

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

21st September 2016

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 28th September 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 31st August 2016.

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports, rota change request.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Parish Warden Update

8) Neighbourhood Plan Update

9) Budget and Precept plans for 2017/2018

10) Sign for Gorse Piece

11) Spotted Cow Development

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) MS Accountancy	£14.64
2) H Owen Salary	£544.77
3) Tom Connors	£476.23
4) HMRC	£135.96
5) Came & Company	£1244.48
6) Grant Thornton Audit	£120

13) Planning

New Planning Applications

AVA/32016/0921 5 Browns Lane, Holbrook. To the rear of the property. The proposed extension will replace existing single storey rear extension. The extension will be within the bounds of property and will still allow sufficient access required by neighbours. Also applying to convert loft, requiring conservation roof lights and an escape window in the gable wall.

AVA/2016/0879 139 Belper Road, Bargate. Double storey rear extension.

TRE/2016/0131 8 The Paddock, Holbrook. Remove Leylandii and crown reduce plum, birch and cherry trees.

TRE/2016/0141 Severn Trent Water site, Alfreton Road, Coxbench. Removed one tree and prune back a second tree to allow access to the site.

TRE/2016/0147 Arkwright Parish Hall, 12 Moorside Lane, Holbrook.
Remove two trees.

Decisions - No decisions

14) Correspondence for information

DALC circulars, Spotted Cow emails, Pensions email, Clerks direct, Public sector emails, Derwent valley mills email, Furniture at work emails, online playground email, update to electoral roll, Planning decision emails, Wickstead emails, neighbourhood watch emails, Stanton regeneration email, Neighbourhood plan area registration emails, Historic England emails, Gaslight gallery email, Heritage trust network email, Active Places data email.

15) Date of next meeting Wednesday 26th October 2016