

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

24th January 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 31st January 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th November 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park- Including Strutt Estate Draft Licence and recruitment of new inspectors.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box- Defibrillator Update

7) Gorsey Piece Working Party Saturday 3rd February

8) Update on Village Hall

9) Donation request from Holbrook U15 Football club

10) Parish Council Policies

11) Joined up Care Belper, NHS Southern Derbyshire CCG Review

12) Finance

- a) Accounts for payment (subject to confirmation at the meeting)

December cheques for information

Holbrook Christmas Tree Donation		£50
MS Accountancy	Payroll	£26.88
Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60

January Finance:

MS Accountancy	Payroll	£26.88
Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.40
HAHVCC	Hire of Hall	£15.50

13) Planning

a) Planning Application Guidelines handout

b) New Planning Applications

AVA/2018/0027 30 Mellors Lane, Holbrook. Two Storey extension to dwelling to include, lounge, dining room, porch, two bedrooms and en-suite. Response submitted to AVBC

AVA/2018/0031 3 Orchard Close, Holbrook. Convert bungalow to 4 bedroom house. Response submitted to AVBC.

AVA/2018/0040 141 Belper Road Bargate. Construction of detached bungalow along with associated access and garden area. Response submitted to AVBC

c) Decisions :

TRE/2017/017 Armoury Cottage, Alfreton Road, Coxbench. Fell and crown reduction. PERMITTED.

AVA/2017/1362 41 Moorfield Road, Holbrook. Non material amendments to reduce in size of approved extension. PERMITTED. HPC not required to comment.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, Joined up Care Belper email, Planning emails, Gorsey Piece working party emails, winter weather emails, Brian Tumour research email, Precept paperwork and requirement forms.

15) Date of next meeting Wednesday 28th February 2018

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

21st February 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 28th February 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

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- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 31st January 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box- Defibrillator

7) New Shed For Warden Equipment And Storage

8) Update On Village Hall

9) Quote For New Heating System For The Hall

10) Autism Centre Traffic Concerns- Update

11) Dog Mess and Dog Mess Bins

12) Small Donations

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£567.13
J Mitchell	Salary	£462.83
HMRC	PAYE	£127
From Natwest Long Term Project Account		
NSJ	Hall Building work	£25,890.62

14) Planning

a) New Planning Applications

AVA/2018/0002 Holbrook Sports and Social Club, Shaw Lane, Holbrook.
Outline planning application for 5 units with indicative layout for new access road to Holbrook Sports and Social club and demolition of existing club house and area for replacement car parking. (This represents a Departure from the Adopted Development Plan)

b)) Decisions :

None Received

15) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane Licence received, Emails from DCC Highways, Joined up Care Belper email response, Planning emails, Public Sector Executive emails, St Michaels U15 Thank you email, DCC Rights of Way email, HAHVCC emails.

16) Date of next meeting Wednesday 28th March 2018

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

21st March 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 28th March 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

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4) To approve the Minutes of the Meeting held on Wednesday 28th February 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box- Defibrillator
- (e) Dog Mess bin request- update
- (f) New Blower for Parish Warden

7) Village Flag Update

8) Update on Village Hall

9) Environmental Issues in Holbrook

10) Autism Centre Traffic Concerns and DCC Planning- Update

11) Church Clock repair contribution

12) Finance

- a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£567.13
J Mitchell	Salary	£462.83
HMRC	PAYE	£127
MS Accountancy	Payroll	£24.88
JGS	Grit Supplies (Dec and Feb invoices)	£252

- b) Payment date of salaries
c) End of year accounts and external audit plans

13) Planning

a) New Planning Applications

AVA/2018/0244 22 Mellors Lane, Holbrook DE56 0SY Garden Shed and Summer House. Response submitted to AVBC

b)) Decisions :

AVA/ 2018/0027 30 Mellors Lane, Holbrook. Two storey extension to dwelling. Permitted.

TRE/2018/0218 2 Pond Road Holbrook. Overgrown hedge line of Hollies reduced by 5m. Permitted.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, , Emails from DCC Highways, Planning emails, Public Sector Executive emails, NSJ Emails re Hall refurbishment, Portway report of landslide emails, Environmental email, Job Centre near you emails, HAHVCC emails.

15) Date of next meeting Wednesday 25th April 2018

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

18th April 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th April 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

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4) To approve the Minutes of the Meeting held on Wednesday 28th February 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box- Defibrillator
- (e) Village Flag
- (f) Dog Mess bins- update following article in Magazine

7) Post Office Consultation

8) Article in Village Magazine regarding Footpath between Whittaker Lane and Alfreton Road- Retraction of article and clarification and resubmission of factual article and statement.

9) Update on Village Hall

10) Environmental Issues in Holbrook

11) Autism Centre Traffic Concerns and DCC Planning- Update

12) DALC Subscriptions 2018/2019

13) DCC Minerals Consultation

14) New General Data Protection Regulations

15) Governance Statement for Audit 2018

16) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£544.73
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£26.88
Holbrook PCC	Church Clock	£100
HAHVCC	LTP Support contribution	£2500
Holbrook PC	Long term Project	£2500
DALC	Spring Seminar	£25
DALC	Subscription	TBC

From Lloyds Account

NSJ	Hall Refurbishment	£34221.11
Leeva	South Room Heating	£5160
Eccosheds	New Storage Sheds	£1590
JB Landscape	Hall Landscape work	TBC

b) End of year accounts and external audit

17) Planning

a) New Planning Applications

TRE/2018/0255 Rachdale Lodge, Portway, Holbrook. Removal of trees. Response submitted to AVBC- No Observations.

b)) Decisions :

None received

18) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, , Emails from DCC Highways, Planning email, Public Sector Executive emails, NSJ Emails re Hall refurbishment, Report of flooded footpath, Portway report of landslide emails, Environmental email, Job Centre near you emails, HAHVCC emails. Email and statement regarding Footpath closure Whittaker Lane to Alfreton Rd, Lighting issues at Spotted Cow email,

19) Date of next meeting Wednesday 30th May 2018

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

16th May 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.30.p.m. on Wednesday 23rd May 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

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(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 25th April 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, hedges and verges

(d) Adopted Phone Box- Defibrillator

(e) Village Flag

(f) Dog Mess bins

7) Village Fete 2018

8) Contribution towards Churchyard maintenance

9) Update on Village Hall

10) Environmental Issues in Holbrook

11) Autism Centre Traffic Concerns and DCC Planning- Update

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£TBC
J Mitchell	Salary	£TBC
HMRC	PAYE	£TBC
MS Accountancy	Payroll	£28.02

From Long term project account

NSJ	Hall Refurbishment	£20335
Leeva	Hedge/Stumps and concrete work	£588

b) End of year accounts and external audit update

13) Planning

a) **New Planning Applications**
None Received

b)) **Decisions :**

AVA/2018/0244 22 Mellors Lane, Holbrook. Garden Shed and Summer House. Permitted.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, , Public Sector Executive emails, NSJ Emails re Hall refurbishment, HAHVCC regarding phase 2 quotes, Dalc emails, GDPR Emails.

15) Date of next meeting Wednesday 27th June 2018

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

20th June 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.30.p.m. on Wednesday 27th June 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

(a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 25th April 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, hedges and verges

(d) Adopted Phone Box- Defibrillator

(e) Village Flag

- (f) Dog Mess bins
- (g) Environmental Issues in Holbrook

7) Village Fete 2018

8) Stone Circle, Makeney Road.

9) Update on Village Hall

10) Mowing of Gorsey Piece

11) Autism Centre Traffic Concerns and DCC Planning- Update

12) Fallen Church Wall- Update

13) Footpath Walk 2018

14) Remembrance Day 2018

15) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£544.53
H Owen	Oil expenses	£9.40
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
Holbrook PCC	Contribution	£ 250
Richard Massey	Fuel expenditure	£19.98

From Long term project account

NSJ	Hall Refurbishment	£TBC
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16) Planning

a) **New Planning Applications**

**TRE/2018/0294 18 The Nook, Holbrook.
Remove Scotts Pine due to excessive lean over neighbouring garage.
Response submitted to AVBC.**

**TRE/2018/0301 4 The Paddock, Holbrook
Crown Reduce Holly. Response submitted to AVBC.**

b)) Decisions :

TRE/2018/0255 Rachdale Lodge, Portway Holbrook. Various Tree work. PERMITTED.

AVA/2018/0040 141 Belper Road, Bargate. Construction of detached bungalow along with associated access and garden areas. REFUSED.

AVA/2018/0390 Greenacres, Makeney Road, Holbrook. Replacement bay window, new car port, single storey garden room and detached garage. PERMITTED.

C) Planning Training Thursday 19th July 2018

17) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Public Sector Executive emails, HAHVCC Emails, Footpath information, Dalc emails, GDPR Emails, DCC Highways emails, Cultivation licence query emails, Fundraising emails.

18) Date of next meeting Wednesday 25th July 2018

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

18th July 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 25th July 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

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(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 27th June 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park- Including Proposal for Skate equipment on Mellors Lane Park

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, hedges and verges

(d) Adopted Phone Box- Defibrillator

- e) Village Flag feedback
- (f) Environmental Issues in Holbrook

7) Discussion on information regarding number 38 bus issues caused by parking.

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) Remembrance Day 2018 memorial plans

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£544.73
H Owen	Expenses for Fete printing	£16.19
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£28.02
J Jackson	Village Flag printing	£ 54
4UH Ltd	Website	£35.99

13) Planning

a) **New Planning Applications**

PDR/2018/0031 Prior notification for change of use from agricultural barn to permit planning class B1 office use. Response submitted to AVBC.

b)) **Decisions :**

None listed at time of publishing agenda.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Public Sector Executive emails, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, Flag design emails, Severn Trent Leak report, NSJ emails,

15) Date of next meeting Wednesday 29th August 2018

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

22nd August 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 29th August 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

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(b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 25th July 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, highways, hedges and verges (Including concerns regarding excess hay from farm traffic.

(d) Adopted Phone Box- Defibrillator

- e) Village Flag – Cost of silk flag
- (f) Environmental Issues in Holbrook

7) Speed concerns in the Parish

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) Remembrance Day 2018 memorial plans

12) Makeney Road WI floral tribute display.

13) Sponsorship of flower beds in the Parish

14) Parish Signs

15) Finance

- a) Accounts for payment (subject to confirmation at the meeting)

H OWEN	Salary	£544.53
J Mitchell	Salary	£380.83
HMRC	PAYE	£231.60
MS Accountancy	Payroll	£28.02
AM Hall	Mowing of Gorsey Piece	£ 96

16) Planning

a)New Planning Applications

None Received at time of printing agenda.

b)) Decisions :

**AVA/2018/0521 15 Town Street, Holbrook, Belper
Construction of rear dormer to provide Juliette balcony. PERMITTED**

**TRE/2018/0294 18 The Nook, Holbrook
Scotts Pine, removal due to excessive lean . PERMITTED**

**TRE/2018/0301 4 The Paddock, Holbrook
Crown Reduce Holly. PERMITTED**

17) Correspondence for information

AVBC Emails, Committee papers, Police Emails, Neighbourhood watch emails, Public Sector Executive emails, Speed concerns via email, report of excess hay on highways, defibrillator application forms, HAHVCC Emails, Footpath information, Dalc emails, Defibrillator emails, Planning consultation, , DCC Highways emails, NSJ emails, Retirement of Linda Bower at post office emails, World Heritage email and Walking Festival information.

18) Date of next meeting Wednesday 26th September 2018

PART 2- Exempt Items

1) Staffing Matters

HOLBROOK PARISH COUNCIL

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Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

19th September 2018

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5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

(a) Mellors Lane Park-

(b) Potterell Charity – Cllr. Massey

(c) Footpaths, highways, hedges and verges

(d) Adopted Phone Box- Defibrillator

- e) Village Flag – Cost of silk flag
- (f) Environmental Issues in Holbrook
- (g) Adoption of new GDPR Policy

7) Accessibility of Gorse Piece

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) Remembrance Day 2018 memorial plans

12) Makeney Road WI floral tribute display.

13) Sponsorship of flower beds in the Parish including adoption of policy

14) Parish Signs

15) Equipment for Parish Warden and new shed

16) Insurance for 2018-2019

17) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H Owen	Salary	£544.53
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£28.02
HAHVCC	Hire of Hall	£46.50
Holbrook PC	VAT reclaim	£4315.10

B)Income

VAT RECLAIM RECEIVED

18) Planning

a)New Planning Applications

**AVA/2018/0867 41 Makeney Road, Holbrook. Single Storey rear extension.
Response submitted to AVBC**

**AVA/2018/0814 Holbrook C of E Primary Scgool, Moorside Lane, Holbrook.
Extension of temporary planning permission for temporary classroom cabin to
be retained. Response submitted to AVBC**

**AVA/2018/0873 Stable Block, Rachdale Lodge, Portway, Coxbench.
Conversion of stable into a residential dwelling. Response submitted to AVBC**

b)) Decisions :

None received

19) Correspondence for information

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails,
Pensions Regulator information, NSJ Emails, MS Accountancy information, AVBC
emails, Road Closure links, Kevin Buttery emails, Rural Action Derbyshire
information, Know your heart age email, DALC emails, Planning

20) Date of next meeting Wednesday 31st October 2018

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

24th October 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

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Hannah Owen (Clerk)

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4) To approve the Minutes of the Meeting held on Wednesday 26th September 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, highways, hedges and verges
- (d) Adopted Phone Box- Defibrillator

(e) Environmental Issues in Holbrook

7) Accessibility of Gorsey Piece

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) Remembrance Day 2018

12) Concerns raised by Parishioners

13) Precept and Budget 2019/2020

14) Closure of RBS Belper

15) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H Owen	Salary	£544.53
H Owen	Wreath Purchase	£22.98
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.40
MS Accountancy	Payroll	£30.02

Long Term Project

Eccosheds Parish Warden Shed £510

16) Planning

a) New Planning Applications

**TRE/2018/0369 The Station Bungalow, Alfreton Road, Coxbench.
Pollard 4 Willows to circa 14ft in height. Response submitted to AVBC**

**TRE/2018/0376 Well Cottage, Well Yard, Holbrook DE56 0TB
Crown reduce cherry by 1m. Response submitted to AVBC**

b)) Decisions :

AVA/2018/0883 16 Moorside Lane, Holbrook. Single storey rear extension. PERMITTED

AVA/2018/0867 41 Makeney road, Holbrook. Single storey rear extension. PERMITTED.

AVA/2018/0814 Holbrook Primary School, Moorside Lane, Holbrook. Extension of temporary planning permission for temp classroom. PERMITTED.

17) Correspondence for information

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator compliance, DCC Emails, AVBC Precept receipt, DALC Emails, Derbyshire constabulary email flyer, Play equipment information, Highways email, response from Nigel Mills office, Green Team emails, N-Watch emails, Hate Crime week information, Spotted Cow email, Mobile Library routes (None Holbrook related), Trent Barton letter, Road Safety concern emails.

18) Date of next meeting Wednesday 28th November 2018.

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

21st November 2018

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 28th November 2018** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 31st October 2018.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, highways, hedges and verges
- (d) Adopted Phone Box- Defibrillator
- (e) Environmental Issues in Holbrook
- (f) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc
- (g) Closure of Lloyds account

7) Accessibility of Gorsey Piece

8) Update on Village Hall

9) Autism Centre Traffic Concerns and DCC Planning- Update

10) Fallen Church Wall- Update

11) WI Planter- update

12) Village Fete 2019 – Request to confirm date of Fete from Fete committee

13) Bulging wall on Pond Road

14) Little Eaton draft Neighbourhood Plan

15) Suggestion of Village Bonfire 2019

16) Documents held at RBS

17) Finance

a) Accounts for payment (subject to confirmation at the meeting)

H Owen	Salary	£544.73
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£ 28.02
Richard Massey	Fuel for warden equipment	£6.83
HAHVCC		£2500
Holbrook PC		£2500

18) Planning

a) New Planning Applications

AVA/2018/0873 Stable Block, Rachdale Lodge, Coxbench. Conversion of stables into residential dwelling. Response submitted to AVBC

b) Decision

19) Correspondence for information

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator compliance, DCC Emails, AVBC Precept receipt, DALC Emails, Derbyshire constabulary email flyer, Play equipment information, Highways email, response from Nigel Mills office, Green Team emails, N-Watch emails, Hate Crime week information, Spotted Cow email, Mobile Library routes (None Holbrook related), Trent Barton letter, Road Safety concern emails.

20) Date of next meeting Wednesday 30th January 2019.