

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

19 April 2017

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 26th April 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th March 2017

5) Chairman's Announcements

6) Casual Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Adoption of Phone Box
- (f) Parish Warden

8) Purchases of Village Planters

9) Neighbourhood Plan article for Village Magazine.

10) Finance

- a) **Accounts for payment (subject to confirmation at the meeting)**

1) H Owen Salary	£567.33
2) S Beardmore	£381.03
3) HMRC	£ 208.60
4) MS Accountancy	£ 26.64
5) HAHVCC	£73.25

b) End of year accounts

- i) Approve end of year accounts
- ii) Approve arrangements and information for internal audit

11) Planning

New Planning Applications:

TRE/2017/0047 The Station, Alfreton Road Coxbench. Crown reduce trees bordering garden area to reduce shading. The Parish Council has no observations. Response submitted to AVBC.

AVA/2017/0385 1 Moor Rise, Holbrook. Conservatory. The Parish Council has no observations. Response submitted to AVBC.

Decisions:

AVA/2017/0171 5 Chestnut Avenue, Holbrook. Proposed front porch extension to bungalow PERMITTED.

TRE/2017/0031 Highfield, St Michaels Close, Holbrook. Remove silver birch, reduce laurel to 6ft and remove lower branch of Cherry Tree. PERMITTED.

12) Correspondence for information

DALC Circulars, BT emails regarding Payphone adoption, AVBC Planning emails, AVBC Committee papers, Response from Anna Lafferty regarding Parish Warden vacancy, Families Conference Email, Beat Hate Crime email, Film Scene email, Pensions tech email, Public Sector Exec email, Facebook emails, Neighbourhood Watch Emails, Playforce email, Grant Thornton documents, Broxap emails, Long Eaton Networking invitation, Resolve-energy email, EU Prize for culture information, Came and company spring newsletter, clerks and councils direct.

13) Date of next meeting Wednesday 31st May 2017