

# **HOLBROOK PARISH COUNCIL**

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH  
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

16th May 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.30.p.m. on Wednesday 23<sup>rd</sup> May 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,  
**Hannah Owen** (Clerk)

## **AGENDA**

### **1) To receive apologies for absence**

### **2) Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

### **3) Public Speaking – 20 Minutes**

(a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

### **4) To approve the Minutes of the Meeting held on Wednesday 25<sup>th</sup> April 2018.**

### **5) Chairman's Announcements -**

### **6) Report on behalf of the Clerk :-**

(a ) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, hedges and verges

(d) Adopted Phone Box- Defibrillator

(e ) Village Flag

(f ) Dog Mess bins

**7) Village Fete 2018**

**8) Contribution towards Churchyard maintenance**

**9) Update on Village Hall**

**10) Environmental Issues in Holbrook**

**11) Autism Centre Traffic Concerns and DCC Planning- Update**

**12) Finance**

a) Accounts for payment (subject to confirmation at the meeting )

H OWEN	Salary	£TBC
J Mitchell	Salary	£TBC
HMRC	PAYE	£TBC
MS Accountancy	Payroll	£28.02

From Long term project account

NSJ	Hall Refurbishment	£20335
Leeva	Hedge/Stumps and concrete work	£588

b) End of year accounts and external audit update

**13) Planning**

a) **New Planning Applications**  
**None Received**

b) ) **Decisions :**

**AVA/2018/0244 22 Mellors Lane, Holbrook. Garden Shed and Summer House. Permitted.**

**14) Correspondence for information**

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, , Public Sector Executive emails, NSJ Emails re Hall refurbishment, HAHVCC regarding phase 2 quotes, Dalc emails, GDPR Emails.

**15) Date of next meeting Wednesday 27<sup>th</sup> June 2018**