

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

24th January 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 31st January 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th November 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park- Including Strutt Estate Draft Licence and recruitment of new inspectors.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box- Defibrillator Update

7) Gorsey Piece Working Party Saturday 3rd February

8) Update on Village Hall

9) Donation request from Holbrook U15 Football club

10) Parish Council Policies

11) Joined up Care Belper, NHS Southern Derbyshire CCG Review

12) Finance

- a) Accounts for payment (subject to confirmation at the meeting)

December cheques for information

Holbrook Christmas Tree Donation		£50
MS Accountancy	Payroll	£26.88
Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60

January Finance:

MS Accountancy	Payroll	£26.88
Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.40
HAHVCC	Hire of Hall	£15.50

13) Planning

- a) **Planning Application Guidelines handout**

- b) **New Planning Applications**

AVA/2018/0027 30 Mellors Lane, Holbrook. Two Storey extension to dwelling to include, lounge, dining room, porch, two bedrooms and en-suite. Response submitted to AVBC

AVA/2018/0031 3 Orchard Close, Holbrook. Convert bungalow to 4 bedroom house. Response submitted to AVBC.

AVA/2018/0040 141 Belper Road Bargate. Construction of detached bungalow along with associated access and garden area. Response submitted to AVBC

- c) **Decisions :**

TRE/2017/017 Armoury Cottage, Alfreton Road, Coxbench. Fell and crown reduction. PERMITTED.

AVA/2017/1362 41 Moorfield Road, Holbrook. Non material amendments to reduce in size of approved extension. PERMITTED. HPC not required to comment.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, Joined up Care Belper email, Planning emails, Gorsey Piece working party emails, winter weather emails, Brian Tumour research email, Precept paperwork and requirement forms.

15) Date of next meeting Wednesday 28th February 2018