

## **HOLBROOK PARISH COUNCIL**

**Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH**

**Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk**

22 March 2017

To: The Chairman and Members of Holbrook Parish Council  
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29<sup>th</sup> March 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

**Hannah Owen** (Clerk)

### **AGENDA**

**1) To receive apologies for absence**

**2) Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**3) Public Speaking – 20 Minutes**

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**4) To approve the Minutes of the Meeting held on Wednesday 22<sup>nd</sup> February 2017**

**5) Chairman's Announcements**

**6) Casual Vacancy**

**7) Report on behalf of the Clerk :-**

- (a) Mellors Lane Park- AVBC Playground inspection report
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Adoption of Phone Box

**8) Open Day Review**

**9) Draft Local Plan Document**

**10) Stoney Lane Working Party Update**

**11) Purchase of Village Planters**

**12) Neighbourhood Plan-Next step**

**13) Future meeting dates for the next year**

**14) Arrangements for annual internal audit**

**15) Finance**

a) **Accounts for payment (subject to confirmation at the meeting )**

1) H Owen Salary	£544.57
2) S Beardmore	£381.03
3) HMRC	£ 231.36
4) MS Accountancy	£ 26.64
5) Hannah Owen Grit Bin	£19.99
6) AVBC Playground inspection	£36.85

**16) Planning**

**New Planning Applications:**

**AVA/2017/0190 29 Moor Rise, Holbrook. Single storey flat roofed rear extension with rooflight, single storey pitched tiled roof side porch extension, loft conversion with front and rear dormer windows and adding a dropped kerb to the front of driveway. Response submitted to AVBC.**

**TRE/2017/0031 Highfield St Michaels Close, Holbrook. Remove Silver Birch tree, reduce laurel to 6ft and remove lower branch from cherry. Response submitted to AVBC.**

**Decisions:**

**AVA/2016/1319 Spotted Cow, Town Street Holbrook. The erection of two detached houses. PERMITTED**

**AVA/2017/0065 4 Chapel Street Holbrook. Change of use from Butchers shop to residential. PERMITTED.**

**AVA/2017/0189 9 Killis Lane, Kilburn. Agricultural prior notification for general purpose agricultural building. PERMITTED**

**17) Correspondence for information**

**DALC emails, DCC and AVBC Emails, Committee papers, Police commissioner email, Neighbourhood watch emails, BT Emails, Facebook emails, Active places emails, Open Day emails, Shelter solutions email, Public sector emails, Highfields farm emails, AVBC annual reports email, Broxap brochure, Recycling centre email, Land rent query, World heritage email, Came and Company email.**

**18) Date of next meeting Wednesday 26th April 2017**