

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 23rd MAY 2018 AT 7.30 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Cruikshank
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/05/1 APOLOGIES

Cllr Bull, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/05/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in Agenda item 9 Update of Village Hall and item 12 Finance.

2018/05/3 PUBLIC SPEAKING:

Cllr Mrs Briggs suggested that there may be new footpaths which haven't been included in the Parish Footpath Walks. It was RESOLVED to contact Richard Biggin and ask for a copy of his up to date footpaths map. The Clerk had contacted DCC about this last month and was advised to follow a link, but this only showed a google maps page. The Clerk will ask DCC for an up to date Parish boundary.

Cllr Mrs Briggs reported that a visitor to the Parish had raised concerns with her regarding children involved in cycling proficiency on Makeney Road. The visitor to the Parish felt that the Children were carrying out unsafe turns in the road. Cllr Bullas advised that cycling proficiency involves cycling on main roads and it was important to teach children to cycle on main roads, however safety was key and any turning in the road should be done safely. It was RESOLVED for Cllr Bradshaw to speak to the Head Teacher at Holbrook Primary School to make him aware of the concerns raised but ensure the School know we are only highlighting the concern for safety

and the Parish Council understand the need for such activity. The Clerk and Chairman will put together notes for Cllr Bradshaw.

Action- The Clerk, Chairman and Cllr Bradshaw

Cllr Bullas reported that concerns had been raised regarding the state of some of the Welcome to Holbrook signs in the Parish. It was RESOLVED for all Councillors to email the Clerk with any signs which are in need of replacement or repair and then she will send a complete list of requirements to the relevant authority.

Action- The Clerk and all Councillors.

2018/05/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 25th APRIL 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed.

2018/05/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/05/6CLERK'S REPORT

(a) Mellors Lane Park –

The Clerk has received the licence back from the Strutt Estate for the continued use of the section of Mellors Lane Park which belongs to the estate.

(b) Potterell Charity –

Cllr Massey reported that all was well. David Mellors is standing down and being replaced by Chris Lamb. Cllr Massey suggested the Parish Council write to David Mellors to thank him for all the work he has done for many different groups in the Parish, All agreed. The Clerk and Chairman will compose the letter.

Action- The Clerk and Chairman

(c) Footpaths, hedges and verges–

The Clerk received an email from DCC asking if the Parish Council were making repairs to the Church wall. The Clerk informed the officer at DCC that she had received information from the PCC that DCC had confirmed they will be making repairs. The officer came back to the Clerk and confirmed that was now the case. It was RESOLVED for the Clerk to contact Cllr Kevin Buttery to ask for an update on the matter.

Action- The Clerk

(d) **Adopted Phone Box–**

The Clerk suggested that she could contact businesses in the Parish to ask for donations towards the new defibrillator. The Clerk continues to receive offers of help from Chris Ottowell. The Clerk will chase up the paint for the defibrillator as Chris has kindly offer to help with the renovation work. Suggestions were made to place collection tins at the shop and in the Spotted Calf. The Clerk will look into this. It was RESOLVED for the Clerk to find out information about maintenance cost of a defibrillator. The Clerk will report back.

Action-The Clerk

(e) **Village Flag**

Cllr Massey had spoken with Julie who has looked at possible images to represent the Framework knitting machine. An image has been found in the book by Dorris Howe which pictures Mr Marriott, a Holbrook resident, using the machine. It was agreed this was most suitable.

(f) **Dog Mess Bins**

The Clerk has spoken to Dave Shaw at AVBC who has agreed to visit the two locations (Blackbird Row and Orchard Close/Shaw Lane area) and confirm if the wooden posts in position would be suitable to mount the new bins. The Clerk will report back to the Council.

Action- The Clerk

2018/05/7 VILLAGE FETE 2018

Cllr Massey confirmed the licence has been received to hold the Fete. It was RESOLVED that the Clerk would prepare a display which would contain information about the Parish Council, a list of Councillors, contact details and information on the work of the Parish Council. There will also be information and posters about the fundraising for the Defibrillator. The Clerk will also work with HAHVCC to create a display board with information about the Hall refurbishment. The Clerk will also contact Julie regarding display information about Environmental issues in Holbrook.

Action- The Clerk

2018/05/8 CONTRIBUTION TOWARDS CHURCHYARD MAINTENANCE

It was RESOLVED to contact David Poynton for some more information regarding the maintenance work. The Clerk will report back to the Council.

Action- The Clerk

2018/05/9 UPDATE ON VILLAGE HALL

Cllr Massey gave the Councillors an update on progress on the Hall refurbishments.

Cllr Massey highlighted that the Hall belongs to everyone and thanked the Parish Council for their involvement on the project.

The new sheds have arrived and are in position.

The roof work is planned for next week and then the porches will be completed. The doors are being made and will be added shortly.

It was reported that there had been lots of positive feedback on the refurbishment work to date.

It was RESOLVED to create some information for use at the Village Fete to show the progress so far. This will also be shared on our website and Facebook page.

The clerk contacted the original 3 companies who expressed an interest in the refurbishment of the Hall inviting them to express interest in quoting for phase 2 of the project. Only NSJ have expressed an interest in quoting for the work.

2018/05/10 ENVIRONMENTAL ISSUES IN HOLBROOK

.The Clerk had an email from Dave Shaw at AVBC confirming that the bin bags are re-granulated and are not bio-degradable. It was RESOLVED to go back to AVBC and ask for the option of bio-degradable bags to be explored. It was RESOLVED for the Clerk to contact other Parish Councils who have compost sites for parish waste. The Clerk will report back to the Council.

Action-The Clerk

2018/05/11 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Clerk had a response from Kevin Buttery stating that the Planning Application had been approved in October 2017. He also stated that the School had the opportunity to apply for funding for the project but have not done so. Kevin informed the Clerk that the application approval requires work to begin within 3 years and the project lies in the hands of the Governors to progress. It was RESOLVED for the Clerk to look at the planning decision and with the Chairman speak to the Head Teacher at the Autism Centre to discuss the situation. It was RESOLVED for the Clerk to also speak to Kevin Buttery to ask for greater clarity on the decision.

2018/05/12 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Roberts, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.53
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
AVBC	Playground Inspection	£42

From Long term project account

NSJ	Hall Refurbishment	£20335
JB Landscapes	Hedge/Stumps and concrete work	£588

b) End of year accounts and external audit

The accounts have been approved by the internal auditor and will be sent to the external auditor. The Clerk will now make the reclaim for the VAT.

2018/05/17 Planning

Applications: None Received

DECISIONS :

AVA/2018/0244 22 Mellors Lane, Holbrook. Garden Shed and Summer House. Permitted.

2018/05/14 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, , Public Sector Executive emails, NSJ Emails re Hall refurbishment, HAHVCC regarding phase 2 quotes, Dalc emails, GDPR Emails.

2018/05/15 DATE OF NEXT MEETING. WEDNESDAY 27th JUNE2018