

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 31st JANUARY 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bull
Bullas
Mrs Barker
Mrs Cruickshank
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/01/1 APOLOGIES

Cllr T Ainsworth (AVBC)

2018/01/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda Item 8 Update of Village Hall and Item 12 Finance, cheque for HAHVCC.

2018/01/3 PUBLIC SPEAKING:-

Cllr Kevin Buttery DCC:

A consultation will be sent out to the Parish Council shortly regarding the installation of traffic light control at Coxbench crossroads. If the proposal is successful Cllr Buttery hopes work will begin in April.

The waste and recycling centre at Loscoe is no longer listed for closure.

The Car Parking consultation which was circulated in 2017 has resulted in 200 extra hours of free parking in the Amber Valley. Extra free parking hours for car park concession pass holders will also include extra free parking in December. They have also reduced the price for 4 hours parking to encourage people to stay in the Town Centre for longer.

Cllr Bradshaw:

Cllr Bradshaw raised concerns about the traffic situation at the Autism Centre. Cllr Buttery said he was not aware of any progression of the proposed plans. It was RESOLVED to place a notice in the next Village Magazine that expresses concerns and that it is understood the decision about the proposed development to improve traffic and parking is with the School. It was also RESOLVED that Councillor Massey would contact the Principle for an update. It was agreed that if there was no update from the Principle then the Clerk will write to the Governors, expressing concerns.

Action- The Chairman and The Clerk

Cllr Barker:

Reported that a streetlight was not working on Vicarwood Avenue. The Clerk will report to Derbyshire County Council.

Action – The Clerk

Cllr Roberts:

Cllr Roberts asked Cllr Buttery how often the A38 was cleared of litter. Cllr Buttery confirmed this was done once as year. It was RESOLVED to write to DCC Highways department to say more regular clearing of the area is required. **Action – The Clerk**

Cllr Rhodes:

Cllr Rhodes informed the Council that several people had contacted him regarding parking on pavements. It was agreed to put a note in the next issue of the Village Magazine requesting for people not to park on pavements.

Representatives of Holbrook Saint Michael's U15 Football Team:

Representatives of Holbrook Saint Michaels Under 15 Football team attended the meeting to give information about the current financial situation of the club. The Council were asked if financial help would be possible to help the current situation. The Item was discussed at Agenda item 9.

2018/01/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 29th NOVEMBER 2017.

The minutes were proposed as correct by Cllr Bradshaw, Seconded by Cllr Roberts, unanimously agreed.

2018/01/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/01/6 CLERK'S REPORT

- (a) **Mellors Lane Park** –The Clerk informed the Council of the draft Licence sent from the Strutt Estate regarding the use of the small piece of land at Mellors Lane. It was RESOLVED that the Clerk would sign the licence.

Action- The Clerk

The Clerk has received resignations from two of the Playground Inspectors, Mr Simms and Mr Lamb. It was RESOLVED to write to both Mr Simms and Mr Lamb and thank them for all there help with inspecting Mellors Lane Park over many years.

The Clerk has contacted our insurance company and has been informed that as long as inspectors are considered a “fit and proper” person they are eligible to be an inspector. Cllr Bradshaw, Bullas, Kennedy, Massey and Roberts agreed to be inspectors along with Cllr Rhodes and John Brocklehurst. The Clerk will arrange a date for Cllr Rhodes to train the new inspectors. The Clerk will also be trained and cover any weeks where inspectors aren't available.

Action- The Clerk

- (b) **Potterell Charity** – Cllr Massey reported that all is well. A property is becoming available and leaflets are being sent to each house to inform everyone in Holbrook and Makeney about the upcoming vacancy.

- (c) **Footpaths, hedges and verges**–The Clerk has received a response from DCC Highways further to the letter regarding speed issues on Mellors Lane. DCC visited the site and felt that there is appropriate signage advising motorists of the playground and no further action will be taken.

The Tree on Bradshaw Drive has lifted and is leaning again. The Clerk will contact AVBC and inform them.

Action- The Clerk

- (d) **Adopted Phone Box** - The Clerk has discussed the project with a Councillor from Kilburn Parish Council who has offered help and advice on organising a defibrillator for the Phone Box. It was RESOLVED to invite the Councillor to the next Parish Council meeting.

The Clerk has put a note in the Village Magazine regarding fundraising and asked for anyone to get in touch who is interested in helping with the project.

Action- The Clerk

- (e) **Post Office Correspondence**

The Clerk has received a letter with information about an upcoming consultation which will be circulated regarding the Post Office moving to The Spotted Cow. It was RESOLVED that the Parish Council will respond positively.

Action- The Clerk

2018/01/7 GORSEY PIECE WORKING PARTY

The next working party will take place on Saturday 3rd February 2018 from 1pm. .

2018/01/8 UPDATE ON VILLAGE HALL

Cllr Massey declared an interest. It was reported that the Clerk had received a letter back from HMRC saying that the Council could not reclaim the VAT on Money held in Trust. The Clerk and Chairman have drafted a response saying that the money is not held in trust and the Parish Council will be reclaiming the VAT on the building renovation work.

The renovation work has begun and HAHVCC have received several positive and supportive messages regarding the work. The new windows have now been ordered. This wasn't done until the builder could confirm there were no issues to halt proceedings. Now this has been confirmed, work is continuing.

A meeting for the users of the Hall has been organised on Thursday 15th February 2018.

2018/01/9 DONATION REQUEST FROM HOLBROOK ST MICHAELS UNDER 15 FOOTBALL TEAM.

Further to the information and request during public speaking, it was RESOLVED that subject to confirmation that there are a number of players from the Parish who play for the team, the Parish Council will give a donation of £250 to the football team. This was proposed by Cllr Massey, seconded by Cllr Bradshaw and unanimously agreed.

2018/01/10 PARISH COUNCIL POLICIES

The existing Parish Council Policies were all readopted for the next year. This was proposed by Cllr Bradshaw, seconded by Cllr Mrs Briggs and unanimously agreed.

2018/01/11 Joined up Care Belper. NHS Southern Derbyshire CCG Review

Cllr Roberts expressed concerns with the number of end of life beds which are going to be available in an area with such an aging population. It was highlighted that this may be because of a greater desire for care at home and in the community.

It was RESOLVED for the Clerk to contact Claire Haynes and ask for some more information and ask for confirmation that there are still plans to have out-reach clinics in the Parishes around Belper.

2018/01/12 FINANCE:-

a) Accounts for payment

The December Cheques were proposed as correct by Cllr Roberts, Seconded by Cllr Barker and unanimously agreed.

December cheques for information

Holbrook Christmas Tree Donation		£50
MS Accountancy	Payroll	£26.88
Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60

The January Cheques were proposed by Cllr Roberts, Seconded by Cllr Kennedy and unanimously agreed apart from Cllr Massey, who declared an interest in the item and took no part in the discussion.

MS Accountancy	Payroll	£53.76
Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.40
HAHVCC	Hire of Hall	£15.50
Holbrook St Michaels (Junior) Donations		£250

2018/01/13 Planning

Applications:

AVA/2018/0027 30 Mellors Lane, Holbrook. Two Storey extension to dwelling to include, lounge, dining room, porch, two bedrooms and en-suite. The Parish Council has no observations.

AVA/2018/0031 3 Orchard Close, Holbrook. Convert bungalow to 4 bedroom house. The Parish Council has no observations.

AVA/2018/0040 141 Belper Road Bargate. Construction of detached bungalow along with associated access and garden area. The Parish Council has a policy which does not support tandem development. It is felt the area is too narrow to allow the planned development and it would be intrusive.

TRE/2018/0218 2 Pond Road Holbrook. Over grown hedge-reduce height. Response submitted to AVBC. The Parish Council has no observations.

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Decisions :

TRE/2017/017 Armoury Cottage, Alfreton Road, Coxbench. Fell and crown reduction. PERMITTED.

AVA/2017/1362 41 Moorfield Road, Holbrook. Non material amendments to reduce in size of approved extension. PERMITTED. HPC not required to comment.

2018/01/14 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, Joined up Care Belper email, Planning emails, Gorsey Piece working party emails, winter weather emails, Brian Tumour research email, Precept paperwork and requirement forms.

2018/01/15 DATE OF NEXT MEETING. WEDNESDAY 28th FEBRUARY 2018

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28TH FEBRUARY 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/02/1 APOLOGIES

Cllrs Barker, Mrs Briggs, Bull and Cruickshank, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/02/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda Item 8 Update of Village Hall and Item 12 Finance, cheque for NSJ.

2018/02/3 PUBLIC SPEAKING:-

Richard Biggin- Footpaths Officer

Richard reported that a footpath closure had been reported on the footpath from Whittaker Lane to Alfreton Road. This is a concessionary footpath with no public right of way and the landowner is currently seeking an article 31 order. The Landowner has been subject to verbal abuse by certain users of the footpath. However the Landowner is happy for walkers to continue to use the footpath. A statement is being prepared regarding the issue. It was RESOLVED to support the statement and put information in the village magazine.

Following the recent working party at Gorse Piece it was RESOLVED to complete the required works on Friday 16th March 2018.

John Meggitt- Neighbourhood Watch

John reported to the Council he had recently attended an event with Derbyshire Police and Crime Commissioner. It was reported that far more resources are put into cybercrimes and scams than small burglaries and local crime. This is something that has been an issue for some time now and is unfortunately the case due to funding and resources.

2018/02/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 31ST JANUARY 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts, unanimously agreed.

2018/02/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening. Because of the snow he wanted to finish as early as possible especially to ensure the clerk got home safely.

2018/02/6 CLERK'S REPORT

- (a) **Mellors Lane Park** –The Clerk had no matters to report.
- (b) **Potterell Charity** –Cllr Massey reported that all is well. They have received 3 applications for the available property.
- (c) **Footpaths, hedges and verges**–A pot hole on Town Street had been reported by the clerk and had been repaired.
- (d) **Adopted Phone Box**–The Clerk has contacted the Councillor from Kilburn and asked him to attend the next Parish Council meeting.
Action- The Clerk

2018/02/7 NEW SHED FOR WARDEN EQUIPMENT AND STORAGE

It was RESOLVED to purchase a new shed for the wardens equipment when the work at the hall was completed.

It was RESOLVED to purchase a blower for the warden. The Clerk, Cllr Massey and Cllr Kennedy have authorisation to purchase this.

2018/02/8 UPDATE ON VILLAGE HALL

Cllr Massey updated the Council on the progress of the works. The Clerk has received a letter from HMRC which states if HPC meet the requirements then we can reclaim the VAT. The Council believes that HPC does meet the criteria outlined and will be reclaiming the VAT.

2018/02/9 QUOTE FOR NEW HEATING SYSTEM FOR THE HALL

Quotes have been sought for the new heating system for the hall. It was RESOLVED to proceed with the quote from Leeva Plumbing and Heating which has a total cost of £11500 including VAT.

2018/02/10 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

Cllr Massey has had a telephone meeting with the Head Teacher and discussed the progress of the works at the site to improve traffic flow and parking. It was RESOLVED the Clerk to make enquiries about the status of the existing planning application and ask for up to date information.

2018/02/11 DOG MESS AND DOG MESS BINS

It was RESOLVED to contact AVBC to **request two** dog mess bins to be located on Shaw Lane and at Blackbird Row. If the request is refused, information will be placed in the Village Magazine to inform residents of our attempt and the decision.

2018/02/12 SMALL DONATIONS

It was RESOLVED to make the annual contributions to the local good causes as follows;

Rainbows Childrens' Hospice £50

The Drop Inn £50

Holbrook Friendship Group £50

Holbrook Mother and Baby £50

Derbyshire Children's Holiday Centre £50

2018/02/13 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Rhodes, Seconded by Cllr Kennedy and unanimously agreed apart from Cllr Massey, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£567.13
a) J Mitchell	Salary	£462.83
HMRC	PAYE	£127
MS Accountancy	Payroll	£26.88

From Natwest Long Term Project Account

NSJ Contractors Ltd	Hall Building work	£25,890.62
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2018/02/14 Planning

Applications:

**AVA/2018/0002 Holbrook Sports and Social Club, Shaw Lane, Holbrook.
Outline planning application for 5 units with indicative layout for new access road to Holbrook Sports and Social club and demolition of existing club house and area for replacement car parking. (This represents a Departure from the Adopted Development Plan)**

The Plans provided on the AVBC website do not show the position of the replacement sports and social club building.

Holbrook Parish Council has no objections in principle to this application with the condition that work does not start on the construction of the dwellings until the replacement sports and social club is completed.

We would bring the following information from the Charity Commission to the attention of the planning authority:

The Holbrook Miners' Welfare Trust's charitable objectives are "The object of the charity is the provision of a institute and recreation ground for the benefit of the inhabitants (and in particular, but not exclusively, such of the said inhabitants are members of the mining community.) of the area of benefit is without distinction of political, religious or other opinions with the object of improving conditions of life for the said inhabitants."

The trust may not be able to sell the land for housing.

The Charity Commission record Mrs Ivy Jackson and Mr Gordon Sheldon as the two current trustees. HPC'S understanding is that both trustees are now deceased. On what authority has the planning application been submitted and can title to the land be transferred to a developer.

HPC wishes to ensure that new dwellings are not constructed without improved sports and social facilities.

Decisions :

None Recieved.

2018/02/15 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane Licence received, Emails from DCC Highways, Joined up Care Belper email response, Planning emails, Public Sector Executive emails, St Michaels U15 Thank you email, DCC Rights of Way email, HAHVCC emails.

2018/02/16 DATE OF NEXT MEETING. WEDNESDAY 28th MARCH 2018

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28TH MARCH 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/03/1 APOLOGIES

Cllrs Bull and Cruickshank, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/03/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda Item 6b Potterell Charity, item 8 Update of Village Hall and 12b Rainbows. Cllr Rhodes declared an interest in agenda item 8.

2018/03/3 PUBLIC SPEAKING:

Cllr Roberts:

Cllr Roberts reported that he had been having discussions about the old "Cool Elizabeth" pump which has been found in need of repair. A discussion was held about the history of the pump and the appearance. Cllr Rhodes offered to help with the restoration of the pump. It was RESOLVED to aim to restore the pump and return to its original location. Cllr Rhodes and Roberts will report back to the Council about the progress. **Action- Cllr Roberts and Rhodes**

Cllr Rhodes:

Cllr Rhodes reported about the poor state of many of the roads in Holbrook. It was RESOLVED to request an additional note in the Village Magazine to encourage people to report all pot holes online via the DCC website. The more reports that are received about the pot holes the higher priority for repair they will become.

The Clerk updated the Council regarding the request for confirmation of which grit bins were maintained by AVBC and by DCC. Information had not been forthcoming but since the Clerk asked Kevin Buttery and Trevor Ainsworth to get involved a list from AVBC was received today. It was RESOLVED to contact AVBC and DCC and request a contribution towards the grit the Parish Council has used to cover the empty bins during the bad weather. **Action- The Clerk**

2018/03/4MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28th FEBRUARY 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed.

2018/03/5CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/03/6CLERK'S REPORT

- (a) **Mellors Lane Park** –The Clerk has received the annual AVBC Playground inspection which was completed at the end of November. The Playground was considered a low risk site. The items to address are as follows, to raise the swing to 500mm off the ground, currently at 400mm. Cllr Rhodes will look at the matter. The report also suggested that the wooden posts may be unsafe in wet weather as they will be slippery. It was RESOLVED for Cllr Rhodes, Massey and Bullas to visit the site and decide if the posts should be removed or if action can be taken to prevent them from being slippery.

Action, Cllr Rhodes, Cllr Massey and Cllr Bullas

The Clerk is to circulate the new rota for the Playground inspections and requested any dates inspectors can't complete inspections should be emailed to her. **Action- The Clerk**

- (b) **Potterell Charity** –Cllr Massey reported that all is well.

- (c) **Footpaths, hedges and verges**–

The Clerk has reported the land from the Churchyard onto Portway to the Highways Department at DCC. Richard Biggin has copied the clerk into a report to DCC and AVBC about the matter but no response has been received to date.

Kevin Buttery has confirmed that there is no update on the proposed traffic lights at Coxbench. Once designed it will still have to be included in the capital programme so there is no timetable available for this.

Kevin also reported that the resurfacing of the A38 is planned for August time. This is a project by Highways England. The northbound section is to be completed first and the southbound section in early 2019.

(d) Adopted Phone Box–

The Clerk has launched a Go Fund Me website to help raise funds for the new defibrillator. The site launched today and we have already received £60 in donations. An update will be placed in the Village Magazine and links to the page are on our website and on our Facebook page.

(e) Dog Mess Bins

AVBC have agreed to provide and empty new litter bins. These bins will be suitable to accept dog mess but not specifically dog mess bins. The Clerk will liaise with Dave Shaw at AVBC and make arrangements for the positioning of the bins.

Action- The Clerk

(f) New blower for Parish Warden

It was RESOLVED to purchase a STIHL BG 56 CE Blower from Garden Machinery direct for £193.49.

Action- The Clerk

2018/03/7Village Flag Update

Julie Marshall has kindly put together some ideas for a village flag using the ideas created by the Primary School children last year. Two of the designs were shortlisted and it was suggested to replace the Badger on the design with a Woodcock. Cllr Massey is going to discuss this with Julie and we look forward to seeing the new design idea.

Action- Cllr Massey

2018/03/8UPDATE ON VILLAGE HALL

The refurbishment work at the hall is progressing well. The Councillors were shown the progress and all agreed the improvements are already visible.

It was RESOLVED to approve the appointment of a structural engineer up to the value of £500+ VAT for the next phase of the project.

It was RESOLVED to approve the purchase of two new sheds for storage outside the hall. The sheds are £600 each and this includes delivery and erection. It was suggested that the Council would purchase these sheds for HAHVCC and the users would pay an annual fee for the use of the shed to repay over 7 years.

The latest statement for the work completed has been received by the clerk. The amount due for payment is £34221.11p. It was RESOLVED to seek confirmation from HAHVCC that the statement is accurate to the work completed and then the

Clerk will get a cheque signed by the signatories once this is confirmed. This was agreed by all Councillors.

Action-The Clerk

2018/03/9 ENVIRONMENTAL ISSUES IN HOLBROOK

We have recently been contacted by Julie Marshall who raised concerns about environmental issues which need addressing. The Parish Council fully understand and share many of the concerns Julie has raised. We are interested in looking at ways we can work towards making changes. The PC are going to invite Julie to hold a gathering for other people who would like to work on environmental issues. We will use our website and Facebook page to help promote ideas and activities and we would like to invite representation to the Parish Council stand at the village fete. At the March Parish Council meeting it was resolved to contact AVBC and request that the bin bags provided could be bio-degradable ones and the Council will discuss further how we can be more environmentally conscious.

2018/03/10 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Clerk has contacted AVBC and DCC about the recently approved planning permission for new access at Holbrook School for Autism. The department we have been advised to speak to is yet to respond to our request for information. It was RESOLVED to contact DCC estates department again and seek a response.

Action- The Clerk

2018/03/11 CHURCH CLOCK REPAIR CONTRIBUTION

It was RESOLVED to make the 50% contribution towards the Church Clock repairs. £100 will be paid tonight, a second £100 in April and then a further £97 on April 2019.

2018/03/12 FINANCE:-

a) Accounts for payment

The Cheques were proposed by Cllr Rhodes, Seconded by Cllr Kennedy and unanimously agreed apart from Cllr Massey, who declared an interest in the item and took no part in the discussion.

H OWEN

Salary

£567.13

J Mitchell	Salary	£462.83
HMRC	PAYE	£127
MS Accountancy	Payroll	£24.88
JGS	Grit Supplies (Dec and Feb invoices)	£252
Rainbows	Donation	£50
The Drop Inn	Donation	£50
Holbrook Friendship Group	Donation	£50
Holbrook Mother and Baby	Donation	£50
Derbyshire Childrens Holiday centre	Donation	£50
Holbrook PCC	Church Clock Repair	£100

b) Payment date of Salaries

It was RESOLVED to pay the salaries the week before the meeting to ensure employees receive their salaries by the end of the month.

c) End of Year accounts and external audit

The Clerk will produce the end of year accounts and work with the Chairman and Cllr Roberts to approve the details and circulate to the councillors.

2018/03/13 Planning

Applications:

AVA/2018/0244 22 Mellors Lane, Holbrook DE56 0SY Garden Shed and Summer House. The Parish Council has no observations.

Decisions :

AVA/ 2018/0027 30 Mellors Lane, Holbrook. Two storey extension to dwelling. Permitted.

TRE/2018/0218 2 Pond Road Holbrook. Overgrown hedge line of Hollies reduced by 5m. Permitted.

2018/03/14 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, , Emails from DCC Highways, Planning emails, Public Sector Executive emails, NSJ Emails re Hall refurbishment, Portway report of landslide emails, Environmental email, Job Centre near you emails, HAHVCC emails.

2018/03/15 DATE OF NEXT MEETING. WEDNESDAY 25th APRIL 2018

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25th APRIL 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bull
Bradshaw
Mrs Briggs
Cruikshank
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/04/1 APOLOGIES

Cllr Barker, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/04/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in Agenda item 8 Update of Village Hall and item 16A and 16B.

2018/04/3 PUBLIC SPEAKING:

The Neighbourhood watch representative reported that he had met with the PCSO and all was well with no reports of Crime in Holbrook. It has been suggested the next mobile Police van parks on Makeney Road. It has been suggested that the van has a traffic calming speed device on the back which is activated by anyone speeding on the road advising them to slow down. It is hoped this will remind drivers to be more speed aware on Makeney Road.

On a separate issue, it was reported that the Scout stamp and deliver Christmas Initiative was well supported. A donation of £2500 has been made to Mountain Rescue and £2500 to Children's Air Ambulance.

2018/03/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28th MARCH 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Bradshaw, unanimously agreed.

2018/04/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening. He was very pleased that we were meeting in the South Room which was nearly completed. Cllrs were impressed with the work done.

2018/04/6 CLERK'S REPORT

- (a) **Mellors Lane Park** – The Clerk handed out the Playground inspection rota and inspection sheets to all the new inspectors.

Cllr Rhodes informed the Council that he is to remove the remaining arm from the Football Goal Post.

Action- Cllr Rhodes

- (b) **Potterell Charity** – Cllr Massey reported that all is well and the new resident had moved in.

- (c) **Footpaths, hedges and verges** – The Parish Council had been requested to comment on the proposed new traffic lights for the cross roads at Coxbench. A discussion was had about the crossroads and it was agreed that it is a dangerous area. Concerns were raised that there had been no other methods introduced to try and improve the situation. Also concerns were raised about how the road at Coxbench may become blocked if only a small number of cars are waiting at the lights. Also it was agreed that the area would be greatly improved if the over grown vegetation on each side was cleared.

It was proposed to support the introduction of the traffic lights but raise the concerns about the waiting traffic and also request information from the Highways Department about the number of accidents at the crossroads. This was proposed by Cllr Massey, seconded by Cllr Briggs and all voted in favour.

The Clerk has received a complaint about the state of the footpath off Killis Lane. The Clerk referred the parishioner to the Derbyshire County Council Highways and Footpath department to raise the issue.

The Clerk has received concerns about the state of the Millennium Yew Tree which was relocated from the Spotted Cow to Pond Road. Cllr Bullas confirmed the tree is being monitored and is starting to green again. They are hopeful now the weather is improving the tree will begin to flourish again. The situation will be monitored.

The Clerk has received an update from the Church PCC that the diocese and Derbyshire County Council have been discussing the land slide issue at the Church. It is understood that Derbyshire County Council will be making the repairs. The Clerk will update the Council with further information when it is received.

(d) Adopted Phone Box–

The Clerk has received £115.40 from the Go Fund Me Site. This has been transferred straight into the Parish Council Current Account. Fundraising will continue at the Village Fete and we are hopeful to reach our £600 target promptly.

(e) Dog Mess Bins

The Clerk reported that the new bins must be located on an existing post. It was agreed to contact AVBC and ask if a bin could be added to a wooden footpath post which is in position at Blackbird Row. The second suggested location is on the post at the Shaw Lane / Orchard Close area. The Clerk will speak to the Parish Warden to see if there is another location in the Parish which would benefit from a bin.

Action- The Clerk

2018/03/7 POST OFFICE CONSULTATION

The Clerk has received notification that the proposed move to the Spotted Calf is progressing.

2018/04/8 ARTICLE IN VILLAGE MAGAZINE REGARDING FOOTPATH BETWEEN WHITTAKER LANE AND ALFRETON ROAD-RETRACTION OF ARTICLE AND CLARIFICATION AND RESUBMISSION OF FATUAL ARTICLE AND STATEMENT

The Clerk was contacted by the land owner immediately after the publication of the article in the Village Magazine. The information in the article by the Parish Council was factually incorrect. The Clerk has told the land owner that the Parish Council will retract the statement and apologised unreservedly for the content.

The Parish Council intended to support the land owner but with the information printed being factually incorrect it has had the opposite effect and the Parish Council is very sorry for the inconvenience and any distress caused.

The Land owner asked the Clerk to highlight to the Councillors that by stating that walkers were welcome on the land, it has put the land owner in a very difficult position legally and it was agreed we need to resolve this situation as quickly as we can.

The Parish Council will retract their statement in the next magazine and will request the retraction is printed in red text. Below is the retraction and an updated statement of fact.

Parish Council / Holbrook Parish magazine retraction statement

We at the Parrish Council hereby issue a full retraction of the item printed in the March/April 2018 Holbrook Village Magazine.

(REFERENCE FOOTPATH CLOSURE BETWEEN ALFRETON ROAD & WHITAKER LANE). The Parrish Council acknowledge fully that the details printed in said article WERE FACTUALLY INCORRECT & the article was printed without the land owners permission or consent. We at the Parrish Council / Holbrook Village Magazine apologise in full to all persons concerned & for any inconvenience or misunderstanding which may have been caused by said article.

The Parish Council agrees to print the below statement as follows in the next Holbrook Village Magazine

PATH CLOSURE

HPC Footpath officer has reported a path closure between Whittaker Lane & Alfreton Road.

Statement of fact supported by Holbrook Parish Council,

This land is subject to a current, valid & legal Section 31 order, which has been in place for many years. (Details lodged with DCC)

The above mentioned land is privately owned.

There is no public footbath on or through this land.

There is no public bridal path on or through this land.

There is no pubic right of way on or through this land in any respect.

The land owners do Not encourage or condone in any respect the usage of this privately owned land.

It is with regret that the entrance point to this private land from Alfreton Road is temporarily closed due to the increased level of anti-social behaviour which has emanated from this point of entry over the last few years. This situation is being closely monitored.

The Parish Council would like to offer our apologies to the land owner and thanks them for working with the Clerk to provide factual information.

2018/04/9 UPDATE ON VILLAGE HALL

The Councillors were shown the work completed in the South room. The South room is going to have an accessible toilet.

There will be an open door way in the wall which will allow accessible access for the election next week.

The new heating has better controls and will make it easier to use which will result in less wasted energy.

The project's first phase is nearing completion. After the election next week, the roof will be completed.

It was RESOLVED the Clerk will seek expression of interest for quoting for phase 2 from three building contractors. It was RESOLVED to contact the same builders who were approached for phase 1 as they will be aware of the project's first phase.

Cllr Massey has discussed the locations for the new sheds with Johnathan Beard who has cleared the secondary hedge which has over grown, making space for the sheds once they arrive. Johnathan has suggested using slabs instead of concrete to base the sheds which will be a more cost effective alternative. Clearing the overgrown hedge has meant there will be an extra meter behind each shed which will allow for storage of waterproof equipment used for the fete.

The users will be meeting again in May and having further discussions about the internal work in the hall.

2018/04/10 ENVIRONMENTAL ISSUES IN HOLBROOK

The Clerk has contacted AVBC to see if there is a possibility of being provided with bio-degradable bags. The Clerk will update the Council at the next meeting.

2018/04/11 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Clerk has spoken to Derbyshire County Council after several attempts. The only information they would provide is that the planning permission was granted in October.

It was RESOLVED for the Clerk to email information about the conversation and the time taken to get a response to the Chairman, copying in members of DCC and AVBC. The Chairman will contact the Head Teacher at the Autism School with the information we have been provided with.

The Clerk and Chairman will update the Council when information is received.

Action – The Clerk and Chairman

2018/04/12 DALC SUBSCRIPTIONS 2018/2019

It was RESOLVED to pay the basic subscription rate of £411.38. This was proposed by Cllr Rhodes, Seconded by Cllr Bull and unanimously agreed.

2018/04/13 DCC MINERALS CONSULTATION

The Parish Council had no observations to make regarding the minerals consultation.

2018/04/14 NEW GENERAL DATA PROTECTION REGULATIONS

The Clerk informed the Council about the new GDPR which is coming into law in May. There is a lot of information to become compliant with. NALC and DALC are working hard to provide information to local councils and the Clerk will update the Councillors with progress.

2018/04/15 GOVERNANCE STATEMENT FOR AUDIT 2018

The Governance Statement for the Audit for 2018 was read out by the Clerk and all Councillors agreed with each statement. This was then signed by the Clerk and Chairman.

2018/03/16 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Bull, Seconded by Cllr Bradshaw and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.73
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£26.88
Holbrook PCC	Church Clock	£100
HAHVCC	LTP Support contribution	£2500
Holbrook PC	Long term Project	£2500
	-1192-	

DALC	Spring Seminar	£25
DALC	Subscription	£411.38
Janice Jackson	New Equipment for Warden	£229

From Lloyds Account		
NSJ	Hall Refurbishment	£34221.11
Leeva	South Room Heating	£5160
Eccosheds	New Storage Sheds	£1590

b) End of year accounts and external audit

The Clerk gave information about the end of year accounts. Opening and closing balances were confirmed and information provided regarding the bank reconciliation. The accounts are now ready for internal audit and Peter Holton has agreed to complete the audit again. The Clerk is circulating all the spreadsheets and working papers for the audit to the Councillors by email.

2018/04/17 Planning

Applications:

TRE/2018/0255 Rachdale Lodge, Portway, Holbrook. Removal of trees.

The Parish Council has no observations.

AVA/2018/0390 Greenacres, Makeney Road, Holbrook. Replacement bay window, new car port, single storey garden room and detached double garage. Window alterations and change of use of existing garage to living space.

The Parish Council has no observations.

DECISIONS :

AVA/2018/0031 3 Orchard Close, Holbrook

Convert Bungalow to 4 bedroom House. PERMITTED

2018/04/18 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, , Emails from DCC Highways, Planning email, Public Sector Executive emails, NSJ Emails re Hall refurbishment, Report of flooded footpath, Portway report of landslide emails, Environmental email, Job Centre near you emails, HAHVCC emails. Email and statement regarding Footpath closure Whittaker Lane to Alfreton Rd, Lighting issues at Spotted Cow email,

2018/04/19 DATE OF NEXT MEETING. WEDNESDAY 23rd MAY 2018

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 23rd MAY 2018 AT 7.30 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Cruikshank
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/05/1 APOLOGIES

Cllr Bull, Cllr T Ainsworth (AVBC), Cllr K Buttery (DCC)

2018/05/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in Agenda item 9 Update of Village Hall and item 12 Finance.

2018/05/3 PUBLIC SPEAKING:

Cllr Mrs Briggs suggested that there may be new footpaths which haven't been included in the Parish Footpath Walks. It was RESOLVED to contact Richard Biggin and ask for a copy of his up to date footpaths map. The Clerk had contacted DCC about this last month and was advised to follow a link, but this only showed a google maps page. The Clerk will ask DCC for an up to date Parish boundary.

Cllr Mrs Briggs reported that a visitor to the Parish had raised concerns with her regarding children involved in cycling proficiency on Makeney Road. The visitor to the Parish felt that the Children were carrying out unsafe turns in the road. Cllr Bullas advised that cycling proficiency involves cycling on main roads and it was important to teach children to cycle on main roads, however safety was key and any turning in the road should be done safely. It was RESOLVED for Cllr Bradshaw to speak to the Head Teacher at Holbrook Primary School to make him aware of the concerns raised but ensure the School know we are only highlighting the concern for safety

and the Parish Council understand the need for such activity. The Clerk and Chairman will put together notes for Cllr Bradshaw.

Action- The Clerk, Chairman and Cllr Bradshaw

Cllr Bullas reported that concerns had been raised regarding the state of some of the Welcome to Holbrook signs in the Parish. It was RESOLVED for all Councillors to email the Clerk with any signs which are in need of replacement or repair and then she will send a complete list of requirements to the relevant authority.

Action- The Clerk and all Councillors.

2018/05/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 25th APRIL 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed.

2018/05/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/05/6CLERK'S REPORT

(a) Mellors Lane Park –

The Clerk has received the licence back from the Strutt Estate for the continued use of the section of Mellors Lane Park which belongs to the estate.

(b) Potterell Charity –

Cllr Massey reported that all was well. David Mellors is standing down and being replaced by Chris Lamb. Cllr Massey suggested the Parish Council write to David Mellors to thank him for all the work he has done for many different groups in the Parish, All agreed. The Clerk and Chairman will compose the letter.

Action- The Clerk and Chairman

(c) Footpaths, hedges and verges–

The Clerk received an email from DCC asking if the Parish Council were making repairs to the Church wall. The Clerk informed the officer at DCC that she had received information from the PCC that DCC had confirmed they will be making repairs. The officer came back to the Clerk and confirmed that was now the case. It was RESOLVED for the Clerk to contact Cllr Kevin Buttery to ask for an update on the matter.

Action- The Clerk

(d) **Adopted Phone Box–**

The Clerk suggested that she could contact businesses in the Parish to ask for donations towards the new defibrillator. The Clerk continues to receive offers of help from Chris Ottowell. The Clerk will chase up the paint for the defibrillator as Chris has kindly offer to help with the renovation work. Suggestions were made to place collection tins at the shop and in the Spotted Calf. The Clerk will look into this. It was RESOLVED for the Clerk to find out information about maintenance cost of a defibrillator. The Clerk will report back.

Action-The Clerk

(e) **Village Flag**

Cllr Massey had spoken with Julie who has looked at possible images to represent the Framework knitting machine. An image has been found in the book by Dorris Howe which pictures Mr Marriott, a Holbrook resident, using the machine. It was agreed this was most suitable.

(f) **Dog Mess Bins**

The Clerk has spoken to Dave Shaw at AVBC who has agreed to visit the two locations (Blackbird Row and Orchard Close/Shaw Lane area) and confirm if the wooden posts in position would be suitable to mount the new bins. The Clerk will report back to the Council.

Action- The Clerk

2018/05/7 VILLAGE FETE 2018

Cllr Massey confirmed the licence has been received to hold the Fete. It was RESOLVED that the Clerk would prepare a display which would contain information about the Parish Council, a list of Councillors, contact details and information on the work of the Parish Council. There will also be information and posters about the fundraising for the Defibrillator. The Clerk will also work with HAHVCC to create a display board with information about the Hall refurbishment. The Clerk will also contact Julie regarding display information about Environmental issues in Holbrook.

Action- The Clerk

2018/05/8 CONTRIBUTION TOWARDS CHURCHYARD MAINTENANCE

It was RESOLVED to contact David Poynton for some more information regarding the maintenance work. The Clerk will report back to the Council.

Action- The Clerk

2018/05/9 UPDATE ON VILLAGE HALL

Cllr Massey gave the Councillors an update on progress on the Hall refurbishments.

Cllr Massey highlighted that the Hall belongs to everyone and thanked the Parish Council for their involvement on the project.

The new sheds have arrived and are in position.

The roof work is planned for next week and then the porches will be completed. The doors are being made and will be added shortly.
It was reported that there had been lots of positive feedback on the refurbishment work to date.

It was RESOLVED to create some information for use at the Village Fete to show the progress so far. This will also be shared on our website and Facebook page.
The clerk contacted the original 3 companies who expressed an interest in the refurbishment of the Hall inviting them to express interest in quoting for phase 2 of the project. Only NSJ have expressed an interest in quoting for the work.

2018/05/10 ENVIRONMENTAL ISSUES IN HOLBROOK

.The Clerk had an email from Dave Shaw at AVBC confirming that the bin bags are re-granulated and are not bio-degradable. It was RESOLVED to go back to AVBC and ask for the option of bio-degradable bags to be explored. It was RESOLVED for the Clerk to contact other Parish Councils who have compost sites for parish waste.
The Clerk will report back to the Council. **Action-The Clerk**

2018/05/11 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Clerk had a response from Kevin Buttery stating that the Planning Application had been approved in October 2017. He also stated that the School had the opportunity to apply for funding for the project but have not done so. Kevin informed the Clerk that the application approval requires work to begin within 3 years and the project lies in the hands of the Governors to progress. It was RESOLVED for the Clerk to look at the planning decision and with the Chairman speak to the Head Teacher at the Autism Centre to discuss the situation. It was RESOLVED for the Clerk to also speak to Kevin Buttery to ask for greater clarity on the decision.

2018/05/12 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Roberts, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.53
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
AVBC	Playground Inspection	£42

From Long term project account

NSJ	Hall Refurbishment	£20335
JB Landscapes	Hedge/Stumps and concrete work	£588

b) End of year accounts and external audit

The accounts have been approved by the internal auditor and will be sent to the external auditor. The Clerk will now make the reclaim for the VAT.

2018/05/17 Planning

Applications: None Received

DECISIONS :

AVA/2018/0244 22 Mellors Lane, Holbrook. Garden Shed and Summer House. Permitted.

2018/05/14 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, , Public Sector Executive emails, NSJ Emails re Hall refurbishment, HAHVCC regarding phase 2 quotes, Dalc emails, GDPR Emails.

2018/05/15 DATE OF NEXT MEETING. WEDNESDAY 27th JUNE2018

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27th JUNE 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Cruikshank
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)
3 Members of Public

2018/06/1 APOLOGIES

Cllr Bull and Cllr T Ainsworth (AVBC)

2018/06/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in agenda item 9 Update of Village Hall and item 12 Finance.

2018/06/3 PUBLIC SPEAKING:

Cllr Mrs Briggs shared the flyer which had been passed to her advising of how to join the Neighbourhood Watch newsletter list. The flyer passed to Cllr Mrs Briggs contained the wrong email address and the Clerk has circulated the correct one for councillors.

Cllr Rhodes has had two enquires regarding inappropriate parking on grass verges which is causing damage to the grass. The Clerk will put another reminder in the Village Magazine, requesting that people do not park on pavements or verges.

Cllr Rhodes reported that there are two trees on Mellors lane that are dying because of overgrown ivy. It was RESOLVED that the Clerk would contact AVBC to confirm the trees aren't under a Tree Preservation Order. Once confirmation has been received, Cllr Massey and Rhodes will look at the issue.

Action- The Clerk, Cllr Massey and Cllr Rhodes.

Cllr Briggs reported that a resident had praised the individuals who had carried out work on Gorsey piece earlier in the year.

Cllr Barker reported that further to conversations with the bus operator of the 138 Bus, she would ask the Council to place a note in the village magazine reminding people that parking on the corner by the shop is meaning the bus cannot pass and a bus stop is being missed off the route. It was RESOLVED to place the note in the magazine. The Clerk will mention that parking there is against the Highway Code. It was also agreed that Cllr Barker would mention the issue to the Head Teacher at the school.

Action- The Clerk and Cllr Barker.

Cllr Kennedy raised concern about the noise on the A38. Having recently travelled on the M1 he was made aware of sound barriers for noise prevention. The Sound boards help reduce noise and this would be a very effective method to prevent the excess noise. It was RESOLVED to contact Denby, Little Eaton and Horsley Parish Council to see what their position is and see if together we can push for a better solution than tarmac. The Clerk and Cllr Kennedy will draft a letter to the neighbouring Parish Councils.

Action- The Clerk and Cllr Kennedy

Cllr Bradshaw reported back to the Council regarding the visit she made to school to make them aware of the concerns raised during recent cycling proficiency. The School asked that any individuals wishing to raise such concerns be asked to contact school directly. The School informed Cllr Bradshaw that the route had recently changed because it was felt the school children were not doing enough main road cycling and it is compulsory to be included.

Two members of the public attended the meeting to submit a proposal for a skate facility on Mellors Lane Park. A brief discussion was had and it was agreed that the proposal would be emailed to the Clerk and then circulated to all the Councillors. The matter will be added to the agenda in the July meeting.

Action- The Clerk

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Kennedy, unanimously agreed. The minutes of the annual parish meeting and the annual general meeting were agreed for accuracy so they can be published on the website.

2018/06/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/06/6 CLERK'S REPORT

(a) Mellors Lane Park –

The Clerk has instructed the Parish Warden to trim around the playground equipment as this had become very over grown. The Clerk has also contacted AVBC to come and mow Mellors Lane Park in advance of the fete. Dave Shaw has scheduled the mow in for the 9th July 2018.

Cllr Rhodes and Cllr Massey are going to visit Mellors Lane and seek to remove the stumps which are considered unsafe.

(b) Potterell Charity –

Cllr Massey reported all was well. The Clerk passed the chairman a letter of thanks to David Mellors to be hand delivered.

(c) Footpaths, hedges and verges–

The diversion planned through Portway during Duffield Carnival has now been cancelled.

(d) Adopted Phone Box–

The Clerk has discussed the maintaining of the Defibrillator and reported the information to the Councillors.

(e) Village Flag

Julie Marshall attended the meeting to share the draft flag she has created based on the ideas from the school children. It was agreed to look at costs to have the flag created. The Clerk will aim to have a vinyl print produced to show at the Village Fete.

Action-The Clerk

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(f) Dog Mess Bins

The Clerk has been informed by AVBC that the post at Blackbird Row is not

suitable for a bin and that there were no nearby locations suitable. The Shaw Lane/ Orchard close location was suitable and it would be a cost of £712.68 per year. It was RESOLVED to place a note in the magazine advising that we have tried to secure a new bin but the cost is very high and not affordable. The Clerk will make it clear that a free bin was offered.

Action- The Clerk

(g) Environmental Issues in Holbrook

Julie Marshall has created a letter and questionnaire which she will submit to the Parish Magazine for publication. Julie is looking at eco and sustainability ambitions. The Group are holding a meeting on 12th July 2018. The Parish Council have some information on the website regarding the environmental issues and we will continue to publicise any activity on line.

The Clerk has contacted DALC to ask for contact details of Parish Councils who are running composting sites in their Parish. DALC came back and advised they were not aware of any parishes who manage compost sites but suggested the Clerk contact The National Allotment Society. The Clerk has done so and is being sent a leaflet on the matter.

The Clerk will research bird and bat boxes for trees in the Parish.

The Clerk will speak to the Parish Warden and see if he has any suggestions of how we can be more environmentally friendly with our litter picking in the Parish.

Action – The Clerk

2018/06/7 VILLAGE FETE 2018

It was RESOLVED for the CLERK to produce a vinyl copy of the flag. The Clerk will circulate the costs and the Councillors will confirm they are happy to proceed as the fete is in advance of the next parish council meeting.

The Clerk will contact Carole Poynton to request our stall is next to the shop so that it will be manned all afternoon.

Action- The Clerk

2018/06/8 STONE CIRCLE ON MAKENEY ROAD

The Clerk received an email from DCC Highways enquiring about a stone circle which has been placed on Makeney Road.

On inspection they are referring to the Women's Institute flower display. The stonework is not covered by the Cultivation Licence the Parish Council has, so the Clerk has completed an Objects Licence and sent this to DCC._

2018/06/9 UPDATE ON VILLAGE HALL

The latest invoice for the work on the hall has been received. It was RESOLVED to approve the payment of funds up to the value of the current valuation amount, subject to agreement from HAHVCC members approving the totals. The Clerk has had discussions with NSJ regarding the agreed 5% of the total being held back until completion. It has been agreed to deduct 5% of all invoices paid to date and the pending invoice totals from the latest invoice to be paid.

The Trust have a meeting in the next two weeks with NSJ Builders to discuss the works moving forward.

It was confirmed by Cllr Massey that once the Fete is over, the fete equipment will be moved out of the hall and in to the shed outside which will clear a lot of space.

Three quotes were sought for phase 2 of the hall refurbishment project, only one company has responded. The HAHVCC Trust have requested the Parish Council approve the quote from NSJ Builders for phase two of the project. The quote for phase two is £67920.86. HAHVCC expect this to reduce slightly after the meeting with the builders. It was RESOLVED for the Parish Council to approve the funds for phase 2.

2018/06/10 MOWING OF GORSEY PIECE

It was RESOLVED to contact AM Hall to mow Gorsey Piece.

Action – The Clerk

2018/06/11 AUTISM CENTRE TRAFFIC CONCERNS- UPDATE

The Chairman is to have another discussion with the Head Teacher to confirm the situation. There is very little to no, information online regarding the decision to change the existing proposal. The Chairman will report back to the Council at the next meeting.

2018/06/12 FALLEN CHURCH WALL-UPDATE

The Clerk contacted Kevin Buttery to see if there was any further information regarding the situation. Kevin informed the Clerk that there were no updates other than information already provided.

DCC had made investigative work which could not be completed and they need to close the road while they complete the work. The Parochial Church Council and DCC are still undertaking discussions about who should pay for the repairs._

2018/06/13 FOOTPATH WALK 2018

It was RESOLVED to hold the Footpath Walk 2018 on 17th July 2018

2018/06/14 REMEMBRANCE DAY 2018

Cllr Kennedy provided information on Duffield and Horsley Parish Council's proposed memorials for the centenary of the end of World War 1. They are both creating steel work beacons to mark the anniversary. It was RESOLVED for the Chairman to speak to David Mellors to find out what the church are planning to do to mark the anniversary and also find out who owns the war memorial. Cllr Kennedy is to speak to his contact and confirm costings for a similar memorial that Horsley Parish Council are creating. The Clerk will investigate other memorial ideas. The matter will be discussed further at the next meeting.

Action- The Clerk, Cllr Massey and Cllr Kennedy.

2018/06/15 FINANCE:-

a) Accounts for payment

The Cheques were proposed by Cllr Roberts , Seconded by Cllr Bradshaw and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.53
H Owen	Oil expenses	£9.40
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
Holbrook PCC	Contribution	£ 250
Richard Massey	Fuel expenditure	£19.98

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From Long term project account

NSJ Hall Refurbishment
It was agreed to pay up to the value of £19, 835.40 less 5% once trustee agree with amount.

2018/06/16 Planning

Applications:

TRE/2018/0294 18 The Nook, Holbrook.

Remove Scott Pine due to excessive lean over neighbouring garage.

The Parish Council has no observations.

TRE/2018/0301 4 The Paddock, Holbrook

Crown Reduce Holly.

The Parish Council has no observations.

AVA/2018/0521 15 Town Street, Holbrook. Construction of rear dormer.

The Parish Council wish to highlight the fact this property is in the conservation area. There were no further observations made.

DECISIONS :

TRE/2018/0255 Rachdale Lodge, Portway Holbrook. Various Tree work.

PERMITTED.

AVA/2018/0040 141 Belper Road, Bargate. Construction of detached bungalow along with associated access and garden areas. REFUSED.

AVA/2018/0390 Greenacres, Makeney Road, Holbrook. Replacement bay window, new car port, single storey garden room and detached garage.

PERMITTED.

Planning Training 19th July 2018:

The Clerk and Councillor Roberts will be attending the AVBC led training course at Ripley Town Hall on Thursday 19th July 2018.

-1200-

2018/06/17 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Public Sector Executive emails, HAHVCC Emails, Footpath information, Dalc emails, GDPR Emails, DCC Highways emails, Cultivation licence query emails, Fundraising emails.

2018/06/18 DATE OF NEXT MEETING. WEDNESDAY 25th JULY 2018.

-1201-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 25th JULY 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,
MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bullas
Kennedy
Rhodes
Roberts
H Owen (Clerk)

2018/07/1 APOLOGIES

Cllr Bull, Cllr Cruickshank, Cllr Buttery (DCC) and Cllr T Ainsworth (AVBC)

2018/07/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in agenda item 8 Update of Village Hall and item 12 Finance.

2018/07/3 PUBLIC SPEAKING:

Cllr Bradshaw reported to the Council that several members of the Parish had spoken to her and asked if the Parish Council were going to contact Linda Bower following her retirement from the Post Office. It was RESOLVED to write a letter to Linda expressing thanks for her many years of service.

Action- The Clerk

Cllr Bullas reported that he had been approached by a member of the Parish who would like to sponsor a flower bed in the Parish. He is willing to pay for sponsorship in return for a small plaque advertising his business. It was agreed in principle this is a good idea and many other Councils do this. It was RESOLVED to add the item to next month's agenda to discuss in detail.

2018/07/4MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 27th JUNE2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts, unanimously agreed.

2018/07/5CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/07/6CLERK'S REPORT

(a) Mellors Lane Park –

The Clerk has been in contact with the members of the Public who attended the June meeting regarding a proposal for skate board equipment at Mellors Lane. The proposal is being put together and will be sent to the Council once completed. The Clerk will then circulate.

A request has been received for the code to the vehicular access gate at Mellors Lane. This is because the resident can't access the park with her double buggy. It was discussed that the code needs to remain unavailable to the public due to several problems which may occur if the code becomes public knowledge. The pedestrian gate was widened a few years ago to allow access for double buggies. It was RESOLVED to contact the resident and ask to meet her at the Park to look at the issue and see if access is possible at the pedestrian entrance. Cllr Bradshaw has agreed to meet with the resident.

Action –The Clerk and Cllr Bradshaw

The Clerk had a call reporting a water leak on Mellors Lane. Councillors highlighted the area has always had excess water. The Clerk has reported it to Severn Trent and they will look at the matter.

The Tree stumps still need to be removed. The Chairman, Cllr Rhodes and Cllr Bullas will look at this and make it a priority this month.

Action- Cllr Massey, Cllr Rhodes and Cllr Bullas

(b) Potterell Charity –

Cllr Massey reported all was well.

(c) Highways, Footpaths, hedges and verges–

The annual footpath walk was completed on Tuesday 17th July 2018 and was very well attended. Richard Biggin will compile the full report to pass to DCC and this will be circulated to the Councillors.

Richard has provided an initial report for the Parish Council and the only concern raised regarding dangerous cycling which is occurring on Footpath 8 between Ratchdale Lodge and Portway. The Footpath is not a Bridleway and is therefore not open to cyclists. Cllr Briggs reported that this was not Footpath 8 so the Clerk will ask Richard Biggin.

The Clerk reported that there had been no further information regarding the Objects Licence request for the floral tribute on Makeney Road. The Clerk had been advised that a response may take up to 12 weeks.

The Clerk has re-contacted DCC Highways department to request the reclassification of Stoney Lane. Repeatedly, vehicles are getting stuck following Sat Nav's up Stoney Lane. The Clerk will continue to request an update from DCC and report back to the Council.

Action- The Clerk

The Clerk has contacted neighbouring parishes regarding the noise mitigation plans on the A38. The clerk circulated the information provided by Little Eaton Parish Council. It was RESOLVED to write to Highways England to confirm exactly where they are doing the resurfacing. It was also requested to say noise insulation is the preference and ask for confirmation of exact area and time scale. Also ask what the long term plan is as the resurfacing does not last long term.

Action- The Clerk

(d) Adopted Phone Box–

Chris Ottowell attended the meeting to discuss renovation of the phone box and also fundraising. Chris has been very supportive and has offered help since the phone box was adopted. It was RESOLVED to contact Community Heartbeat Trust to see how much preparation and restoration work we could do before we receive the paint. It was suggested to ask for the paint early so that we can get on with the work sooner.

The Clerk has received notification that the £250 donated to St Michaels Under 15 football club has been returned as the club has folded. It was RESOLVED to use this £250 towards the defibrillator project. This takes the total to around £400 with £200 of the initial fundraising still to do.

Cllr Bradshaw offered to give the donations from knit and stich's next sale to the defibrillator fund, the Spotted Calf are running a raffle to raise money for the defibrillator and Cllr Barker has offered to have a collection tin in the shop.

It was RESOLVED to create a poster to place in the phone box advising that the phone box will soon be housing a defibrillator and give information on how to donate.

Action- The Clerk

(e) Village Flag Feedback

The Village Flag was printed and showcased at the Village Fete. It was RESOLVED to report back to the Council on the cost of a silk printed version.

Action- The Clerk

(f) Environmental Issues in Holbrook

The Clerk has contacted other Parish Councils for information regarding Bird and Bat boxes for the Parish. A leaflet regarding bat boxes was circulated prior to the meeting. The Clerk had a conversation with the Clerk of Cromford Parish Council who informed her that they are currently undertaking a project to install bird and bat boxes in and around the area of Cromford Railway station. They have worked with Greenaway workshop in Darley Dale, who are a workshop run by disabled people. The workshop is creating "flat pack" boxes for the children at the local school to then make. The Council will then have them installed and the school children will be monitoring activity as part of a project. The Council agreed this was an interesting project.

Julie Marshall recently held her first meeting with the group interested in addressing environmental issues in Holbrook. Julie is about to carry out a village inventory listing all the different things for wildlife in the Parish. Once this has been completed the Council can look at areas which require some attention.

A discussion was held again regarding the waste from the Fete and the frustration that there is no option to take the waste for recycling. It was RESOLVED to contact AVBC and DCC requesting that this matter is addressed and an option be made available so recycling can take place.

Action- The Clerk

Cllr Bradshaw will raise the matter at the first fete meeting in preparation for the 2019 fete.

Action- Cllr Bradshaw

2018/07/7DISCUSSION ON INFORMATION REGARDING NUMBER 38 BUS ISSUES CAUSED BY PARKING.

Cllr Barker reported that currently all was well and there had been no further problems. The situation will continue to be monitored.

2018/07/8 UPDATE ON VILLAGE HALL

Cllr Massey reported progress to the Parish Council and confirmed Phase 2 will begin in October.

It was RESOLVED to authorise payment for the next valuation. The amount being £15,813.06. This was proposed by Cllr Briggs, seconded by Cllr Roberts and unanimously agreed.

2018/07/9 UPDATE ON AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING

An email has been received from Kevin Buttery confirming that the original planning application was changed by DCC because DCC felt there was a conflict between vehicles leaving the one way system, with staff/deliveries etc entering the site.

The Councillors all agreed this was not a valid reason and changing the route would make no difference to that issue. It is also strongly felt this is not an issue because deliveries and staff would not be arriving at the same time as pupils.

The Councillors all strongly feel that the approved plans by DCC actually are more dangerous than the original as there is no visibility on the bend which sites the exit. Taxis arriving early and parking on Portway continue to be an issue and with the proposed entry system this problem will remain.

It was RESOLVED to write to the School, DCC Planning Department, Kevin Buttery and Trevor Ainsworth and state our concerns regarding the approved plans and request that the original plans are reconsidered.

Action- The Clerk

2018/07/10 FALLEN CHURCH WALL UPDATE

Kevin Buttery has responded to the Clerks request for an update on the Fallen Wall. The Clerk has been advised that the matter is proving complex. Once Highways have sorted out the road closure, hopefully in the next few weeks, they can use the bore hole equipment. Apparently they can't design the repair until that's completed due to sandstone as you bore down into the ground, plus sensitivities re the burial ground. The likelihood is that they are going to have to use a specialist contractor to undertake the repair. This opens it up to tender so they can ensure compliance with Financial Regulations.

Kevin states that there is not a quick fix for the issue and it is likely to take months.

Cllr Massey read out some historical correspondence which DCC sent to Holbrook PC following concerns raised about the wall which says they will continue to monitor and address if the problem deteriorates. The letter doesn't question DCC's responsibility to complete repairs on the wall.

The Clerk will continue to update the Council on the matter.

2018/07/11 REMEMBRANCE DAY 2018

It was RESOLVED for Cllr Bradshaw to contact the Church with her design for the memorial idea and also to discuss the production of the design with Little Eaton Smithey. It was RESOLVED that Cllr Bradshaw and Cllr Kennedy will work on the project and report back to the Council. It was agreed that due to the very tight time scale information will be circulated in between the meeting and can be authorised by the Clerk, Chairman and Vice Chairman. This was proposed by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

Action- Cllr Bradshaw and Cllr Kennedy.

2018/06/15 FINANCE:-

a) Accounts for payment

The Cheques were proposed by Cllr Briggs, Seconded by Cllr Bradshaw and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

b)		
H OWEN	Salary	£544.73
H Owen	Expenses for Fete printing	£16.19
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£28.02
J Jackson	Village Flag printing	£ 54
4UH Ltd	Website	£35.99
Richard Massey	Petrol for Warden	£5.99

From Long term project account

NSJ	Hall Refurbishment	£15813.06
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2018/07/13Planning

Applications:

PDR/2018/0031 Prior notification for change of use from agricultural barn to permit planning class B1 office use. The Parish Council has no observations.

TRE/2018/0310 1 The Nook, Holbrook. Take 5m of new growth off the height and bring branch length in by 1.5m. The Parish Council has no observations.

DECISIONS :

None Received. The Council asked the Clerk if there had been any decision about the application AVA/2018/0002 Holbrook Sports and Social Club. The Clerk had looked back through the Planning decisions of 2018 and nothing was listed. It was RESOLVED to contact AVBC for an update.

Action- The Clerk

Planning Training-

The Clerk and Councillor Roberts attended a refresher course on Planning at AVBC on Thursday 19th July 2018. The Clerk and Cllr Roberts gave feedback to the Council.

2018/07/14CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Public Sector Executive emails, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, Flag design emails, Severn Trent Leak report, NSJ emails

2018/07/15 DATE OF NEXT MEETING. WEDNESDAY 29th AUGUST 2018.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th AUGUST 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Bullas
Bull
Cruickshank
Rhodes
Roberts
H Owen (Clerk)
Cllr Buttery (DCC & AVBC)
6 Members of the Public

2018/08/1 APOLOGIES

Cllr Mrs Briggs, Kennedy and T Ainsworth (AVBC)

2018/08/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes both declared an interest in agenda item 8 Update of Village Hall and item 15 Finance.

2018/08/3 PUBLIC SPEAKING:

Cllr Kevin Buttery DDC & AVBC

Cllr Buttery updated the Council on the fallen Church wall situation. The contractors have over-run on an existing project so have been unable to bring the large equipment to carry out the full investigative work to establish the requirements of the repair work. Smaller equipment had been on site today, but Kevin had not received an update of what was found.

Now the investigation work is delayed, the road closure on Portway won't be required. Cllr Bradshaw informed the Council that another notice about Portway closure had been circulated in the village but did not match the dates on the bus notices. This could be for resurfacing work. The Clerk has not received any further information.

It was agreed to email Kevin and he would clarify what the road closures are for and when.

A discussion was had regarding the Autism School planning application and the matter would be discussed further later in the meeting. Kevin confirmed that once a date had been decided for a site visit, he would ensure the planning officer would also attend.

Concerns were raised by the Parish Council that Derbyshire County Council had changed the entrance of the planning application to an exit which is the reason why the school had not proceeded with the work. The school had said the approved access did not solve the existing problem. It was agreed that the site visit needed to take place as soon as possible. The Clerk will continue to make arrangements.

Action- The Clerk

Kevin informed the Council that following a discussion with the Highways Officer regarding the WI Floral tribute on Makeney Road, the County Council would not authorise the structure. Members of the WI were in attendance at the meeting and they voiced their concerns and upset regarding the objection from the County Council. Kevin stated that the object licence should have been submitted to the County Council. It had been believed that the Parish Council did not need to seek this permission as the cultivation licence was in place. Members of the WI stressed that the location had been chosen because it was the most suitable and safe area and they felt that the comments of objection from the county council were not reasonable or fair. The Parish Council would discuss this in the meeting.

Kevin suggested a meeting was organised between DCC Highways officer, himself and representatives from the WI and Parish Council. The Clerk will email Kevin to make arrangements.

Action- The Clerk

A resident attended the meeting to inform the Council that she had begun a petition to introduce a 20 mph speed limit in the Parish. Kevin Buttery asked her to send details and a copy of the petition to him and he would let her know the next steps.

Cllr Cruickshank has reported a large advertising banner and asked if this should have planning permission. The Clerk will confirm with AVBC and report back to the Council.

Action – The Clerk

Cllr Rhodes reported a number of tree issues. Firstly an over grown tree which is encroaching on a neighbouring property again. The question was asked what rights the neighbour has and if the land owner is responsible for cutting back the tree so that it isn't touching the property. Kevin Buttery asked the Clerk to email him about the matter and he will investigate what the position is.

Action- The Clerk

Cllr Rhodes reported that he felt the trees at the Sand Hollows were now in desperate need to be pruned. Branches were breaking and falling. Cllr Bull suggested the Clerk contact Julian Townsend at AVBC directly. The Clerk will request this is addressed as soon as possible.

Action- The Clerk

Cllr Rhodes had reported the Horse Chestnut tree at the entrance to the farm on Moorside Lane is showing signs of Horse Chestnut Leaf Miner. The Clerk has reported this to David Cunningham but has not had a response. The Clerk will contact AVBC again and ask for prompt attention.

Action- The Clerk

Cllr Bullas reported that concerns had been raised that Sat Navs were sending traffic through Well Yard as if it was the route continuing from Town Street. It was RESOLVED for the Clerk to contact AVBC to ask if a sign could be provided saying Well Yard so that drivers could see that it was not a through road or Town Street.

Action- The Clerk

Complaints had been received about the terrible smell across Holbrook. Kevin Buttery confirmed he had investigated the matter and it was fertilizer being used in the field. There was no action that could be taken and the issue would be resolved in a day or two.

John Meggitt from Neighbourhood Watch attended and reported that there had been no crime reported except the possible theft of the Holbrook sign on Makeney Road.

2018/08/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 25th JULY 2018.

The minutes were proposed as correct by Cllr Roberts, Seconded by Cllr Bullas, unanimously agreed.

2018/08/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening. He would be asking for the exempt item to be taken as a confidential item.

2018/08/6 CLERK'S REPORT

(a) Mellors Lane Park – Cllr Bradshaw has been in contact with the resident who wanted to discuss the size of the access point. The double buggy in question is very large and does not fit through the gate. Cllr Bradshaw agreed that the access could not be widened and if was altered could allow motorcycle access.

(b) Potterell Charity –

Cllr Massey reported all was well.

(c) Highways, Footpaths, hedges and verges–

The Clerk sent the questions and concerns to Highways England regarding the A38 noise and resurfacing concerns. The Clerk followed this up a week ago and still has had no response. The Clerk has been passed a telephone number and will make a phone call to ask for a response to the questions in the email.

Action- The Clerk

Concerns have been raised regarding the excess hay left on the highway from the farm over recent weeks. It was felt that this was creating extra work for the Parish Warden and whilst it is expected in a rural area, recently the hay has been excessive. It was agreed that although frustrating, it was part of life in a rural community.

The Clerk has now contacted Derbyshire County Council 4 times regarding a request to reclassify Stoney Lane. The Clerk will continue to push for an answer on this. The Clerk will also forward to Kevin Buttery and see if he can find out any information.

Action- The Clerk

An email has been received regarding the footpath that connects Dark Lane to the footpath that runs down the fields from Makeney Road. It was RESOLVED to forward the email to Simon Bullas who would look at the concerns raised and report back to the Clerk.

Action- The Clerk and Cllr Bullas

Following the query raised regarding the location of footpath 8 at last Parish Council, Richard Biggin has contacted the clerk and confirmed the number had been listed in error. Footpath from Ratchdale Lodge in a north easterly direction is footpath 11. The Footpath from Ratchdale Lodge down the drive to Portway is Footpath 9 then becomes Footpath 10 below the Dumble path.

(d) Adopted Phone Box–

The Clerk reported that Johnathan Bryan had donated the money he raised running to the Defibrillator project. The Clerk had thanked Johnathan and was awaiting the cheque. The Clerk had completed the paper work to apply for the match funding from Community Heartbeat Trust to purchase the defibrillator. If approved we will be sent the paint. The Trust have meetings to decide on match funding and it may be a few weeks before we receive a decision. The Clerk will update the Council.

Action- The Clerk

(e) Village Flag

The Clerk had contacted companies regarding the printing of a material flag. The best price was with 45 degrees in Belper. A 3ft by 2ft flag would be £38+VAT or a much larger 5ft by 3ft would be £78+VAT. It was agreed the matter would be discussed next meeting.

(f) Environmental Issues in Holbrook

The Clerk had received no response from AVBC Waste department regarding recycling from the fete. Kevin Buttery asked the Clerk to email him and he would look into the matter.

Action- The Clerk

Julie Marshall has contacted the Clerk regarding the Tree Survey completed a few years ago. AVBC remember it being done but don't have a record. Julie has asked if the Parish Council can locate the information. The Clerk has discussed with Cllr Briggs and will located the information from the archives.

Action- The Clerk and Cllr Briggs

2018/08/7 SPEED CONCERNS IN THE PARISH

Cllr Bradshaw had contacted the Clerk after a member of the Parish had reported tractors speeding on Pond Road. The Clerk had reported the matter to the PCSO for Holbrook and was advised that farm traffic can travel to and from farms with spikes down if they are travelling to pick up or drop off items. It was decided to monitor the situation and report any further concerns.

2018/08/8 UPDATE ON VILLAGE HALL

Cllr Massey reported that the work at the Hall was continuing well. The latest valuation for payment had been received and HAHVCC confirmed that the amount due of £32,516.85 was correct. It was proposed by Cllr Bull to make this payment to NSJ, seconded by Cllr Bradshaw and all agreed except Cllr Massey and Rhodes who declared an interest and did not vote.

2018/08/9 UPDATE ON AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING

The Clerk had sent an email to all interested parties regarding the situation at the Autism centre and the planning application. Kevin Buttery had responded and suggested a site visit for all parties to attend. It was RESOLVED that the Clerk would continue to coordinate diaries and arrange the meeting.

Action- The Clerk

2018/08/10 FALLEN CHURCH WALL UPDATE

The Clerk had received an update information the County Council that there was a delay in the investigative work due to the contractor being delayed on another job meaning the required equipment could not be used at the site.

The Council expressed their frustrations to Kevin Buttery and it was highlighted that the County Council are concerned about a flower display 8 ft away from the Highway, but have not resolved a dangerous situation which has been in this state for some time now. It was also discussed that Holbrook Parish Council had made the Highways Department aware the situation was worsening several years ago and was told the wall did not require attention.

The Clerk will continue to update the Council with information received.

2018/08/11 REMEMBRANCE DAY 2018

Unfortunately due to the cost, the iron tribute is not affordable to the Parish Council. The Clerk had received information from Kevin Buttery about the possibility of applying for permission from DCC Highways Department to place poppy tributes on Lamppost. Councillors thought the material used should be recyclable. It was RESOLVED that the Clerk would research this and report back to the Council on materials and cost.

Action – The Clerk

2018/08/12 MAKENEY ROAD WI FLORAL TRIBUTE

Further to the information in Public Speaking a discussion was held about how to proceed. The Parish Council don't agree with the reason given for the objection to the Floral display and would like to appeal this. It was RESOLVED to email Kevin Buttery and ask to arrange a meeting with the Officer, Kevin and representatives from the Parish Council and WI. The Parish Council will seek to resolve this issue.

Action- The Clerk

2018/08/13 SPONSORSHIP OF FLOWERBEDS IN PARISH

The Clerk circulated information from a Parish Council who have sponsorship of flowerbeds. It was RESOLVED that the Clerk will draft a policy and the matter will be discussed further next month. It was agreed that the amount of sponsorship would be dependent on the size of the flower bed and that restrictions on size of sponsorship plaque/sign would need to be in place. It was agreed that it would be a good idea to ask sponsors to submit a sponsorship fee suggestion to the Council and not set rates. It was also agreed that sponsorship should only be open to local businesses.

A further suggestion was made by Cllr Roberts that a small plaque could be provided listing who maintains the flower beds. It may encourage more people or groups to take part and would be a nice thank you for their work.

Action- The Clerk

2018/08/14 PARISH SIGNS

Following the report of the missing Holbrook Sign, the Clerk asked the Councillors to have another look around the Parish and advise of any more signs which are missing or damaged and need replacing. The Clerk will then submit the requirements to the relevant department at AVBC and DCC.

Action- The Clerk

2018/08/15 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Bull, Seconded by Cllr Bullas and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H OWEN	Salary	£544.53
J Mitchell	Salary	£380.83
HMRC	PAYE	£231.60
MS Accountancy	Payroll	£28.02
AM Hall	Mowing of Gorse Piece	£ 96
R Massey	Fuel for warden	£5.27

From Long term project account

NSJ	Hall Refurbishment	£32,516.85
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2018/08/16 Planning

Applications:

None received

Decisions

**AVA/2018/0521 15 Town Street, Holbrook, Belper
Construction of rear dormer to provide Juliette balcony. PERMITTED**

**TRE/2018/0294 18 The Nook, Holbrook
Scotts Pine, removal due to excessive lean . PERMITTED**

**TRE/2018/0301 4 The Paddock, Holbrook
Crown Reduce Holly. PERMITTED**

The Clerk circulated information regarding the Green Belt Review which is part of the local plan. This was received 5 days ago and a response is required by 7th September. It was RESOLVED that Cllr Massey, Cllr Roberts and the Clerk would work together to submit a response to the consultants DLP Planning ltd who sent the document.

Action- Cllr Massey, Roberts and the Clerk

2018/08/17 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, Police Emails, Neighbourhood watch emails, Public Sector Executive emails, Speed concerns via email, report of excess hay on highways, defibrillator application forms, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, NSJ emails, Retirement of Linda Bower at post office emails, World Heritage email and Walking Festival information.

2018/08/18 DATE OF NEXT MEETING. WEDNESDAY 26th SEPTEMBER 2018.

PART 2 EXEMPT ITEMS- Confidential minute, not for publication.

1) STAFFING MATTERS- confidential.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26th SEPTEMBER AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bullas
Cruickshank
Kennedy
Roberts
H Owen (Clerk)
1 Member of the Public

2018/09/1 APOLOGIES

Cllrs Bull, Rhodes, Buttery (DCC) and T Ainsworth (AVBC)

2018/09/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey declared an interest in agenda item 8 Update of Village Hall and item 15 Finance.

2018/09/3 PUBLIC SPEAKING:

John Meggitt from Holbrook Neighbourhood Watch attended the meeting and informed the Council that there had been no reported issues.

**2018/09/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 29th
AUGUST 2018.**

The minutes were proposed as correct by Cllr Barker, Seconded by Cllr Roberts, unanimously agreed.

2018/09/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening.

2018/09/6 CLERK'S REPORT

- (a) Mellors Lane Park –** Cllr Bradshaw had discussed the access to Mellors Lane with the resident with the large double buggy and explained why the access couldn't be made any wider.

The Stumps are to be removed shortly.

Action- Cllrs Massey, Rhodes and Bullas

- (b) Potterell Charity**

Cllr Massey reported that all was well and there were no updates.

- (c) Highways, Footpaths, hedges and verges–**

The Clerk had received an email from Kevin Buttery regarding the proposed extension work on the A38. The Parish Council has until 5th October 2018 to make comments to Kevin. It was RESOLVED to contact Kevin and re-raise the concerns regarding the noise prevention which neighbouring parishes are receiving. The Clerk has sent several emails to the A38 Highways England regarding the noise and requested that preventative steps are taking. In view of the upcoming work, it was agreed this was now more important than ever and that the matter must be looked into. The consultation documents regarding the A38 work highlighted the expected increase in traffic on the A38. It was RESOLVED that the Clerk would go back to Kilburn and find out who they contacted to get a response regarding the A38 as the generic A38 contact information provided had received no acknowledgement or response.

It was RESOLVED to re-raise concerns regarding the overgrown Ivy and vegetation at the Coxbench cross roads as the problem is getting worse.

Action- The Clerk

- (d) Adopted Phone Box–**

The Clerk updated the Council about further donations which had been received. At the meeting the Spotted Cow Group had raised £102 from a recent raffle and Knit and Stitch group have raised £60 for the project. This was handed to the clerk to pay into the bank.

The decision of Community Heartbeat Trust had yet to be received. The Clerk will update the Council when a decision on match funding has been made.

- (e) Village Flag**

The clerk had sought numerous quotes for a silk village flag, a company in Derby quoted around £100 depending on final size. Another firm quoted a similar price.

Fourty Five degrees in Belper was significantly cheaper with the larger version £78+VAT. It was RESOLVED to order the 5ft by 3ft flag. This was proposed by Cllr Roberts, seconded by Cllr Bradshaw and unanimously agreed.

Action- The Clerk

(f) Environmental Issues in Holbrook

Kevin Buttery had responded to the Clerks concerns from the August meeting regarding recycling of waste from the fete. The response was that DCC do what is legally required and that waste from a fete was considered to be commercial waste. It was RESOLVED to write to the Secretary of State for the Environment to express concern and ask for more to be done to allow local Parish Councils to be able to recycle and be more environmentally friendly. The recycling issue, biodegradable waste bags and other concerns will be highlighted.

Cllr Cruickshank informed the Council that there were some areas of the country who have achieved plastic free status. The Clerk will research this and look at how they have achieved this.

Action- The Clerk

A discussion was had about the possibility of creating a leaf litter site on Gorsey Piece for the Parish Warden to dispose of leaves during the autumn. It was agreed that a working party should meet and discuss this and also look at tree work at Gorsey Piece which is required. It was agreed that involving the environmental group would be a good idea.

The Clerk will email round the Councillors and suggest some dates.

Action- The Clerk

(g) Adoption of new GDPR Policy

Cllr Roberts had highlighted some typing errors in the policy which the Clerk will amend. It was proposed by Councillor Bradshaw to adopt the new GDPR Policies circulated by the clerk in advance of the meeting, this was seconded by Cllr Mrs Briggs and unanimously agreed. This will be re-adopted with the other Parish Council Policies each year.

Action- The Clerk

2018/09/7 Accessibility of Gorsey Piece

The Clerk advised that there were multiple grants Holbrook Parish Council could apply for to make the access to Gorsey Piece more accessible. It was agreed that a plan could be discussed at the upcoming working party and will be discussed further at future meetings.

2018/09/8 UPDATE ON VILLAGE HALL

Cllr Massey informed the Councillors that the new doors should be fitted by 1st October 2018. Phase 2 of the project will begin on 8th October 2018.

2018/09/9 AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING-UPDATE

The Clerk has been trying to discuss the matter with the school and left several emails and messages. A telephone conversation has now taken place and the representatives from the school are very keen to conduct the planned site visit as soon as possible. The school has a meeting of departments this week and will contact the clerk with some date suggestions after that meeting.

Action- The Clerk

2018/09/10 FALLEN CHURCH WALL UPDATE

The Clerk has not received any further updates. It was confirmed that the planned investigative work did not take place last month.

On behalf of the Church, Richard Biggin has copied the Clerk into an email requesting an update from DCC. The Clerk has been advised by Kevin Buttery that there are no updates. She will continue to request information from DCC and update the Councillors.

2018/09/11 REMEMBRANCE DAY 2018

The Clerk advised the Council that she had not found any recycled plastic poppies for the remembrance commemoration. The Lamppost poppies were around £3 each. The Clerk mentioned that a wreath could be purchased from the British Legion for £25.

It was RESOLVED to purchase a wreath to be laid at the remembrance service in Holbrook. The Clerk will also contact Holbrook Magazine to see if we can add a section to the magazine about attendance to the service to encourage as many people as possible to attend.

Action- The Clerk

2018/09/12 MAKENEY ROAD WI FLORAL TRIBUTE

The Chairman and Clerk attended a meeting with DCC Highways Department, Cllr Kevin Buttery and representatives from the WI.

The Highways representative insisted that despite our efforts to insure and take liability for the structure they will continue to insist it is relocated.

The Council representatives stressed that they found the meeting and attitudes very disappointing.

A discussion was had about suitable sites with the WI representatives who were very disappointed. One potential site was on the grass in front of the refurbished Village Hall. The Hall Trustees have agreed if that is what the WI want.

It was RESOLVED to help the WI with the relocation of the structure once they have made a decision as to where it should be placed. It has also been suggested that we have a flowerbed on Makeney road, without any structures, to commemorate the WI.

2018/09/13 SPONSORSHIP OF FLOWERBEDS IN PARISH INCLUDING ADOPTION OF POLICY

The Clerk circulated a flower bed adoption policy in advance of the meeting. It was proposed to adopt the policy by Cllr Kennedy, this was seconded by Cllr Bullas and unanimously agreed.

Cllr Bullas has liaised with Steve regarding the adoption of the flower bed on Pond Road. It was agreed at the August meeting to accept Steve's offer of £200 to sponsor the flowerbed.

2018/09/14 PARISH SIGNS

Cllr Roberts had emailed a list of signs which require repair or replacement. The Clerk will send this list to AVBC and DCC for their attention.

Action- The Clerk

2018/09/15 EQUIPMENT FOR PARISH WARDEN AND NEW SHED

The Clerk had a request from the Parish Warden to buy some replacement wire for his strimmer equipment. The total cost will be around £23. It was RESOLVED to purchase this for the parish warden. This was proposed by Cllr Bradshaw, seconded by Cllr Roberts and unanimously agreed.

Cllr Massey informed the council that there was a need to purchase a new shed so that the Parish Warden could store his equipment safely as sharing the space had meant there was not enough room. It was proposed by Cllr Roberts to purchase another shed, as big as the space will allow, from Eccosheds, this was seconded by Cllr Bullas and unanimously agreed.

2018/09/16 INSURANCE FOR 2018/2019

The best value insurance renewal cost for 2018/2019 is £1367.79 through Came & Company. It was RESOLVED to enter into a one year agreement and not a 3 year agreement.

2018/09/17 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Kennedy, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllr Massey, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£544.53
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
HAHVCC	Hire of Hall	£46.50
Holbrook PC	VAT reclaim	£4315.10
Came&Company	Insurance renewal	£1367.79
PKF Littlejohn LLP	Audit	£240

b) Income

The VAT reclaim has been refunded to the Parish Council. The Chairman thanked the Clerk for the research she did to discover and then confirm, that the Parish Council was eligible to reclaim VAT on the Hall refurbishment and highlighted how the refund will make a big difference to the running of the hall. The Chairman told the Council that having a good working relationship with the Clerk was achieving positive results.

2018/09/18Planning

Applications:

**AVA/2018/0867 41 Makeney Road, Holbrook. Single Storey rear extension.
Response submitted to AVBC**

The Parish Council has no observations.

**AVA/2018/0814 Holbrook C of E Primary School, Moorside Lane, Holbrook.
Extension of temporary planning permission for temporary classroom cabin to
be retained. Response submitted to AVBC**

The Parish Council have no objections.

**AVA/2018/0873 Stable Block, Rachdale Lodge, Portway, Coxbench.
Conversion of stable into a residential dwelling. Response submitted to AVBC**

The Parish Council has numerous concerns with this application, mainly that the site is within the greenbelt and the development is also tandem development. The Parish Council Planning Policy which was re-adopted in January 2018 states that the Council will not support tandem development. The Policy can be viewed on our website. The Parish Council object to this application.

Decisions

None received

2018/09/19 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator information, NSJ Emails, MS Accountancy information, AVBC emails, Road Closure links, Kevin Buttery emails, Rural Action Derbyshire information, Know your heart age email, DALC emails, Planning emails.

2018/09/20 DATE OF NEXT MEETING. WEDNESDAY 31st OCTOBER 2018.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 31st OCTOBER 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Barker
Bradshaw
Mrs Briggs
Bull
Bullas
Cruickshank
Kennedy
Rhodes
Roberts
H Owen (Clerk)
Cllr Kevin Buttery (DCC)

2018/10/1 APOLOGIES

Cllr T Ainsworth (AVBC)

2018/10/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in agenda item 8 Update of Village Hall, item 13 Precept 2019/2020 item 15 Finance. Cllr Rhodes declared an interest in item 8 Update on Village Hall, item 13 Precept 2019/2020 and item 15 Finance.

2018/10/3 PUBLIC SPEAKING:

Cllr Kevin Buttery:

New signage for Nether Lane has been agreed by Derbyshire County Council (DCC) Highways Department. Cllr Buttery will update the Parish Council with more information in due course.

Cllr Buttery is due to have a follow up meeting with the Officers involved in the Autism Planning application and DCC Highways. He will update the Parish Council with the outcome of his meeting.

The bore hole investigative work on the fallen Church wall has been completed. The results are now being analysed and more information on the findings will follow.

-2025-

Cllr Massey informed Cllr Buttery about the DCC Highways officer who arrived in

Holbrook with notices to close the road on Portway a week early, Cllr Barker had informed the officer he was a week early. The officer proceeded but then returned later to remove the notices. Cllr Buttery will look into the matter.

Cllr Rhodes mentioned that the bus company had continued to use the diversion route even after the road had re-opened. Cllr Buttery suggested that the road closure information to the bus company may have suggested it could be closed for two days and that may be why.

Cllr Barker reported that numerous concerns had been raised to her regarding the unrestricted speed limit on Makeney Road. Cllr Buttery said he was happy to be contacted regarding the matter and take the comments to DCC Highways. The Clerk will put a section on the Village magazine encouraging all concerns to be sent to DCC via Kevin to ensure they understand how many people have concerns. The Parish Council will continue to raise concerns as well, Cllr Massey highlighted that the more complaints/concerns that are received the better.

Cllr Mrs Briggs informed the Council about an article read in the Derby Telegraph regarding fly tipping and litter being dumped at the cemetery in Alvaston. Cllr Mrs Briggs asked Cllr Buttery why action had been taken here but Portway was still left in such a mess from the debris from the church wall fall. Cllr Buttery assured the Parish Council that work will be done as soon as the relevant plan is put in place. The Parish Council are frustrated as the issue has been reported several times over the last 15 years and this could have been avoided.

Cllr Kennedy asked Cllr Buttery if there was any news on the proposed Traffic Lights at Coxbench. Cllr Buttery confirmed there were no further updates at this time.

Cllr Bull – AVBC update

Cllr Bull discussed a situation which has arisen in the wood area at Day Park Farm off Portway. The middle section of the wood has all been removed. AVBC have reported the matter as a licence for such work is required by the Forestry Commission. The Forestry Commission are investigating. The wood area itself is in the Duffield Parish and AVBC will have informed them so no action required from HPC.

Other matters:

Cllr Barker handed the clerk a document for reference, regarding access and the recent planning application at Rachdale Lodge. The Parish Council response to the application has been submitted to AVBC.

Cllr Bradshaw informed the Council that the JB Landscapes sign was no longer on Makeney Road. It was RESOLVED to contact JB Landscapes and inform Johnathan the sign is missing. During the meeting Cllr Bradshaw sent a message to Johnathan who replied saying he was aware it was missing.

Cllr Barker reported that she had been contacted regarding trees covered by a TPO at Lane Side on Portway. They may require work. We asked Cllr Rhodes to look at what needs to be done to report the matter. **Action- Cllr Rhodes**

2018/09/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 26th SEPTEMBER 2018.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Bullas, unanimously agreed.

2018/10/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined the business for the evening. Cllr Massey gave a quick update about the WI Planter. The WI are having a committee meeting in early November to discuss the relocation plans. The clerk has spoken to Janet Bott and reminded her that the Parish Council will provide support and if necessary organise the movement of the structure. The matter will be discussed further at the November Parish Council meeting.

2018/10/6 CLERK'S REPORT

(a) Mellors Lane Park – The Clerk reported that the water leak on Mellors Lane has been repaired.

Cllrs Bullas, Massey and Rhodes are to remove the stumps.

(b) Potterell Charity

Cllr Massey reported that all was well and there were no updates.

(c) Highways, Footpaths, hedges and verges–

The Clerk has received a response from our MP Nigel Mills' office following the request for sound proofing on the A38 at Coxbench. It states that resurfacing work will be taking place but the sound proofing at Coxbench was a problem due to geographical issues. Nigel Mills has asked for an alternative solution and the matter is being looked at.

It was RESOLVED for the Clerk to reply to Charlotte Cupit who has been sending the correspondence from Nigel Mills' office, asking for clarity and reasoning behind the comments that the geography of the land is a problem. Reiterate the problem of the noise and the effect it has on the properties below the A38 bridge level at Coxbench.

The Clerk will state that the recent new noise barriers placed on the M1 at Sawley are the ideal solution. The clerk will also query why something is being done at Kilburn and not at Coxbench.

A suggestion was made about looking at tree planting too which in time will provide further sound proofing. The Clerk will request Nigel Mills discusses this further.

It was agreed that the matter should be escalated and residents of Coxbench should visit Nigel Mills at his next surgery in Holbrook. The surgeries are not well publicised. It was RESOLVED the Clerk would ask Charlotte to provide dates of the surgery in advance so the Parish Council can list the dates on our website. It was also suggested the Clerk pass the details of the Village Magazine so the information can be sent there too for publication.

The Clerk will also send this to Highways England. To date the only response Highways England have sent is information stating that the resurfacing will be beginning shortly and will include the area from Little Eaton to the exit to the A610. **Action- The Clerk**

The Clerk had a discussion regarding the overgrown vegetation at Coxbench triangle and it was suggested that the request was put in once the leaves had begun to fall as it gave a clearer view of the problem. This has now been done and we are waiting for a response from Derbyshire County Council.

Councillors have noticed a black pole has been inserted into the verge outside 157/159 of Bargate road. The stump is not very visible. It was RESOLVED to report the matter to AVBC and DCC for investigation. **Action – The Clerk**

(d) Adopted Phone Box–

The Clerk updated the Council on the quote received from Community Heartbeat Trust. The price for the required equipment from CHT totals £1350 plus VAT.

The decision of Community Heartbeat Trust has still not been received. The Clerk will update the Council when a decision on match funding has been made.

Cllr Barker advised the Clerk that a resident is interested in sponsoring the defibrillator. The Clerk suggested that Cllr Barker asks the resident to discuss this matter further with her directly. Cllr Barker will pass contact details onto the resident.

Action- Cllr Barker and The Clerk

(e) Village Flag

The clerk has ordered the flag and is awaiting delivery.

(f) Environmental Issues in Holbrook

The Clerk has received a disappointing response from the Secretary of State for the Environment. The response says that Recycling is managed by District Councils who create their own policies to manage the projects. The government will not make any changes to district council policy. It was RESOLVED Cllr Bull will discuss the situation at the next AVBC meeting. The Clerk will give information to Cllr Bull in advance of his meeting.

It was RESOLVED to contact Nigel Mills and Kevin Buttery regarding the matter and ask for the matter to be supported.

The Environmental Team is meeting again in November. Julie Marshall asked the Clerk for any information on historical tree surveys the Parish Council may have. Cllr Briggs had supplied the Clerk with a document which listed a number of trees in the Parish. However the information dates back to 1976 and there is no further information. The Clerk suggested Julie contact David Cunningham, Tree Officer at AVBC to discuss further.

2018/10/7 Accessibility of Gorsey Piece

It was RESOLVED to hold a meeting at Gorsey Piece at 1pm on Saturday 17th November 2018. At the meeting ideas and a plan will be discussed of what work is required at Gorsey Piece. The Clerk will inform Richard Biggin of the meeting time and date.

Action- The Clerk

2018/10/8 UPDATE ON VILLAGE HALL

Cllr Massey updated the Councillors on the progress of the Village Hall refurbishment.

Councillors were very pleased with the progress being made. Suggestions were made about the lighting and installing dimmer switches. Also Councillors suggested looking at speaker options, installing a hearing loop and wifi

Cllr Kennedy suggested visiting Little Eaton Village Hall who have excellent facilities. Cllr Massey advised other village halls have been viewed during the research project. Cllr Massey will discuss this at the upcoming meeting with NSJ builders.

The first phase 2 payment valuation has been received. The Trustees will confirm that valuation is accurate. It was RESOLVED for the payment to be made up to the £20,051.59.

2018/10/9 AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING-UPDATE

Cllr Massey, Cllr Kennedy and the Clerk attended a site visit with representatives from Holbrook School for Autism, DCC Planning officers and Cllr Kevin Buttery.

The meeting was frustrating with no answers provided from DCC. It was felt the Officers had not researched the history of the application and they could provide no answers as to who changed the original application.

It was RESOLVED to contact all the parties who attended the meeting with the following information:

The starting point regarding this application is as follows. The Clerk found an application on the AVBC website when searching all planning in Holbrook. The Parish Council were not sent the consultation.

The Clerk submitted a response to the application which had an entrance at the bottom of the site and exit at the top of the site, via AVBC website stating the PC were pleased to see the matter was finally been addressed after years of requesting action. The Parish Council response is listed under documents of application AVA/2017/1010.

An application was approved at DCC, however the school informed the Parish Council that the entrance and exits had been swapped and this was not a workable or sensible solution.

The Parish Council have requested information from DCC only to be repeatedly told planning has been approved.

The site visit took place and now the Parish Council want to know what is happening next and that we expect that the originally application is re visited and full details be shared with the school and parish council as to why the application was originally changed and if the original application for an entrance at the bottom and exit at the top is being reconsidered.

The Parish Council also want to be informed as to when these discussions will be completed. Also as the PC are not listed as consultees at DCC, we request that we are consulted and informed on the application.

2018/10/10 FALLEN CHURCH WALL UPDATE

The Clerk has received no updates. Cllr Buttery informed the Council that the investigation work is ongoing.

2018/10/11 REMEMBRANCE DAY 2018

Cllr Rhodes will lay the wreath at the remembrance service on behalf of the Parish Council. Cllr Massey encouraged as many people as possible to attend.

Action- Cllr Rhodes

2018/10/12 CONCERNS RAISED BY PARISHONERS

The Clerk has received an email listing a number of concerns regarding the lack of attention to issues in the Parish from Derbyshire County Council and AVBC. All the issues raised were issues the Parish Council has historically reported to the relevant Councils. The Clerk informed the resident that we continue to push DCC and AVBC to complete work in the Parish. However, the clerk encouraged the resident to also send these concerns to DCC and AVBC via the district and borough Councillors. It is important that as many residents as possible send their concerns directly so a number of voices are heard, not just those of the voice of the Parish Council.

It was RESOLVED to put an article in the Village Magazine advising residents to contact DCC and AVBC to voice their concerns.

Action- The Clerk

2018/10/13 PRECEPT AND BUDGET 2019/2020

Cllr Massey, Cllr Roberts and the Clerk held a meeting to discuss the budget and precept for 2019/2020. A suggested budget was circulated in advance of the meeting.

The Clerk discussed items of the budget and the Councillors all agreed that more money available to spend will see positive changes in the village.

It was proposed by Cllr Bullas to set the precept as £26525.12p this was seconded by Cllr Kennedy and unanimously agreed apart from Cllr Massey and Rhodes who had declared an interest and did not vote.

It was RESOLVED to place a note in the Village Magazine informing the parish that the precept was only increasing by 0.13% but the budget was exciting and would allow for many improvements and projects across the Parish.

Action- The Clerk

2018/10/14 CLOSURE OF RBS

Following the recent announcement of the closure of RBS, the Parish Council have a document held at the bank which requires collecting. Cllr

Mrs Briggs bought some paperwork to the meeting which needs to be completed by three signatories. This can then be taken into branch by one councillor and the document collected. Cllr Massey, Cllr Rhodes and Cllr Mrs Briggs signed the document and it was RESOLVED Cllr Massey would visit the bank to collect the document.

It was RESOLVED to write to the Chairman of RBS to complain about the closure of rural banks and highlight the difficulty it is creating for residents of Holbrook, many of those (26.6%) who are over 65 are now required to go to Derby City Centre to visit the bank. Natwest has also closed in Belper. This is unacceptable and solutions need to be found.

Action- Cllr Massey and The Clerk

2018/10/15 FINANCE:-

Accounts for payment

The Cheques were proposed by Cllr Bradshaw, Seconded by Cllr Roberts and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£544.53
H Owen	Wreath Purchase	£22.98
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£30.02
45 degrees	Flag	£93.60
Holbrook PC	LTP VAT	£89
Holbrook PC	LTP VAT	£4315.10
Simon Bullas	Flower expenses	£72.94

Long Term Project

Eccosheds	Parish Warden Shed	£510
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2018/10/16 Planning

Applications:

TRE/2018/0369 The Station Bungalow, Alfreton Road, Coxbench.

Pollard 4 Willows to circa 14ft in height. The Parish Council has no observations.

TRE/2018/0376 Well Cottage, Well Yard, Holbrook DE56 0TB

Crown reduce cherry by 1m. The Parish Council has no observations.

Decisions

**AVA/2018/0883 16 Moorside Lane, Holbrook. Single storey rear extension.
PERMITTED**

**AVA/2018/0867 41 Makeney road, Holbrook. Single storey rear extension.
PERMITTED.**

**AVA/2018/0814 Holbrook Primary School, Moorside Lane, Holbrook. Extension
of temporary planning permission for temp classroom. PERMITTED.**

2018/10/17 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator compliance, DCC Emails, AVBC Precept receipt, DALC Emails, Derbyshire constabulary email flyer, Play equipment information, Highways email, response from Nigel Mills office, Green Team emails, N-Watch emails, Hate Crime week information, Spotted Cow email, Mobile Library routes (None Holbrook related), Trent Barton letter, Road Safety concern emails.

2018/10/18 DATE OF NEXT MEETING. WEDNESDAY 28th November 2018.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 28th NOVEMBER 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bullas
Cruickshank
Rhodes
Roberts
J Jackson (Acting Clerk)

2018/11/1 APOLOGIES

Cllr Barker, Cllr Bull, Cllr Kennedy, Hannah Owen (Clerk) ,Cllr K Buttery (DDC) and Cllr T Ainsworth (AVBC)

2018/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in agenda item 8 Update of Village Hall, item 17 Finance. Cllr Rhodes declared an interest in item 8 Update on Village Hall, item 17 Finance.

2018/11/3 PUBLIC SPEAKING:

Cllr Bradshaw gave details of the DCC Community Action Grants which are available to assist with Community based activities. It was agreed that Cllr Bradshaw would obtain further information and circulate it to Councillors for further consideration. It was noted that applications for funding have to be received by 31st December 2018 and the Council needed a cost of work to agree. It was RESOLVED that should the Parish Council be eligible to apply then Cllr Massey, Kennedy and the Clerk would submit an application to assist with work at Gorse Piece.

It was noted that the name plaque for Well Yard has not yet been received. It was RESOLVED that the Clerk should request an update from AVBC.

Action- The Clerk

**2018/11/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY
31st OCTOBER 2018.**

The minutes were proposed as correct by CllrRhodes, Seconded by CllrBradshaw, unanimously agreed.

2018/11/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and showed the meeting the Flag.

Discussion took place about the possibility of producing a number of smaller flags for the children at the School and it was RESOLVED that the Clerk obtain costings for 200 A5 and A6 flags.

Action- The Clerk

2018/11/6 CLERK'S REPORT

- a. **Mellors Lane Park** –. It was reported that the stumps are still to be removed.
- b. **Potterell Charity** - Cllr Massey reported that all was well.
- c. **Highways, Footpaths, hedges and verges**– It was reported that Nigel Mills continues to pursue an update for the A38 Noise reduction concerns.

It was noted that DCC Highways are investigating the post on Belper Road and it was thought that enforcement action would be taken for its removal. It was reported that the Holbrook Travel sign is now in place on the planter and the possibility of placing another sign facing the other way was discussed but it was felt that this could create road safety issues.

- d. **Adopted Phone Box**– It was reported that although an offer of sponsorship is still awaited there are now sufficient funds in place to allow the defibrillator to be purchased. It was RESOLVED that the Clerk make the necessary arrangements.

Action- The Clerk

- e. **Environmental Issues in Holbrook** – Cllr Bullas and Cllr Roberts reported on their meeting with the Green Group which has put forward a number of ideas for the village, including producing an inventory of trees, ponds etc which are to be found within Holbrook. It was agreed that a survey document should be drawn up and circulated to each household to record what trees etc residents have in their gardens.

It was RESOLVED that a number of bird boxes up to a cost of £200 should be purchased. The involvement of the School and its pupils and other young people in the area was discussed.

- f. **Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc**

It was RESOLVED that the Chairman, Vice-Chairman and the Clerk be authorised to deal with urgent matters including the payment of accounts and salaries during December.

- g. **Closure of Lloyds Account** - It was RESOLVED that the Lloyds bank account should be closed and the balance transferred to the NatWest account. Three authorised signatories signed a letter requesting that this transfer takes place.

2018/11/7 ACCESSIBILITY OF GORSEY PIECE

Councillors gave details of the findings of the recent working party and proposals for clearance of paths and nettles, trimming of low branches and removal of dead trees. Also the removal of some elders was discussed, along with the establishment of a main walkway which would allow disabled access and a picnic area at the North of the site which it was hoped would encourage people to make good use of the area. It was noted that alterations would have to be made to the gate which would be fastened with a combination lock with the code being made available to residents. It was RESOLVED to investigate the pricing of matting for the pathways.

Action- Cllrs and the Clerk

2018/11/8 UPDATE ON VILLAGE HALL

Cllr Massey reported on the work which has been carried out since the last meeting. It was noted that the doors will be replaced soon. The gas supply and the cost of a new meter was discussed. It was reported that there should not be any asbestos issues.

A further account from NSJ contractors was expected and it was agreed that this should be paid subject to confirmation from HAHVCC that it was in order.

2018/11/9 AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING-UPDATE

It was reported that Cllr Buttery (DCC) had stated that on a recent visit to the Centre he had not observed any problems, this view was not shared by Councillors. It is understood that submission of a new planning application is currently being looked into.

2018/11/10 FALLEN CHURCH WALL UPDATE

It was reported that there was no update from DCC on their proposals. It was noted that AVBC had contacted the Clerk to ask if the Parish Council was aware that the wall had fallen down. It was RESOLVED that the Clerk should keep a log of the correspondence relating to this matter for future reference.

Action- The Clerk

2018/11/11 WI PLANTER UPDATE

Arrangements for the relocation of the planter were discussed and it was RESOLVED that this work would be carried out as soon as is possible.

Action – Cllr Massey, Rhodes, Bullas and the Clerk

2018/11/12 VILLAGE FETE 2019

It was RESOLVED to approve the request of the Fete Committee to hold the Fete at the Mellors Lane Park on Saturday 13th July 2019. Cllr Massey undertook to apply for the necessary licences.

Action- Cllr Massey

2018/11/13 BULGING WALL ON POND ROAD

It was noted that there is a bulge in the wall on Pond Road and it was agreed that Councillors would speak to the owner of the affected property to make sure that they were aware of the problem.

2018/11/14 LITTLE EATON DRAFT NEIGHBOURHOOD PLAN

It was RESOLVED to discuss this matter at the next meeting.

2018/11/15 SUGGESTION OF VILLAGE BONFIRE 2019

The possibility of holding a Community led Village Bonfire was discussed. It was felt that Mellors Lane Park is only suitable for spectators and not for a bonfire and firework display. However, if arrangements could be made with the owner of the adjoining field to be used for this purpose then further consideration could be given to a proposal.

2018/11/16 DOCUMENTS FROM RBS

The sealed envelope which has been collected from RBS was opened and found to contain the Lease to The Village hall and the Deeds to Gorsey Piece. Cllr Massey took temporary charge of the documents and undertook to discuss them with the Land Registry and report back to the next meeting.

2018/11/17 FINANCE

Accounts for payment

The Cheques were proposed by Cllr Roberts, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£544.73
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£ 28.02
Richard Massey	Fuel for Warden	£ 6.83

HAHVCC		£2500.00
Holbrook PC		£2500.00
Richard Massey	Fuel for Warden	£ 6.35
HAHVCC	Room hire	£ 23.25

2018/11/18 Planning

Applications:

AVA/2018/0873 Stable Block, Rachdale Lodge, Coxbench. Conversion of stables into residential dwelling. The Parish Council have no amendments to their original response to this application.

AVA/2018/1129 Continue the use of a storage unit to store ancillary items associated with the upkeep of a football facility Permanent permission requested (AVA/2015/0838) Holbrook Football Club, Makeney Road – No objections.

Decisions:

There were no decisions.

2018/11/19 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator compliance, DCC Emails, AVBC Precept receipt, DALC Emails, Derbyshire constabulary email flyer, Play equipment information, Highways email, response from Nigel Mills office, Green Team emails, N-Watch emails, Hate Crime week information, Spotted Cow email, Mobile Library routes (None Holbrook related), Trent Barton letter, Road Safety concern emails.

2018/11/20 DATE OF NEXT MEETING. WEDNESDAY 31ST JANUARY 2019.