

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

18th September 2019

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th September 2019** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen(Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meetings held on Wednesday 28th August 2019

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park- Including discussion on fence and gate request
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, highways, hedges and verges
- (d) Adopted Phone Box- Defibrillator.
- (e) Environmental Issues – Including AVBC Climate change
- (f) Autism Centre Update
- (g) Coxbench Traffic Lights
- (h) Community Cinema
- (i) Tree Warden Update
- (j) Footpath Officer Update

7) Casual Vacancy

8) Accessibility of Gorsey Piece

9) Update on Village Hall

10) A38 Noise Issues

11) Community Speed Watch

12) Live and Local Event Update

13) Parish Council Insurance

14) Cinderhill Development

15) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H Owen	Salary	£ 577.78
J Mitchell	Salary	£ 455.52
HMRC	PAYE	£ 258.76
MS Accountancy	Payroll	£ 29.16
PKF Littlejohn	Audit	£480
Came & Company	Insurance	£tbc
Richard Massey	Fuel for warden	£7.26
LTP Account		
NSJ	Retention amount due	£3683.65
NSJ	Phase 2 work	£9651.69

16) Planning

a) New Planning Applications

AVA/2019/0854 Killis Brae, 21 Killis Lane, DE56 0LS. Two storey front extension to provide study and bedroom. Response submitted to AVBC

b) Decision

None received

17) Correspondence for information

DCC emails, AVBC Committee papers, Licence for HAHVCC to include films, Highways emails, Playground equipment information, AVBC Election expenses emails, Neighbourhood watch, AVBC emails, Cinderhill emails, Spotted Cow car boot sale letter, Filmbank media information and DVDs.

18) Date of next meeting Wednesday 30th October 2019.