

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27th JANUARY 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Briggs
Kennedy
Rhodes
Roberts
C Haynes (NHS-Public Speaking only)
M Burrows (NHS-Public Speaking only)
H Owen (Clerk)
2 members of the public

The Chairman welcomed everybody to the meeting.

2016/01/1 APOLOGIES

Cllr Mrs Brocklehurst, Cllr Bull, K Buttery (AVCB&DCC), T Ainsworth (AVBC), Acting Sgt. N Hopwell and PCSO John Midgley.

2016/01/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in item 10 a) January, number 4.

2016/01/3 PUBLIC SPEAKING:-

Mick Burrows and Claire Haynes NHS Southern Derbyshire Clinical Commissioning Group.

Mick and Claire delivered a very interesting talk about the changes with Community Services in the NHS.

A document called Joined Up Care in Belper has been created and copies of the document can be accessed at www.southernderbyshireccg.nhs.uk .

Some areas to be worked on include:

A shared information and care plan for patients.

Importance of living well.

Preventative care.

Community work to prevent accidents and falls.

26.6% of the residents of Holbrook are over 65 years of age, the national average is 16.3%. The work of the CCG is to look at better services for people in the community.

Claire will be visiting Holbrook Parish Council again in the Spring.

Message from PCSO John Midgley:

“Apologies for myself and Neil not attending tonight’s meeting. Anti-social behaviour is down 10.2 % year to date and month to date, not changed at 0%. Burglaries have been our recent priority in the Belper area. Two have occurred, one on Lower Hall Close on the 6/1/16 10pm- 7/1/16 7am where offender/s have attempted to remove beading from glazed door. Only thing stolen was a red and yellow mountain bike with bull handle bars. The other was at Holbrook Hall care home on the 6/1 4.30pm-6.30pm where they have got through a ground window, nothing stolen.”

Other:

Cllr Rhodes raised concerns about the Trees outside the Village Hall. Council Massey is to speak with HAHVCC and see if work can be carried out.

Action-The Chairman

Cllr Rhodes reported blocked guttering at Highfields Farm is causing flooding on Brown’s Lane. The Clerk is to report this to AVBC/DCC.

Action - The Clerk

Concerns were raised about the lack of affordable housing in Holbrook and about the number of properties which are left unoccupied.

The area at the back of the shop is in a mess and needs to be addressed.

A number of complaints have been made about the Buses cutting the corners in Holbrook especially at the bottom of Chapel Street and Moorside Lane. This issue has been raised with the police but the Clerk will contact the bus company to raise the issue.

Action-The Clerk

Concerns about the state of the roads and footpaths were raised. Cllr Massey informed the Council and members of the public that a survey was to take place again later this year.

A suggestion was made that the old railway line be opened as a cycle path. Cllr Briggs informed the Council that it is to be made a “Green Way” and will be open shortly.

Complaints were made about the state of the A38 with mess and litter. AVBC are running a cleaning event to tidy the A38 area in March.

2016/01/4 MINUTES OF THE PARISH COUNCIL MEETING 25th NOVEMBER 2015

Proposed Cllr Roberts, seconded Cllr Briggs – unanimously agreed.

2016/01/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening.

2016/01/6 Overgrown Ivy and Trees at Coxbench

Over the last 6 months there has been an increased amount of fallen branches and over grown Ivy at Coxbench. The Clerk will contact Derbyshire County Council and ask for the Ivy to be removed and the trees be tidied and made safe. It was highlighted that the trees should not be removed.

Action-The Clerk

2015/11/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements –inspection reports and AVBC Report.

Wicksteed had contacted the Clerk and stated that the repair and replacement work would be taking place on 21st January 2016. Cllr Rhodes is to go and inspect the work and report back to the Clerk with any issues.

Action-Cllr Rhodes

(b) Potterell Charity – Cllr. Massey reported that all is well.

(c) Footpaths, hedges and verges.

Complaints have been received regarding dangerous parking above the turning for the Centre for Autism. Reports have been made to the Police about the original problems with parking. The clerk is going to raise the issue with the Police again as the parking on the blind bend is very dangerous.

Dog fouling remains a problem. The Parish Council are encouraging members of the public to report any offenders. This can be done anonymously on the AVBC website.

(d) Trees at Sand Hollows

The Clerk asked Ross Pearson from AVBC to visit the trees at Sand Hollows and give advice as to what reducing could be done. Ross made a site visit and stated in an email that AVBC would not recommend Crown Reduction as he felt this was not an appropriate action.

(e) Spotted Cow

An email had been received from the buyers of the Spotted Cow. It asked if the buyer could attend the meeting to discuss future planning possibilities. The Clerk advised the buyers that they were welcome to attend the meeting but no comments could be made by the Councillors until an actual Planning Application had been received.

(f) Queens 90th Birthday

AVBC are running a “clean for the queen” initiative to mark the Queen’s 90th Birthday. They have asked for any “grot spots” in the Parish to be nominated and cleaned by volunteers. It was decided not to take part in the event as our Parish Warden does such a good job with the litter picking and it was felt the Holbrook didn’t have a “grot spot”. It was agreed to look at ways to mark the Queen’s birthday and this will be discussed at the February meeting.

(g) Grit Bins

The Clerk informed the Parish Council of the cost of Grit bins which varied depending on size. The Clerk is to undertake a Grit Bin inventory and see if the missing bin on Pond Road was an AVBC bin. The Clerk will report back to the council in February and it can be decided if any new bins are needed.

(h) Pond Road Flooding

Reports of flooding on Pond Road were received by the Clerk. This was reported to DCC who made a site visit. However no flooding was found and they reported that it was sheer volume of rain that had caused the excess water.

2016/01/8 Holbrook Village Plan

The Clerk had met with Gary Spendlove from Belper Town Council. He informed the clerk of useful websites to visit and provided some literature on Neighbourhood Plans. He advised the clerk that there were specialists who visited meetings to discuss how to get the ball rolling. It was agreed the Clerk would make arrangements for representatives from Rural Action Derbyshire to attend the February meeting.

Concerns had been raised that projects (e.g Gorse Piece and Bus Shelters) in the Parish may get left if we wait until there is a Neighbourhood plan in place.

Action-The Clerk

2016/01/9 Introduction of Social Media

It was agreed that the Clerk and Cllr Kennedy would look into the creation of a Parish Council Facebook page to help encourage interaction with members of the Parish. It was agreed that this would need to be closely monitored and not a place for inappropriate messages. The Clerk and Cllr Kennedy are going to look at security and posting settings and report back to the Council in February.

Action- The Clerk and Cllr Kennedy

2016/01/10 FINANCE:-

Accounts for payment proposed Cllr Kennedy and seconded Cllr Briggs.
Unanimously agreed.

a) December Cheques (For information only)

1. T Connors	Cheque No. 000802	£451.97
2. H Owen	Cheque No. 000803	£543.57
3. HMRC Only	Cheque No. 000804	£137.16
4. 4UH Ltd	Cheque No. 000805	£37.69

Accounts for payment (subject to confirmation at the meeting)

Cllr Massey declared an interest in the Cheque 4 HAHVCC.

January Cheques

1. H Owen	Cheque No. 000806	£543.57
2. T Connors	Cheque No. 000807	£451.97
3. HMRC	Cheque No. 000808	£137.16
4. HAHVCC	Cheque No. 000809	£15.50
5. AVBC	Cheque No. 000810	£42.00

b) Spread of Bank deposits to minimise risk.

The task of opening new accounts has been problematic. Holbrook Parish Council have completed the documents for a new account with Barclays and this should be open shortly. The Clerk handed out paperwork from Unity Trust Bank for the signatories to sign. This account needs to be opened with a cheque for £500. This was unanimously agreed and a Cheque for £500 from the NatWest account was signed. Cheque 000104 from the Holbrook PC HAHCT account.

Cllr Massey had spoken to Lloyds bank via telephone as they would only speak to a Signatory. This account has been set up and paperwork will be arriving with the Clerk shortly.

The Clerk is to ring HSBC and make an appointment to go into branch to open an account. This is after several phone calls and online attempts at opening the account under the instruction of HSBC.

C) Auto Enrolment for pensions.

MS Accountancy have contacted the Clerk and offered the use of their services for a small increase to £125+VAT per year to also manage the pensions.

Cllr Massey proposed this, Cllr Roberts seconded and all voted in favour.

D) Financial statements for Parish Council Website.

The Clerk and Council Roberts will be updating the website with financial information in line with the new transparency code.

2016/01/11 Planning

AVA/2015/1130 8 Church Street, Holbrook. The erection of a detached dwelling on the land adjacent to 8 Church Street.

The Parish Council object to this application. They wish to raise concerns about increased pedestrian and vehicular hazard and road congestion. Safe pedestrian access is already poor in this area. The proposed new access point is in a blind spot and very dangerous. Also concerns are raised for loss of village heritage in the conservation area. Although not listed, this building was the old smithy, which operated up to about 1940 and is based on a site of ancient smithies going back, according to Duchy of Lancaster Records, to 1482. The Council feel that the demolition and the building of the new property will fundamentally change the character of the conservation area.

AVA/2015/1200 Boothswood Farm, Moorside Lane, Holbrook. Portal framed shed.

The Parish Council have no objections to the planning proposal but wish to raise concerns regarding traffic flow between the two farms in the Parish.

AVA/2015/1220 Land west of Portway, Holbrook. Proposed stable for animal and feed store.

-1040-

The Parish Council had no objections to the application but stated that if the structure was no longer to be used as an animal and feed store then it should be taken down.

Decisions:

AVA/2015/0980 110 Belper Road, Bargate. Approval for the appearance, landscaping, layout and scale, pursuant to outline planning application. **Permitted.**

AVA/2015/0979 Venture Garage, Belper Road, Holbrook. Single storey extension at rear to form store. **Permitted.**

AVA/2015/1088 33 Moorfield Road, Holbrook. Proposed 2 storey extension and rear extension. **Permitted.**

2016/01/12 Correspondence for information.

Dalc Circular 27/15 and 01/16, Clean for the Queen email, Get fit with Wicksteed, The pensions regulator law change email, Have your say in Codnor email and Environment Agency heating oil tank campaign email.

2016/01/13 Date of next meeting: Wednesday 24th February 2016

-1041-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 24TH FEBRUARY 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Mrs Brocklehurst
Bull
Roberts
J Dugdale (Rural Action Derbyshire)
Cllr K Buttery (AVBC&DCC)
Cllr T Ainsworth (AVBC)
H Owen (Clerk)
2 members of the public including Kath Gruber co-
opted as a councillor

The Chairman welcomed everybody to the meeting.

2016/02/1 APOLOGIES

Cllrs Banks, Kennedy and Rhodes

2016/02/2 DECLARATIONS OF MEMBERS INTERESTS

There were no declaration of Interests.

2016/02/3 PUBLIC SPEAKING:-

Richard Biggin-Footpath Officer.

All Footpaths in the area are open and in good condition. There is a problem with a stile being in a dangerous condition just outside the Parish boundaries, but much used by Holbrook residents, near Day Park Farm. This was originally reported to the DCC in September last year at the time of the Walking Festival Walk run on behalf of the Parish Council; however there has been no improvements or repairs completed. Richard has reported the matter to DCC again and copied in the Clerk.

Gorsey Piece

It was agreed to organise a working party to go into Gorsey Piece soon to clear around the seat and in May to cut back the spring growth on the paths. A group of young people in the Parish have expressed an interest in helping with the working party. Cllr Massey advised that this would only be possible for safeguarding reasons if they each had a parent or guardian with them. All agreed.
The same group have made an approach to Richard Biggin to ask if they may build a Den in the far southeast corner of Gorsey Piece.

A suggestion was made that if they agreed it be kept tidy, off the paths and used only natural materials available from the trees and scrub that have already been cut on the site, then this would be possible. Also they be asked to read and commit to the rules for use shown on the entrance sign. Concerns were raised about this and what responsibility the Parish Council would have for this. It was highlighted by Cllr K Buttery that the site is open to the Public and the Parish Council would not be responsible for the den. It was PROPOSED by Cllr Roberts that the Parish Council have no objection as long as the rules of Gorsey Piece were followed, this was SECONDED by Cllr Mrs Brocklehurst and there were 3 votes in favour, 2 voted against the proposal.

Finally it was noted the dog fouling sign needs re-erecting after it was vandalised and the snowdrops are particularly good this year and worth a visit.

Kevin Buttery AVBC/DCC:

Cllr Buttery made the Council aware that the Community Pay Back group are currently looking for working projects and they may be able to help with Gorsey Piece, he believed there was currently no charge for this but would forward the details of Marjorie Martin to Cllr Massey.

The 20mph Speed Limit review is now available on the DCC website via the Cabinet Meeting information. It is 42 pages long with 11 recommendations. In May it will be decided if they will adopt, some, all or none of these recommendation. Cllr Buttery advised that the Police will now be willing to enforce the 20mph speed limit which is a positive step forward.

Cllr Trevor Ainsworth AVBC:

The 120 houses proposed at Cinderhill, opposite John Flamsted School has been turned down.

Joe Dugdale- Rural Action Derbyshire

Joe attended the meeting to introduce the concept of Neighbourhood Plans to the Parish Council.

A Neighbourhood Plan is a right under the Localism Act of 2012. In a Parished area it is the Parish Council who are the qualifying body, however it is not a Parish Council Project and many different people should be involved in the Plan. It is important to refer to the National Planning Policy Framework (NPPF).

It is essential to have a large representation of the Parish involved and typically there are between 15-25 people involved in the project.

AVBC have recently withdrawn their Neighbourhood development plan which makes it difficult for Holbrook to shape their own Neighbourhood plan to work alongside AVBC's however it is likely this will be available to view again soon.

It was noted that it is important to include plans for development as the Neighbourhood Plan is not designed to stop all developments, it is a realistic look at the needs of the Parish over the next 15 years,

The process for a Neighbourhood plan is as follows:

- 1) Register neighbourhood Area with AVBC (This can be a section of the Parish, the whole Parish or the Parish overlapping with a neighbouring parish.)
- 2) A 6 week consultation period will take place.
- 3) After 6 weeks you become a “Neighbourhood Planning area”. It is at this point you can apply for a Grant towards the project.
- 4) Evidence gathering phase. This includes a public consultation. It is important to look at who, what, where and when and remember that it is a 15 year project. It is a plan to look at how space and land is used and should/could be used moving forward. Not a plan of Parish events and activities. The plan looks at Housing, employment, development, industrial etc.
- 5) The draft plan is presented to an examiner. The group can choose their examiner. Several are available. This is then passed to AVBC.
- 6) If passed the plan may include caveats which need to be included, it is then passed for referendum by registered electors.
- 7) If passes the referendum, it is passed as Planning Policy.

Points to highlight are the following; The Plan is seen as positive planning. Not all areas need to be included or covered by the plan. Define land by its characteristic not its name.

The Project needs to be launched at a very public meeting and needs to be well advertised to try and encourage as much interest as possible.

The Parish can use the services of Rural Action Derbyshire. Groups need to be set up and clear guidance and instruction needs to be set out from the start to avoid the plan taking the wrong direction early on.

It was RESOLVED that the Clerk would now register the whole of the parish of Holbrook with AVBC to get the process started. All voted in favour.

Action-The Clerk

2016/02/4 MINUTES OF THE PARISH COUNCIL MEETING 27th JANUARY 2016

Proposed Cllr Roberts, seconded Cllr Briggs – unanimously agreed.

2016/02/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening.

2016/02/6 Co-Option of Councillor

Kath Gruber attended the meeting and expressed her interest in becoming a Councillor. The Councillors all agreed that Kath had a lot to offer to the Parish Council and her input would be very positive.

It was proposed to Co-Opt Kath Gruber on to Holbrook Parish Council by Cllr Bull, this was seconded by Cllr Roberts and ALL voted in favour. The declaration forms were signed by Kath and the Clerk.

2016/02/07 Contribution towards Churchyard Maintenance.

It was unanimously agreed to offer the same contribution as made in 2015. This was £250. The Clerk will inform the Church and the Payment will be made at the next meeting.

2016/02/08 Planting of Bulbs/Litter Picking Holbrook Senior Section Guides.

To mark the group's centenary they are taking part in many activities and using the figure 100. A request has been received to plant 100 bulbs in Holbrook and also undertake litter picking in the area to collect 100 pieces of litter. All agreed this was a nice idea and the Clerk will contact the Senior Section Guides to ask where they wish to do the planting. Suggestions were made to plant bulbs on the approach to the village and also Makeney Road.

Action-The Clerk

2015/02/9 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports and AVBC Report.

Wicksteed have now completed the repair work. Cllr Rhodes contacted the Clerk prior to the meeting to note his gratitude to Craig Barker from Holbrook Village Stores who helped to transport and reinstall the equipment. The Clerk has written to Craig on behalf of the Parish Council thanking him for his help.

(b) Potterell Charity – Cllr. Massey reported that all is well. It has been decided there will be no increase in contribution from residents this year.

(c) Footpaths, hedges and verges.

Parking is a problem on the bottom of Chapel Street and Moorside Lane which is causing problems with traffic and the bus service. Concerns for safety have been raised.

The Clerk is to contact DCC to raise the issue and ask them to come and see the site. It will be stated to visit at a time when the buses are in the area to highlight the problem. We wish to see the provision and enforcement of double yellow lines.

Action-The Clerk

The Clerk has contacted Sergeant Neil Hopwell to raise concerns about the parking by the Autism Centre which has become more dangerous. Neil advised to contact Highways which the Clerk has now done. Cllr Bull advised the Council that the School are currently looking into the matter and doing a survey on the situation.

The Clerk received a complaint from a member of the Parish regarding the mud on the road from Brown's Lane and up Moorside Lane. The member of the Parish asked for the Clerk to speak to the police which she did. They advised the Clerk to inform the member of the Parish it needs to be reported to Highways as a concern.

In the latest DALC circular there is information on funding available for farmers, for walling and walling repairs. It was agreed to try and advertise this around the village and a note will be put on our website and in the Village Magazine.

Action-The Clerk and Cllr Roberts

The County Council have told the Clerk that the Trees and Ivy at Coxbench are not something they will be working on. It was decided to speak to AVBC about the trees and ask Ross Pearson to make a visit and advise on what needs to be done.

Action-The Clerk

(d) Queens 90th Birthday

It was RESOLVED to look at a plant tub with a Plaque to mark the Queens 90th Birthday. It was suggested this be placed at the Pond area. Cllr Mrs Brocklehurst is speaking to her contact at Plant Scape and report back to the Council on costs.

Action-Cllr Mrs Brocklehurst.

(e) Social Media

The Clerk has created a Facebook profile and Holbrook Parish Council Page. Cllr Mrs Gruber suggested it was important to try and promote the page by liking other pages in the area.

It was also suggested that a note on the notice boards, websites and the village magazine advertising the new page would be a good idea. Cllr Kennedy and Cllr Roberts will be working with the Clerk on the building of the page. It was unanimously agreed the page could now go live.

(f) Dog Fouling

A complaint had been received about Dog Fouling in the area. It had been noted that the Dog Warden had been out to Holbrook. The Clerk encouraged the resident to raise concerns with AVBC and where possible give times of day the incidents are happening.

(g) Buses on Chapel Street

Your Bus had responded to the email sent by the Clerk highlighting concerns about the buses cutting the corners. Your Bus stated they would highlight this with the operations manager. A letter and emails has been set to the Clerk from Tracey Barker from Holbrook Village Stores highlighting the issue.

(h) Bus Consultation

It was unanimously agreed to complete the consultation and not support the cutting of funding to the 7.1 Trent Barton tea-time service.

Action-The Clerk

2016/02/10 Holbrook Village Plan

It was unanimously agreed to proceed with the registration of the whole of the parish of Holbrook with AVBC.

Action- The Clerk

2016/02/11 Bus Shelters

It was decided to have this on the March Agenda and a final decision be made about new bus shelters. Councillors are asked to look at areas where they feel a bus shelter is required and bring this to the March Meeting where a decision will be made.

Action- All Councillors

2016/02/12 FINANCE:-

Accounts for payment proposed Cllr Roberts and seconded Cllr Bull. Unanimously agreed.

a) 1. H Owen	Cheque No. 000811	£543.77
2. T Connors	Cheque No. 000812	£491.89
3. HMRC	Cheque No. 000813	£136.96
4. MS Accountancy	Cheque No. 000814	£16.20

From Natwest Account to spread deposits to minimise risk all payable to Holbrook Parish Council.

Unity Trust in Jan 2016 meeting	Cheque No 000104.	£500 (this was signed)
Unity Trust	Cheque No 000105.	£72,000
Barclays Bank	Cheque No 000106.	£72,500
HSBC	Cheque No. 000107	£72,500
Lloyds Banking Group.	Cheque No. 000108	£72,500

b) Spread of Bank deposits to minimise risk.

The Paper work was signed by Cllr Brocklehurst who was unable to attend the meeting with HSBC. Cllr Massey also signed the HSBC paper work on behalf of the Council and this is to be returned to HSBC Ripley once Cllr Kennedy and Cllr Rhodes have signed the documents. Currently we have received confirmation the Lloyds account is open. Barclays have now received all information they requested. Unity Trust have also received all information requested.

C) Letter to Natwest

A letter to be signed by all Signatories has been written to Natwest to transfer £260,000 from the Savings account to the Current Account so the above cheques can be sent to the new accounts.

2016/02/13 Planning

AVA/2016/0054 - 25 Bradshaw Drive, Holbrook. Extension to Chimney Stack.
The Parish Council had no observations.

- **AVA/2016/0066- 47 Town Street, Holbrook- Minor Dwelling.**
The Parish Council Object to the application on the following grounds;
Backland Development. The application concerns the building of a large three bedroomed split level house in the garden of No 47 Town Street. It will share a drive with No 47 and, as such, is clearly backland or tandem development.
- **Increased Vehicular and Pedestrian Hazard.** Access to the property will be via a 3.6m wide drive bounded on one side by a wall and, in part, by a garage wall on the other. A lack of any overhang strip on either side of the drive will likely, due to an already narrow width, deter vehicles (such as deliveries, tradesmen and visitors) from using it. Parking in this area already causes both vehicular and pedestrian hazards due to the amount of traffic flowing along Town Street, particularly at peak times. It should be noted that this is a bus route with a bus stop outside. It is common practice for cars to park on the triangular shaped hard surface opposite. These vehicles often need to reverse back out on to Town Street when their access is blocked by cars parking on Church Street. It is considered that any proposed additional access on to this road will be an unacceptable increase in associated risk.
- **Significant Loss of Trees and Associated Screening.** The preservation of the Green Belt is of paramount concern and, although the revised scheme has pulled back the building line from within that area, it is noted that a considerable number of trees will be lost from the garden of No 47 with associated loss of screening.
- **Effect on the Character of the Area.** This is likely to be a prominent building within a Conservation Area, due to its elevated position, particularly when viewed from southern and eastern aspects. The conservation area document map1 notation identifies the position of the drive's point of access as allowing 'fleeting glimpses down lanes, between trees or buildings'. The character of the village in this area is one of stone and mellow brick properties with tiled roofs. The use of zinc roof and wooden cladding to the walls is not in keeping with this character.
- **Loss of stonewalling.** It is noted that the existing northern stone boundary wall appears original with the original stone gate post. It is noted that a loss of 5 metres of this stone wall would be detrimental to the character of the immediate area.

Decisions:

AVA/2015/1200- Boothswood Farm, Moorside Lane, Holbrook.
Portal framed Shed - Prior approval not required.

-1049-

AVA/2015/0967- 45A Shaw Lane, Holbrook, Belper
Demolition of existing dwelling and erection of replacement - Permitted

AVA/2015/1089- 46 Shaw Lane, Holbrook, Belper
Extensions and alterations to existing garage/workshop - Permitted.

AVA/2015/1220- Land west of Portway, Holbrook
Proposed animal feed and store - REFUSED

AVA/2015/0792-Appeal- The Vicarage, 30 Moorside Lane, Holbrook. Treehouse
The Appeal has been REFUSED.

Other:

An email has been received from an interested party in the purchase of the Spotted Cow. The email stated that they had been interest in buying the Pub to keep as a pub and not as a housing development or redevelopment project. However for the last year they have been told the sale of the property is near completion, but now have been informed this has actually only just happened.

Agreed that this approach would be useful if the owner was to apply for planning permission to build houses on the site on the grounds that it would be necessary to fund the continued use as a pub.

2016/02/14 Correspondence for information.

Dalc Circulars, Amber Valley Annual reports, Road Safety meeting Belper, Highways asset infrastructure, Amber Valley Licencing report. Letter from Holbrook Village Shop.

2016/02/15 Date of next meeting: Wednesday 30th March 2016

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30TH MARCH 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Banks
Mrs Briggs
Mrs Brocklehurst
Bull
Mrs Gruber
Kennedy
Rhodes
Roberts
Cllr K Buttery (AVBC&DCC)
Cllr T Ainsworth (AVBC)

The Chairman welcomed everybody to the meeting and apologised for any problems the Clerk's absence might cause.

2016/03/1 APOLOGIES

Hannah Owen Clerk, PC Neil Hopwell and PCSO John Midgley

2016/03/2 DECLARATIONS OF MEMBERS INTERESTS

There were no Declarations of Interests.

2016/03/3 PUBLIC SPEAKING:-

Police:

We had received official confirmation that we were losing PC Neil Hopwell to other duties. The Council was unhappy about this and **Agreed** to write to the Chief Constable to express our views, to ask if Neil is to be replaced and to ask for crime statistics for Holbrook for the first quarters of 2015 and 2016

Action the Clerk

PCSO Midgley had written to say there were no local incidents to report but a number of "dwelling breaks" in Denby.

Cllr Kevin Buttery AVBC/DCC:

Kevin had nothing to report but advised, on reading the agenda, that there was no money for bus shelter subsidies at the moment.

Cllr Trevor Ainsworth AVBC:

Nothing to report.

2016/03/4 MINUTES OF THE PARISH COUNCIL MEETING 24th FEBRUARY 2016

With minor amendments proposed Cllr Rhodes , seconded Cllr Roberts – unanimously agreed.

2016/03/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening and reported on the present position of the Clerk who was ill. Richard thanked Cllr Mrs Briggs and Cllr Roberts for their support over the last month. He and Glenys would produce the minutes.

2016/03/6 COUNCILLOR VACANCY

Following the co-option of Cllr Mrs Gruber there remained a vacancy and it was **Agreed** to mention it in the next report to the Village Magazine. **Action the Clerk**

2015/03/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

A question was raised about the gate between Mellors Lane Park and the football pitch but it was not our property.

(b) Potterell Charity – Cllr. Massey

All ok but possible need for new boiler. Cllr Ainsworth advised that there might be a subsidy for the cost and to ask AVBC.

(c) Footpaths, hedges and verges.

Leaves need clearing below church wall.

(d) Queens 90th Birthday

Agreed to rent a three tier flower display from Plantscape at a cost of £179 plus delivery and VAT. = £364.80. Cllr Mrs Brocklehurst to investigate purchase plus a plaque.

Action the Chairman and Cllr Mrs Brocklehurst

(e) Social Media on hold in Clerk's absence.

(f) **Dog Fouling** on hold in Clerk's absence.

(g) **Buses on Chapel Street** check on position of bus survey

(h) **Blue badge crackdown campaign** Derbyshire County Council were seeking to tell the public about a possible fine for misuse **Agreed** to send links to Cllr Roberts for inclusion on the website. **Action the Chairman**

2016/03/8 Holbrook Neighbourhood Plan update

DALC were organising a training course **Agreed** to send two Councillors. Cllr Mrs Gruber volunteered to be one **Action the Clerk**

2016/03/9 Bus Shelters

At the present time no subsidies are available from the D.C.C. Agreed an article be included in the next edition of the Village Magazine outlining the possible cost and seeking the views of parishioners as to whether additional bus shelters are needed and if so where.

2016/03/10 FINANCE:-

Accounts for payment proposed Cllr Rhodes and seconded Cllr Roberts .
Unanimously agreed

a) 1. H Owen	Cheque No. 000815	£543.57
2. T Connors	Cheque No. 000816	£451.97
3. HMRC	Cheque No. 000817	£137.16
4 .MS Accountancy	Cheque No. 000818	£ 90.00
5. Holbrook P.C.C.	Cheque No. 000819	£250.00

It was agreed to make four donations from the relevant budget head as follows:

6. Rainbows Hospice	Cheque No. 000820	£50.00
7. The Drop In	Cheque No. 000821	£50.00
8. Derbyshire Childrens' Holiday Centre	Cheque No. 000822	£50.00
9. Holbrook Mother and Baby Club	Cheque No. 000823	£50.00

b) Spread of Bank deposits to minimise risk. Update on new accounts
The Chairman reported on present position with opening additional accounts.
Cheques had been sent/paid in to Unity Trust and Lloyds. An explanation would be
required for the accounts. **Action the Chairman and Clerk**

c) Letter to Natwest to transfer money to current account for spread of bank
deposits update. The Chairman reported on problems caused by a bank error.

d) Audit arrangements had been received and the Chairman would work with the
Clerk. Cllr Mrs Gruber was interested in seeing how the Council's finances
were governed.

e) Adjust Parish Warden remuneration to reflect revised living wage **Agreed** to
increase the Parish Warden's rate of pay to £7-85 per hour wef 1st April 2016.

2016/03/11 Planning

AVA/2016/0044 Arkwright Parish Hall – crown reduce two trees
Supported by Holbrook Parish Council decision awaited

AVA/2016/0260 8 Moorside Lane – Application for Lawful Development Certificate
No observations

AVA/2016/0273 Portway - Removal of unauthorised structure and replacement
building
Application opposed

AVA/2015/1130 8 Church St – revised application
Application opposed

AVA/2016/0307 31 Makeney Rd Single storey rear extension to consider at meeting
No observations

AVA/2016/0314 33 Moorfield Road, alterations to approved application
No observations

2016/03/12 Correspondence for information.

Dalc Circulars, Derbyshire County Council cuts poster

2016/03/13 Date of next meeting: Wednesday 27th April 2016

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27TH APRIL 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Mrs Gruber
Kennedy
Rhodes
Roberts
Cllr T Ainsworth (AVBC)

The Chairman welcomed everybody to the meeting and apologised for any problems the Clerk's absence might cause.

2016/04/1 APOLOGIES

Cllrs Banks, Bull and Mrs Brocklehurst, Hannah Owen Clerk, Cllr Buttery, PCSO John Midgeley

2016/04/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in item 10 a. 4 & 5.

2016/04/3 PUBLIC SPEAKING:-

Police:

Cllr Buttery had obtained confirmation that Constable Gareth Cole will be joining our Safer Neighbourhood Team.

Agreed to write to the Chief Constable commending the work of PC Neil Hopwell over the period he had been our neighbourhood officer. **Action the Clerk**

Two members of the public attended and asked if there could be a Christmas tree this year. More information would be sought but the Council agreed in principle and of the sites considered thought in front of the Arkwright Hall at the North end was most suitable.

Cllr Trevor Ainsworth AVBC:

Cllr Ainsworth answered questions about rubbish removal on the A38 and community buses.

He also reported that there was a danger that the County footpath officers who worked on the ground might be withdrawn. Agreed to write to the County Council urging that this did not happen as they were a valuable resource.

Action the Clerk

2016/04/4 MINUTES OF THE PARISH COUNCIL MEETING 30th MARCH 2016

Proposed Cllr Kennedy, seconded Cllr Mrs Gruber – unanimously agreed.

2016/04/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening and reported on the present position of the Clerk who was ill. Richard thanked Cllr Mrs Briggs and Cllr Roberts for their support over the last month. He and Glenys would produce the minutes.

2016/04/6 COUNCILLOR VACANCY

The Chairman reported that he understood Cllr Banks would be resigning following his moving to Derby which would leave two vacancies. It had been agreed in March to mention it in the next report to the Village Magazine. Agreed to write to Cllr Banks to thank him for his work on the Council.

Action the Clerk

2016/04/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

Inspection reports had been received on a regular basis. Cllr Rhodes reported that more soil would be needed under the slipwire. **Action Cllr Rhodes and others**

(b) Potterell Charity – Cllr. Massey reported all well.

(c) Footpaths, hedges and verges.

Councillors had looked at the situation of ivy and leaves at the top of Portway and after a discussion it was proposed by Cllr Roberts seconded Cllr Rhodes that we take no action.

The blocked drains at the bottom of Chapel Street and on Moorside Lane at the bottom of The Nook and near to the Autism Centre on Portway needed reporting to the County Council. **Action the Clerk**

It was reported by Councillors that other places in the County with a similar problem to the top of Portway had white lines on the edges of the road. Agreed to write to the County Council to request the same. **Action the Clerk**

(d) Queens 90th Birthday

A three tier flower display had been rented from Plantscape at a cost of £179 plus delivery and VAT. = £364.80. Delivery was awaited. The Chairman thanked Councillors who had braved the elements to look at the site to agree the best position. The Chairman to approach a parishioner with expertise in designing a picture for the plaque and the Clerk to approach Plantscape re delivery.

Action the Chairman and the Clerk

(e) Social Media now that The Clerk was improving Cllr Kennedy would contact her.

Action Cllr Kennedy and the Clerk

(f) Dog Fouling the sign to be put up soon on Gorsey Piece.

Action Cllrs Rhodes, Kennedy and Roberts

(g) Buses on Chapel Street check on position of bus survey

(h) Autism Centre there had been recent occasions where the parking outside the Autism Centre, when children were being collected, had been particularly bad and had been photographed. Agreed that the Chairman would contact the Principal there. Cllr Mrs Gruber volunteered to accompany the Chairman if a meeting was arranged.

Action the Chairman

2016/04/8 Holbrook Neighbourhood Plan update

The Clerk to talk with Cllr Mrs Gruber and Cllr Roberts about the next steps. As already agreed the Council would have a presence at the fete to explain to parishioners.

Action Cllr Mrs Gruber, Cllr Roberts and the Clerk

2016/04/9 Bus Shelters The wording was agreed for the Parish Council report in the Village Magazine.

Action the Chairman and the Clerk

2016/04/10 FINANCE:-

Accounts for payment proposed Cllr Roberts and seconded Cllr Rhodes .
unanimously agreed

a) 1. H Owen	Cheque No. 000824	£ 544.77
2. T Connors	Cheque No. 000825	£ 487.38
Includes £11.15 for petrol for strimmer		
3. HMRC	Cheque No. 000826	£ 135.96
4. HAHVCC	Cheque No. 000827	£ 23.25
5. Holbrook Parish Council	Cheque No. 000828	£7,500.00
(for long term project for HAHVCC)		

Cllr Massey had declared an interest in items 4 & 5. He remained in the meeting but did not take part in the decision.

- b) Spread of Bank deposits to minimise risk. Update on new accounts Cllr Kennedy reported that he had completed forms at Barclays and HSBC
- c) Draft accounts were circulated and to go to audit, The Governance statement was considered in detail and agreed. Proposed Cllr Roberts seconded Cllr Kennedy.
Action the Chairman and the Clerk
- d) Audit arrangements were advised to the Council.

2016/4/11 Planning

AVA/2016/0273 Portway - Removal of unauthorised structure and replacement building -
Objected

AVA/2015/1130 8 Church St – revised application
Objected

AVA/2016/0370 13 Town Street Holbrook Belper Derbyshire DE56 0TA
Removal of section of wall, vehicular access to Town Street and formation of hardstanding area
The Council would object on conservation area and access grounds.

Action the Clerk

AVA/2016/0384 11 Pond Road demolition of existing conservatory and construction of single storey extension.

The application had been received that day and the Council had no observations.

2016/04/12 Correspondence for information.

2016/0413 Date of next meeting: As several members were unavailable on the scheduled date of 25th May it was agreed to seek a more suitable date. The Chairman would e-mail Councillors to seek the best date. **Action the Chairman**

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**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON FRIDAY
20th MAY 2016 AT 7.30 p.m. AT THE 'ARKWRIGHT' PARISH HALL, MOORSIDE
LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Mrs Gruber
Kennedy
Roberts
Mrs H Owen (Clerk)
2 members of Public

2016/05/1 APOLOGIES

Cllrs Bull and Rhodes, Cllr Buttery, Cllr T Ainsworth and PCSO John Midgley

2016/05/2 DECLARATIONS OF MEMBERS INTERESTS

None declared.

2016/05/3 PUBLIC SPEAKING:-

Police:

PCSO Midgley had sent an email to the Clerk informing her that the only incident reported in the last month was a break in at the Shop. CCTV had identified the two males and both had been arrested.

Cllr Kennedy informed the Council that he had reported a break in and this hasn't appeared in the Police report. The Clerk is to contact PCSO Midgley to make sure Coxbench is included in the report.

Action-The Clerk

2016/05/4 MINUTES OF THE PARISH COUNCIL MEETING 27th APRIL 2016

Proposed Cllr Mrs Gruber, seconded Cllr Mrs Briggs – unanimously agreed.

2016/05/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening and reported that Cllr Banks and Cllr Mrs Brocklehurst had resigned. The Clerk has written to both to thank them for their hard work during their time as Councillors.

2016/05/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

Inspection reports had been received on a regular basis. Cllr Massey reported that more soil is still needed under the zip wire. **Action Cllr Rhodes and others**

(b) Potterell Charity – Cllr. Massey reported all well.

(c) Footpaths, hedges and verges.

The Clerk reported that DCC had not come back to her regarding the White Line painting and she will contact them again to see if the suggestion is possible.

It was reported that a used syringe had been found in Gorsey Piece. This had been reported to the Police. Concerns were raised that the group of boys who had asked to build a den in Gorsey Piece had found the needle. It was RESOLVED that the Clerk would write to Richard Biggin and request that the parents of each of the children be contacted by him to make them aware. It was also RESOLVED to ask Tom Connors, Parish Warden, to make regular inspections of Gorsey Piece. **Action the Clerk**

Cllr Mrs. Briggs reported there is overgrown saplings by the wall which require attention. Cllr Kennedy to look at them and report back to the Council.

(d) Social Media

Cllr Kennedy suggested we make the Holbrook Parish Council Facebook Page live and add as much information as possible as quickly as possible. It was suggested that we advertise the page and try and generate as much interest as possible. The Clerk will work with Cllr Kennedy to get this up and running.

Action the Cllr Kennedy and the Clerk

(e) Queens 90th Birthday

The Clerk confirmed the floral display will arrive in the first week of June. Cllr Massey is to mark the area to ensure it is placed in the correct area. The clerk is to email Plantscape with the location details. Cllr Kennedy is to work on the Plaque. **Action Cllr Kennedy, Cllr Massey and the Clerk**

2016/05/7 Trent Barton Buses- Nines Service

Cllr Massey Attended a meeting at Little Eaton Village Hall where representative of Trent Barton attended. Over 100 people attended the meeting and all shared the view that this was a big loss for the Parish of Holbrook and Coxbench as well as little Eaton. It was RESOLVED the Clerk would write a letter objecting to the removal of the nines service.

Action the Clerk

2016/05/8 Neighbourhood Plan

Cllr Roberts and Cllr Mrs Gruber are working on gathering information for promoting the Neighbourhood Plan. It was agreed that the Village Fete will be a good place to promote this and encourage members of the Parish to join in, in its creation.

2016/05/9 Village Fete

It has been arranged for the Parish Council to have a stall at the Village Fete.

2016/05/10 Bus Shelters

The Parish Council article in the village Magazine has been submitted and asks for Feedback of what the Parish wants regarding Bus Shelters. This will be discussed at the next meeting.

2016/05/11 FINANCE:-

Accounts for payment proposed Cllr Mrs Briggs and seconded Cllr Kennedy.
Unanimously agreed

a) 1. H Owen	Cheque No. 000830	£ 544.57
2. T Connors	Cheque No. 000829	£ 476.23
3. HMRC	Cheque No. 000831	£ 136.16
4. MS Accountancy	Cheque No. 000832	£ 25.20

b) Audit- The accounts and all relevant paperwork was now with the internal auditor.

c) Update on new bank accounts- The clerk has received a form from Barclays which needed to be completed by all signatories. This was done in the meeting and the Clerk will send these directly.

Action the Clerk

2016/5/12 Planning

AVA/2016/0476 14 Belper Road, Holbrook – Remove low wall and rebuild using existing materials 5.9 meters back from the footpath and drop kerb stones to create off road parking area. – **No Observations**

AVA/2016/0456 and AVA/2016/0485 Holbrook View, Birchwood Farm, Portway. Proposed Orangery. – **No Observations**

AVA/2016/0493 17 Vicarwood Road, Holbrook- Certificate of Lawful Development for proposed construction of single storey rear/side extension. – **No Observations**

2016/05/13 Correspondence for information.

Derwent Valley Mills World Heritage site, Funding for refugees email, Dementia Awareness week email, Dalc circular, Plantscape email.

2016/05/14 Date of next meeting: Wednesday 29th June 2016.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON FRIDAY
29th JUNE 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL, MOORSIDE
LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Mrs Gruber
Kennedy
Rhodes
Roberts
Kevin Buttery DCC/AVBC
Mrs H Owen (Clerk)
1 members of Public

2016/06/1 APOLOGIES

Cllr Bull, Cllr T Ainsworth (AVBC) and PCSO John Midgley

2016/06/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Mrs Gruber and Cllr Kennedy declared an interest in item 2016/06/14.

2016/06/3 PUBLIC SPEAKING:-

Cllr Buttery:

Cllr Buttery said he had not had any feedback or response from Trent Barton but had been expecting an announcement shortly regarding the nines service re-routing plans.

The County Council has announced a Community Priority Programme. £2.3 million is available across Derbyshire and Cllr Buttery has been allocated £9000. This money can only be spent on deprived areas and the area the only area meeting the specific criteria is Kilburn. Cllr Buttery expressed his concern that £2.3 million had been allocated for a new project when numerous Children's Homes had been closed across Derbyshire.

John Meggitt-Neighbourhood Watch:

John wanted to make the Parish Council aware that the information and updates for Neighbourhood watch are now being sent from Chesterfield, so some of the information is regarding areas much further afield now.

The Neighbourhood watch sign from Bargate is currently being copied for use at the Fete and will be reinstated shortly.

Cllr Rhodes reported that a Van appears to have been abandoned on Moorside Lane, the Clerk will report this to John Midgley. **Action-The Clerk**

After the recent grass cuttings by AVBC, the grass that was left has now blocked several drains.

2016/06/4 MINUTES OF THE PARISH COUNCIL MEETING, ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE PARISH COUNCIL 20th MAY 2016

Proposed Cllr Roberts, seconded Cllr Mrs Gruber – unanimously agreed.

2016/06/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman outlined business for the evening and reported that the Floral Display on Pond Road to mark The Queen's 90th Birthday had arrived and is in position.

2016/06/6 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

An email has been received regarding the Xerscape Surfer. It states that there may be some safety issues with fingers getting trapped. AVBC are looking into this further and if there are any safety issues we will be informed. Cllr Rhodes has been and looked into the matter and reported there is no danger. The Clerk will circulate the email to all Councillors.

Action- The Clerk

(b) Potterell Charity – Cllr. Massey reported all well.

(c) Footpaths, hedges and verges.

DCC have sent the Clerk a request for information of the grassed areas currently being maintained by the Parish Council, this needs to be looked at to see if the Parish Council can make a claim for some of the work undertaken by the Parish Warden. The Clerk is to send the document to Cllr Mrs Gruber to see if this is something which can be done.

Action the Clerk

(d) Social Media

The facebook page is now live. Items have been posted over the last month and a few likes are now coming in. It was RESOLVED that now the site is up and running some work needs to be done on promoting the page. Also regular posts need to be made.

Action The Clerk

(e) DCC Update on white line painting

The Clerk has had several conversations with Kate Siddons at DCC who has confirmed the matter has been sent for approval but this may take some time. Budget cuts were mentioned and any non-urgent work is unlikely to be approved at this time.

(f) Bus Shelter request for feedback update

The Facebook page, website and village Magazine all asked for feedback about where and if we need more bus shelters. Only one comment had been received by the Clerk. This was “we need more buses first” via the Facebook page. The Parish Council will see if the matter is discussed at the village fete and the decision will be made at the July meeting.

(g) Letter from Holbrook Friendship Group

A letter has been received from Holbrook Friendship group seeking a donation- The Parish Council unanimously agreed they would like to support the group and a donation of £50 would be made.

2016/06/7 Gorsey Piece- Update on working party and new inspections.

Cllr Massey said the Working Party was a success. The area had been cleared and it had worked very well having the Parish Warden on site. It was RESOLVED that the Parish Warden would clear the paths every few weeks.

The Parish Warden is now making regular inspections of Gorsey Piece and is providing the Clerk with regular feedback.

2016/06/8 Neighbourhood Plan- Cllr Mrs Gruber

Cllr Mrs Gruber circulated information to all Councillors about the Neighbourhood Plan Process. It was highlighted that it was essential to have lots of volunteers from the community to move this forward. The Village fete will be key to generating interest. Cllr Roberts suggested we needed a strap line to try and encourage input. For example, Neighbourhood Plan-Have your say in your neighbourhood's future.

2016/06/9 Village Fete

It was RESOLVED that the Clerk will create some A3 posters to use and Cllr Massey will supply a board for them to be displayed on. One will be advertising the Parish Council and the current 3 vacancies, the other will be to encourage volunteers for the Neighbourhood plan.

A rota was drawn up for the manning of the Parish Council Stall and names and email addresses will be taken down of people interested in getting involved.

2016/06/10 Missing Signs

There has been a report of 2 missing road signs. The Holbrook and the Makeney Road sign. The Clerk is to contact AVBC and request these are replaced.

Action – The Clerk

2016/06/11 Village Weeding

There has been reports that many of the footpaths have weeds on them. The Clerk will ask the Parish Warden to address the problem.

Action-The Clerk

2016/06/12 Trent Barton Buses-Nine service-Update from meetings at Little Eaton

Cllr Kennedy and Cllr Roberts had attended the latest meeting at Little Eaton and reported that Trent Barton had said that keeping the nines service in the evening would make the time table confusing. This was widely rejected by the members of the public. The Clerk has not received a response to the letter sent at the beginning of the month. Cllr Kennedy has a copy of the letter which Trent Barton's Operations Manager had sent to Little Eaton and this will be displayed on our Facebook Page and Website.

2016/06/13 Annual Footpath Walk

It was RESOLVED this would take place on Monday 11th July 2016. Volunteers taking part are to meet at the Arkwright Village Hall at 7pm.

2016/06/14 FINANCE:-

a) **Accounts for payment**

Proposed Cllr Mrs Briggs and seconded Cllr Rhodes. Unanimously agreed.

1) HMRC Only	£136.16	Cheque 000833
2) Mrs H Owen	£544.57	Cheque 000834
3) Mr T Connors	£476.23	Cheque 000835
4) K Gruber (CPALC)	£30	Cheque 000836
5) Roger Kennedy (Queens Sign)	£59.53	Cheque 000837
6) Holbrook Friendship Group	£50	Cheque 000838
7) Plantscape	£214.80	Cheque 000839
8) MS Accountancy	£14.64	Cheque 000840

b) **Pensions Auto Enrolment Update**- It was RESOLVED not to use a financial advisor to do the work required for Pensions Administration. The Clerk will liaise with MS Accountancy and undertake the small amount of work herself.

c) **Update on new bank accounts**- The clerk and Cllr Mrs Briggs visited Barclays Bank in Alfreton to complete documents for Cllr Mrs Briggs to replace Gail Brocklehurst as a Signatory. The Clerk was provided with a document which needed signing and the signatories all signed this. The Clerk will pass these back to Kaley Needham at Barclays and the account should be open by mid-July.

Action the Clerk

d) **Audit**- The Clerk has received confirmation that the Audit document has been received by Grant Thornton. The notice has been placed around the Parish advertising that the accounts are now available to be viewed.

2016/6/15 Planning

Applications

AVA/2016/0522 110 Belper Road, Bargate. Approval for the layout, landscape and appearance following the granting of permission for AVA/2015/0519.

No Observations

AVA/2016/0543 12 Mellors Lane. Roof lift loft conversion.

No Observations

AVA/2016/0551&0552 The Long House, Birchwood Farm, Portway, Coxbench.
Proposed Double Garage-close to listed building.

No Observations

AVA/2016/0565 8 Church Street, Holbrook. Outline application for the conversion and extension of The Old Smithy to form single dwelling.

The Parish Council's original objections still stand for this application and have been resubmitted.

TRE/2016/0089 17 Bradshaw Drive Holbrook, Remove Scots Pine Tree and Crown reduce Maple by 25%.

No Observations

AVA/2016/0589 Highfields Farm Browns Lane Holbrook. Re-roofing of small barn.

No Observations

AVA/2016/0623 Steel Framed Barn at Birchwood Farm, Portway Coxbench.
Residential Conversion of Barn including new garage.

No Observations

AVA/2016/0601 8 Chestnut Avenue. Certificate of Lawful Development for proposed construction of a flat roofed dormer extension and two storey high entrance feature to the rear elevation roof, insertion of rooflights to the principal elevation roof.

No Observations

Decisions

AVA/2016/0384 11 Pond Road Holbrook. Demolition of conservatory and construction of single storey extension. PERMITTED.

AVA/2016/0066 Land to rear of 47 Town Street, Holbrook. Detached dwelling.
Refused

Appeals

AVA/2016/0370 13 Town Street, Holbrook. Removal of section of wall, vehicular access to Town Street and formation of hardstanding area. Appeal start date 29/06/2016

2016/06/16 Correspondence for information.

DALC circular, Plantscape email, Filmscene email, Anchor respite care email, DCC Policy and strategy sports email, Executive leaders email, DCC Adult care email, Holbrook Friendship Group letter. DCC environmental letter.

2016/06/17 Date of next meeting: Wednesday 27th July 2016.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27th JULY 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH HALL,
MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Kennedy
Rhodes
Roberts
Kevin Buttery DCC/AVBC
PCSO Midgley
PC Cole
Mrs H Owen (Clerk)
1 members of Public

2016/07/1 APOLOGIES

Cllr Bull, Cllr Mrs Gruber, Cllr T Ainsworth (AVBC)

2016/07/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in item 2016/07/12.

2016/07/3 PUBLIC SPEAKING:-

PC Cole & PCSO Midgley:

PC Gareth Cole introduced himself to the Council and reported he is settling in well to the area.

PCSO Midgley reported that there had been a burglary on 20th July on Bargate Road. It was highlighted to not leave windows and doors open during the hot weather when leaving the house unoccupied.

Awareness was also raised about a current issue involving people knocking on doors appearing to sell items such as dusters. What they are really doing is sussing out the house and area with a view to returning to break in to the property. It was stressed that any such incidents must be reported so the police are aware such visits are taking place.

PCSO Midgley informed the council that he is moving to a new position in the Military Police. The Chairman and Councillors thanked John for all his help over the last 8 years and the Parish Council wish him well in his new job. The Chairman also took the opportunity to thank the Police for all their help with issues over recent years, especially as their resources are so stretched, they have still been there when needed.

Cllr Kennedy raised concerns to the Police about a number of young drivers racing cars along Alfreton Road in Coxbench. The matter will be looked into.

Cllr Buttery:

Cllr Buttery made the Council aware that he had raised concerns with DCC Highways who have recently made another Parish remove some markers to stop people parking on verges. He has asked that an official practice needs to be put in place to help protect the verges. He will update us with any further information. It was reported to Cllr Buttery that the crossroads at Coxbench is so overgrown it is dangerous and it is becoming impossible to see oncoming traffic. Cllr Buttery said he would report the matter but advised their resources are currently over stretched.

Other:

Cllr Rhodes reported that the Willow Trees in the field belonging to the Strutt Estate on Moorside Lane, are pushing against the wall and need attention. There is also issues with blocked gutters. The Clerk is to send 2 letters to the Strutt Estate. One reporting the Willow Tree issues, copying in DCC Highways department. The second reporting the blocked gutters, copying in English Heritage. **Action-The Clerk**

Richard Massey reported to the Council that the AGM of the H.A.V.H.C.C had recently taken place. The Trust reported that they had run out of places to apply for grants for a new build project. A decision has been made to repair, secure and maintain the current Village Hall. The Trust will report to the Parish Council in the near future and request that the money raised so far can be used for this project.

Cllr Rhodes reported that a hand written sign had appeared next to the footpath notices from DCC on Bradshaw Drive. The Clerk will go and read the notice and report back to the councillors. **Action –The Clerk**

2016/07/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 29th JUNE 2016

Proposed Cllr Roberts, seconded Cllr Mrs Briggs – unanimously agreed.

2016/07/5CHAIRMAN’S ANNOUNCEMENTS

The Chairman outlined business for the evening.

2016/07/6 CLERK’S REPORT

(a)Mellors Lane Park Improvements – inspection reports

Mr Brocklehurst is unable to carry out next week’s Playground inspection as he is away. He has asked the Clerk to ask one of the other inspectors to cover the inspection. **Action-The Clerk**

(b) Potterell Charity – Cllr. Massey reported all well. There had been an Ant infestation but this has been resolved.

(c) Footpaths, hedges and verges.

The Annual Footpath Walk Inspection had taken place and the following report has been sent to DCC by Richard Biggin:

Report of Holbrook Parish Council Walk – w/c 11th July 2016

During the week commencing 11th July 2016 the Annual Parish Council Footpath Walk was completed covering all the footpaths in the Parish. This is the only way we can guarantee the maintenance of our Footpath Right of Ways by recording this annual walk with the Rights of Way Department at the DCC at Matlock, it also enables us to report on the condition of the paths, stiles and gates and get any problems resolved. Thank you to all those that supported the walk.

All the footpaths, bridleways and roads used as footpaths were walked and any problems recorded: Resulting from the attention that has been given to the footpaths recently, new gates and signage, with considerable support from the designated officer, David Jenkinson, Rights of Way Assistant (Inspector, East Team) at DCC, all the paths were all open for access but minor some problems were encountered as below:

General - a number of the footpaths are very overgrown due to the vigorous growth this year, particularly

Footpaths Kilburn 1 and 10 which link with Holbrook 4 - from SK 37293 45594 to 37073 45469

Watering Lane very overgrown Lane - HPC Parish Warden will attend to this.

Specific problems- Holbrook Footpath 15 - sign at the beginning of FP at the top of Red lane missing at SK35778 44557, Holbrook Footpath 9 - The stone squeeze stile near Little Farley's Wood was completely obscured by vegetation and, as a consequence, it was apparent that the main track people were taking was to the right of the hedgerow rather than the left (travelling north). SK36248 43342 ,Holbrook Footpath 9 - There is a broken stile south of the field by Day Park Cottage - as shown in the two photographs attached. SK36208 43514 ,Holbrook FP 9 - Ref 7139711 Defective Stile, previous reported still not replaced by supplied gate.

Holbrook Footpath 4 - Broken stile at top of Browns Lane SK35563 45059 –

Richard Biggin, HPC Footpath Officer

An email has been received reporting rubble being washed down Stoney Lane/Watering Lane in the recent rain. This has been happening for a number of years but the ruts this year are very deep and it has become dangerous to walk and also a danger to horses using the path. The main issue is the ditch in the bottom section of Stoney Lane and along the north side of Watering Lane both being silted up and in need of cleaning out. Historically DCC have cleared the ditch and it was RESOLVED that the Clerk would contact DCC Highways department and Footpaths department to ask for assistance.

Action-The Clerk

Richard Biggin has reported someone has dumped a large amount of polystyrene packaging in Gorse Piece. The Clerk is to ask the Parish Warden to remove it. It was also RESOLVED that the clerk would contact A.M Hall for the annual mow of Gorse Piece.

Action-The Clerk

(d) Social Media

The Facebook page has had a few new followers this month. The Clerk has placed posters promoting the page on all the notice boards in the Parish. The Clerk asked Councillors to send any photographs or content that may be relevant to the page and she will upload them .

Action The Clerk

(e) Queens Floral Tribute

The Clerk has received an email from Gail Brocklehurst to inform her that the floral tribute is looking tired and that some of the flowers are dead. The Clerk is to go and look at the floral tribute and check the flowers are being watered. It was RESOLVED that the Clerk would go and purchase some more flowers and ask the Parish Warden to plant them in the floral tribute to ensure they look well for the rest of the season.

Action- The Clerk

2016/07/7 New Bus Shelter Decision

Following the recent consultation period it was proposed not to purchase any new bus shelters at this time. Proposed Cllr Rhodes, Seconded Cllr Kennedy and all voted in favour.

2016/07/8 Neighbourhood Plan- Village Fete Update and Councillor Vacancies

It was agreed that having a Parish Council stall at the Village Fete had been well received and was a good way for members of the public to meet the Parish Council.

There had been a number of people express an interest in the neighbourhood plan. The Clerk is to email those people to thank them for their interest and let them know the Parish Council will be in touch in September.

There had been 2 people express an interest in becoming a Parish Councillor. The Clerk is to email them and invite them to the August Parish Council meeting.

Action- The Clerk

2016/07/9 Village Warden- new equipment request.

It was RESOLVED that the Parish Council would purchase a new strimmer up to the value of £150 suitable for use on Pavements. The current strimmer is too powerful to be used on footpaths. Proposed Cllr Roberts, Seconded Cllr Rhodes and all voted in favour.

2016/07/10 DALC Subscriptions and Councillor Training

It was RESOLVED to pay the lower tier of DALC subscription this year. Cllr Gruber has expressed an interest in going on the Finance for Councillors training course which is £25. No other training was requested at this time so it was not financially beneficial to opt for the higher subscription this year. The Clerk will book Cllr Gruber onto the Course which will be held in Ripley.

Action – The Clerk

2016/07/11 Trent Barton Buses – Nine Services update

The Clerk has had no further correspondence from Trent Barton. It has been reported that the late night services on a Friday and Saturday will operate a request stop service through Alfreton Road.

2016/07/12 FINANCE:-

a) Accounts for payment

Proposed Cllr Mrs Briggs and seconded Cllr Kennedy. Unanimously agreed.
Cllr Massey declared an interest in item 2016/0712 a3.

- 1) MS Accountancy £14.64 Cheque 000901
- 2) H Owen (Salary & 4UH) £544.57+£35.99= £580.56 Cheque 000902
- 3) HAVHCC £23.25 Cheque 000903
- 4) DALC Subscriptions £397.74 Cheque 000904
- 5) Tom Connors £476.23 Cheque 000905
- 6) HMRC £136.16 Cheque 000906

b) Update on new bank accounts

The Barclays account is now open and the Cheque for £72,500 has now been paid in.

Paper work has arrived for HSBC and all Councillors who are signatories signed the documents. The Councillors ID has all been approved with HSBC so upon return of the paper work the account will be open.

Natwest and RBS have sent the relevant paper work to remove Gail Brocklehurst as signatory and add Cllr Mrs Briggs.

C) Pensions Auto Enrolment Update- The Clerk has been in contact with Derbyshire County Council and is working on joining their pension scheme.

2016/7/13 Planning

Applications

AVA/2016/0636 18 Moorside Lane, Holbrook. 2 Storey side extension.

The Parish Council has no observations

No Observations

Decisions

AVA/2016/0476 14 Belper Road, Holbrook. Remove low wall and rebuild using existing materials, 5.9 metres back from the footpath and drop 4 kerb stones to create off road parking area. **PERMITTED**

AVA/2016/0493 17 Vicarwood Avenue, Holbrook. Certificate of lawful development for proposed construction of single storey rear/side extension.
PERMITTED

AVA/2016/0543 12 Mellors Lane, Holbrook. Roof lift loft conversion. **PERMITTED**

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AVA/2016/0551 The Long House, Birchwood Farm, Portway Coxbench.
Proposed double garage. **PERMITTED**

AVA/2016/0456 and 0485 Holbrook View, Birchwood Farm, Portway, Coxbench.
Proposed Orangery-applications withdrawn

TRE/2016/0089 17 Bradshaw Drive, Holbrook. Remove Scots Pine Tree and
Crown Reduce Maple by 25%. **PERMITTED**

AVA/2016/0601 8 Chestnut Avenue, Holbrook. Certificate if lawful development
for proposed construction of a flat roofed dormer extension, insertion of roof lights
to the principal elevation roof and creation of bi fold doors to rear elevation.
PERMITTED.

AVA/2016/0589 Small Barn at Highfields Farm. Re-roofing of existing barn.
PERMITTED

2016/07/14 Correspondence for information.

DALC circular, Came & Company change of company registration letter, DALC
circulars, Letter re Pond Road Land from DCC, Letter re Stoney Lane

2016/07/15 Date of next meeting: Wednesday 31st August 2016

-1077-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 31st AUGUST 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Bull
Mrs Gruber
Kennedy
Rhodes
Roberts
Kevin BATTERY DCC/AVBC
Mrs H Owen (Clerk)
100 members of Public

2016/08/1 APOLOGIES

Cllr T Ainsworth (AVBC), PC Gareth Cole and PCSO John Midgely

2016/08/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Bull declared an Interest in Agenda Item 13 Planning and would leave the meeting at this section.

Cllr Gruber declared an interest in Agenda Item 10-cheque for Councillor training.

2016/08/3 PUBLIC SPEAKING:-

100 Members of the Public:

100 members of the Public came to the Public Speaking session to raise concerns about the recent planning applications for the redevelopment of the Spotted Cow Pub on Town Street.

The Chairman welcomed everyone to the meeting and emphasised that the Parish Council would listen to the concerns and issues and would be able to answer factual information requests but would not be able to debate or discuss this application until the Parish Council discussed the item on the Agenda in the main part of the meeting. The Chairman stressed that everyone was welcome to stay to listen and it was proposed by Cllr Briggs, that the item be moved up the Agenda to after Public Speaking. This was seconded by Cllr Massey and all voted in favour.

Key concerns raised by the public at the meeting were as follows:

- Several inaccuracies in the statements in the Spotted Cow redevelopment documents.
- 8 Houses is too many for the area and access on Town Street will be limited and dangerous on an already dangerous road.

- The Paddock access is too small and will not be safe or suitable for the increased traffic.
- Parking Issues
- Demolishing of an historic old building in Holbrook
- Changing the image and history of the area, losing the focal point of the conservation area.
- Concerns raised about the standard of materials being used not been appropriate.
- Large increase in cars and need for parking
- Loss of car park
- Some houses doors will open straight onto the road
- Strong concerns raised about the land ownership with one member of the public saying part of his land is included in the development plans
- Problems with access to current properties
- Loss of privacy to current properties
- Loss of employment opportunities with the closing of the pub

2016/8/11 Planning

This item was moved forward to after the public speaking. This was proposed by Cllr Mrs. Briggs, seconded by Massey and all voted in favour. Cllr Bull left the meeting.

New Planning Applications

**AVA/2016/0792 Spotted Cow, 12 Town Street, Holbrook:
Alteration to existing public house to form a single residential dwelling and associated landscaping and AVA/2016/0793 Spotted COW, 12 Town Street Holbrook: Construction of 8 dwellings and two garages with access from Town Street and The Paddock.**

The Parish Council submit the following statement to application AVA/2016/0792 and AVA/2016/0793. The supporting documents mentioned in the below statement have been emailed directly to Alan.Redmond@ambervalley.gov.uk

Holbrook Parish Council (HPC) asks Amber Valley Borough Council (AVBC) to refuse planning application AVA/2016/0792 and the related application AVA/2016/0793 on the grounds that:

- 1) It is detrimental to the Holbrook and Holbrook Moor Conservation Area and is contrary to the National Planning Policy Framework (NPPF) Core Planning Principles and the saved policy EN27 of the AVBC Local Plan.

- 2) It is contrary to the application made to AVBC by HPC (which was acknowledged by AVBC as received 09/12/2015) to register the "Spotted Cow" as an Asset of Community Use.
- 3) It will mean the loss of an established business at the heart of the village.
- 4) It will exacerbate an already difficult and potentially dangerous traffic situation on a narrow road forming part of the through road from Derby to Belper.
- 5) Further despite the inaccurate comments in the Heritage and Impact Statement there is community interest in purchasing the Spotted Cow and car park and time should be given to allow that to be completed. It has also been highlighted that there has been omissions by the developer including significant height differences between the front and the back of the site.
- 6) There are inaccuracies throughout the application which must be rectified.

AVBC are asked to consider using an Article 4 direction, which can be made when the character of an area of acknowledged importance would be threatened, to prevent the proposed change of use of the "Spotted Cow" and car park to housing. Article 4 directions are most commonly used in conservation areas.

Supporting information and documentation:

- 1) The Holbrook and Holbrook Moor Conservation Area Character Statement (see enclosed) adopted as Council Policy and Supplementary Planning Guidance 23/12/1996 in the section covering Town Street and Church Street mentions the Spotted Cow public house.

The policy seeks to protect the character of the Conservation Area and specifically states that development should not encroach upon the setting of historic buildings.

Planning application AVA/2013/1013 concerning the demolition of an existing dry stone wall at 20 Town Street which is the property immediately to the south of the Spotted Cow car park was refused. The letter (see enclosed) dated 9 January 2014 from Julian Townsend, Executive Director Operations at AVBC, includes "The site lies within Holbrook Conservation Area, saved policy EN27 of the Adopted Amber Valley Borough Local Plan 2006 states that planning permission will only be granted if the development contributes to the preservation or enhancement of the Conservation Area."

HPC does not consider the proposed development covered by this application preserves or enhances the Conservation Area.

- 2) The sale particulars for the Spotted Cow and car park were for a public house which HPC supported. In view of the lack of evidence of progress of the sale

HPC resolved at its meeting on 25th November 2015 (minute number 2015/11/7 g) to apply to AVBC to register the Spotted Cow as a Community Asset. The application was received by AVBC 9th December 2015.

- 3) The Spotted Cow has long been a popular pub and restaurant and HPC does not believe its closure was a result of falling trade but down to factors outside the control of the Holbrook Community. At its peak it had a turnover of c£454,000 and as recently as 2010 was voted the Midlands' Dining Pub of the Year.
- 4) The Spotted Cow and car park run along the West side of Town Street which is a busy through road and bus route between Derby and Belper. Town Street at this point is narrow and HPC would draw attention to the observations from Derbyshire County Council relating to this application.
- 5) The comments included in the Heritage and Impact and Design and Access Statements are at best inaccurate. It is stated that, with regard to the Spotted Cow public house, there was "no interest shown to reopen it or purchase it by the community for community use". As previously stated the Spotted Cow and car park were put up for sale as a pub and there had been no indication that the sale was proceeding other than on that basis. Further HPC was approached by the owners about attending an HPC meeting to explain why it was considered necessary to seek permission to build two houses at the back of the car park to generate funds to refurbish the pub see enclosed e-mail dated 05/01/2016 to the HPC clerk.

Further HPC was contacted via e-mail dated 23 February 2016 (see enclosed) by four parishioners who had considered making an offer for the Spotted Cow and car park as a going concern. At best they were being frustrated by the agents. HPC understands that contact has been made by this group of parishioners with a business which looks to invest in pubs like the Spotted Cow in similar locations. HPC further understands that the business has already done this in Derbyshire villages close to Holbrook.

HPC has become aware of an instrument called an Article 4 direction, which can be made when the character of an area of acknowledged importance would be threatened. Most recently this approach has been used by Councils including Wandsworth Council and Cambridge Council to protect its pubs and HPC would ask AVBC to use this instrument to prevent the proposed change of use of the "Spotted Cow" and car park to housing. Such action would allow the community, who are currently seeking to raise the necessary funds, to complete that action.

HPC would like to request that this matter goes to committee and the decision is not made by delegated powers.

-1081-

HPC is supported by a considerable body of parishioners in urging AVBC to refuse this planning application.

AVA/2016/0860 & AVA/2016/0861 Lumley Cottage, Birchwood Farm Portway, Coxbench.

Proposed singled storey rear extension to cottage (Sun Lounge) (Application 0861 is listed building consent). The Parish Council has no observations.

AVA/2016/0805 Garage on land to north of 97 Belper Road Bargate. A new two storey house with double garage to replace current industrial unit.

The Parish Council support the application and believe it will be a vast improvement on the current building.

Decisions

AVA/2016/0565 8 Town Street, outline application for the conversion and extension of the smithy to form single dwelling. **PERMITTED**

AVA/2016/0636 18 Moorside Lane, Two storey extension. **PERMITTED**

AVA/2016/0623 Steel framed barn, Birchwood Farm, Portway, Coxbench. Residential conversion of barn including garage. **REFUSED**

2016/08/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 27th JULY 2016

Proposed Cllr Rhodes, seconded Cllr Mrs Briggs – unanimously agreed.

2016/08/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined business for the evening.

2016/08/06 Casual Vacancies and Co-Option of new Councillors

Jan Bradshaw attended the meeting with a view to becoming a Parish Councillor. Cllr Massey outlined the work of the Parish Council. The Councillors asked questions

about what Mrs. Bradshaw could bring to the Council.

-1082-

It was proposed by Cllr Massey to co-opt Mrs Bradshaw onto the Council, this was seconded by Cllr Mrs, Gruber and all voted in favour. Mrs Bradshaw signed the relevant declaration of acceptance of office form and joined the meeting.

The Clerk is to invite Paul Vincent to the September meeting following his interest at the Village Fete at becoming a Parish Councillor.

2016/08/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports and request of use

Mr Brocklehurst reported an issue with the zip wire equipment. Cllr Rhodes went to look at the item and confirmed the item is safe to use and the issue had been fixed.

A request from Belper Sports Football Club to hold a social event on Mellors Lane Park on Sunday 4th September. They wished to use single use BBQ's and play on the park. It was felt it was not appropriate to allow the use of the BBQ's and the request had come with too short a notice time for us to access the Health & Safety of the event. The Clerk will respond to the request and explain the situation. It was suggested by Cllr Mrs.Gruber that the Council have a policy about use of Mellors Lane Playground. This will be looked at and discussed at a future meeting.

Action-The Clerk

(b) Potterell Charity – Cllr. Massey reported a wasp and ant infestation which is being dealt with.

(c) Footpaths, hedges and verges.

All the items which were highlighted on the annual footpath walk have been approved for repair by DCC and work will take place shortly.

Cllr Mrs. Briggs reported that the verges on Portway were dangerously overgrown and people were unable to use the footpaths. The matter was reported to Cllr Kevin Buttery and he will ask for the request to be completed. He reported to the Parish Council that the department are very stretched and they are only doing areas classed as dangerous.

(d) Social Media

The Facebook page has had a few new followers this month and has been posting information throughout the month. The Clerk will continue to use the page to engage with members of the Parish.

Action-The Clerk

-1083-

(e) Parish Warden

The Parish Warden has been signed off work for 4 weeks. It was RESOLVED that the clerk would contact other local parishes to see if their Warden may be able to help with the work in Holbrook during the next 4 weeks. If they are not available the clerk is to contact a local company who do such work. It was RESOLVED that the Chairman, Vice Chairman and the clerk could deal with this matter.

Action- The Clerk

(f) Insurance Quote

It was RESOLVED to select the Hiscox insurance quote through Came & Company for 1 year and review again this time next year. The cost of the insurance is £1244.48p.

Action- The Clerk

2016/08/8 Neighbourhood Plan Update

The Clerk has registered the Parish as the designated area for the Neighbourhood Plan. Once this has been confirmed as accepted by AVBC the Clerk will inform the Councillors. The Neighbourhood plan will be discussed further at the September meeting.

2016/08/9 Budget and Precept Plans for 2016/17

Cllr Mrs. Gruber raised the subject of community involvement in the plans for the budget and precept. It was RESOLVED that the clerk would draft an article to be used in the village magazine.

Action-The Clerk

2016/08/10 FINANCE:-

a) Accounts for payment

Proposed Cllr Mrs Briggs and seconded Cllr Kennedy. Unanimously agreed.
Cllr Mrs Gruber declared an interest in item 2016/08/10 a5

1) MS Accountancy	£14.64	Cheque 000907
2) H Owen Salary	£544.57	Cheque 000908
3) Tom Connors	£476.23	Cheque 000909
4) HMRC	£136.16	Cheque 000910

5) DALC finance training for K Gruber	£25	Cheque 000911
6) AM Hall (Mowing of Gorsey Piece)	£102	Cheque 000912

-1084-

b) Update on new bank accounts

HSBC account is now open and all cheques for £72,500 have been paid into the accounts. The Clerk will now work with Cllr Mrs. Briggs to update Natwest, RBS and Unity Trust accounts with Cllr Mrs. Briggs replacing Gail Brocklehurst as a signatory.

C) Pensions Auto Enrolment Update- The pension's scheme with Derbyshire County Council has now been set up.

2016/08/12 Correspondence for information.

DALC circular, Emails regarding Spotted Cow planning application, Film Scene emails, Derbyshire Care services email, Public Sector Exec, Help keep Derbyshire together email, Code of Conduct request,

2016/08/13 Date of next meeting: Wednesday 28th September 2016

-1085-

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 28th SEPTEMBER 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Mrs Briggs
Bull
Mrs Gruber
Kennedy
Roberts
Kevin Buttery DCC/AVBC
Trevor Ainsworth AVBC
Mrs H Owen (Clerk)
3 Members of the Public

2016/09/1 APOLOGIES

Cllr Rhodes and P.C Cole

2016/09/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Agenda item 13, TRE/2016/0147 and took no part in the discussion. Cllr Mrs K Gruber declared an interest in Agenda item 12 expenses claim.

2016/08/3 PUBLIC SPEAKING:-

Trevor Ainsworth AVBC:

Following popular demand, the Green waste bin scheme will continue at a cost of £40 per year. This will include a fortnightly collection. 900 new users have registered for a new bin.

The draft policy for the Core Strategy local plan is on schedule and is on target for publication in March 2017.

Kevin Buttery:

Holbrook Community Action group have been awarded £750 and Holbrook Scouts have been awarded £1500 from the funding available to Cllr Buttery.

Spotted Cow has been granted an ACV (Asset of community value) This decision has been appealed and the outcome is pending.

Cllr Trevor Ainsworth advised the council to think about other areas and buildings which should be on the register, this will be an item on the next agenda.

The Spotted cow planning application will go before the Planning Board and a decision is expected to be reached in November. Cllr Buttery believed there was another member of the Parish who stated they owned a section of the Spotted Cow Car Park. The Cllr were only aware of Mr Booth and Cllr Buttery said that anybody who felt the plans included development on land owned by them must advise AVBC.

John Meggitt- Neighbourhood Watch

There have been 3 incidents in the Parish since July. 19/07/2016 an attempt to steal from a car. 31/08/2016 and 18/09/2016 House burglary with no sign of entry. Mr Meggitt said it appeared the houses were not locked at the time and highlighted the importance of locking doors and general security.

Cllr Massey-HAHVCC

A planning application to remove 2 Trees at the hall has been put into AVBC. Following the removal, 3 smaller and more suitable trees will be planted. The current trees are too big and will cause further damage to the Hall.

2016/09/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 31st August 2016

The minutes were proposed as correct by Cllr Kennedy, this was seconded by Cllr Briggs and all voted in favour.

2016/09/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined business for the evening.

2016/09/06 Casual Vacancies and Co-Option of new Councillors

The Clerk will invite Paul Vincent to the October Parish Council meeting as he was unavailable to attend the September meeting.

2016/09/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

The Clerk reported that John Brocklehurst was unable to complete the inspection this week but the inspection is being covered by Brian Simms.

Cllr Massey and Cllr Rhodes have removed the rotten posts from Mellors Lane Park and it was RESOLVED that the Clerk would contact Jonathan Beard to replace.
Action- The Clerk

A questionnaire has been sent to the Clerk regarding use of recreation areas owned by the Parish Council. The Clerk will complete this regarding Mellors Lane Park.

Action- The Clerk

(b) Potterell Charity – Cllr. Massey

Cllr Massey informed the Council all is well and no items to report.

(c) Footpaths, hedges and verges.

The Clerk informed the Council DCC had decided that white line painting at the top of Portway was not a priority as there had been no accidents in the area due to speed.

Plantscape are due to take away the Floral Tribute display shortly. Cllr Massey is to inform the Clerk of the date this is due to happen.

Concerns have been raised about a fallen wall at Highfields Farm. The County Council had said the issue needed to be reported to the land owners. The Clerk will send a letter asking for the wall to be repaired as soon as possible and for a full safety check of all walls at Highfields Farm to be undertaken.

Cllr Mrs Bradshaw raised concerns about the parking on the blind bend near the Holbrook School for Autism. Cllr Massey and Cllr Mrs Gruber are to go and speak to the school to discuss the matter.

(d) Social Media

The Facebook page has been viewed several times this month and has received more likes. The Clerk will continue to update the page. **Action-The Clerk**

(e) Parish Warden

The Parish Warden has been signed off work until November and the Clerk has made arrangements for Denby Construction to cover Parish Warden duties for 8 hours per week. This can be reviewed at any time and the company is happy to increase or decrease hours as requested.

The Clerk has confirmed the sick pay entitlements of the Parish Warden and will write to the Parish Warden to inform him of how many days entitlement he was remaining.

2016/09/8 Neighbourhood Plan Update

The Clerk informed the Council that the compulsory 4 week consultation period will begin on Monday 3rd October 2016. The notice has displayed outside the Arkwright Village Hall and posters are displayed on the other notice boards. The Clerk will email the members of the Parish interested in being involved with the Neighbourhood Plan and inform them the consultation period is due to start.

2016/08/9 Budget and Precept Plans for 2016/17

The Clerk, Cllr Massey, Cllr Roberts and Cllr Mrs Gruber will meet after the September bank statements have arrived with the Clerk. The usual spreadsheet of accounts and bank balances will be completed and will be brought to the next Parish Council meeting. The Clerk will also bring copies of last year's precept spreadsheet.

It was RESOLVED that the clerk would edit the article circulated regarding the budget and precept and recirculate to the Councillors. Comments on the article will be brought to the next Parish Council meeting so a final decision on content can be made.

It was RESOLVED that the Clerk would complete the recently circulated consultation published by The Department for Communities and Local Government. The consultation titled Local Government Finance Settlement Technical Consultation and is regarding council tax referendum principles for local Parish and Town Councils.

2016/09/10 Sign for Gorse Piece

Cllr Roberts and Cllr Kennedy are to refurbish the wooden Gorse Piece sign.

Action – Cllr Roberts and Cllr Kennedy

2016/09/11 Spotted Cow Development

The Spotted Cow planning application will now be viewed by the Planning Board. This is on the Agenda for a meeting in October and a decision is expected in November.

Stephanie Limb has passed the Clerk a draft business plan for the Spotted Cow. This will be circulated to the Councillors.

2016/09/12 FINANCE:-

a) Accounts for payment

Proposed by Cllr Massey, Seconded by Cllr Mrs Briggs and all unanimously agreed. Cllr Mrs Gruber declared an interest in item 2016/09/12 number 6.

1) H Owen Salary	£544.77	Cheque 000913
2) Tom Connors	£476.23	Cheque 000914
3) HMRC	£135.96	Cheque 000915
4) Came & Company Annual Insurance	£1244.48	Cheque 000916
5) Grant Thornton Audit	£120	Cheque 000917
6) K Gruber Training expenses	£ 23.40	Cheque 000918

2016/9/13 Planning

New Planning Applications

AVA/32016/0921 5 Browns Lane, Holbrook. To the rear of the property. The proposed extension will replace existing single storey rear extension. The extension will be within the bounds of property and will still allow sufficient access required by neighbours. Also applying to convert loft, requiring conservation roof lights and an escape window in the gable wall. **No observations.**

AVA/2016/0879 139 Belper Road, Bargate. Double storey rear extension. **The Parish Council raised concerns over privacy with the position of the first floor window but do not have any other observations to make.**

AVA/2016/0988 17 Moorfield Road, Holbrook. 2 Storey extension to side and single storey extension to rear. **No observations.**

TRE/2016/0131 8 The Paddock, Holbrook. Remove Leylandii and crown reduce plum, birch and cherry trees. **No observations.**

TRE/2016/0141 Severn Trent Water site, Alfreton Road, Coxbench. Removed one tree and prune back a second tree to allow access to the site. **No observations.**

TRE/2016/0147 Arkwright Parish Hall, 12 Moorside Lane, Holbrook.

Remove two trees

Cllr Massey declared an interest and took no part in the discussion. **The Parish Council have no observations.**

Decisions- None to report.

2016/09/14 Correspondence for information.

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Planning decision emails, Wickstead emails, neighbourhood watch emails, Stanton regeneration email, Neighbourhood plan area registration emails, Historic England emails, Gaslight gallery email, Heritage trust network email, Active Places data email.

2016/09/15 Date of next meeting: Wednesday 26th October 2016

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26th OCTOBER 2016 AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bull
Mrs Gruber
Kennedy
Roberts
Rhodes
Trevor Ainsworth AVBC
Mrs H Owen (Clerk)
1 Member of the Public

2016/10/1 APOLOGIES

Cllr Kevin Buttery (AVBC & DCC) and PC Cole.

2016/10/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Bradshaw declared an interest in Agenda Item 11 and Cllr Massey declared an interest in Agenda items 14 and item 15

2016/10/03 PUBLIC SPEAKING:-

Trevor Ainsworth AVBC: No further updates to give since the September meeting. The Core Strategy is slowly progressing and it is expected that areas included in the local plan are to be named by early December.

Cllr Rhodes: There is a blocked curb edge drain by the shop. Cllr Ainsworth said he would go and investigate at the end of the meeting and report the matter.

There has been an incident outside the shop with a HGV crossing the curb to go around the corner past the shop and hitting a car. Several incidents have occurred in recent times and the issue of badly parked vehicles remains a problem. It was agreed that the Parish Council would report the matter again, as will Trevor Ainsworth on behalf of AVBC and Kevin Buttery on behalf of DCC.

Cllr Bradshaw reported that a recent questionnaire in the village had so far had 119 responses. Out of the 119 completed questionnaires received to date, 93% stated they wanted a community hub at the Spotted Cow. 61% supported the suggestion of a Post Office being located there, 88% wanted the Spotted Cow to remain a Pub, 76% supported the idea of a restaurant on site and 80% felt including a tea room would be a good facility for the village.

Members of the Parish have offered their time, skills and financial support towards the project.

A financial consultant in the parish has offered their services for free.

The appeal against the issue of the Asset of Community value has been heard and the outcome will be announced shortly.

John Meggitt-Neighbourhood Watch: Concerns have been raised about Speeding throughout the village. Cllr Gruber is to look at the possibility of working with Duffield and neighbouring parishes to purchase a shared speed device.

Cllr Massey for HAHVCC: A suggestion was made that after the tree work is completed at the Hall, the Parish Council use the wood from the removed trees to provide the stumps for Mellors Lane Park.

Clerk: The Clerk read out an email from the Police with an update on recent incidents. "Attempted Burglary, Pond Road, Holbrook/. Offender has used unknown sharp instrument to try to prise open front facing bay window to a detached property, damage caused but no entry has been gained."

Other Business: Remembrance Day Parade. A request received to have police present has been made. This is one of several in the area and staffing is a major issue. No decision has been made at the moment but PC Cole will update everyone in due course.

2016/10/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28th SEPTEMBER 2016

The minutes were proposed as correct by Cllr Roberts, this was seconded by Cllr Kennedy and all voted in favour.

2016/10/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and outlined business for the evening. It was mentioned that the Barn Dance was taking place at the Hall on Saturday 29th October 2016.

2016/10/06 Casual Vacancies and Co-Option of new Councillors

Paul Vincent was unable to attend the meeting. Cllr Bull informed the Clerk he has been approached with a view to joining the Council. Cllr Bull will pass the contact details to the Clerk and they will be invited to the next meeting. The Clerk has also received contact details of an interested member of the Parish and they too will be invited to the next meeting.

Action-The Clerk

2016/10/7 CLERK'S REPORT

(a) Mellors Lane Park Improvements – inspection reports

The inspection reports have highlighted no current issues. The Clerk will work with Cllr Massey to organise the replacement of the wooden stumps at Mellors Lane Park following the tree work at Arkwright Parish Hall. It was agreed that the cost of removing the trees and replacing the stumps at Mellors Lane Park would be shared between the LTP funds for the Hall and facilities for young people.

The Clerk informed the Council that a 5th inspector was needed for the Playground inspections as when people are away it becomes difficult to ensure someone is available to carry out the inspection and relies on people to make several inspections. Cllr Massey agreed to join the inspection team and the Clerk will investigate when and where an appropriate training session is held.

Action- The Clerk

(b) Potterell Charity

Cllr Massey informed the Council all was well.

(c) Footpaths, hedges and verges. Cllr Massey and Cllr Gruber attended a meeting with the Principal of Holbrook School for Autism to discuss the dangerous parking on Portway.

It was confirmed that the School had applied for a new entrance to create a one way system and ease congestion. It has also been proposed to swap a classroom and create a car park within the grounds.

The School is at full capacity and there is a waiting list, so it is important that no teaching facilities are lost.

It was suggested that a petition be started to help the schools quest for the new access and parking facilities. The Parish Council are very keen to help and support the school on this matter.

It had been stressed to the Principal that the recent article in the Village Magazine regarding the issue had not been written by the Parish Council. This clarification was welcomed.

It was RESOLVED the council would put an article in the next Parish Magazine and make it clear that this was not the case and inform the Parish about the recent meeting.

It was RESOLVED that the Clerk, Cllr Massey and Cllr Gruber would draft an article for the magazine and for the Facebook page and website. The Principal of the school will also be contacted and asked to also submit an article on the matter.

Concerns were raised that the temporary contractors covering while the Parish Warden is off work are not covering Moorside Lane and Alfreton Road. The Clerk will contact them and ensure this area is covered.

Work has been completed very promptly at Highfields Farm. It was RESOLVED the Clerk would contact the management team and see if there are any future plans for the site.

Action- The Clerk

(d) Social Media

The Facebook page has been viewed several times this month and has received 12 new likes. The Clerk will continue to update the page. It was RESOLVED to remove the Profile Page for Holbrook PC and just have the Holbrook Parish Council page to avoid confusion.

Action-The Clerk

(e) Parish Warden

The Parish Warden has contacted the Clerk to say he will inform the Council as soon as possible and by 15th November as to whether he is fit to return to work.

(f) Christmas Tree donation request

The Clerk and Cllr Massey will contact the group and confirm the requested amount of donations. It was unanimously agreed to support the project up to the value of £50.

(g) Council Tax referendum consultation

Although the consultation doesn't directly affect Holbrook Parish Council, The Clerk has still emailed to stress how the suggestion of any 2% rises in precepts would trigger a referendum is unworkable for smaller parishes. Many Parish Council precepts increase by 2% in election years just by budgeting for an election.

2016/10/8 Neighbourhood Plan Update

The Clerk informed the Council that the compulsory four week consultation period will end on Friday 28th October. Following on from a conversation with Noel Bell at AVBC, as of Wednesday 26th October no responses had been received. The Clerk will report back with the official end of consultation response at the next meeting. If there is no objections it will then be time to officially form a Neighbourhood Plan group.

-1095-

2016/10/09 Planning Application responses- The role of the Parish Council

The Clerk has contact Sarah Johnson at AVBC Planning department to ask for a training session for councillors on the role of the Parish Council in planning consultations.

Cllr Roberts highlighted the importance in consistency in planning responses and that we should have strong definitions and where possible use historical decisions and reports from AVBC.

It was agreed to reintroduce sending a letter to all affected parties of planning applications with information on the role of the Parish Council and encouraging them to raise any personal concerns to AVBC.

Cllr Bull informed the Council there is a manual with information about planning consultations and the clerk will ask for a copy of this and circulate to Councillors.

2016/10/10 Budget and Precept Plans for 2017/18

The Clerk circulated the suggested budget and precept for the 2017/2018 financial year. The proposed precept is £25794. This was proposed by Cllr Gruber and seconded by Cllr Kennedy. All unanimously agreed. Cllr Massey declared an interest.

The draft Article for the Village Magazine was approved and will be submitted. It will also be placed on the website and Facebook page. **Action- The Clerk**

2016/10/11 Spotted Cow Development

Cllr Bradshaw declared an interest as she is a member of the steering group for The Spotted Cow.

The Clerk informed the council of an email sent by Stephanie Limb advising that a group had been formed to make an offer to purchase the Spotted Cow.

2016/10/12 Assets of Community Value in Holbrook

It was resolved to look into registering the following areas as Assets of Community Value:

Allotments
Coxbench Wood
Gas Light Gallery
Conservation Area

This will be discussed further at the next meeting.

-1096-

2016/10/13 Parish Council Policies

The Clerk circulated all current Parish Council policies and included a draft recording of meetings policy for everyone to read. The policies will be discussed and any amendments will be agreed at the next Parish Council meeting.

2016/10/14 FINANCE:-

a) Accounts for payment

Proposed by Cllr Mrs Briggs, Seconded by Cllr Bradshaw and all unanimously agreed. Cllr Massey declared an interest in item 2016/10/14 number 5.

1) H Owen	£544.57	Cheque 000919
2) Tom Connors	£476.23	Cheque 000920
3) HMRC	£136.16	Cheque 000921
4) MS Accountancy (2 invoices)	£ 29.28	Cheque 000922
5) HAHVCC (Hire of Hall)	£ 23.25	Cheque 000923
6) Denby Construction	£ 681.60	Cheque 000924

It was RESOLVED to look at opening a separate account at RBS to hold future provision funds and the £21229 put aside for the provision of equipment for young people in the parish.

2016/10/15 Planning

AVA/2016/0805 Garage on land to north of 97 Belper Road, Bargate. Amended plans-Response submitted. While the Parish Council supports the removal of the existing industrial unit and the safe remedial actions proposed for the land, the construction of a two storey building in such close proximity to the rear elevations of adjacent properties will lead to concerns over intrusion of privacy and loss of light of the habitable rooms associated with those houses.

Please see the below link to a document on the internet which upholds a complaint against AVBC regarding minimum distances between windows of habitable rooms - <http://www.lgo.org.uk/decisions/planning/planning-applications/14-001-464#point1>. As the Design and Access Statement makes clear, the proposal is not a definitive design so things might change for better or worse in the future when the definitive designs are submitted.

AVA/2016/1032- 71 Belper Road, Bargate. Double and Single storey extension. Response submitted. The Parish Council has no observations.

TRE/2016/1032 24 Bradshaw Drive, Holbrook. Walnut-crown reduce. Response Submitted. The Parish Council has no observations.

AVA/2016/1056 Land west of Portway- Removal of unauthorised structure and replacement with an agricultural building.- Holbrook Parish Council strongly objects to this application for reasons already covered in our response to AVBC/2016/0273 and AVBC's TCP 3 decision notice of refusal to AVA/2015/1220 dated 16 February 2016. In brief, our main objections are:

1. The open and, considered by many, beautiful landscape around the ancient Portway route leading to Holbrook, is an important part of the green belt. It is much appreciated by the local community. This application despoils that amenity and goes against the saved provisions of Policy EN1. When the illegal structure was erected, the AVBC planning officer witnessed and recorded it was clearly visible along 'Portway, Derby Road and Alfreton Road Coxbench'. From the Design and Access Statement, the applicant apparently does not realise that, while the small section of tall hedge may provide some seasonal shielding of the building (for about 7 months of the year) when looking immediately 'head-on', the building will always be clearly visible either side of this small length of hedge on the approaches up and down Portway and from roads and pathways elsewhere within the area. This was evidenced on 19 March 2016 by the caravan that was parked on the footprint of the recently demolished unapproved building and was still widely visible.

2. None of the requirements for agricultural development as stated by EN11 have been met, namely:

a.) This building is not essential for the purposes of agriculture on this small 1.84 acre strip of land. We note that the reference in the previous application to rare breeds of sheep and a pony. The revised application proposes a livestock operation of 55 sheep (including lambs) and 15 calves. With an operation of this small size, intensive though the future stocking level is, the council does not accept that a building of this scale or design is appropriate or required. We also note that the arrival of 18 sheep on site has occurred contemporaneously with the new application (including the provision of a holding number). To the council's knowledge there has been no significant animal movements (which are subject to licensing), in the past two years to / from this site. It therefore appears that this is a new development on a small plot with no justification for such a large building in the centre of the Holbrook green belt.

b.) It will have a significant adverse impact on the character of the locality and will fuel concerns over a 'shanty town' ribbon development that have been expressed by local residents in their objections to previous proposals. Indeed this development represents a step towards the elimination of the green belt between Holbrook and Coxbench and the merging of the two villages.

c.) The proposed buildings are not located within or adjacent to existing agricultural buildings to minimise visual impact.

TRE/2016/0166 10 The Paddock, Holbrook. Crown reduce Silver Birch. The Parish Council has no observations.

TRE/2016/0176 Holbrook Hal, Makeney Road Holbrook. Remove sycamore tree. The Parish Council has no observations.

Decisions –

TRE/2016/0141-Severen Trent Water Site- Tree work PERMITTED.

AVA/2016/0921 5 Browns Lane, Holbrook-2 Storey extension-PERMITTED.

AVA/2016/0860&0861 Lumley Cottage, Birchwood Farm, Portway Proposed single storey rear extension and listed building consent-PERMITTED.

TRE/2016/0147 Arkwright Parish Hall, remove two trees. PERMITTED.

2016/10/16 Correspondence for information.

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Civic Email, Defibrillator query email, Stamp and Deliver Email, Neighbourhood watch emails, Pensions emails, Women in Public Sector email, Networking launch email, Insurance documents, New vicar contact details request and Highfields Farm email regarding completed work.

2016/10/17 Date of next meeting: Wednesday 30th November 2016

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30th NOVEMBER AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH
HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bull
Roberts
Rhodes
Kevin Buttery AVBC
Mrs H Owen (Clerk)

2016/11/1 APOLOGIES

Cllr Gruber, Cllr Kennedy, Cllr Trevor Ainsworth (AVBC) and PC Cole.

2016/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Bradshaw declared an interest in Agenda Item 9 Spotted Cow Development and
Cllr Massey declared an interest in Agenda item 14a Cheques for JB Landscapes

2016/11/3 PUBLIC SPEAKING:-

Kevin Buttery- Derbyshire County Council

Fly Tipping- A man has been fined over £900 for Fly tipping and a second has received a 30 week prison sentence, highlighting AVBC are taking the matter very seriously and will prosecute offenders.

The damaged gully on Moorside Lane has been inspected by Highways and they will monitor the situation but no action is planned at this time. Kevin asked for relevant photos and the report of the incident.

The decision on the planning application for 8 houses on the Spotted Cow site has been deferred.

A Fracking event is being organised through Derbyshire County Council, the event has been organised for District and County Councillors but Parish Council Chairmen may be invited. The event is expected to take place 26th January 2017.

Cllr Bradshaw-Over £30,000, for the Spotted Cow project, was raised in just 4 days. The group are hopeful the project will be able to proceed and the Post Office are interested in being located there.

Cllr Rhodes requested information from Cllr Buttery about how to apply for a Cultivation Licence. Cllr Buttery will email information to the Clerk.

Cllr Roberts reported there is a Blue bin by the bus stop outside the Fox and Hounds Pub which has not been emptied for over a year. Cllr Roberts is going to look again at the Bin to see who it belongs to and report the matter to the relevant authority.

2016/11/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 26th OCTOBER 2016

The minutes were proposed as correct by Cllr Rhodes, this was seconded by Cllr Roberts and all voted in favour.

2016/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and announced the Christmas Tree Light Switch On was to be Thursday 1st December 2016 at Arkwright Village Hall.

2016/11/06 Casual Vacancies and Co-Option of new Councillors

Two members of the public had been invited to attend the meeting but had been unable to attend. It was RESOLVED to re-advertise the two vacancies on noticeboards around the Parish and on the website and Facebook pages. The vacancies will continue to be advertised until they are filled.

Action-The Clerk

2016/11/7CLERK'S REPORT

(a) Mellors Lane Park

The work to replace the wooden stumps has been organised and will take place after the tree work at the Village Hall. The Inspection report from the previous work has yet to be received, the Clerk will contact the inspector.

Action- The Clerk

(b) Potterell Charity

Cllr Massey report all was well.

(c) Footpaths, hedges and verges.

The Clerk informed the Council about the accident involving a 4 x 4 vehicle. This had been reported to the police and to Derbyshire County Council Highways department. Damage has been made to the wall and DCC have informed the Clerk that this will be up to the land owner to sort. The Clerk has been in touch with the management company for Highfields Farm to inform them of the incident. The Clerk will send the information to Kevin Buttery for him to follow this up.

The Clerk has been contacted regarding the excavation work to a ditch in the Stoney Lane / Watering Lane area which DCC had said they would come and attend to, it is yet to be completed. The Clerk has contacted DCC and asked for the work to be completed as a matter of urgency.

Cllr Massey informed the Council about the new plans for access to the Autism Centre. These plans are currently with Derbyshire County Council and the Parish Council will be updated in due course. Once the water mains repair work is completed, the sign requesting no parking above the road access will be erected.

(d) Social Media

The Facebook page continues to receive more likes. The Clerk will be putting information about the Neighbourhood Plan meeting and Casual Vacancies on the page.

(e) Parish Warden

The Parish Warden has handed in his notice and asked the Clerk to thank all the Councillors for their support while he has been in position. The Clerk has advertised the position around the Parish and on the Facebook page. The closing date is 7th December 2016 and interviews will be held w/c 19th December 2016 with a view to starting in the New Year. It was RESOLVED that the Clerk, Chairman, Vice-Chairman or Cllr Rhodes would interview the candidates.

(f) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc

It was RESOLVED that The Chairman, Vice Chairman and the Clerk can deal with any urgent matters including payments of accounts and salaries during December. This was proposed by Cllr Bradshaw, seconded by Cllr Bull and all voted in favour.

(g) Planning and the role of the Parish Council Update

The Clerk has spoken to Sarah Johnson at AVBC. Our request for training and information has been noted and they hope to make a visit to a meeting soon but they don't have the resources to do this at the moment. They also do not have any literature at present to send out. Sarah thanked the Clerk for Holbrook contacting the Planning Department and said it was encouraging to hear a Council wished to be well informed.

Cllr Bull advised the Clerk that there is information on Material Considerations which could be circulated, the Clerk will ask AVBC Planning department for a copy of this.

2016/11/8 Neighbourhood Plan Update

AVBC have approved the designated area of Holbrook Parish as the area for the proposed Neighbourhood Plan. The Clerk is to email Councillors to arrange a Neighbourhood Plan meeting w/c 9th January if possible.

Once a date is decided, interested members of the parish will be invited to attend. The meeting will also be advertised around the parish, on the website and on Facebook to encourage attendance.

2016/11/09 Spotted Cow Development

The appeal against the Spotted Cow being listed as an Asset of Community Value has been dismissed and the Spotted Cow remains listed as an ACV.

Cllr Rhodes raised concerns over a comment made in Paul Benski's ACV Appeal report regarding the Village Hall not being fit for purpose. It was felt this comment was unfair and the Council would like to stress the importance of the Parish Hall as a community asset and once refurbishment has taken place Holbrook will have an excellent community facility.

2016/11/10 Assets of Community Value in Holbrook

It was RESOLVED that the Clerk, Cllr Massey, Cllr Briggs and Cllr Roberts would work together to complete and submit the applications to list the chosen areas as Assets of Community Value.

2016/11/11 Parish Council Policies

The Clerk has highlighted areas which need amending on the Parish Council Policies, as has Cllr Roberts and Cllr Massey. The Clerk will circulate all the details and make the amendments to the Policies. These will be circulated and adopted at the January Parish Council meeting if all agree with the amendments.

2016/11/12 Missing Grit Bin

The Clerk has received an email regarding a missing grit bin, however the grit bin has been moved not removed. Cllr Massey and Cllr Rhodes will relocate the grit bin back to its original location to allow for easier refilling of the bin.

2016/11/13 Purchase of Bedding Planters for the Parish

It was RESOLVED to place information in the next Village Magazine about the Parish Council's plan to purchase some bedding planters for around the Parish. The article will ask for help with the watering of any plants and also for suggested locations. The Clerk has received a quote from Amberol for bedding planters, however these were over £1800 for 5. After looking online, the Clerk and Chairman have found some options at around £30 each including delivery. The matter will be discussed in the New Year.

2016/11/14 FINANCE:-

a) Accounts for payment

Proposed by Cllr Rhodes, Seconded by Cllr Mrs Briggs and all unanimously agreed. Cllr Massey declared an interest in item 2016/11/14 (JB Landscapes)

1) H Owen Salary	£544.57	Cheque 000926
2) Tom Connors	£219.80	Cheque 000927
3) HMRC	£136.16	Cheque 000928
4) MS Accountancy	£ 14.64	Cheque 000929
5) Denby Construction	£ 545.28	Cheque 000930
6) JB Landscapes	£240	Cheque 000932

(Cheque 000931 was not used due to an inaccuracy and was destroyed)

From HAHVCC Natwest account

1) JB Landscapes	£534	Cheque 000110
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b) Change of Signatory form for Cllr Briggs

All signatories present signed the mandate from Unity Trust to make Cllr Briggs a signatory. Cllr Kennedy needs to sign the form then it can be returned to Unity Trust.

2016/11/15 Planning

Applications –

AVA/2016/1101- 19 Belper Road, Holbrook. Internal alterations and sun room extension. Response submitted to AVBC. The Parish Council has no observations.

AVA/2016/1099 45a Shaw Lane, Holbrook. Non-material amendment to application AVA/2015/0967-

AVA/2016/1118 Asterdale, Alfreton Road, Coxbench. Roof Extension. Response submitted to AVBC. The Parish Council had no observations.

TRE/2016/0189 Station House, Alfreton Road, Coxbench. Remove two spruce and two conifer trees. Pollard willow and reduce two conifers. The Parish Council had no observations.

AVA/2016/1138 137 Belper Road, Holbrook. Single storey rear extension. The Parish Council has no observations.

Decisions–

AVA/2016/0988 17 Moorfield Rd Holbrook 2 storey extension-Permitted

AVA/2016/0792 Spotted Cow alterations to existing Pub to form dwelling-Refused

AVA/2016/0793 Development of 8 houses on Spotted Cow- decision DEFERRED

TRE/2016/0154 24 Bradshaw Drive, Holbrook. Walnut crown reduce-Permitted

TRE/2016/0166 10 The Paddock, Holbrook. Crown Reduce Silver Birch-Permitted

2016/11/16 Correspondence for information.

DALC circulars,. Christmas Tree Poster, Neighbourhood Watch Emails, ACVCS Email, Pensions Regulator emails, RAD Emails, 4UH Service email, AVBC Playground inspection email, ACV Spotted cow appeal email, Active Places email, Eventure Research, Public Sector executive, Signs Express email, Shale Gas and Fracking email, Facebook emails, Network heritage emails, AVBC Committee papers, Gareth Cole email, Bank change of signatory forms. DCC External venue opportunity email. Dependant carers survey email.

2016/11/17 Date of next meeting: Wednesday 25th January 2017.

-1105-