

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

19th September 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 26th September 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

(a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th August 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, highways, hedges and verges

(d) Adopted Phone Box- Defibrillator

- e) Village Flag – Cost of silk flag
- (f) Environmental Issues in Holbrook
- (g) Adoption of new GDPR Policy

7) Accessibility of Gorse Piece

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) Remembrance Day 2018 memorial plans

12) Makeney Road WI floral tribute display.

13) Sponsorship of flower beds in the Parish including adoption of policy

14) Parish Signs

15) Equipment for Parish Warden and new shed

16) Insurance for 2018-2019

17) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H Owen	Salary	£544.53
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
HAHVCC	Hire of Hall	£46.50
Holbrook PC	VAT reclaim	£4315.10

B)Income

VAT RECLAIM RECEIVED

18) Planning

a)New Planning Applications

**AVA/2018/0867 41 Makeney Road, Holbrook. Single Storey rear extension.
Response submitted to AVBC**

**AVA/2018/0814 Holbrook C of E Primary Scgool, Moorside Lane, Holbrook.
Extension of temporary planning permission for temporary classroom cabin to
be retained. Response submitted to AVBC**

**AVA/2018/0873 Stable Block, Rachdale Lodge, Portway, Coxbench.
Conversion of stable into a residential dwelling. Response submitted to AVBC**

b)) Decisions :

None received

19) Correspondence for information

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails,
Pensions Regulator information, NSJ Emails, MS Accountancy information, AVBC
emails, Road Closure links, Kevin Buttery emails, Rural Action Derbyshire
information, Know your heart age email, DALC emails, Planning

20) Date of next meeting Wednesday 31st October 2018