

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 28th NOVEMBER 2018 AT 7.15 p.m. AT THE 'ARKWRIGHT'
PARISH HALL, MOORSIDE LANE, HOLBROOK**

PRESENT:- Councillors Massey (Chairman)
Bradshaw
Mrs Briggs
Bullas
Cruickshank
Rhodes
Roberts
J Jackson (Acting Clerk)

2018/11/1 APOLOGIES

Cllr Barker, Cllr Bull, Cllr Kennedy, Hannah Owen (Clerk), Cllr K Buttery (DDC) and Cllr T Ainsworth (AVBC)

2018/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in agenda item 8 Update of Village Hall, item 17 Finance. Cllr Rhodes declared an interest in item 8 Update on Village Hall, item 17 Finance.

2018/11/3 PUBLIC SPEAKING:

Cllr Bradshaw gave details of the DCC Community Action Grants which are available to assist with Community based activities. It was agreed that Cllr Bradshaw would obtain further information and circulate it to Councillors for further consideration. It was noted that applications for funding have to be received by 31st December 2018 and the Council needed a cost of work to agree. It was RESOLVED that should the Parish Council be eligible to apply then Cllr Massey, Kennedy and the Clerk would submit an application to assist with work at Gorse Piece.

It was noted that the name plaque for Well Yard has not yet been received. It was RESOLVED that the Clerk should request an update from AVBC.

Action- The Clerk

**2018/11/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY
31st OCTOBER 2018.**

The minutes were proposed as correct by CllrRhodes, Seconded by CllrBradshaw, unanimously agreed.

2018/11/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and showed the meeting the Flag.

Discussion took place about the possibility of producing a number of smaller flags for the children at the School and it was RESOLVED that the Clerk obtain costings for 200 A5 and A6 flags.

Action- The Clerk

2018/11/6 CLERK'S REPORT

- a. **Mellors Lane Park** – It was reported that the stumps are still to be removed.
- b. **Potterell Charity** - Cllr Massey reported that all was well.
- c. **Highways, Footpaths, hedges and verges**– It was reported that Nigel Mills continues to pursue an update for the A38 Noise reduction concerns.

It was noted that DCC Highways are investigating the post on Bargate Road and it was thought that enforcement action would be taken for its removal. It was reported that the Holbrook Travel sign is now in place on the planter and the possibility of placing another sign facing the other way was discussed but it was felt that this could create road safety issues.

- d. **Adopted Phone Box**– It was reported that although an offer of sponsorship is still awaited there are now sufficient funds in place to allow the defibrillator to be purchased. It was RESOLVED that the Clerk make the necessary arrangements.

Action- The Clerk

- e. **Environmental Issues in Holbrook** – Cllr Bullas and Cllr Roberts reported on their meeting with the Green Group which has put forward a number of ideas for the village, including producing an inventory of trees, ponds etc which are to be found within Holbrook. It was agreed that a survey document should be drawn up and circulated to each household to record what trees etc residents have in their gardens.

It was RESOLVED that a number of bird boxes up to a cost of £200 should be purchased. The involvement of the School and its pupils and other young people in the area was discussed.

f. Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc

It was RESOLVED that the Chairman, Vice-Chairman and the Clerk be authorised to deal with urgent matters including the payment of accounts and salaries during December.

- g. **Closure of Lloyds Account** - It was RESOLVED that the Lloyds bank account should be closed and the balance transferred to the NatWest account. Three authorised signatories signed a letter requesting that this transfer takes place.

2018/11/7 ACCESSIBILITY OF GORSEY PIECE

Councillors gave details of the findings of the recent working party and proposals for clearance of paths and nettles, trimming of low branches and removal of dead trees. Also the removal of some elders was discussed, along with the establishment of a main walkway which would allow disabled access and a picnic area at the North of the site which it was hoped would encourage people to make good use of the area. It was noted that alterations would have to be made to the gate which would be fastened with a combination lock with the code being made available to residents. It was RESOLVED to investigate the pricing of matting for the pathways.

Action- Cllrs and the Clerk

2018/11/8 UPDATE ON VILLAGE HALL

Cllr Massey reported on the work which has been carried out since the last meeting. It was noted that the doors will be replaced soon. The gas supply and the cost of a new meter was discussed. It was reported that there should not be any asbestos issues.

A further account from NSJ contractors was expected and it was agreed that this should be paid subject to confirmation from HAHVCC that it was in order.

2018/11/9 AUTISM CENTRE TRAFFIC CONCERNS AND DCC PLANNING-UPDATE

It was reported that Cllr Buttery (DCC) had stated that on a recent visit to the Centre he had not observed any problems, this view was not shared by Councillors. It is understood that submission of a new planning application is currently being looked into.

2018/11/10 FALLEN CHURCH WALL UPDATE

It was reported that there was no update from DCC on their proposals. It was noted that AVBC had contacted the Clerk to ask if the Parish Council was aware that the wall had fallen down. It was RESOLVED that the Clerk should keep a log of the correspondence relating to this matter for future reference.

Action- The Clerk

2018/11/11 WI PLANTER UPDATE

Arrangements for the relocation of the planter were discussed and it was RESOLVED that this work would be carried out as soon as is possible.

Action – Cllr Massey, Rhodes, Bullas and the Clerk

2018/11/12 VILLAGE FETE 2019

It was RESOLVED to approve the request of the Fete Committee to hold the Fete at the Mellors Lane Park on Saturday 13th July 2019. Cllr Massey undertook to apply for the necessary licences.

Action- Cllr Massey

2018/11/13 BULGING WALL ON POND ROAD

It was noted that there is a bulge in the wall on Pond Lane and it was agreed that Councillors would speak to the owner of the affected property to make sure that they were aware of the problem.

2018/11/14 LITTLE EATON DRAFT NEIGHBOURHOOD PLAN

It was RESOLVED to discuss this matter at the next meeting.

2018/11/15 SUGGESTION OF VILLAGE BONFIRE 2019

The possibility of holding a Community led Village Bonfire was discussed. It was felt that Mellors Lane Park is only suitable for spectators and not for a bonfire and firework display. However, if arrangements could be made with the owner of the adjoining field to be used for this purpose then further consideration could be given to a proposal.

2018/11/16 DOCUMENTS FROM RBS

The sealed envelope which has been collected from RBS was opened and found to contain the Lease to The Village hall and the Deeds to Gorsey Piece. Cllr Massey took temporary charge of the documents and undertook to discuss them with the Land Registry and report back to the next meeting.

2018/11/17 FINANCE

Accounts for payment

The Cheques were proposed by Cllr Roberts, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£544.73
J Mitchell	Salary	£381.03
HMRC	PAYE	£231.20
MS Accountancy	Payroll	£ 28.02

Richard Massey Fuel for Warden £ 6.83

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HAHVCC		£2500.00
Holbrook PC		£2500.00
Richard Massey	Fuel for Warden	£ 6.35
HAHVCC	Room hire	£ 23.25

2018/11/18 Planning

Applications:

AVA/2018/0873 Stable Block, Rachdale Lodge, Coxbench. Conversion of stables into residential dwelling. The Parish Council have no amendments to their original response to this application.

AVA/2018/1129 Continue the use of a storage unit to store ancillary items associated with the upkeep of a football facility Permanent permission requested (AVA/2015/0838) Holbrook Football Club, Makeney Road – No objections.

Decisions:

There were no decisions.

2018/11/19 CORRESPONDENCE FOR INFORMATION

AVBC Emails, Committee papers, WI Emails, Community Heartbeat Trust emails, Pensions Regulator compliance, DCC Emails, AVBC Precept receipt, DALC Emails, Derbyshire constabulary email flyer, Play equipment information, Highways email, response from Nigel Mills office, Green Team emails, N-Watch emails, Hate Crime week information, Spotted Cow email, Mobile Library routes (None Holbrook related), Trent Barton letter, Road Safety concern emails.

2018/11/20 DATE OF NEXT MEETING. WEDNESDAY 31ST JANUARY 2019.