

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th SEPTEMBER 2021 AT 7.15p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey (Chairman)
Bradshaw
Cruickshank
Kennedy
Roberts
Paul
Bullas

S. Burton (Clerk)
PCSO Mark Worrall – left meeting after his report
Cllr Trevor Ainsworth (DCC) – left meeting after Item 4
Ms Anna Chapman – DCC Project Officer – left meeting after item 4

2021/09/1 APOLOGIES FOR ABSENCE

Cllrs. Rhodes, Barker and Mrs Briggs

2021/09/2 DECLARATION OF MEMBERS INTERESTS

Cllr Kennedy declared an interest in Item 4 and Cllr Massey declared an interest in Item 9

2021/09/3 Public Speaking

PCSO Mark Worrall provided a brief overview of the latest crime statistics in the area which were mainly of a minor nature. He highlighted that AVBC have a page on the website for the public to report abandoned vehicles.

Cllr Trevor Ainsworth informed the meeting of a grant that is available to apply for relating to the Queen's Platinum Jubilee Celebrations in 2022. Applicants can apply for £300. There are also small grants available for provision of activities for young children that can be applied for. Regarding waste collection difficulties in the borough, Cllr Ainsworth said staff shortages were continuing to affect the collection of both statutory and non-statutory waste.

2021/09/4 Anna Chapman (DCC Project Officer – Sustainable Travel Team)

Ms Chapman provided an interesting overview of the trails project which was countywide. The project was very heavily reliant on funding and applications to a number of sources were in the pipeline. Although some work had begun many years ago, lack of funds and staff had impacted on the progress of the project but this year has seen both the Buxton and Little Eaton trails projects move forward. It is envisaged that the trail will be multi-use (cycling, walking, riding) and accessible to pedestrians, cyclists and mobility scooters/wheelchairs. The Little Eaton trail is 3.7 miles in length. In response to a question about developments without planning permission encroaching on DCC land abutting the trail, Ms Chapman stated that this was an issue after so many years of non-use of the land but assured the meeting that what belonged to DCC would be reclaimed and issues relating to this aspect would be sorted. In response to another query, Ms Chapman said the trail would be passed to the Countryside Team to manage long-term and they would be looking very closely at provision of interpretation boards that covered the history and other aspects of the trail route.

Cllr Ainsworth showed a large scale map of the trail which he will scan and send to the Clerk for distribution.

ACTION – CLLR AINSWORTH

Cllr Massey thanked Ms Chapman for coming to the meeting and for an informative talk.

2021/09/5 Minutes of the Meeting held on 25th August 2021

The minutes of the meeting were proposed as correct by Cllr Roberts, seconded by Cllr Bullas and unanimously agreed.

2021/09/6 Chairman's Announcements

Cllr Massey informed the meeting that a planning application relating to Peak Manor/Mohan House had been sent out by AVBC on 27th September. Clerk had shared it to all 29th September having been on leave but it was too late for the agenda. Cllr Massey suggested that an extraordinary meeting be held to discuss, solely, the application on the grounds of "material planning considerations".

It was agreed to hold a meeting on Wednesday 13th October at 7.15pm at The Arkwright Village Hall and that the application be the only item on the agenda for discussion.

ACTION - CLERK

Public notifications of the extraordinary meeting will be posted around the parish as for ordinary general meetings.

ACTION - CLERK

2021/09/7 Action Reports from previous meeting minutes

All actions minuted at the previous meeting were reported as completed and are covered below.

2021/09/8 Clerk's Report :-

(a) Mellors Lane Park: new equipment and access gate have been installed though there are some issues relating to surfaces – both general and safety surfacing. A post-installation inspection has been carried out by an independent inspector and the findings are the basis of ongoing discussions with the installer.

A new lock has had to be purchased for the entry gate as the original one went missing during the equipment installation.

Information regarding future PC inspections of playground being sought.

ACTION – CLERK

(b) Potterell Charity - NTR

(c) Footpaths, highways, hedges and verges: Information from AVBC about their mowing regime has been received by the Clerk and was shared at the meeting. Still awaiting response from DCC Highways on roadsides/around street signs.

(d) Defibrillator– Awareness session to be promoted nearer the time (20th October), max 25-30, two CPR dummies will be available and questions/interaction actively encouraged by facilitator.

(e) Environmental Issues: Area on Moorside Lane to be unmown and encouraged to become "wild" – sketch sent to AVBC together with details about size of patch to be left unmown. Apple trees for the community and flowering shrubs to also be planted. AVBC to be informed about this.

ACTION - CLERK

(f) Live and Local Updates- NTR

(g) Community Cinema: Clerk to take part in a zoom session with contact from Cinema For All to go over the process to obtain license and film for screening in November. There appeared to be agreement from Councillors to Clerk's comment that a community group should be leading and "owning" this project. This aspect to be re-visited after the November screening with a view to promoting and encouraging a community group to form and take over the project.

(h) Gorse Piece: Cllr Bullas reported that the work relating to the picnic table, bench and re-siting of the safety railing was complete.

(i) Tree Warden Update– NTR as Cllr Rhodes not present

(j) Footpath Officer Update– Clerk has informed DCC about severely overgrown footpaths.

(k) Cinderhill Development - NTR

(l) Traffic Issues in the Parish:(i) The Annual Crime Panel meeting is confirmed for 17th November at Council Chamber, Town Hall, Ripley at 7.00pm.

(ii) Clerk contacted Little Eaton Parish Clerk regarding methods used to draw attention to current speed limits and reported that residents took it upon themselves to position “reminder” speed signs and “mannikins” in their gardens facing the road in an attempt to reduce speeding in the parish. Erecting signs on the roadside is not allowed.

(iii)Clerk couldn't locate any “green signs” relating to traffic speed etc. that Cllr Bullas mentioned – further searches to continue. **ACTION - CLERK**

(iv) Poster-style article in Village Magazine was submitted by Cllr Bradshaw to draw attention to speeding and where residents could report concerns.

(m) Oil wood and Farleys Wood updates- NTR

(n) Changes in Landscape update–Discussion arose over the apparent “ease” which agricultural buildings are granted planning permission and the fact that many are so huge that they are having a very detrimental effect on the environment.

It was suggested that Cllr Ainsworth be contacted about the planning criteria used in relation to agricultural applications. **ACTION - CLERK**

2021/09/9 Update on Village Hall: - Bookings are increasing in number and variety e.g. gold/jewellery valuers and buyers. Good news for the Hall's use.

2021/09/10 Crime Panel Meeting Date:– 17th Nov 2021, 7.00pm at Council Chamber, Town Hall, Ripley

2021/09/11 AVBC Development strategy consultation – PC response: maintain stance of no ribbon, tandem nor backland development and maintain green belt. IT WAS RESOLVED, with unanimous agreement, to submit the PC position via AVBC website by deadline – 30th September 4.30pm. **ACTION – CLERK**

IT WAS RESOLVED to include Development Policy on the next meeting agenda. **ACTION - CLERK**

2021/09/12 Playground Inspection Reports: Cllr Bradshaw will include the new equipment in an update of the weekly inspection reports (apologies for error in Agenda attributing the item to Cllr Cruickshank).

2021/09/13 Finance

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£901.97
J Mitchell	Salary	£617.76
HMRC	PAYE	£ 12.60
MS Accountancy	Payroll	£31.98
J. Mitchell	Fuel for equipment	£ 10.99
S. Burton	Stamps	£ 13.50
Came & Company	Insurance	£844.63

It was proposed to confirm payment of the above by Cllr Cruickshank, seconded by Cllr Paul and unanimously agreed.

Payment was also confirmed for the additional invoice payment of the external Audit fee (received by the Clerk on Wed. 29th September) which was due on issue of invoice.

PKF Littlejohn LLP	2020-2021 Audit	£240.00
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(b) Unpaid salary

It was proposed by Cllr Bradshaw and seconded by Cllr Cruickshank, to pay the Clerk for her first two weeks work (December 2020) which got overlooked due to staff changes at the PC and the payroll company. Amount of £417.20 to be paid in the October payroll.

(c) Insurance

A review of the policy cover has been carried out and the premium for the next year (Oct '21 – Sept '22) has been reduced by nearly half of original quotation. This reduction was well received by the Council.

2021/09/14 Planning:

a) **New Planning Applications** – none received

b) **Decisions**–listed for information on Agenda – no further comment

2021/09/15 Correspondence for information – Cllrs forwarded pertinent mail and Clerk to Send more details of anything if requested.

2021/09/16 Date of Extraordinary Meeting Wednesday 13th October 7.15pm

Date of next Ordinary meeting Wednesday 27th October 2021

Meeting Closed at 8.55pm