

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD  
ON WEDNESDAY 27<sup>th</sup> MARCH AT 7.15 p.m. AT THE 'ARKWRIGHT' PARISH  
HALL, MOORSIDE LANE, HOLBROOK**

**PRESENT:**-Councillors Massey (Chairman)  
Barker  
Mrs Briggs  
Mrs Cruickshank  
Rhodes  
Roberts  
H Owen (Clerk)

**2019/03/1 APOLOGIES**

Cllr Bradshaw, Cllr Bullas, Cllr Bull, Cllr Kennedy, Cllr Ainsworth (AVBC) and Cllr K Buttery (DDC)

**2019/03/2 DECLARATIONS OF MEMBERS INTERESTS**

Cllr Massey declared an interest in agenda item 8 Update of Village Hall and item 14 Finance. Cllr Rhodes declared an interest in item 8 Update on Village Hall, item 14 Finance.

**2019/04/3 PUBLIC SPEAKING:**

Julie Marshall from Holbrook Green Team attended the meeting to update the Parish Council on their work.

It was RESOLVED to agree to purchase the new Owl Box.

The Wildlife Trust are coming to the Parish to look at the best siting for the new Owl Box. They have also completed a mini survey in the Parish.

Julie informed the Council that she is meeting with the Vicar to discuss the Church being an "eco-Church".

It was noted that there had been an attempted burglary on Killis lane. No official information has been received to date.

**2019/03/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY  
27<sup>th</sup> FEBRUARY 2019.**

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts, unanimously agreed.

## **2019/04/5 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Massey welcomed everyone to the meeting.

## **2019/03/6 CLERK'S REPORT**

a. **Mellors Lane Park –** The Playground repairs are being carried out on Monday 1<sup>st</sup> April 2019. The Clerk will circulate information after this has been completed.

**Action- The Clerk**

The Clerk has received an email update from Geoff Hartshorn regarding the land at Mellors Lane and the gate and the fence. The materials of the fence and gate can be discussed further once they have renewed their lease with the Strutt Estate.

Cllr Massey has requested confirmation of the meaning of symbols on a map. The plans which has "s" symbols across it, is of the whole Mellors Lane area.

A request has been received by a resident raising concerns about wheel chair access and how to improve the access to Mellors Lane. It was RESOLVED that the Clerk would look into the matter and discuss options with AVBC.

**Action- The Clerk**

b. **Potterell Charity** - Cllr Massey reported that all was well.

c. **Highways, Footpaths, hedges and verges–**

Cllr Ainsworth is liaising with the land owner of the Footpaths which were discussed at the February meeting and advising the resident of what information and paperwork they need to complete in order to comply with the requests from DCC.

Cllr Massey has retrieved the village maps back from Richard Biggin. It was RESOLVED to look at producing copies of maps of the village to sell. The Clerk will look into this.

**Action- The Chairman and Clerk**

The Clerk had received information regarding applying for a brown landmark sign following the request at the last meeting. The Clerk will forward this on to Cllr Bradshaw.

**Action- The Clerk**

The Clerk has asked Cllr Ainsworth for an update on his suggestion of a site visit with the Highways Officer to discuss the installation of a post at Nether Lane to prevent vehicle access.

Cllr Ainsworth has advised that the Officer he needs to discuss this matter with, has been on leave but is now back and he will raise the request. It was RESOLVED the Clerk would continue to press this matter as the closure of Portway will encourage road users to use Nether Lane which will result in problems.

**Action- The Clerk**

Concerns were raised about the growing number of HGV's using Red Lane. It was RESOLVED that the Clerk would drive around the village and make a note of the roads which have weight limit signs on them. If Red Lane doesn't have a weight limit sign, one will be requested from DCC.

**Action – The Clerk**

d. **Adopted Phone Box**– The Clerk has ordered the Defibrillator and is meeting with Chris Ottowell on Tuesday 2<sup>nd</sup> April 2019 to discuss the restoration of the Phone Box. **Action- The Clerk**

e. **Environmental Issues in Holbrook** –This item was discussed during Public Speaking.

f. **Autism Centre Update**- No updates received. The Clerk will email the school to see if any progress has been made.

#### **2019/03/7 ACCESSIBILITY OF GORSEY PIECE**

The Clerk has submitted the grant application. The closing date for all applications in 31<sup>st</sup> March 2019 and a decision should be received shortly after. The Clerk has raised an enquiry with HM Land Registry service about registering the land at Gorsey Piece. The Clerk will continue to get this completed.

**Action- The Clerk**

#### **2019/03/8 UPDATE ON VILLAGE HALL**

Cllr Massey informed that all was progressing well and that a quote had been agreed and accepted by the Trustees for new sound and visual equipment. This is from a company called Purple Cat. It was RESOLVED to approve the payment of £5428.80 for the equipment when the payment is due.

It was also RESOLVED to make the next payment to NSJ when the invoice arrives, subject to confirmation from the Trustees that the amount is correct.

#### **2019/03/9 A38 Noise**

The Clerk received an email postponing the original meeting with Nigel Mills. The date has been rescheduled to Friday 12<sup>th</sup> April 2019.

## **2019/03/10 FALLEN CHURCH WALL UPDATE**

The Clerk has received a request from Richard Biggin asking if the Parish Council would support the church's request to have Portway open on the days they are not carrying out the work and not to have a blanket closure. It was reported that he had read information that the road would be open on days where work wasn't been completed. It was agreed that if this was not the case, the clerk would request this from DCC.

## **2019/03/11 TREES AT SAND HOLLOWES**

A resident contacted the Clerk to raise concerns about the height of the trees at the Sand Hollowes. It was advised by Cllr Rhodes that AVBC Tree Officer, Dave Cunningham regularly inspects the trees and as and when work was required he would inform us.

The resident also raised concerns about some of the wooden stakes around the Sand Hollowes. It was RESOLVED to look into removing and replacing these wooden stakes. The Clerk will seek quotes for the work.

**Action – The Clerk**

## **2019/03/12 DALC SUBSCRIPTIONS 2019-2020**

It was RESOLVED to opt for the standard DALC subscription fee for 2019-2020. This will be paid next month. The total fee is £419.19.

## **2019/03/13 PAYMENT FOR CHURCH MAINTENANCE 2019 INSTALLMENT**

It was RESOLVED to make the final instalment for the church maintenance bill of £97. This will be paid in April.

## **2019/03/14 FINANCE**

### **Accounts for payment**

The Cheques were proposed by Cllr Roberts, Seconded by Cllr Cruickshank and unanimously agreed apart from Cllrs Massey and Rhodes, who declared an interest in the item and took no part in the discussion.

H Owen	Salary	£ 544.73
J Mitchell	Salary	£ 381.03
HMRC	PAYE	£ 231.20
MS Accountancy	Payroll	£ 28.02
DALC	Spring Seminar	£25

### **From LTP Account:**

Purple Cat	Sound and Visual equipment	£5428.80
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**2019/03/15 Planning**

**Applications:**

**AVA/2019/0190 Demolition of existing UPVC Porch and construction of a new brick porch. 109 Belper Road, Bargate, Belper. DE56 0SU.** The Parish Council has no observations.

**AVA/2019/0245 Single storey rear extension to form a sun lounge. 104 Belper Road, Bargate, DE56 0SU**  
The Parish Council has no observations.

**Decisions:**

**None Received**

**2019/03/16 CORRESPONDENCE FOR INFORMATION**

AVBC Emails, Committee papers Pensions email, , Policy and research emails,. Payroll information, Community Heartbeat Trust emails, DCC Emails,, DALC Emails, Play equipment information AVBC Playground inspection update. N-Watch emails, Planning emails, election emails, sand hollows email, green team updates.

**2019/02/14 DATE OF NEXT MEETING. WEDNESDAY 24<sup>th</sup> APRIL 2019.**