

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

18 January 2017

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th January 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 30th November

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Parish Warden Update
- (g) Adoption of Phone Box request
- (h) Grit Bin request for Shaw Lane

8) Neighbourhood Plan Update- next step in the process, open day plans and information of Rural Action Derbyshire services

9) Adoption of revised Parish Council Policies

10) Future of Assets of Community Value- Places and Spaces

11) 2017 Village Fete confirmation of date and approval of use of Mellors Lane Park

12) National Tribute WW1 Beacons of Light 11/11/2018-Holbrook Participation

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) H Owen Salary	£544.57
2) S Beardmore	£381.03
3) HMRC	£ 231.36
4) MS Accountancy	£ 14.64
5) HAHVCC Hire of Hall	£15.50

b) Accounts listed from December-for information only.

1) H Owen Salary	£544.57
2) HMRC	£136.16
3) MS Accountancy	£ 14.64

14) Planning

New Planning Applications

AVA/2016/1273 Station House, Alfreton Road Coxbench. Proposed first floor side extension and ground floor garden room. Response submitted to AVBC

AVA/2016/1291&1300 Holbrook View, Birchwood Farm, Portway, Coxbench. Proposed single storey extension to side of detached house and listed building consent. Response submitted to AVBC.

AVA/2016/1290/1297 Lumley Cottage Birchwood Farm, Portway Holbrook. Proposed single storey extension to cottage and listed building consent. Response submitted to AVBC

AVA/2016/1391 Spotted Cow, Town Street. Erection of 2 detached houses. Response submitted to AVBC

TRE/2017/0002 6 Browns Lane, Holbrook. Removed one tree (unknown species) and remove holly tree.

Decisions –

AVA/2016/1099 45a Shaw Lane, Holbrook. Non-material amendment-Permitted

AVA/2016/1118 Asterdale, Alfreton Rd, Coxbench. Roof Extension-Permitted

TRE/2016/0189 Station House, Alfreton Road, Coxbench. Removal of Trees-Permitted.

AVA/2016/1056 Land west of Portway, Holbrook. Agricultural building-Permitted

TRE/2016/0176 Holbrook Hall, Makeney Road, Holbrook. Remove Sycamore Tree-REFUSED

15) Correspondence for information- DALC emails, AVBC Emails, Precept confirmation document, Allotment query, Registers of Electors email, Neighbourhood watch emails, Missing grit bin report, Community defib email, carol service emails, Recycling email, Mobile cinema information, DALC circulars, Signs Express email,

Public Sector executive emails, Applications for Parish Wardens, Confirmation of insurance claim, Accident prevention email, Parish Precepts email, Inspection rota email, Payphone emails, Post office query, Women leadership conference emails, committee papers from AVBC, Came& Company newsletter, SLCC emails, Review of broadband access emails, Derbyshire Children's Holiday centre email, Rights of way maintenance email, Playground equipment emails, Spotted Cow banner email, Reported street light fault confirmation emails, Active places emails, Rainbows hospice newsletter, Tree planting emails, War memorial cleaning information, Allotment query, Stoney Lane emails and RAD information.

16) Date of next meeting Wednesday 22nd Ferbruary 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

15 February 2017

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 22nd February 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Jon Millhouse is attending to inform and update the Parish Council about possible development of Highfields Farm.

4) To approve the Minutes of the Meeting held on Wednesday 25th January 2017

5) Chairman's Announcements -

6) Casual Vacancies and Co-option of new Councillors

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Traffic concerns
- (f) Adoption of Phone Box

8) Neighbourhood Plan Update

9) Planning Policy Update and information

10) Dalc Subscription rate 2017/2018

11) Response from Parish Magazine article regarding Village Flowers

12) Parish Open Day – arrangements, organisation and printing of flyer

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

1) H Owen Salary	£TBC
2) S Beardmore	£TBC
3) HMRC	£ TBC
4) MS Accountancy	£ TBC
5) Hannah Owen Grit Bin	£19.99

14) Planning

New Planning Applications

AVA/2016/1273 Amendments to material planning for Spotted Cow car park two houses. Response submitted to AVBC

AVA/2017/0085 Steel Framed Barn at Birchwood Farm, Portway, Coxbench. Residential conversion of barn including new garage.

AVA/2017/0171 5 Chestnut Avenue, Holbrook. Proposed front porch to existing bungalow.

Decisions – TRE/2017/0002 6 Browns Lane, Holbrook. Remove one tree (unknown species) and one Holly Tree-Permitted.

15) Correspondence for information- DALC emails, DCC and AVBC Emails, Committee papers, 4U Hosting emails, Police email, Neighbourhood watch emails, BT Emails, facebook emails, Active places emails, response to village magazine emails, Carer celebrations email, Shelter solutions email, Public sector emails, Highfields farm emails, AVBC annual reports email, Broxap brochure, Traffic concern emails.

16) Date of next meeting Wednesday 29th March 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

22 March 2017

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29th March 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 22nd February 2017

5) Chairman's Announcements

6) Casual Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park- AVBC Playground inspection report
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Adoption of Phone Box

8) Open Day Review

9) Draft Local Plan Document

10) Stoney Lane Working Party Update

11) Purchase of Village Planters

12) Neighbourhood Plan-Next step

13) Future meeting dates for the next year

14) Arrangements for annual internal audit

15) Finance

a) **Accounts for payment (subject to confirmation at the meeting)**

1) H Owen Salary	£544.57
2) S Beardmore	£381.03
3) HMRC	£ 231.36
4) MS Accountancy	£ 26.64
5) Hannah Owen Grit Bin	£19.99
6) AVBC Playground inspection	£36.85

16) Planning

New Planning Applications:

AVA/2017/0190 29 Moor Rise, Holbrook. Single storey flat roofed rear extension with rooflight, single storey pitched tiled roof side porch extension, loft conversion with front and rear dormer windows and adding a dropped kerb to the front of driveway. Response submitted to AVBC.

TRE/2017/0031 Highfield St Michaels Close, Holbrook. Remove Silver Birch tree, reduce laurel to 6ft and remove lower branch from cherry. Response submitted to AVBC.

Decisions:

AVA/2016/1319 Spotted Cow, Town Street Holbrook. The erection of two detached houses. PERMITTED

AVA/2017/0065 4 Chapel Street Holbrook. Change of use from Butchers shop to residential. PERMITTED.

AVA/2017/0189 9 Killis Lane, Kilburn. Agricultural prior notification for general purpose agricultural building. PERMITTED

17) Correspondence for information

DALC emails, DCC and AVBC Emails, Committee papers, Police commissioner email, Neighbourhood watch emails, BT Emails, Facebook emails, Active places emails, Open Day emails, Shelter solutions email, Public sector emails, Highfields farm emails, AVBC annual reports email, Broxap brochure, Recycling centre email, Land rent query, World heritage email, Came and Company email.

18) Date of next meeting Wednesday 26th April 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

19 April 2017

To: The Chairman and Members of Holbrook Parish Council
Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 26th April 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 29th March 2017

5) Chairman's Announcements

6) Casual Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park-
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update
- (e) Adoption of Phone Box
- (f) Parish Warden

8) Purchases of Village Planters

9) Neighbourhood Plan article for Village Magazine.

10) Finance

- a) **Accounts for payment (subject to confirmation at the meeting)**

1) H Owen Salary	£567.33
2) S Beardmore	£381.03
3) HMRC	£ 208.60
4) MS Accountancy	£ 26.64
5) HAHVCC	£73.25

b) End of year accounts

- i) Approve end of year accounts
- ii) Approve arrangements and information for internal audit

11) Planning

New Planning Applications:

TRE/2017/0047 The Station, Alfreton Road Coxbench. Crown reduce trees bordering garden area to reduce shading. The Parish Council has no observations. Response submitted to AVBC.

AVA/2017/0385 1 Moor Rise, Holbrook. Conservatory. The Parish Council has no observations. Response submitted to AVBC.

Decisions:

AVA/2017/0171 5 Chestnut Avenue, Holbrook. Proposed front porch extension to bungalow PERMITTED.

TRE/2017/0031 Highfield, St Michaels Close, Holbrook. Remove silver birch, reduce laurel to 6ft and remove lower branch of Cherry Tree. PERMITTED.

12) Correspondence for information

DALC Circulars, BT emails regarding Payphone adoption, AVBC Planning emails, AVBC Committee papers, Response from Anna Lafferty regarding Parish Warden vacancy, Families Conference Email, Beat Hate Crime email, Film Scene email, Pensions tech email, Public Sector Exec email, Facebook emails, Neighbourhood Watch Emails, Playforce email, Grant Thornton documents, Broxap emails, Long Eaton Networking invitation, Resolve-energy email, EU Prize for culture information, Came and company spring newsletter, clerks and councils direct.

13) Date of next meeting Wednesday 31st May 2017

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

17th May 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **approximately 7.30.p.m. on Wednesday 24th May 2016** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 26th April 2017.

5) Chairman's Announcements -

6) Co-option of Councillor to fill Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media-update

(e) Phone Box

8) Village Planters

9) Wooden posts on Sand Hollows

10) Neighbourhood Plan

11) Parish Warden Vacancy

12) Upcoming Events including Fete 2017

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	Amount to be confirmed prior to meeting
HMRC	PAYE	Amount to be confirmed prior to meeting
DALC	Spring Seminar	£22.50
MS Accountancy		Amount to be confirmed prior to meeting

b) Audit

14) Planning

New Planning Applications

TRE/2017/0067 1 Well Yard, Holbrook. Remove Conifer Tree. Response submitted to AVBC.

Decisions

TRE/2017/0047 The Station Alfreton Road, Coxbench. Crown reduce trees bordering garden. PERMITTED.

AVA/2016/-805 Garage on land to the North of 97 Belper Road, Coxbench. WITHDRAWN.

14) Correspondence for information

Derwent Valley Mills World Heritage Site, Fundraising for Refugees email, Dementia awareness week email, DALC circular, Plantscape email.

15) Date of next meeting Wednesday June 28th 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

21st June 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 28th June 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on 24th May 2017.

5) Chairman's Announcements -

6) Co-option of Councillor to fill Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Neighbourhood Plan training course update

8) Village Planters

9) Adopted Phone Box

10) Purchase of new Roller Banner

11) Village Fete

12) Annual Footpath Walk

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£381.03
HMRC	PAYE	£208.80
DALC	Neighbourhood Plan Course	£40
MS Accountancy	Payroll	£26.88
Richard Massey	Planters	£36
Holbrook Parish Council	Transfer of Funds for Hall	£12500
Paul Roberts	Plants and materials	TBC

14) Planning

New Planning Applications

AVA/2017/0649 3 Orchard Close, Holbrook. Alterations and extension to convert existing bungalow into a two storey 4 bed roomed house with new detached two storey garage and study above. Response submitted to AVBC.

AVA/2017/0608 141 Belper Road, Bargate. Demolish part of utility room, erect a garage. Response Submitted to AVBC

AVA/2017/0485 Spotted Cow Public House, 12 Town Street Holbrook. Construction of 3 detached houses with new accesses at The Paddock.

Decisions

TRE/2017/0055 Holbrook School for Autism. Remove Leylandii, laurel and 20m of hedge. Permitted

TRE/2017/0067 1 Well Yard, Holbrook. Remove conifer tree. Permitted.

AVA/2017/0385 1 Moor Rise, Holbrook. Conservatory. Permitted.

15) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Audit information, Neighbourhood Plan training information, Neighbourhood watch emails.

16) Date of next meeting Wednesday 26th July 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

19th July 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 26th July 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 28th June 2017.

5) Chairman's Announcements -

6) Co-option of Councillor to fill Vacancy

7) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Social Media

8) Contribution towards maintenance of Church burial grounds

9) Update on Village Hall and agreement between Holbrook Parish Council and HAHVCC

10) Adopted Phone Box

11) Civic Service 17th September 2017

12) Stone Knapping Bays - Coxbench

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£571.43
HMRC	PAYE	£18.20
HAHVCC	Hire of Hall	£23.25
MS Accountancy	Payroll	£26.88
Richard Massey	Planters/Petrol	£19.40
Paul Roberts	Plants and materials	£120.50
Janice Jackson	Roller Banner purchase	£178.80
Hannah Owen	Safety Goggles for warden	£6.49

b) Update on new bank account for RBS

14) Planning

New Planning Applications

AVA/2017/0806 Proposed single storey rear extension to cottage and part removal of stone boundary wall/ Lumley Cottage, Birchwood Farm, Coxbench.

AVA/2017/0807 Listed Building Consent for above application

AVA/2017/0709 Repairs to farmhouse, conversion of attached barns to ancillary accommodation. Conversion of two barns to two dwellings. Conversion and extension of barn to holiday let accommodation.

Demolition of other disused farm buildings. Erection of new dwelling and communal garage structure. Alterations to access and boundary wall. Highfields Farm, Moorside Lane, Holbrook.

AVA/2017/0710 Listed building consent for above application.

AVA/2017/0802 First floor bedroom extension, single storey side and rear extensions and associated internal/external alterations including a revised raised patio area.

21 Moorfield Road, Holbrook.

Decisions

AVA/2017/0649 3 Orchard Close, Holbrook, Belper. Alterations and extension to convert existing bungalow into a two storey 4 bed house with new detached two storey garage. WITHDRAWN

AVA/2017/0608 141 Belper Road, Bargate. Demolish part of utility room, erect an attached garage. PERMITTED

AVA/2017/0542 Laburnum Cottage, 13 The Nook, Holbrook. First floor extension to rear elevation and insertion of new window to front elevation. PERMITTED.

15) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Audit acknowledgment emails, Neighbourhood watch emails, Civic Service email, 45 degree emails regarding banner, Litter email, Rubbish Bins at Sand Hollows emails, Policy and Research email, Village Fete emails, Record update request from AVBC (For Members interest forms) Derbyshire County Council email re Derwent Valley Mills world heritage site, Footpath walk email update, DALC emails, Government news alert email regarding lower water bills, email requesting church contact details.

16) Date of next meeting Wednesday 30th August 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH

Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

23rd August 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 30th August 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

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3) Public Speaking – 20 Minutes

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- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 26th July 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Access to garden hedge for maintenance via Hall garden

8) Gorsey Piece

9) Update on Village Hall

10) Adopted Phone Box

11) Annual Insurance Renewal

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60
St Michaels Church	Holbrook-Burial Ground Maintenance	£250.20
MS Accountancy	Payroll	£26.88
J Mitchell	Fuel Pipe	TBC
AM Hall	Mowing of Gorse Piece	£96

b) Update on new bank account for RBS

13) Planning

New Planning Applications

AVA/2017/0867 16 Moorside Lane Holbrook. Single storey rear extension, new roof lights and front porch. Response submitted to AVBC.

AVA/2017/0872 35 Chapel Street, Holbrook. New detached garage. Response submitted to AVBC.

AVA/2017/0850 25 Bradshaw Drive, Holbrook. Demolition of existing conservatory. Construction of single storey rear extension. Response submitted to AVBC.

AVA/2017/0972 26a Belper Road, Holbrook. Creation of second access by removal of stone wall and erection of garage.

Decisions

AVA/2017/0485 Spotted Cow, Town Street, Holbrook. 3 Detached houses with new access from The Paddock. PERMITTED.

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, , emails, Policy and Research email, Neighbourhood watch emails, Holbrook WI dry stone wall planter request (copied into email from DDC), Active places email, Derwent Valley Mills World Heritage Site Discovery Days 2017 email, Rainbows Hospice emails, HAHVCC Emails.

15) Date of next meeting Wednesday 27th September 2017

HOLBROOK PARISH COUNCIL

Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk

20th September 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m. on Wednesday 27th September 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

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- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 30th August 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park, Inspection reports and follow up to reported incident.
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box
- (e) Stone Knapping Bays

(f) Request to display under 15 Football team request for players on noticeboards

(g) Village Flag competition

7) Gorse Piece

8) Update on Village Hall

9) WI request to Derbyshire County Council to install commemorative flower display

10) Holocaust Memorial Day 2018

11) AVBC Car Parking Consultation

12) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60
Richard Massey	Petrol for Parish Warden	£5.81
MS Accountancy	Payroll	£26.88
Grant Thornton	Annual External Audit	£480

b) Update on new bank account for RBS

c) Audit return

13) Planning

New Planning Applications

AVA/2017/1010 Holbrook School for Autism

Request for comments on new vehicular exit on a public highway for existing car park, including part removal of timber post and rail fence within hedge and part of hedge itself - CD6/0817/45

AVA/2017/1020 41 Moorfield Road, Holbrook

Proposed side and rear extension.

TRE/2017/0149 9 Town Street Holbrook

Silver Birch crown reduce by 6m and crown lift by 3m. Response submitted to AVBC

TRE/2017/0143 2 The Paddock, Holbrook.

Cherry, Plum, Birch to crown reduce by 30%. Response submitted to AVNC

Decisions

AVA/2017 0806&0807 Lumley Cottage, Birchwood Farm, Holbrook.

Proposed single storey rear extension and part removal of stone wall. Plus listed building consent- PERMITTED

AVA/2017/0802 21 Moorfield Road, Holbrook

First floor bedroom extension, single storey side and rear extensions and associated internal/external alterations including revised patio area - PERMITTED

14) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Grass verges email, Repair and refurbishment email from HAHVCC, Active places email, Plantscape email, Winter Service Scheme email, DALC Circular, Search Engine optimizing email.

15) Date of next meeting Wednesday 25th October 2017

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

18th October 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 25th October 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,

Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 27th September 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box
- (e) Stone Knapping Bays

7) Gorsey Piece

8) Update on Village Hall

9) County Treasures – Cast Iron Pump, Alfreton Road.

10) Village Planter- Plans for 2018 planting

11) Precept for 2018/2019

12) Village Fete 2018

13) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.13
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.60
MS Accountancy	Payroll	£26.88
HAHVCC	Hire of Hall	£23.25

b) Update on new bank account for RBS

14) Planning

New Planning Applications

AVA/2017/1049 Spotted Cow, 12 Town Street Holbrook DE56 0TA

Oak framed veranda with glass roof and windbreaks to the front of The Spotted Calf Café at The Spotted Cow to cover out door area for café customers. Response submitted to AVBC

Decisions :

AVA/2017/0850 25 Bradshaw Drive, Holbrook. Demolition of existing conservatory. Construction of single storey rear extension. PERMITTED.

AVA/2017/1010 Holbrook Centre for Autism, Southwood House, Portway, Holbrook. Comments submitted by AVBC to DCC regarding the application.

AVA/2017/0867 16 Moorside Lane, Holbrook DE56 0TW
Single Storey rear extension new roof lights and front porch. PERMITTED.

AVA/2017/0872 35 Chapel Street, Holbrook.
New detached garage. PERMITTED.

15) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, RAD correspondence regarding VAT, 4UHltd Website emails, Policy and Research email re Mobile Library in Derbyshire, DCC Winter Service, HAHVCC Update email.

16) Date of next meeting Wednesday 29th November 2017

HOLBROOK PARISH COUNCIL

*Clerk:- Mrs.H.Owen, Sunnyside Cottage, Gill Lane, Darley Dale DE4 2HH
Telephone:- 07738076902, e-mail:-clerk@holbrookderbyshire.co.uk*

23rd November 2017

To: The Chairman and Members of Holbrook Parish Council

Dear Councillor,

You are summoned to attend the meeting of Holbrook Parish Council to be held at **7.15.p.m.** on **Wednesday 29th November 2017** in the "Arkwright" Parish Hall, Moorside Lane, Holbrook.

Yours sincerely,
Hannah Owen (Clerk)

AGENDA

1) To receive apologies for absence

2) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) Public Speaking – 20 Minutes

- (a) A period of not more than 20 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4) To approve the Minutes of the Meeting held on Wednesday 25th October 2017.

5) Chairman's Announcements -

6) Report on behalf of the Clerk :-

- (a) Mellors Lane Park
- (b) Potterell Charity – Cllr. Massey
- (c) Footpaths, hedges and verges
- (d) Adopted Phone Box
- (e) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc

7) Gorsey Piece

8) Update on Village Hall including possible claim for recovery of VAT

9) County Treasures – Cast Iron Pump, Alfreton Road. Update from Cllr Roberts

10) Christmas Tree light switch on and donation request.

11) Finance

a) Accounts for payment (subject to confirmation at the meeting)

Hannah Owen	Salary	£567.33
Jonathan Mitchell	Salary	£476.23
HMRC	PAYE	£113.40
Paul Roberts	Planting Expenses	£46.94

12) Planning

New Planning Applications

TRE/2017/0170 Armoury Cottage, Alfreton Road, Coxbench. Ash T1- Fell because of damage to boundary (retaining) wall and low amenity value Pussy Willow. T2- Partial crown reduction to prevent branches contacting house, roof and interfering with chimney. Response submitted to AVBC.

Decisions :

AVA/2017/0972 26a Belper Road Holbrook. Widening of existing access and erection of garage. PERMITTED

AVA/2017/0709 Highfields Farm, Moorside Lane. Repairs to farmhouse, conversion of attached barns to ancillary accommodation. Conversion of two barns to two dwellings. Conversion and extension of barn to holiday let accommodation. Demolition of other disused farm buildings. Erection of new dwelling and communal garage structure. Alterations to access and boundary wall.
PERMITTED

AVA/2017/0710 Listed building consent for above application. PERMITTED.

TRE/2017/0149 9 Town Street, Holbrook. Silver Birch crown reduce and crown lift.
PERMITTED.

TRE/2017/0143 2 The Paddock, Holbrook. Cherry, Plum, Birch to crown reduce by 30%.
PERMITTED.

AVA/2017/1020 41 Moorfield Road Holbrook. Proposed Side and rear extension.
PERMITTED.

13) Correspondence for information

AVBC Emails, Committee papers, Playground equipment emails, Neighbourhood watch emails, Active places email, Email from Strutt Estate regarding Mellors Lane, Emails from DCC Highways, VAT Reclaim emails, Christmas Lights switch on emails

14) Date of next meeting Wednesday 31st January 2018