full report to pass to DCC and this will be circulated to the Councillors.

Richard has provided an initial report for the Parish Council and the only concern raised regarding dangerous cycling which is occurring on Footpath 8 between Ratchdale Lodge and Portway. The Footpath is not a Bridleway and is therefore not open to cyclists. Cllr Briggs reported that this was not Footpath 8 so the Clerk will ask Richard Biggin.

The Clerk reported that there had been no further information regarding the Objects Licence request for the floral tribute on Makeney Road. The Clerk had been advised that a response may take up to 12 weeks.

The Clerk has re-contacted DCC Highways department to request the reclassification of Stoney Lane. Repeatedly, vehicles are getting stuck following Sat Nav's up Stoney Lane. The Clerk will continue to request an update from DCC and report back to the Council.

**Action- The Clerk**

The Clerk has contacted neighbouring parishes regarding the noise mitigation plans on the A38. The clerk circulated the information provided by Little Eaton Parish Council. It was RESOLVED to write to Highways England to confirm exactly where they are doing the resurfacing. It was also requested to say noise insulation is the preference and ask for confirmation of exact area and time scale. Also ask what the long term plan is as the resurfacing does not last long term.

**Action- The Clerk**

**(d) Adopted Phone Box–**

Chris Ottowell attended the meeting to discuss renovation of the phone box and also fundraising. Chris has been very supportive and has offered help since the phone box was adopted. It was RESOLVED to contact Community Heartbeat Trust to see how much preparation and restoration work we could do before we receive the paint. It was suggested to ask for the paint early so that we can get on with the work sooner.

The Clerk has received notification that the £250 donated to St Michaels Under 15 football club has been returned as the club has folded. It was RESOLVED to use this £250 towards the defibrillator project. This takes the total to around £400 with £200 of the initial fundraising still to do.

Cllr Bradshaw offered to give the donations from knit and stich's next sale to the defibrillator fund, the Spotted Calf are running a raffle to raise money for the defibrillator and Cllr Barker has offered to have a collection tin in the shop.

It was RESOLVED to create a poster to place in the phone box advising that the phone box will soon be housing a defibrillator and give information on how to donate.

**Action- The Clerk**

**(e) Village Flag Feedback**

The Village Flag was printed and showcased at the Village Fete. It was RESOLVED to report back to the Council on the cost of a silk printed version.

**Action- The Clerk**

**(f) Environmental Issues in Holbrook**

The Clerk has contacted other Parish Councils for information regarding Bird and Bat boxes for the Parish. A leaflet regarding bat boxes was circulated prior to the meeting. The Clerk had a conversation with the Clerk of Cromford Parish Council who informed her that they are currently undertaking a project to install bird and bat boxes in and around the area of Cromford Railway station. They have worked with Greenaway workshop in Darley Dale, who are a workshop run by disabled people. The workshop is creating "flat pack" boxes for the children at the local school to then make. The Council will then have them installed and the school children will be monitoring activity as part of a project. The Council agreed this was an interesting project.

Julie Marshall recently held her first meeting with the group interested in addressing environmental issues in Holbrook. Julie is about to carry out a village inventory listing all the different things for wildlife in the Parish. Once this has been completed the Council can look at areas which require some attention.

A discussion was held again regarding the waste from the Fete and the frustration that there is no option to take the waste for recycling. It was RESOLVED to contact AVBC and DCC requesting that this matter is addressed and an option be made available so recycling can take place.

**Action- The Clerk**

Cllr Bradshaw will raise the matter at the first fete meeting in preparation for the 2019 fete.

**Action- Cllr Bradshaw**

**2018/07/7DISCUSSION ON INFORMATION REGARDING NUMBER 38 BUS ISSUES CAUSED BY PARKING.**

Cllr Barker reported that currently all was well and there had been no further problems. The situation will continue to be monitored.

### **2018/07/8 UPDATE ON VILLAGE HALL**

Cllr Massey reported progress to the Parish Council and confirmed Phase 2 will begin in October.

It was RESOLVED to authorise payment for the next valuation. The amount being £15,813.06. This was proposed by Cllr Briggs, seconded by Cllr Roberts and unanimously agreed.

### **2018/07/9 UPDATE ON AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING**

An email has been received from Kevin Buttery confirming that the original planning application was changed by DCC because DCC felt there was a conflict between vehicles leaving the one way system, with staff/deliveries etc entering the site.

The Councillors all agreed this was not a valid reason and changing the route would make no difference to that issue. It is also strongly felt this is not an issue because deliveries and staff would not be arriving at the same time as pupils.

The Councillors all strongly feel that the approved plans by DCC actually are more dangerous than the original as there is no visibility on the bend which sites the exit. Taxis arriving early and parking on Portway continue to be an issue and with the proposed entry system this problem will remain.

It was RESOLVED to write to the School, DCC Planning Department, Kevin Buttery and Trevor Ainsworth and state our concerns regarding the approved plans and request that the original plans are reconsidered.

**Action- The Clerk**

### **2018/07/10 FALLEN CHURCH WALL UPDATE**

Kevin Buttery has responded to the Clerks request for an update on the Fallen Wall. The Clerk has been advised that the matter is proving complex. Once Highways have sorted out the road closure, hopefully in the next few weeks, they can use the bore hole equipment. Apparently they can't design the repair until that's completed due to sandstone as you bore down into the ground, plus sensitivities re the burial ground. The likelihood is that they are going to have to use a specialist contractor to undertake the repair. This opens it up to tender so they can ensure compliance with Financial Regulations.

Kevin states that there is not a quick fix for the issue and it is likely to take months.

Cllr Massey read out some historical correspondence which DCC sent to Holbrook PC following concerns raised about the wall which says they will continue to monitor and address if the problem deteriorates. The letter doesn't question DCC's responsibility to complete repairs on the wall.

The Clerk will continue to update the Council on the matter.

### **2018/07/11 REMEMBRANCE DAY 2018**

It was RESOLVED for Cllr Bradshaw to contact the Church with her design for the memorial idea and also to discuss the production of the design with Little Eaton Smithey. It was RESOLVED that Cllr Bradshaw and Cllr Kennedy will work on the project and report back to the Council. It was agreed that due to the very tight time scale information will be circulated in between the meeting and can be authorised by the Clerk, Chairman and Vice Chairman. This was proposed by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

**Action- Cllr Bradshaw and Cllr Kennedy.**

### **2018/06/15 FINANCE:-**

#### **a) Accounts for payment**

The Cheques were proposed by Cllr Briggs, Seconded by Cllr Bradshaw and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

b)		
H OWEN	Salary	£544.73
H Owen	Expenses for Fete printing	£16.19
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£28.02
J Jackson	Village Flag printing	£ 54
4UH Ltd	Website	£35.99
Richard Massey	Petrol for Warden	£5.99

#### **From Long term project account**

NSJ	Hall Refurbishment	£15813.06
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## **2018/07/13 Planning**

### **Applications:**

**PDR/2018/0031 Prior notification for change of use from agricultural barn to permit planning class B1 office use.** The Parish Council has no observations.

**TRE/2018/0310 1 The Nook, Holbrook. Take 5m of new growth off the height and bring branch length in by 1.5m.** The Parish Council has no observations.

### **DECISIONS :**

None Received. The Council asked the Clerk if there had been any decision about the application AVA/2018/0002 Holbrook Sports and Social Club. The Clerk had looked back through the Planning decisions of 2018 and nothing was listed. It was RESOLVED to contact AVBC for an update.

**Action- The Clerk**

### **Planning Training-**

The Clerk and Councillor Roberts attended a refresher course on Planning at AVBC on Thursday 19<sup>th</sup> July 2018. The Clerk and Cllr Roberts gave feedback to the Council.

## **2018/07/14 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Public Sector Executive emails, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, Flag design emails, Severn Trent Leak report, NSJ emails

**2018/07/15 DATE OF NEXT MEETING. WEDNESDAY 29<sup>th</sup> AUGUST 2018.**